



**BRIDLINGTON TOWN COUNCIL**  
**2A Marshall Avenue, Bridlington, YO15 2DS**  
**Tel: (01262) 409006, Email: [clerk@bridlington.gov.uk](mailto:clerk@bridlington.gov.uk)**

**To members of the Staffing Committee:** Councillors Finlay, Foster, Holmes, C Marsburg & Walker (and to all other members for their information):

I hereby give you notice of a HYBRID meeting of the Staffing Committee will be held in the Town Council's Offices on **Monday 11<sup>th</sup> July 2022 at 12 noon:**

Meeting details – Zoom:

- <https://zoom.us/j/97837032324?pwd=akRPNHpLVlpRR29QVjBCYWRJckdBdz09>
- **Meeting ID: 978 3703 2324 & Passcode: HRk2eh**
- <https://zoom.us/j/92816204795?pwd=UVZnOEdIMzhrY3hSNHBiV3lzYnJqQT09>
- **Meeting ID: 928 1620 4795 & Passcode: 9M5HdP**

Councillors are required to advise the office if they are unable to attend the meeting apologies must be conveyed to the Clerk.

The business to be transacted is as set out below.

Signed: *P King*  
Paula King, Town Clerk  
6<sup>th</sup> July 2022

## **AGENDA**

### **Section A:**

1. Welcome by the Chairman:
2. To receive and accept apologies for absence:
3. Declarations of Interest:
  - a) To record declarations of interest by any member of the council in report of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.
  - b) To note dispensations given to any member of the council in respect of the agenda items listed below.
4. Public Participation session to include items on the agenda (two minutes per person - maximum of fifteen minutes) to include members of the Public and Councillors with Non-Pecuniary interests):

### **Section B:**

In accordance with the power granted by the Public Bodies (Admission to Meetings) Act 1960, to resolve that the Public and Media be excluded from the meeting on the grounds that confidential matters will be discussed:

5. To review the Staff Holiday figures to date:
6. To set a review date for Deputy Clerk:
7. To consider and review the updated staff contracts:
8. To consider paperwork for the recruitment requirements of future staff, including roles and expectations:
9. To consider and adopt the Information Technology Policy: