



BRIDLINGTON TOWN COUNCIL (BTC)
Minutes of the Council Meeting held on 20th January 2021
in the Town Council Offices, 2A Marshall Avenue, Bridlington

The first fully remote meeting was held with Councillors Dealtry, Dixon, Finlay, Foster, Heslop-Mullens, Holmes, C Marsburg, S Marsburg, M Milns, T Milns, Norman & Walker (12) attending online.
Inspector Cocker of Humberside Police also remotely attended the meeting.
The Clerk collated all feedback and comments.

161.20 Mayor's Welcome:

The Mayor welcomed everyone to the meeting and referred to the intention to permit audio recording of the meeting. The Mayor noted and congratulated the Councillors as this was the very first fully remote Full Council Meeting attended by all the Bridlington Town Councillors.

162.20 Apologies for absence:

RESOLVED: *All Councillors were in attendance.*

163.20 Declarations of Interest:

- a) To record declarations of interest by any member of the council in report of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.

RESOLVED: *Councillors Dealtry, Heslop-Mullens, Norman and Walker declared a non-pecuniary interest on all items on the agenda that are from or refer to East Riding of Yorkshire Council (ERYC) business as those Council Members are also Councillors of the ERYC.*

- b) To note dispensations given to any member of the council in respect of the agenda items listed below.

RESOLVED: *All Councillors requested and were granted a dispensation for consideration and approval of the budget as all Councillors reside in the East Riding and pay precept.*

164.20 Update from Inspector Cocker, Humberside Police:

Inspector Cocker commenced his address to the meeting by sharing how the Bridlington Police Station had been fortunate and had not suffered with as many Covid cases as the rest of the Force seemed to have. The Inspector informed that overall crime in Bridlington had been reduction as more people were staying at home, public houses were closed and events such as New Years Eve events did not take place. However, cases of domestic violence have seen an increase with everyone having to stay at home.

Bridlington was busy during the Summer which was difficult as it is clearly good for the prosperity of the Town however with Covid it caused anxiety for many who were trying to stay safe.

The Inspector shared that the Operations that have been dealing with drug dealers in Bridlington had been very successful and resulted in incarcerations. Better information provided to the Police has also been extremely effective with apprehending the street dealers. The demand in the area is filled by out-of-town drug dealers who are now sending young people (ages 14-16) to transport the drugs to this area which prevents the big dealers being apprehended. The Inspector also shared that the Police had recently dismantled a drug factory related slavery trafficking issue on the outskirts of Bridlington.

The Inspector concluded that he considered once we have effectively begun to manage Covid that Bridlington will see an unprecedented increase in tourism with many people opting to stay in the UK for their holidays. He considered that this level of tourism would be good for Bridlington to help reduce deprivation and help to push to improve the whole area.

LND

The Inspector then took questions from the Councillors. Councillor Finlay enquired with the Skatepark being closed how the Police were assisting the Skatepark Coordinator with there being no physical cordon in place on site. The Inspector informed that he had only recently checked the Skatepark for issues and that there were found to be none reported recently and that the did not see the Skatepark as a big concern as it is part of the patrol strategy with the PCSOs in Bridlington. He also shared that there are currently more issues at the seafront areas of Bridlington.

Councillor Dixon enquired what the Police were able to do with people who are travelling to this area from other areas when they are supposed to be in lockdown. The Inspector informed that Humberside Police follow the government advice and prefer to approach it with an educate and encourage instead of Fixed Penalty Notices (FPN). The Inspector informed that there are a high percentage of breaches in this area and interpretation of the guidance by the media can confuse people too. The Inspector went on to explain that the emergency legislation put in place as many holes in it and a more pragmatic view with breaches is a better approach and all the legislation will be reviewed in February but that he has concerns going into Easter this year.

Councillor Walker shared that he was aware of the great success the Police have had with the County Lines but wished to enquire about the Domestic Violence support available from the ERYC. The Inspector informed that the DVAP Services in the area were in place and of similar levels of support in other areas and that implementing altered tactics with obtaining information has helped with cases too.

Councillor T Milns enquired about an issue with a motorhome in the town and the Inspector and other ERYC Ward Councillors gave assurances that the matter was in hand.

165.20 Public Participation:

RESOLVED: *There were no public in attendance.*

166.20 Civic Duties, Responsibilities & Training from 17th December 2020 – 20th January 2021

Bridlington Town Councillors:

12.01.21 Local Links – Councillor Thelma Milns
 19.01.21 Youth Coalition Forum – Councillor Thelma Milns
 20.01.21 Learning Skills Forum – Councillor Norman

Total of 3 Civic Duties attended by other Councillors

Staff:

13.01.21 Annual Parish Meetings & Social Media Training by ERNLLCA – A Grosse
 12.01.21 VAT Training Course – V Exon

Total of 2 Civic Duties attended by Staff

Note: Community Assistance has been provided by Councillor Thelma Milns & Councillor Liam Dealtry who have both distributed East Riding of Yorkshire Council postcards with information relating to the Coronavirus Pandemic to Bridlington Residents & Council Agendas & Staff equipment during the recent lockdown.

167.20 To approve the minutes of the Council meeting held on 16.12.20 as a true record:

RESOLVED: *The minutes of the Council meeting held on 16.12.20 are received as a true record.*

168.20 To receive the minutes of the Planning & Environmental Committee held on 04.01.21:

RESOLVED: *The minutes of the Planning & Environmental Committee held on 04.01.21 are approved.*

169.20 To receive the minutes of the Staffing Committee held on 04.01.21:

RESOLVED: *The minutes of the Staffing Committee held on 04.01.21 are approved.*

Councillor Norman expressed that he wished to ensure that all Councillors would be given an opportunity to comment in the future as some items were being discussed from a different perspective within other meetings.

Cllr Walker proposed thanks to all the Town Council Staff for their Service and Support with the many work matters out of their remit. Councillors unanimously supported a vote of thanks to be conveyed to all Staff.

170.20 To receive the minutes of the Finance & General Purposes Committee held on 13.01.21:

RESOLVED: *The minutes of the Finance & General Purposes Committee held on 13.01.21 are approved.*

171.20 To consider and approve the Budget for 2021-2022:

RESOLVED: *To accept the Council's budget proposal for 2021/2022 with a majority vote (one abstention). A total of two hundred & thirty-five thousand, five hundred & twenty-eight pounds (£235,528.00). The precept has seen a 0.00% increase, however, due to the decreased tax base the band "A" to "H" amounts will see a 2.55% increase this financial year.*

172.20 To consider and approve the Precept for 2021-2022:

RESOLVED: *To unanimously approve the Council's precept demand of two hundred & thirty-five thousand, five hundred & twenty-eight pounds (£235,528.00) and to forward the details to the East Riding of Yorkshire Council (ERYC) to ensure payment to the Bridlington Town Council is completed. The Band D for properties in Bridlington will be £22.89.*

173.20 To consider and approve the summary leaflet for the precept for availability on the website & distribution to ERYC:

RESOLVED: *To approve the precept leaflet with amendments and to forward it electronically to the ERYC and publish on the Bridlington Town Council website.*

174.20 To receive a report and update from the Contract Committee Working Group meetings.

RESOLVED: *That the Town Council only approves the following works to be undertaken once they are approved by a majority of the Contract Committee Councillors and with direct consultation with the Responsible Financial Officer for budgetary reasons:*

1. *The purchase of an appropriate size vinyl/linoleum flooring for the first storage area.*
2. *The purchase of an appropriate wireless doorbell.*
3. *The repair work to the rear roof on Rope Walk.*
4. *The purchase of appropriate shelving for the first room storage area.*
5. *The purchase a handrail to match for outside of the building.*
6. *The purchase a push button door access to the Town Council Offices.*
7. *The purchase and placement of a noticeboard outlined in the report.*

8. *To investigate and commence all works required for making good 62 Quay Road, Bridlington.*
9. *The council resolved not to proceed with the MAP artwork for the BTC front office at this time.*
10. *The council resolved that zoom "discussion" are required for the Contract Committee to create a list of comprehensive requirements for a Facility Management/Caretaker responsibility for the whole of 2A Marshall Avenue. The Contract Committee can officially meet to resolve needs to then be able to seek accurate and comparable quotes for the definitive requirements of the Council.*
11. *The council resolved that zoom "discussions" are required for the Contract Committee to create a list of comprehensive requirements for IT and Website requirements of the Council. The Contract Committee can officially meet to resolve needs to then be able to seek accurate and comparable quotes for the definitive requirements of the Council.*
12. *It is also noted that Contract Committee will require permission to authorise the lease on behalf of the Town Council as it will have to be finalised for ERVAS in the near future as the first floor is nearing completion.*

175.20 To consider the DRAFT meeting proposals for 2021-2022:

RESOLVED: *The meeting schedule for 2021-2022 is approved.*

176.20 To consider a report for Spring Baskets for Bridlington in 2021:

RESOLVED: *The Council resolved not to purchase the Spring baskets for 2021 as it unknown at this point if they will be able to be placed in the Town, whether people will be able to visit Bridlington and also avoids the risk of wasting public money.*

177.20 To consider correspondence from Christmas Tree Trail Group & a report future Trails in Bridlington:

RESOLVED: *The Council resolved the following:*

1. *That it would like to support and work with the Community Group by sharing all future information on BTC Social Media, website and newsletters,*
2. *To invite the Christmas Tree Trail Group to apply for a Town Council Small Grant to enable the Group to assist with the many aspects of putting together future trails.*

178.20 To consider the Humphry Sandwith Plaque:

RESOLVED: *The Town Council resolved to order and place the Humphry Sandwith plaque.*

179.20 To consider and provide feedback on the DRAFT Model Code of Conduct from the East Riding of Yorkshire Council (ERYC):

RESOLVED: *The Council resolved to convey that it considered that the introduction to the Draft Model Code of Conduct is potentially confusing and that the declaration of interest elements could be made clearer.*

180.20 To consider reports from the Skatepark Coordinator – December 2020:

RESOLVED: *The information was noted, and the meeting resolved to send thanks to the Skatepark Coordinator for her very swift action and measures implemented with regards to the recent lockdown.*

181.20 To receive items of correspondence – unless commented on all items were noted:

- a) 12.12.20 Parish Transport Champion – Update for Northern Railway – Request for reassurances:

RESOLVED: *The Town Council resolved to thank Mr Fradley and to write to Northern Railway to enquire what measures are in place for a return to the half hourly service between Hull and Bridlington when Covid restrictions end.*

- b) 16.12.20 ERYC – Temporary Road Closure for Bridlington Bay Road Level Crossing, Carnaby.
 c) 17.12.20 ERNLLCA – New Guide "The Good Councillor's Guide to Community Business".
 d) 18.12.20 ERYC – Street Naming and Numbering for 2A Marshall Avenue, Bridlington.
 e) 04.01.21 Bridlington Pride – Notification regarding Bridlington Event in 2021.
 f) 05.01.21 ERYC – Notification regarding the ERYC Chairmans Awards in 2021.
 g) 07.01.21 ERYC – Code of Conduct Training – presentation slides available on request.
 h) 11.01.21 ERYC – Request of Allocation of Street Name in Bridlington:

RESOLVED: *The Town Council resolved to support the chosen name Charlton Close for allocation.*

- i) 12.01.21 ERYC – Amended Bridlington LCWIP – Requires BTC support & Signatures:

RESOLVED: *The Town Council resolved to support the amended Bridlington Local Cycling and Walking Infrastructure Plans (LCWIPs). Councillors will sign paperwork, safely return to the office for the Clerk to forward onto the ERYC.*

- j) 14.01.21 Humberside Police – My Community Alert and your data:

RESOLVED: *The Town Council resolved to transfer the current details for the Town Council to My Community Alert as long as by doing so it doesn't increase the workload for any member of staff.*

182.20 Newsletters/Agendas & Minutes – attached unless otherwise stated:

- i. Humberside Police Parish/Town News Release – December 2020:
- ii. Police & Crime Commissioner for Humberside - Bulletin & Meet the Commissioner – December 2020:
- iii. East & North Yorkshire Waterways Partnership Newsletter – December 2020:
- iv. ERNLLCA Newsletter 12:
- v. The Yorkshire Regiment Newsletter – Winter 2020:
- vi. ERYC Newsletter – Winter 2020:
- vii. Humberside Police Parish/Town News Release – January 2021:
- viii. Local Links Zoom meeting notes:
- ix. Bridlington Central Action Group meeting notes of 12.01.21:
- x. ERNLLCA Newsletter 13:
- xi. Clerks & Councils Direct Magazine – January 2021 (available on request):

183.20 To receive a statement of balances and to approve the schedule of accounts for payment:

The bank balances at 14th January 2021 stood at:

Account Name	Account Number	Account type	Balance £
Town Council		Business A/C	£14,950.00
Town Council		Deposit A/C	£185,929.24
Town Council		Petty Cash	£80.22

Accounts paid since 10th December 2020

Bridlington Town Council:**Receipts In:**

Cheque/BACS	Date	Payer	Description	Amount
CR	14-Dec	BKR Group	Autumn Newsletter Advert	£40.50
CR	18-Dec	ERYC	CLLD payment 2	£35,306.22
CR	22-Dec	Clean As New Pin	Autumn Newsletter Advert	£40.50
CR	05-Jan	Foothutt	Autumn Newsletter Advert	£40.50

Cash Receipts:

Cash Receipts:	31-Dec	Cash Receipts	Total December cash receipts	£150.00
Total Receipts				£35,577.72

Payments Out:

Cheque/BACS	Date	Payee	Description	Amount
BACS 68A	15-Dec	Lite Ltd	Balance of Column lighting invoice	£8,067.00
BACS 71	15-Dec	Bridlington Stationers	Office Chair	£94.80
		DG Bridlington Fire & Safety	Fire Extinguishers for Marshall Avenue	£698.00
		Property Shop Yorkshire	Soap Dispenser for St Johns Toilets	£10.63
		Argos & Boyes c/o P King	Sundry items for Marshall Ave office	£90.76
		KITS Hull Ltd	Telephones	£260.35
SO	20-Dec	A&T Curtis	Quarterly Office Rent	£1,130.00
BACS 73	22-Dec	Bridlington Stationers	Council Stamp and envelopes	£52.79
		ERYC	St Johns Rates payment 10 of 10	£115.00
		Property Shop Yorkshire	St Johns Lighting Repair	£70.00
		Property Shop Yorkshire	Principal Contractors Invoice Marshall Ave	£956.49
MAR 19	22-Dec	Springvale Homes	Marshall Ave Renovation 50%	£9,564.90
MAR 19A	23-Dec	Springvale Homes	Marshall Ave Renovation Balance	£9,564.89
BACS 74/75	31-Dec	Staff Costs	December Staff costs	£3,866.02
BACS 76	31-Dec	HMRC	PAYE & NIC 3rd Quarter	£1,434.54
DR	28-Dec	HSBC	Bank charges to 6/12/20	£6.50
BACS 77	29-Dec	Business Stream	Final Water Bill for Quay Road	£24.05
		Bridlington Stationers	Pens, USB Drive	£47.37
		Have it Personalised via Cllr Dealtry	Mouse mats for the new office	£20.00
DR	14-Jan	Public Works Loan Board	Bi-annual payment	£8,135.74
Petty Cash	31-Dec	Petty Cash Expenses	December Petty Cash Expenses	£178.57
BACS 78	29-Dec	BKR Group	Winter Newsletter print & half Distribution	£1,358.00
BACS 79	11-Jan	ERYC	Signage for St John's Toilets	£66.11
		Intruder Alarms	Install Alarms & CCTV BTC Marshall Ave	£3,336.00
		K Wardle	Skate Park Dec - Co-ordinator	£313.95
		K Wardle	Skate Park Dec - Maintenance	£405.48
		Property Shop Yorkshire	New Lock and keys for cleaning cupboard	£50.25
		Vision ICT	Gov.uk biannual domain fee	£108.00
Total Payments				£50,026.19

RESOLVED: *The accounts are approved for payment.*

184.20 Items for inclusion on the next agenda for Wednesday 17.02.21:

- Easter Egg Trail – Trail Information
- Commemorative Events for the Bridlington War Memorial – Cllr Dealtry.

Signed:



Mayor of Bridlington

Date:

17th February 2021