



**BRIDLINGTON TOWN COUNCIL**  
**Minutes of the Finance & General Purposes Committee**  
**on Tuesday 9<sup>th</sup> March 2021**

A remote Zoom only meeting was held, with Councillors M Dixon, S Finlay (Chair), J Foster, G Holmes, T Milns and T Norman in attendance.

Mrs Exon, Responsible Financial Officer, recorded the minutes.

**48.20 Apologies for absence:**

**RESOLVED:** *There were no apologies for absence.*

**49.20 Declarations of Interest:**

- a) To record declarations of interest by any member of the council in report of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.

**RESOLVED:** *There were no declarations of interest in items on the agenda.*

- b) To note dispensations given to any member of the council in respect of the agenda items listed.

**RESOLVED:** *There were no dispensations given in respect of the items on the agenda*

**50.20 Public Participation session to include items on the agenda (two minutes per person - maximum of fifteen minutes) to include members of the Public and Councillors with interests:**

**RESOLVED:** *There were no members of public present in the Zoom meeting.*

**51.20 The details of the current bank balances:**

**RESOLVED:** *The committee received and noted details of the current bank balances.*

**52.20 The Marshall Avenue Renovation Financial Update:**

**RESOLVED:** *The committee received and noted details of the update.*

**53.20 The information from ERVAS regarding the Community Hub:**

**RESOLVED:** *The committee received and noted the information provided by ERVAS.*

**54.20 The information regarding the St John's Toilets Provision:**

**RESOLVED:** *The committee noted the information and resolved to seek quotations for the necessary electrical testing and explore the option of specialist lighting to try to resolve the issues surrounding the increase in damages.*

**55.20 The information gathered from the Vat Training session attended by the RFO:**

**RESOLVED:** *The committee noted the information provided by the RFO and noted with disappointment the lack of engagement from HMRC. The committee resolved to instruct the RFO to send a written letter of complaint to HMRC with respect to their lack of assistance.*

*Following the advice provided by the training session hosted by the Parkinson Partnership, where it was advised that it would be appropriate to undertake the following:*

LND

*the committee resolved to instruct the RFO to reclaim the VAT back on the phase one element of the renovation as this phase is to be used exclusively as a Town Council office and meeting room and will not be rented out which would be classed as a business activity.*

**56.20 The information from Vision ICT:**

**RESOLVED:** *The committee noted details of the price increases to the gov.uk domain fees.*

**57.20 The Website Consultant Contract:**

**RESOLVED:** *The committee resolved to proceed with a two-year contract with Mr D Boland.*

**58.20 The council's printer/photocopier provision:**

**RESOLVED:** *The committee resolved to proceed with a five-year contract, with United Carlton, for a new machine.*

**59.20 The Notification of Rating, for 2A Marshall Avenue, from the Valuation Office Agency:**

**RESOLVED:** *The committee noted details of the rating.*

**60.20 The Proposal from Cllr Heslop-Mullens in respect of the Spotlight Theatre:**

**RESOLVED:** *The committee considered the proposal and resolved to ask Cllr Heslop-Mullens to invite the Spotlight Theatre to submit a small grants application for the project.*

**61.20 The Information regarding the council's utilities contracts:**

**RESOLVED:** *The committee noted details of the report.*

**62.20 The information regarding the business rates at 62 Quay Road:**

**RESOLVED:** *The committee noted the details of the information.*

**63.20 The Facilities Management Contract:**

**RESOLVED:** *The committee noted the details of the information.*

**64.20 The information from HSBC:**

**RESOLVED:** *The committee noted the details of the information.*

**65.20 The Small Grants Applications:**

**RESOLVED:** *The committee resolved to award small grants as follows:*

<i>Bridlington Lawn Tennis Club</i>	<i>£500.00</i>
<i>Cruse Bereavement Care – Bridlington Branch</i>	<i>£400.00</i>

**66.20 The following items of correspondence were commented upon or otherwise noted:**

- a) – January 2021 – ERPF Employer Bulletin 59
- b) – February 2021 – ERPF Employer Bulletin 60
- c) – February 2021 – Employer Alert

Signed:



**Mayor of Bridlington**

Date: 17/03/21

*low*