



BRIDLINGTON TOWN COUNCIL (BTC)
Minutes of the Council Meeting held on 16th December 2020
in the Town Council Offices, 2A Marshall Avenue, Bridlington

A hybrid meeting was held with Councillors Dealtry, C Marsburg, S Marsburg & Walker (4) physically in attendance at the Town Council Offices and Councillors Dixon, Finlay, Heslop-Mullens, Holmes, M Milns, T Milns & Norman (7) attended remotely. One Member of the public attended the meeting in person. The Clerk collated all feedback and comments.

142.20 Mayor's Welcome:

The Mayor welcomed everyone to the meeting in the room and online and referred to the intention to permit audio recording of the meeting. The Mayor noted that this was the very first Full Council Meeting in the new offices at 2A Marshall Avenue.

143.20 Apologies for absence:

RESOLVED: *Apologies were received and accepted from Councillor Foster.*

144.20 Declarations of Interest:

- a) To record declarations of interest by any member of the council in report of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.

RESOLVED: *Councillors Dealtry, Heslop-Mullens, Norman and Walker declared a non-pecuniary interest on all items on the agenda (15 & 16) that are from or refer to East Riding of Yorkshire Council (ERYC) business as those Council Members are also Councillors of the ERYC.*

- b) To note dispensations given to any member of the council in respect of the agenda items listed below.

RESOLVED: *There were none.*

145.20 Public Participation:

RESOLVED: *A member of the public from the Bridlington Central Action Group (BCAG) welcomed the Town Council to Marshall Avenue. The member of the public shared about the continuing activities of the BCAG during the continued Covid situation and referred to the assistance provided by Councillors Norman and Walker with matters arising in the area. The member of the public also reported that the BTC newsletter did not get delivered to the Marshall Avenue area until Remembrance Sunday, which wasn't particularly helpful given the information it contained. (The Clerk will pass on this information to the Newsletter Committee).*

146.20 Civic Duties - Civic Appointments from 19th November – 16th December 2020

Mayor & Mayoress:

26.11.20 ERNLLCA AGM via zoom
04.12.20 Country Style Presentation with Picture at the Hinge Centre
04.12.20 Official Opening of Copperwood Home
09.12.20 ERYC Code of Conduct Training online briefing

Total of 4 Civic Duties attended by the Mayor & Mayoress

Most of the Other Councillors:

26.11.20 ERNLLCA MS Team Training – Cllr Finlay
26.11.20 ERNLLCA AGM – Cllr Heslop-Mullens
09.12.20 Sewerby Residents Association Meeting – Cllr Heslop-Mullens
09.12.20 ERYC Code of Conduct Training online briefing – Cllr Finlay & T Milns
10.12.20 ERNLLCA Regional Meeting – Cllr Heslop-Mullens

LAT

15.12.20 Local Links Meeting – Cllr Heslop Mullens
Total of 6 Civic Duties attended by other Councillors

Staff:

09.12.20 ERYC Code of Conduct Training online briefing – Mrs King
Total of 1 Civic Duties attended by Staff

147.20 To receive the minutes of the Planning & Environmental Committee held on 16.11.20:

RESOLVED: *The minutes of the Planning & Environmental Committee held on 16.11.20 are approved.*

148.20 To approve the minutes of the Council meeting held on 18.11.20 as a true record:

RESOLVED: *The minutes of the Council meeting held on 18.11.20 are received as a true record.*

149.20 To receive the minutes of the Planning & Environmental Committee held on 07.12.20:

RESOLVED: *The minutes of the Planning & Environmental Committee held on 07.12.20 are approved.*

151.20 To receive a verbal update for the new offices at 2A Marshall Avenue & to reconsider the office decals due to new information – Cllr Holmes & C Marsburg:

RESOLVED: *The Town Council noted the update and resolved the following:*

- i. *Option 2 was the resolved choice for the revised office decals.*
- ii. *The Contract Committee Working Group resolved to meet to work together to address the many things that require sorting to complete the decoration of the downstairs Town Council Offices. The first meeting of the Contract Committee Working Group is scheduled for Tuesday 22nd December 2020 at 11am.*
- iii. *The Chair and Vice of the Contract Committee provided times and dates to meet with the landlord of 62 Quay Road, the Clerk will arrange and report back.*

152.20 To review personal Register of Interest Forms and update if required:

RESOLVED: *The Councillors resolved to supply an updated version of their personal Register of Interest Forms should they need to, and this will be added to the Full Council Agenda to review every six months.*

153.20 To consider and approve the Town Council Winter Newsletter for 2020:

RESOLVED: *The Town Council approved the revised version of the Town Council's Winter Newsletter. The Mayor wished to comment that he considered that the Winter edition was really good and the Editor thanked Miss Grosse for her work on the edition in the middle of moving offices.*

154.20 To receive a verbal update for the Christmas Trees, Card & Retail Competitions – Councillor Dealtry:

RESOLVED: *The Town Council noted the verbal update and were pleased with all the results of the competitions.*

155.20 To receive the Internal Auditors Half Year Report:

RESOLVED: *The Town Council received and noted the information and resolved to thank Mrs Exon.*

LND

156.20 To consider the Skatepark Coordinators Monthly Report – November 2020 and renewal of the Skatepark Coordinator Contract – November 2020:

RESOLVED: *The report was noted, the renewal of the Skatepark Coordinator Contract was approved with the 1.1% increase.*

With the impending launch of the Bridlington Community HUB the Town Council would review the options for the Skatepark with the Skatepark Coordinator as Covid has limited many things in 2020.

The Town Council resolved that thanks be conveyed to the Skatepark Coordinator.

157.20 To receive items of correspondence – unless commented on all items were noted:

a) 16.11.20 NHS Humber Teaching Health Trainers – Your Health – Service Information.

b) 17.11.20 & 01.12.20 ERYC – Street Name Suggestions & Supplementary Information:

RESOLVED: *The Town Council resolved to review the Name Bank List for Bridlington in its entirety before it approved further additions.*

The Street Name Council Working Group will comprise Councillors Finlay, Heslop-Mullens, Holmes, T Milns & Walker. The Town Council will provide feedback to the nominated suggestions once it had reviewed the Name Bank List.

c) 20.11.20 ERYC – Put Forward a Topic for Scrutiny for Overview & Scrutiny Committee:

RESOLVED: *The Town Council resolved to suggest the following for the Overview & Scrutiny Committee for consideration:*

- The impact of Brexit on Maritime Jobs and Roles, particularly the Harbour, Fishermen & the Shellfish Industry in Bridlington, Hornsea and Withernsea.

d) 23.11.20 NHS – The Work and Impact the East Riding Social Prescribing Service information.

e) 24.11.20 ERYC – Members Briefing – Information for Town and Parish Councils.

f) 24.11.20 & 26.11.20 ERYC – East Riding Community HUB letter, Email & CALLER postcards.

g) 25.11.20 ERYC – Joint Local Access Forum Annual Report 2019-2020.

h) 27.11.20 Sir Greg Knight MP – Covid Letter.

i) 01.12.20 ERYC – Proposed Road Safety Scheme for A165 Well Lane Bypass, Bridlington:

RESOLVED: *The Town Council resolved to approve the proposed road safety scheme for Well Lane Bypass, Bridlington.*

j) 01.12.20 Humphry Sandwith Plaque – 20/02011/PLB:

RESOLVED: *The Town Council noted and approved the amendments for the plaque.*

k) 01.12.20 Bridlington Lobster Festival Steering Group – Request for Bunting for Festival:

RESOLVED: *The Town Council resolved to loan the yellow and blue bunting to the Bridlington Lobster Festival Steering Group for the Lobster Festival in June 2021.*

l) 03.12.20 ERNLLCA – Parish Meetings in a Virtual World – Training for ONE & Planning Training for all who require:

RESOLVED: *The Town Council resolved to approve the attendance of the Civic Officer for the Virtual World Training on 13.01.21. There were no Councillors able to attend the planning training.*

WJD

m) 04.12.20 NALC Ethical Standards Consultation invitation to respond:

RESOLVED: *The Town Council resolved not to provide feedback to the Ethical Standards Consultation as it does not concern itself specifically with Parish and Town Councils.*

158.20 Newsletters/Agendas & Minutes – attached unless otherwise stated:

- i. Bridlington Learning and Skills Forum minutes of 18.11.20:
- ii. Bridlington Central Action Group from 08.12.20:
- iii. ERNLLCA Newsletter 11:
- iv. ERYC Tackling Anti Social Behaviour in Our Community – Issue 24:
- v. CPRE – Fieldwork Magazine - Winter Edition – Available on request:
- vi. CPRE – Countryside Voices – Autumn/Winter 2020 – Available on request:

159.20 To receive a statement of balances and to approve the schedule of accounts for payment:

The bank balances at 12th November 2020 stood at:

Account Name	Account Number	Account type	Balance £
Town Council		Business A/C	£20,101.71
Town Council		Deposit A/C	£264,432.86
Town Council		Petty Cash	£158.31

Accounts paid since: 15th October 2020

Bridlington Town Council:

Receipts In:

Cheque/BACS	Date	Payer	Description	Amount
CR	21-Oct	ERYC	CLLD Grant receipt - Marshall Ave Renovation	£35,129.07
CR	29-Oct	J Dawson Taylor	Reimbursement of upfront website costs	£408.80

Cash Receipts:

Petty Cash	31-Oct	Petty Cash Receipts	October Petty Cash Receipts	£62.70
Total Receipts				£35,600.57

Payments Out:

Cheque/BACS	Date	Payee	Description	Amount
DD	22-Oct	Haven Power	Office Electric Sept	£38.13
		Haven Power	Skate Park Electric Sept	£48.32
BACS 52	21-Oct	ERYC	Antibacterial Wipes	£2.52
		K Wardle	Skate Park Co-ordinator - Sept	£276.00
		K Wardle	Skate Park Maintenance - Sept	£550.40
	28-Oct	HSBC	Bank charges to 6/10/20	£7.40
BACS 53/54	30-Oct	Staff Costs	October Staff Costs	£3,830.06
BACS 55	30-Oct	Echo Media Group	Remembrance Supplement Adverts	£650.00
		ERYC	St Johns Rates payment 8/10	£115.00
		ERYC Supplies	First Aid Kit, clinical waste sacks. Archive boxes	£36.17
		ERNLLCA	3 x training course fees	£108.00
BACS 56	04-Nov	Spiers Framing	12 x Mayors Portrait frames	£700.00
		Bridlington Stationers	2021 Diaries, bubble wrap	£34.94
		P King (Re Ebay Items)	Packing boxes	£11.87
		Simply Shredding	Confidential Waste Sacks Collection	£30.60
BACS 57	09-Nov	Business Stream	Office Water Bill	£37.40
DDR	14-Nov	Gaz Prom	St Johns Water Bill - Oct	£44.77
MAR 15	11-Nov	Springvale Homes	Marshall Avenue Renovation Phase One Oct	£14,171.10
MAR 16	12-Nov	Springvale Homes	Marshall Avenue Renovation Phase Two Oct (1/3)	£11,000.00
BACS 58	12-Nov	A Johnson Accounting	Half Year Internal Audit	£235.65
		Yorkshire Moors Xmas Tress	Xmas trees for town centre	£445.00
		Christ Church Bridlington	Room Hire Full Council October	£30.00

WJ

Petty Cash	31-Oct	Petty Cash Expenses	October Petty Cash Expenses	<u>£49.30</u>
Total Payments				<u>£32,452.63</u>

RESOLVED: *The accounts are approved for payment.*

160.20 There were no notice of items for inclusion on the next agenda for Wednesday 20.01.21:

Signed:


Mayor of Bridlington

Date:

20th January 2021