



BRIDLINGTON TOWN COUNCIL (BTC)
Minutes of the Council Meeting held on 17th February 2021
in the Town Council Offices, 2A Marshall Avenue, Bridlington

The remote meeting was held with Councillors Dealtry, Dixon, Finlay, Heslop-Mullens, Holmes, C Marsburg, S Marsburg, M Milns, T Milns, Norman & Walker (11) attending online. One member of the public was in attendance. The Clerk collated all feedback and comments.

Section A

185.20 Mayor's Welcome:

The Mayor welcomed everyone to the meeting and referred to the intention to permit audio recording of the meeting. The Mayor then read out the following statement regarding a former Mayor of Bridlington's Charity Money.

"Former Mayor, Mayoress & Consort, Colin & Bridie Croft and Cllr Shelagh Finlay raised a staggering amount of £2193.34 which was given to the Royal British Legion. As you are all aware sadly Alderson House closed, and the Charity money went to the Head Office with no hope of it being spent in Bridlington. I am therefore very happy to inform you all that the Town Council's Responsible Finance Officer has managed to retrieve the whole amount from the Royal British Legion and Colin, Bridie Croft & Councillor Shelagh Finlay have agreed to donate this money to SSAFA which is also my Charity this year".

On behalf of the Bridlington Town Council, I would like to officially propose thanks to Mrs Exon for her sterling efforts with retrieving the money and thanks and appreciation to Colin & Bridie Croft and Councillor Shelagh Finlay for their decision to donate the money to SSAFA.

RESOLVED: *The Town Council wholly agreed and resolved a letter of thanks to all parties.*

186.20 Apologies for absence:

RESOLVED: *Apologies were received and accepted from Councillor Foster.*

187.20 Declarations of Interest:

- a) To record declarations of interest by any member of the council in report of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.

RESOLVED: *Councillors Dealtry, Heslop-Mullens, Norman and Walker declared a non-pecuniary interest on all items on the agenda that are from or refer to East Riding of Yorkshire Council (ERYC) business as those Council Members are also Councillors of the ERYC. Councillor Heslop-Mullens declared a non-pecuniary interest for item 16i as he is a member of the Liberal Democrats Party.*

- b) To note dispensations given to any member of the council in respect of the agenda items listed below.

RESOLVED: *There were none.*

188.20 Public Participation:

RESOLVED: *There was one member of the public in attendance at the zoom meeting. The member of the public briefed that there had been five neighbourhood watch calls in the Bridlington Central Action Group area and that they were all breaches of Covid regulations. He reported that the multistorey car park feedback was enthusiastic and wondered about the implications for the ERYC North Street Car Park and whether there would be an alternative use. He conveyed his sadness about the demise of the Hang Out Club but Councillor T Milns reported that hopefully the Club are in talks with ERVAS and a way forward to reinstate may yet be found.*

W9

189.20 Civic Duties, Responsibilities & Training from 22nd January – 17th February 2021Mayor & Mayoress:

02.02.21 ERNLLCA – Internal Control
 07.02.21 Great Gale Service Wreath Laying at the Bridlington Priory Church
 16.02.21 ERNLLCA – Role of the Internal Auditor

Total of 3 Civic Duties attended by the Mayor & MayoressMost of the Other Councillors:

02.02.21 Neurodiversity Course – Cllr Finlay
 02.02.21 Local Links – Cllr T Milns

Total of 2 Civic Duties attended by other CouncillorsStaff:

24.01.21 Level 2 Event Planning Course – Miss Grosse
 02.02.21 Neurodiversity Course – Mrs King
 15.02.21 Rights & Responsibilities in the Workplace Course – Miss Grosse
 15.02.21 Equality & Diversity Course – Miss Grosse
 15.02.21 Health & Safety in the Workplace Course – Miss Grosse
 16.02.21 Pensions Information Course – Mrs Exon

Total of 6 Civic Duties attended by Staff

Note: Community Assistance has been provided by Councillor Liam Dealtry who has distributed East Riding of Yorkshire Council postcards with information relating to the Coronavirus Pandemic to Bridlington Residents & Council Agendas & Staff equipment during the recent lockdown.

190.20 To approve the minutes of the Council meeting held on 20.01.21 as a true record:

RESOLVED: *The minutes of the Council meeting held on 20.01.21 are received as a true record.*

191.20 To receive the minutes of the Planning & Environmental Committee held on 25.01.21:

RESOLVED: *The minutes of the Planning & Environmental Committee held on 25.01.21 are approved.*

192.20 To receive the minutes of the Newsletter Committee held on 27.01.21:

RESOLVED: *The minutes of the Newsletter Committee held on 27.01.21 are approved.*

193.20 To receive the minutes of the Planning & Environmental Committee held on 15.02.21:

RESOLVED: *The minutes of the Planning & Environmental Committee held on 15.02.21 are approved and the letter agreed to be signed and posted.*

194.20 To receive the notification of the Parish Meeting on Wednesday 3rd March 2021:

RESOLVED: *The information was noted.*

195.20 To retrospectively approval for Councillor Finlay to attend NALC Rebuilding Communities Event online:

RESOLVED: *The Town Council retrospectively approved the training for Councillor Finlay.*

196.20 To consider the Traffic Regulation Order for On Street Parking Places – Various Road in Bridlington:

RESOLVED: *The Town Council supported the Traffic Regulation Order for On Street Parking Places for Various roads in Bridlington.*

LND

197.20 To consider the ERYC Draft Flood Risk Sequential & Exception Test Supplementary Planning Document:

RESOLVED: *There were no observations made regarding the ERYC Draft Flood Risk Sequential & Exception Test Supplementary Planning Document.*

198.20 To consider a report for the Three Roles (Trustee Member, Steering Group & Veteran Group) with ERVAS:

RESOLVED: *The Town Council resolved that the following Councillors are supported to take up the following roles:*

*ERVAS Trustee – no one was available
ERVAS Steering Group – Councillor Malcolm Milns
Veteran Group – Councillor Shelagh Finlay*

199.20 To consider reports from the Skatepark Coordinator – January 2021:

RESOLVED: *The information was noted with a vote of thanks to the Skatepark Coordinator.*

200.20 To receive items of correspondence – unless commented on all items were noted:

- a) 19.01.21 Census Gov UK – Advertising upcoming Census of 21st March 2021.
- b) 21.01.21 National Grid – Scotland to England Link Project Information.
- c) 22.01.21 ERYC – Community Response Hub – Latest Update & Government Letter information.
- d) 25.01.21 ERYC – Well Lane, Bridlington – Revised Scheme Drawings:

RESOLVED: *The Town Council resolved to support the revised scheme for Well Lane.*

- e) 27.01.21 ERNLLCA – Planning training – New dates available:

RESOLVED: *Councillor Dealtry was approved to undertake all four Planning Training events.*

- f) 02.02.21 ERYC – Annotated Site Plan for allocation of Street Names from Bridlington Bank:

RESOLVED: *The Town Council resolved to support the proposed street name allocations.*

- g) 05.02.21 ERYC – Standards Committee – Representative.
- h) 05 & 07.02.21 Northern & Mr Fradley – Train Services – Update & Responses:

RESOLVED: *The Town Council resolved to thanks Mr Fradley for his work on behalf of Bridlington.*

- i) 05.02.21 Cllr Nolan & Cllr Burton – Joint Mayoral Authority Information and Survey & letter.
- 08.02.21 Yorkshire Regiment – Regimental Update.
- j) 08.02.21 ERYC – Remote Meetings – Information.

201.20 Newsletters/Agendas & Minutes – attached unless otherwise stated:

- i. Bridlington Youth Coalition minutes of meeting on 19.01.21.
- ii. Bridlington Learning & Skills Forum minutes of meeting on 20.01.21.
- iii. Humberside Police Bridlington Update – February 2021.
- iv. ERNLLCA Newsletter 14.
- v. Bridlington Local Links – notes from meeting of 02.02.21.
- vi. Naval Regional Command Northern England & Isle of Man.

LW

202.20 To receive a statement of balances and to approve the schedule of accounts for payment:

The bank balances as at 11th February 2021 stood at:

Account Name	Account Number	Account type	Balance £
Town Council		Business A/C	£15,001.57
Town Council		Deposit A/C	£176,108.14
Town Council		Petty Cash	£137.54

Accounts paid since 14th January 2021

Bridlington Town Council:

Receipts In:

Cheque/BACS	Date	Payer	Description	Amount
CR	10-Feb	Clean As a New Pin	Winter Newsletter Advert	£40.50

Cash Receipts:

Petty Cash receipts	31-Jan	Petty Cash Receipts	January petty cash receipts	£66.25
Total Receipts				£106.75

Payments Out:

Cheque/BACS	Date	Payee	Description	Amount
Transfer	12-Jan	Mayors Charity Account	RE: Cash donation received into Petty cash	£50.00
DD	19-Jan	Haven Power	Marshall Ave Electric - Dec	£27.96
DD	16-Jan	Gaz Prom	St Johns Electric - Dec	£46.47
BACS 80	19-Jan	All Signs	Graphics and etch for Marshall Avenue	£912.00
		Brid Stationers	Photocopy paper	£40.50
		KITS Hull Ltd	Office telephones	£59.96
		Ryman C/O V Exon	Desktop printer for homeworking	£53.94
		J Stabler	Yard Clearance 62 Quay Rd	£180.00
DD	25-Jan	Gaz Prom	Office Gas Bill reconciliation	£40.90
BACS 81	26-Jan	Architecture & More	Architects fees for Marshall Ave	£2,904.00
		ERNLLCA	Staff training Course fee	£48.00
		Lighting & Signs	Remove festive lighting a disposal of trees	£684.00
		Brid & District Submariners	Small Grant Award (Sep 20)	£500.00
DR	28-Jan	HSBC	Bank charges to 6/1/21	£6.50
BACS 82/83	29-Jan	Staff Costs	January staff costs	£4,017.28
BACS 84	29-Jan	British Gas	Meter installation upstairs Marshall Ave	£119.86
BACS 85	04-Feb	NALC c/o Cllr Finlay	Cllr Training course	£38.93
Petty Cash	31-Jan	Petty Cash Expenses	January Petty Cash Expenses	£8.93
Total Payments				£9,739.23

RESOLVED: *The accounts are approved for payment.*

203.20 Items for inclusion on the next agenda for Wednesday 17.03.21:

RESOLVED: *There were none.*

Section B

In accordance with the power granted by the Public Bodies (Admission to Meetings) Act 1960, to resolve that the Public and Media be excluded from the meeting on the grounds that confidential matters will be discussed:

204.20 To consider the Building Facility Manager Contract for 2A Marshall Avenue, Bridlington:

RESOLVED: *The Town Council resolved to approve and go ahead with the Building Facility Management Contract with Property Services Bridlington for 2A Marshall Avenue. It is required that reports be provided to all Full Council & Finance meetings.*

Signed:


Mayor of Bridlington

Date:

17/03/21