

## **BRIDLINGTON TOWN COUNCIL**

### **Minutes of the Council meeting**

**held on 13<sup>th</sup> July 2005**

**in the Council Chamber**

**Bridlington Town Hall**

**Present:** Councillors R Adamson, Mrs C Allerston (presided), R Allerston, Mrs M Chadwick, M Charlesworth, D Grange, R Harrap, C Marsburg, L Taylor (9).  
C Smith, Clerk to the Council, recorded the minutes.  
Two representative of the media and four members of the public also attended.

### **Section A**

#### **48. Formal opening of the meeting by the Mayor:**

Councillor Mrs Allerston welcomed the members, representatives of the media and members of the public to the meeting. The Mayor alluded to the terrorist bombings of 7<sup>th</sup> July 2005 in London and asked the Council to stand for a minute's silence as a mark of respect.

#### **Resolved:**

A letter be *forwarded to the Mayor of London expressing the Council's condolences to the bereaved and its concern for the injured.*

#### **49. Apologies for absence:**

Councillors Mrs W Taylor and J Wilkinson

#### **50. Civic duties:**

June 10 <sup>th</sup>	High Sheriff Cocktail Party – Southburn
11 <sup>th</sup>	Combined Ex-Services Civic Reception and Ball – The Spa
12 <sup>th</sup>	Combined Ex-Services Church Service – Priory Church
14 <sup>th</sup>	Bridwatch AGM
16 <sup>th</sup>	Defence School of Transport Cocktail Party and Beating Retreat – Leconfield
18 <sup>th</sup>	RNA Presentation – The Spa
18 <sup>th</sup>	RNA Civic Reception – Expanse Hotel
19 <sup>th</sup>	Gummers Wharf – Bridlington
19 <sup>th</sup>	Hornsea Civic Service – St Nicholas Church, Hornsea
25 <sup>th</sup>	Bridlington Lifeboat 200 <sup>th</sup> Anniversary Dinner – Revelstoke Hotel
26 <sup>th</sup>	Bridlington Lifeboat Rededication Service – Priory Church
29 <sup>th</sup>	Nelson's Signal Flagpoles Unveiling – South Cliff Gardens, Bridlington
30 <sup>th</sup>	Bay Primary Sand Picture – South Beach, Bridlington
July 2 <sup>nd</sup>	VE Dance – The Spa
8 <sup>th</sup>	Friends of the Elderly Strawberry Treat – Sewerby Hall
9 <sup>th</sup>	Mid-summer Music Festival of Music – Hull Guildhall
10 <sup>th</sup>	Veteran's Parade, Service and Tea Dance – Leisure World
13 <sup>th</sup>	Yorkshire in Bloom Judging Reception – Viking Road, Bridlington

#### **51. Public Participation:**

Mrs Hillerby advised a list of obstructions on the town's pavements.

#### **Resolved:**

The Clerk will advise the principal authority and request a clarification of its policy.

Mrs Grimshaw advised that double yellow line marking on Cardigan Road adjacent to the traffic control signals had inadvertently been installed replacing a white 'H' parking space.

**Resolved:**

The Clerk will liaise with the principal authority and report back.

**52. Code of Conduct declarations of interest in items on the agenda:**

Councillor Mrs M Chadwick declared a personal interest in P, L & E Cmte 13/06/05 DC/05/02358  
Councillors Mrs M Chadwick and D Grange – members of the Skatepark Steering Group

**53. Minutes of the Council meeting held on 8<sup>th</sup> June 2005:****Resolved:**

The minutes of the Council meeting held on 8<sup>th</sup> June 2005 are approved as a true record.

**54. Minutes of the Planning, Licensing & Environmental Committee held on 13<sup>th</sup> June 2005:****Resolved:**

The minutes of the Planning, Licensing & Environmental Committee held on 13<sup>th</sup> June 2005 are received.

**55. Minutes of the Festival Committee held on 22<sup>nd</sup> June 2005:**

The future of the committee was debated. Members were advised that the committee held grant monies, which were still to be distributed. The Clerk agreed to place a report before the next meeting of the committee to explore the options for it's future.

**Resolved:**

The minutes of the Festival Committee held on 22<sup>nd</sup> June 2005 are approved.

**56. Minutes of the Planning, Licensing & Environmental Committee held on 27<sup>th</sup> June 2005:****Resolved:**

The minutes of the Planning, Licensing & Environmental Committee held on 27<sup>th</sup> June 2005 are received.

**57. Correspondence:**

- June 01 ERYC – Grass Cutting/Ground Maintenance Schedule
- 02 ERYC – Burial Grounds Survey
- 09 Mr G Berry – comments on the Muntons reed bed proposals
- 14 ERYC – Street Lighting Schems for Owthorn/Northope/Burstall Walk, Owthorn Close, Milford Avenue and Milford Crescent will be undertaken in the near future
- 16 S.A.F.E. Women's Training Company – self-defence course
- 19 Mrs D M Ford – Controlled Parking Zone

**Resolved:**

*To forward Mrs Ford's correspondence to the principal authority.*

- 22 Mr J McIntyre – complaint regarding flagpoles in South Cliff Gardens
- 26 RNA – letter of thanks for the portrait of Lord Nelson
- 27 ERYC – survey of conservation areas for a funding proposal
- July 01 Mrs E A Wardill – request for a bus shelter at the top of the Market Place, Old Town

**Resolved:**

To request the principal authority to carry out a survey and to report back.

Various Newsletters - CAB, Village Halls, Humbrella, ERVAS, Funding (ERVAS)

**Resolved:**

All other correspondence is noted.

**58. A report of the joint meeting between the Council and the Skatepark Steering Group:**

A recorded vote was requested.

All members present voted in favour of the following resolutions:-

**Resolved:**

1. Council agrees to take on the role of lead body;
2. A new committee is established to include elected members and members of the steering group to oversee the *facility's build and eventual operation*;
3. *The Clerk and Simone Wilkinson are requested to draw up the committee's terms of reference for further consideration*;
4. A further report is presented to the Staffing Committee to consider the administration resource implications;
5. The Council extends a vote of thanks to Simone Wilkinson and the members of the Skatepark Steering Group for their time and effort.

**59. The nomination of two representatives to the Bridlington School Sports College Foundation Governing Body:**

Councillors Mrs Chadwick, Grange and Harrap declared an interest as existing members of the Governing Body.

**Resolved:**

*Councillors Adamson and Charlesworth are nominated to serve on the Bridlington School Sports College's Foundation Governing Body.*

**60. An updated list of commuted sums available in Bridlington, including details of money allocated:**

Councillor R Allerston thanked the members for their support of the Boynton Village Hall project which had come to fruition.

**Resolved:**

An officer from Commuted Sums be requested to address the Council during its September meeting.

**61. Minutes of the Bridlington Regeneration Partnership 2005 AGM:****Resolved:**

The minutes of the Bridlington Regeneration Partnership 2005 AGM are noted.

**62. Annual Report of the Joint Local Access Forum:****Resolved:**

The Annual Report of the Joint Local Access Forum is noted.

**63. Minutes of the Town Team meeting held on 20<sup>th</sup> May 2005:**

Councillor Harrap requested that where possible he would prefer to receive more notice of the Town Team's meetings. The Clerk would advise the Town Team's administration of the need to give more notice of meetings.

**Resolved:**

- i) The Clerk is requested to write to the Town Team regarding what seems to be a contradiction between a key option, that of the fun fair relocation, *and the Town Council's understanding that the lease for the land on which the fun fair currently operates, has been renewed early.*
- ii) The minutes of the Town Team meeting held on 20<sup>th</sup> May 2005 are noted.

**64. Report of the CAB Board of Trustees meeting held on 17<sup>th</sup> May 2005:****Resolved:**

The report of the CAB Board of Trustees meeting held on 17<sup>th</sup> May 2005 is noted.

**65. Statement of balances and approval of the accounts for payment:**

The bank balances at 7<sup>th</sup> July 2005 were as follows:-

HSBC Money Market	98,928.35
HSBC Money Manager	12,098.84
HSBC Current	12,552.58
Petty Cash	<u>50.73</u>
Total	123,630.50

Accounts paid and outstanding since the June 2005 meeting:-

<b>Cheque No.</b>	<b>Payee</b>	<b>Description of Account</b>	<b>Amount</b>
100902	Yorks/Humber Regional Training Part'p	Admin' Assistant's Course	146.25
100903	Photospeed	Mayor's Photo/CD Rom	40.00
100904	Zurich Insurance	Flagpoles	28.28
100905	S Kench	Civic Photography	230.00
100906	RBL Poppy Day Appeal	Wreath (Air Gunners)	18.00
100907	M Charlesworth	RNA Picture Framing and Plaque	72.00
100908	Inland Revenue	Tax & NI	293.06
100909	Wold Travel	VE Dance Transport	125.00
100910	Pearsons Coaches	VE Dance Transport	100.00
100911	East Yorkshire Coaches	VE Dance Transport	235.00
100912	Custom PR	Nelson's Flags PR	135.00
100913	Hi-Fliers (Flagstaffs)	Flagpoles + Flags	10,968.63
100914	Royal Yorkshire Yacht Club	Nelson's Signal Launch	20.23
100915	Cash	Petty Cash Imprest A/c	149.27
100916	C Smith	VE Dance (Hand-Held Flags)	51.00
100917	C Smith	Travelling Expenses	18.00
100918	K J Kennedy	Travelling Expenses	8.30
BACS	Bridlington Stationers	Stationery	55.68
BACS	Northern Print Distribution	What's On in Bridlington Leaflet	528.75
BACS	The Phone Co-op	Monthly Call Charges	21.96
BACS	ERYC	Committee Refreshments	48.30
BACS	D Arnold	Catering (Volunteer's Week Grant)	150.00
BACS	Bridlington Community Partnership	Office Lease	131.96
BACS	S E Morris	Summer Newsletter Contract	350.00
BACS	Personnel	June Salaries	1,637.67
BACS	ERYC	June Pension	489.96
BACS	C Allerston	Civic Allowance	250.00
BACS	Coastal Colour Print	Summer Newsletter	885.00
BACS	Yorkshire Regional Newspapers	VE Dance Advertising	497.00

**Resolved:**

The accounts are approved for payment.

**66. Items for the next agenda:**

- i) To consider the mechanism for draft newsletters to be presented for the Council's approval prior to printing;
- ii) To report on the planning for the Christmas Festival;
- iii) To consider the terms of reference for the Skatepark Management Committee.

**Section B****67. Resolved:**

The public and representatives of the media be excluded from the meeting under the powers of the Public Bodies (Admission to Meetings) Act 1960 due to matters of a confidential nature:

**68. Minutes of the Staffing Committee held on 1<sup>st</sup> July 2005:****Resolved:**

The minutes of the Staffing Committee held on 1<sup>st</sup> July 2005 are approved.

The meeting closed at 8.30 p.m.

**Signed:****Date:****Mayor of Bridlington**