

## BRIDLINGTON TOWN COUNCIL

### Minutes of the Council meeting held on 5<sup>th</sup> September 2006 in the Council Chamber Bridlington Town Hall

**Present:** Councillors Mrs. C. Allerston, R. Allerston, Mrs. M. Chadwick, Mrs. D. Clark, C. Marsburg, L. Taylor, Mrs. W. Taylor and J. Wilkinson (8).  
Jeni Kennedy recorded the minutes. One representative of the media and four members of the public were also in attendance.

#### **79/06 Welcome by the Mayor:**

The Mayor welcomed the media, public and Claire Reading, thanked them for their attendance and commenced the meeting

#### **80/06 Apologies for absence:**

Apologies are accepted from Councillors R. Adamson, M. Charlesworth, D. Grange & R. Harrap

#### **81/06 Presentation by Claire Reading, Senior Organiser of Home-Start Bridlington & Driffield:**

Claire Reading began by offering apologies for Anne Smith, the Chairman of Home-Start who was unable to attend.

Home-Start is a large organisation running three hundred and thirty schemes throughout the UK. The Bridlington and Driffield Branch is currently in its seventh year. The organisation's primary function is to work together with parents to improve the welfare of children, this continues until the child / children reach the age of five years. Ms. Reading circulated information brochures to the members, containing annual accounts and a comprehensive presentation of the aims, objectives and statistics for the organisation, and guided the members through the presentation.

Home-Start receives support/grants from a few organisations, the majority of which funds the administration, overheads and training of volunteers. The organisation would greatly appreciate the support of Bridlington Town Council.

Because the organisation works with single parents of both sexes, they enlist both male and female volunteers. There are some restrictions governing the volunteers, such as the preference for those with parenting skills (which in itself brings about a certain age restriction), and the willingness for applicants to volunteer for at least one year. All applicants go through official security clearance before being enlisted.

The Mayor and members thanked Ms. Reading for her comprehensive presentation and she retired from the meeting.

#### **82/06 Civic Duties:**

Councillor Leslie Taylor

#### **Mayor of Bridlington**

5 <sup>th</sup> July	BRIDWATCH Grant Presentation – West Street Offices, Bridlington
6 <sup>th</sup> July	St. Catherine's Hospice Annual Civic Evening – Scarborough
7 <sup>th</sup> July	Huddersfield & District Army Veterans Assoc. Lunch – Expanse Hotel, Bridlington
7 <sup>th</sup> July	Friends of the Elderly Strawberry Treat – Sewerby Methodist Church
8 <sup>th</sup> July	Bridlington Petanque Club Grant Presentation – Moorefield Road, Bridlington
12 <sup>th</sup> July	Yorkshire in Bloom Judging Buffet Lunch – Sewerby Hall, Bridlington
14 <sup>th</sup> July	Field House Bicentennial Georgian Fete – Victoria Road, Bridlington
18 <sup>th</sup> July	CAB Grant Presentation – Cenotaph, Bridlington
21 <sup>st</sup> July	Bridlington Flower Club/ Combined Ex-Services Gala – Sewerby Hall, Bridlington

22 <sup>nd</sup> July	Bridlington Hospital League of Friends Gala – Bridlington Hospital
26 <sup>th</sup> July	Scarborough & N.E. NHS Medal Award for Dr. Nasar – Lawrence Unit, Brid. Hospital
27 <sup>th</sup> July	Lord Lieutenant ERYC Summer Party – Burton Agnes Hall, Driffield
30 <sup>th</sup> July	Sewerby Gala – Limekiln Lane
31 <sup>st</sup> July	Yorkshire Regiment Presentation & Parade – Town Hall, Bridlington
3 <sup>rd</sup> August	Humbs. & S. Yorks Army Cadet Visitors Day – Westdown Camp, Salisbury Plain
6 <sup>th</sup> August	Lions Carnival & Fun Day – Limekiln Lane, Bridlington
9 <sup>th</sup> August	Swanhouse Day Centre Open Day – Swanland Avenue, Bridlington
12 <sup>th</sup> August	Candlelighter's Appeal Coffee Morning – Manor Farm Cottage, Thwing
15 <sup>th</sup> August	Sewerby Cricket Club Grant Presentation – Sewerby Cricket Club
21 <sup>st</sup> August	Mrs. Blanche Mannix 101 <sup>st</sup> Birthday Victorian Lunch – Avenue Court, Bridlington
5 <sup>th</sup> September	Yorkshire in Bloom Awards – Cedar Court Hotel, Bradford

Councillor Raymond Allerston  
**Deputy Mayor of Bridlington**

26 <sup>th</sup> July	Scarborough & N.E. NHS Medal Award for Dr. Nasar – Lawrence Unit, Brid. Hospital
1 <sup>st</sup> August	ERYC Yorkshire Day Civic Reception – Pocklington
5 <sup>th</sup> August	Royal Yorkshire Yacht Club Annual Regatta & Fleet Review – Bridlington Harbour
2 <sup>nd</sup> September	158 <sup>th</sup> Squadron Association Service 158 <sup>th</sup> Squadron Assoc. Annual Reunion Dinner – Expanse Hotel, Bridlington

### 83/06 Public Participation:

Mr. Thompson raised the issue of the congestion on Bessingby Road due to the once dual carriageway which is now a single lane, and asked if the Council was consulted by the East Riding of Yorkshire before this action took place.

**RESOLVED:** The Council informed Mr. Thompson that this decision was taken before Bridlington Town Council was established, and therefore was not party to a consultation.

Mr. Thompson enquired if the Council had been consulted regarding the discussions between the Harbour Commissioners and the East Riding of Yorkshire Council, pertaining to a road outside of the Harbour area.

**RESOLVED:** The Council informed Mr. Thompson that it was aware of the discussions, and that the proposals will be brought to the Council for consultation once they have been established.

Mrs.Grimshaw raised the problem of hard copies of current Council minutes not being made available, she was unable to acquire a copy recently at the Central Library, and was informed by an employee at the Community Centre Reception that no copies were available.

**RESOLVED:** The Council will take immediate action to resolve the problem

Mr. Thompson asked the Council if they had been consulted regarding the Bridlington Area Action Plan stating that the public had a right to be kept informed regarding such important issues.

**RESOLVED:** Mr. Thompson was informed that a special meeting had been convened whilst the Council was in recess to specifically deal with this issue. The minutes of this meeting are included on the Agenda today and these, along with the Councils responses appended to the minutes, would be available from Wednesday, 6<sup>th</sup> September for public viewing. Copies will be available at both the Council offices and the Central Library.

### 84/06 Minutes of the Council meeting held on 4<sup>th</sup> July 2006:

Item 60/06 The East Riding of Yorkshire Council replied stating that Father Lamb could not present his petition to a full council meeting, but would be able to present it to the relevant Scrutiny Committee. In order for this to take place, the petition must include signatures of at least ten adults residing in Bridlington and on the electoral role, and a detailed header must be attached to the petition stating its true subject. He and one other person would then be allowed to make the presentation.

**RESOLVED:** The Clerk will contact Father Lamb, and if he has not reached a satisfactory solution, the members of Bridlington Town Council would be happy to sign the petition and take his case forward.

**RESOLVED:** The minutes of the Council held on 4<sup>th</sup> July 2006 are approved as a true record

**85/06 Minutes of the Newsletter Committee held on 6<sup>th</sup> July 2006:**

**RESOLVED:** The minutes of the Newsletter Committee held on 6<sup>th</sup> July 2006 are received.

**86/06 Minutes of the Planning & Environmental Committee held on 10<sup>th</sup> July 2006:**

**RESOLVED:** The minutes of the Planning & Environmental Committee held on 10<sup>th</sup> July 2006 are received.

**87/06 Minutes of the Skatepark Management Committee held on 11<sup>th</sup> July 2006**

**RESOLVED:** The minutes of the Skatepark Management Committee held on 11<sup>th</sup> July 2006 are received.

**88/06 Minutes of the Planning & Environmental Committee held on 24<sup>th</sup> July 2006**

**RESOLVED:** The minutes of the Planning & Environmental Committee held on 24<sup>th</sup> July 2006 are received.

**89/06 Minutes of the Skatepark Management Committee held on 25<sup>th</sup> July 2006:**

**RESOLVED:** The minutes of the Skatepark Management Committee held on 25<sup>th</sup> July 2006 are received.

**90/06 Minutes of the Finance & General Purposes Committee held on 25<sup>th</sup> July 2006:**

**RESOLVED:** The minutes of the Finance & General Purposes Committee held on 25<sup>th</sup> July 2006 are approved.

**91/06 Minutes of the Planning & Environmental Committee held on 7<sup>th</sup> August 2006:**

**RESOLVED:** The minutes of the Planning & Environmental Committee held on 7<sup>th</sup> August 2006 are received.

**92/06 Minutes of the Skatepark Management Committee held on 8<sup>th</sup> August 2006:**

**RESOLVED:** The minutes of the Skatepark Management Committee held on 8<sup>th</sup> August 2006 are received.

**93/06 Minutes of the Planning & Environmental Committee held on 29<sup>th</sup> August 2006:**

**RESOLVED:** The minutes of the Planning & Environmental Committee held on 29<sup>th</sup> August 2006 are received.

**94/06 Minutes of the Council meeting held on 24<sup>th</sup> August 2006:**

**RESOLVED:** The minutes of the Council held on 24<sup>th</sup> August 2006 are approved as a true record

**95/06 Internal Audit Report and approval the Accounts for the year ended 31<sup>st</sup> March 2006:**

**RESOLVED:** The Clerk is requested to provide a breakdown of the accounts for clarification at the next meeting of Council

**RESOLVED:** The Internal Audit is received and Accounts for the year ending 31<sup>st</sup> March 2006 are approved

**96/06 Annual Return and Statement of Assurance for the year ended 31<sup>st</sup> March 2006:**

**RESOLVED:** The Annual Return & Statement of Assurance for the year ending 31<sup>st</sup> March 2006 is approved

**97/06 Project Manager's Report on the Gasworx Skatepark:**

**RESOLVED:** The Council would like to commend Mr. Johnson for his comprehensive report and requested a verbal report directly from the Project Manager at the next meeting of Council.

**RESOLVED:** *The Project Manager's Report is received*

**98/06 Illegal parking of vehicles at the Manor Street end of King Street:**

**RESOLVED:** It was agreed that the Clerk should contact the Bridlington Police to take action regarding the problem and, at the request of Councillor Harrap, this item be deferred to the next meeting of Council.

**99/06 Update on the progress of the proposed West Hill play area**

**RESOLVED:** It is agreed that members of West Hill Community Services be invited to speak at the next meeting of Council, and that Council members who are on the committee provide the Council with regular updates.

**100/06 Correspondence:**

21 June Bridlington School – Foundation Governing Body vacancy

**RESOLVED:** It is agreed that no further volunteers were needed as several of the Council members are already on the committee

23 ERYC – Street Lighting Schemes 2006/2007 Thoresby Avenue and Fairfield Road

28 Waste Recycling Group – Gallymoor and Salt End newsletters

29 ERYC – Summer Scorcha sport and play activities information

5 July Mr A MacArthur – a local resident's suggestions on various traffic issues

7 Local Strategic Partnership – Black and Ethnic Minority Code of Practise consultation

11 Well Lane Bypass – structural repairs commencing September 2006 for four weeks

12 East Yorkshire CAB – letter of thanks for grant

14 Standards Board – a review of the complaint found that the original case had been handled correctly

14 Local Transport Projects – Sewerby Village 20mph speed reduction scheme drawing

18 Audit Commission – request for 2006 Annual Return

20 ERYC – Advice of licence for fun fair on Hilderthorpe Road coach park

26 ERYC – Notice of Bridlington Local Delivery Group meeting

1 August The Yorkshire Regiment – letter of thanks re: Honorary Freedom

1 The Lords Feoffees – letter of thanks re: Honorary Freedom

1 ERYC – Details of parish and town council websites

3 Sylvia Moran – Local resident's copy letter to ERYC re: CPZ

4 Humberside Police Authority – Police Force Merger

7 ERYC – Election of representatives of Parish and Town Councils to Area Forums

7 ERYC – Timeline (a monthly summary of the Council's activities, achievements and progress)

7 ERYC – Capital Footway Maintenance on Sewerby Road, Queensgate, St Johns Street and Fortyfoot

8 Mr D Holmes – observation of a visitor

14 ERYC – Gypsy Road Sports Hall

15 ERYC – Travellers on sports field

17 Humberside Police Authority Neighbourhood Panel – minutes (07.06.06) and agenda (27.09.06)

21 ERYC – Proposed Zebra Crossing on Marton Road between Pinfold Lane and Pinfold Street

**RESOLVED:** The Council welcome the decision

22 ERYC – Parking on grass verges update

22 ERYC – Proposed School Safety Zone on Sewerby Road for the Headlands School

**RESOLVED:** All in favour that the Council is delighted with, and fully supports the proposal

23 ERYC – Positive Activities for Young People Scheme

Mr M Pilling – Save/Support Bridlington Hospital Campaign Group

**RESOLVED:** All in favour of offering the Town Councils support

**100/06 Correspondence continued:**

ERVAS Newsletter  
 Humberside Playing Fields Association Newsletter  
 Humber & Wolds Rural Community Council AGM 7 p.m. Wednesday, 6<sup>th</sup> September – Rudston V.H.  
 East Yorkshire CAB Quarterly Advice  
 Pensioner Benefit Help Team Update  
 Age Concern (East Riding) AGM 10 a.m. Tuesday, 12<sup>th</sup> September 2006 – Beverley Leisure Centre  
 Bridwatch Newsletter

**101/06 ERYC (Bridlington Area and Hornsea Area) (On Street and Off Street Parking Places) (Amendment) Order 2006:**

**RESOLVED:** All in favour; The Council strongly objects to winter car parking charges

**102/06 Minutes of the Community Forum held on 17<sup>th</sup> May 2006:**

**RESOLVED:** The minutes of the Community Forum held on 17<sup>th</sup> May 2006 are received.

**103/06 Minutes of the Business Forum held on 24<sup>th</sup> May 2006:**

**RESOLVED:** The minutes of the Business Forum held on 24<sup>th</sup> May 2006 are received.

**104/06 Minutes of the Town Improvement Forum held on 4<sup>th</sup> July 2006:**

**RESOLVED:** The minutes of the Town Improvement Forum held on 4<sup>th</sup> July 2006 are received.

**105/06 Minutes of the Community Forum held on 5<sup>th</sup> July 2006:**

**RESOLVED:** The minutes of the Community Forum held on 5<sup>th</sup> July 2006 are received.

**106/06 Statement of balances and approval of the accounts for payment:**

The bank balances as at 31<sup>st</sup> August were as follows:

HSBC Deposit No 1 Account (Main Balances)	83,524.06
HSBC Deposit No 2 Account (Skatepark)	128,011.57
HSBC Current Account	1.00
Petty Cash	90.70

Income received since 30<sup>th</sup> June 2006:

Loan Repayment + Interest	18,200.00
Living Spaces (Gasworx)	10,000.00
Commuted Sums (Gasworx)	102,370.00

Accounts for Payment:

Cheque No.	Payee	Description	Amount
101031	Cash	Petty Cash imprest account	125.30
101032	G Stevenson	Green Howards Citation (s.137)	250.00
101033	Zurich Insurance Company	Annual Premium	1,591.72
101034	A Johnson	Internal Audit (Year End)	375.00
101035	Cash	Petty Cash imprest account	139.30
BACS	Personnel	July Salaries	2,579.77
BACS	ERYC	July Pensions	865.13
BACS	nPower	Public Conveniences (Electricity)	146.97
BACS	Xerox	Photocopier	299.31
BACS	Florida Marquees	Green Howards Ceremony	422.14

BACS	HM Revenue & Customs	Income Tax & National Insurance	3,490.32
BACS	Brid' Comm' Partnership	April to August 2006 Office Lease	659.80
BACS	Brid' Comm' Partnership	Colour Photocopies	20.00
BACS	Bridlington Stationers	Stationery	4.80
BACS	BT	Line Rental (Victoria Road)	170.14
BACS	BT	Line Rental + Calls (Bridge Street)	120.33
BACS	Cartridge World	Cartridge Refills	43.00
BACS	Coastal Colour Print	Summer Newsletter	943.00
BACS	Durable Signs	Sewerby Cricket Club Public Conveniences	61.69
BACS	ERYC	Public Conveniences (Maintenance)	2,084.74
BACS	ERYC	Hire of Public Address (Green Howards)	40.00
BACS	The Phone Co-op	Telephone Call Charges (Victoria Road)	8.04
BACS	Yorks' Regional Newspapers	Summer Newsletter Distribution	307.13
BACS	Hi-Fliers Flagstaffs	Two Sets of Flag Changes	258.50
BACS	Hull Daily Mail	Recruitment Advertising	497.03
BACS	SLCC	Annual Conference (inc. Accommodation)	265.00
BACS	Yorkshire Water	Public Conveniences (Water + Sewage)	555.09
BACS	Personnel	August Salaries	2,733.47
BACS	ERYC	August Pensions	<u>888.38</u>
<b>Total</b>			<b>19,945.10</b>

**RESOLVED:** The Accounts are approved for payment

**107/06 Letters and e-mails regarding litter (various):**

**RESOLVED:** It is agreed that no further action be taken at this time. However, if anyone wishes to raise the issue during the next budget review it can be discussed then.

**108/06 Minutes of the Town Improvement Forum held on 1<sup>st</sup> August 2006:**

**RESOLVED:** The minutes of the Town Improvement Forum held on 1<sup>st</sup> August 2006 are received.

**109/06 ERYC Street Naming and Numbering under Section 17-19 of the Public Health Act 1925 and Section 34 of the Humberside Act 1982:**

**RESOLVED:** *It is agreed that the name "Headlands Croft" could cause confusion and therefore the Council offers an alternative name of "St. Georges Croft" which is deemed to be more appropriate to the area.*

**110/06 Notice of items for inclusion in the next agenda (Tuesday, 3<sup>rd</sup> October 2006):**

- i. Update on the "Homeless Petition" organised by Father Phillip Lamb
- ii. Breakdown of the Accounts for the year ending 31<sup>st</sup> March 2006 for the Councils clarification
- iii. Verbal report by the Skate Park Project Manager
- iv. Illegal Parking of vehicles at the Manor Street end of King Street
- v. Guest talk by West Hill Community Services
- vi. The problems and untidy after-effects of grass cuttings

Signed: *Leslie Taylor*

Date: 3<sup>rd</sup> October 2006

Mayor of Bridlington