



## BRIDLINGTON TOWN COUNCIL

### Minutes of the Council meeting held on 18<sup>th</sup> January 2006 in the Council Chamber Bridlington Town Hall

**Present:** Councillors R Adamson, Mrs C Allerston (presided), R Allerston, Mrs M Chadwick, Mrs D Clark, D Grange, R Harrap, C Marsburg, L Taylor and Mrs. W Taylor (10).  
Christopher Smith, Clerk to the Council recorded the minutes.  
One representative of the media and two members of the public were also present.

**169. Welcome by the Mayor:**

Councillor Mrs Allerston welcomed everyone to the meeting and read out the fire alarm instructions.

**170. Apologies for absence:**

**Resolved:**

Apologies from Councillors Charlesworth and Wilkinson are received and accepted.

**171. A verbal update from Melanie Marin, Commuted Sums Officer – East Riding of Yorkshire Council:**

Ms Marin advised that a commuted sum allocated for the Sewerby Heads play scheme may have to be allocated to a play area on the Crayke development. Both legal services and the planning department are undertaking searches to establish the facts. A commuted sum allocated for the refurbishment of pocket parks at Victoria Gardens, Crescent Gardens and Lamplugh Gardens has not been used due to the availability of alternative funding. Members were asked to consider allocating the sum of £60,000 to further projects at Regent Gardens and other locations. At this juncture Councillors Adamson and Harrap declared a non-pecuniary interest as members of Rotary (the Rotary Club sponsors a rose garden in the Regent Gardens).

**Resolved:**

1. The commuted sums officer is requested to draw up a list of potential schemes, which would qualify for commuted sums, including projects within the current regeneration programme, for consideration at a future meeting.
2. The commuted sums officer is requested to provide the criteria that schemes must meet to qualify for commuted sums.

**172. Civic duties:**

Mayor

15 <sup>th</sup> December	Brendan Ingle Visit – Bridlington School
16 <sup>th</sup> December	Humberside Police Band Christmas Concert – Hull University
19 <sup>th</sup> December	Tea Dance & Fancy Dress – Sewerby Hall
25 <sup>th</sup> December	Visited five wards within Bridlington Hospital

Deputy Mayor

No duties

**173. Public Participation:**

Mrs Grimshaw requested copies of the Council's minutes for July 2005 and September 2005.

**174. Code of Conduct declarations of interest in items on the agenda:**

Councillors Mrs Chadwick and Grange declared a non-pecuniary interest as members of the Skatepark Steering Group

**175. Minutes of the Council meeting held on 14<sup>th</sup> December 2005:****Resolved:**

The minutes of the Council meeting held on 14<sup>th</sup> December 2005 are approved as a true record.

**176. Matters arising (for information only):**

There were no matters arising.

**177. Minutes of the Council meeting held on 22<sup>nd</sup> December 2005:****Resolved:**

The minutes of the Council meeting held on 22<sup>nd</sup> December 2005 are approved as a true record.

**178. Minutes of the Planning and Environmental Committee held on 12<sup>th</sup> December 2005:****Resolved:**

The minutes of the Planning and Environmental Committee held on 12<sup>th</sup> December 2005 are received

**179. Minutes of the Planning and Environmental Committee held on 9<sup>th</sup> January 2006:****Resolved:**

The minutes of the Planning and Environmental Committee held on 9<sup>th</sup> January 2006 are received.

**180. Correspondence:**

17<sup>th</sup> Nov Yorkshire Water – notice of impending works at the Mill Lane Water Treatment Works;  
 8<sup>th</sup> Dec Mr Milner – complaint regarding pigeons;  
 Yorkshire Coast Community Rail Partnership – membership renewal 2006 (£5);  
 9<sup>th</sup> Dec ERYC (Alan Menzies) – Sewerby Post Office;  
 16<sup>th</sup> Dec ERYC (Philip Parker) – Developer Contributions to Open Space;  
 Newsletters: Hull & EY Mind, ERVAS, Humberside CAS,

**Resolved:**

1. *Mr Milner's letter be forwarded to the Bridlington Regeneration Partnership requesting that a plan of action be considered;*
2. *Mr Milner be advised of the Council's action.*

**181. Consultation on a Strategic Health Authority for Yorkshire and the Humber and for new Primary Care Trusts in: Hull, East Riding of Yorkshire, Northern Lincolnshire, North Yorkshire and York:****Resolved:**

*The Council's primary concern regarding the proposed reorganisation of the SHA and the PCT's, is for adequate funding to be channelled to the frontline service providers to ensure that the provision of services in Bridlington is not further eroded. The Council is concerned that adequate provision of a range of services is provided in Bridlington who's population is increasing, (several-fold during the tourist season), in what is an otherwise sparsely populated area of Yorkshire. Bridlington is particularly disadvantaged by the limited public transport provision, to assist an increasing elderly population to access the health services they require.*

**182. The East Riding of Yorkshire Council's policy on tree removal and replacement on highways:**

Council noted the principal authority's policy.

**183. The ODPM's paper on Standards of Conduct in English Local Government: The Future:**

Council noted the paper on Standards of Conduct in English Local Government: The Future

**184. Minutes of the Town Improvement Forum held on 1<sup>st</sup> November 2005:**

**Resolved:**

To write to the Head of Bridlington Regeneration to explore ways in which the Town Council, as an elected body, might be more closely engaged with the work of the Bridlington Regeneration Partnership and in particular with the town improvement forum.

**185. Minutes of the East Yorkshire Town Councils' meeting held on 27<sup>th</sup> October 2005:**

Council noted the minutes of the East Yorkshire Town Council's meeting held on 27<sup>th</sup> October 2005.

**186. Humberside Police Authority letter dated 29<sup>th</sup> December 2005:**

The Council noted the contents of the Humberside Police Authority's letter dated 29<sup>th</sup> December 2005 and declined to comment further on the proposed reorganisation of Police Forces.

**187. Summary Report on visits to GP Practices in the Yorkshire Wolds & Coast PCT's area:**

Council noted the summary report on visits to GP Practices in the Yorkshire Wolds and Coast PCT's area.

**188. Audit Commission 'Public Interest Report' – Scarborough & North East Yorkshire NHS Trust 2004/2005:**

**Resolved:**

Council expresses its concern at the comments by the Audit Commission and resolves to write to the Chief Executive of the Scarborough and North East Yorkshire NHS Trust to attempt to establish the facts.

**189. (Bridlington Area) (Off-Street Parking Places) (Amendment) Order 2006:**

**Resolved:**

Council rejects the (Bridlington Area) (Off-Street Parking Places) (Amendment) Traffic Regulation Order 2006 because this particular order *should be considered as part of the principal authority's car park charging policy*. The order should not be instigated unless the proportion of free parking spaces in Bridlington is equal to the proportion of free parking spaces in Driffeld, Goole and Beverley and that the charges for the winter *period are consistent with those charged at other car parks within the authority's area*. Council urges the principal authority to review its car park charging policy prior to any order for the Moorfield Road car park being implemented.

**190. (Havelock Crescent, Bridlington) (Prohibition of Waiting) Order 2006:**

**Resolved:**

Council supports the (Havelock Crescent, Bridlington) (Prohibition of Waiting) Order 2006.

**191. External Auditor's Certificate, Opinion and Report:**

Council noted the External Auditor's Certificate, Opinion and Report.

**192. Internet Banking Policy Procedure Statement:**

**Resolved:**

Council approves and adopts the Internet Banking Procedure Statement, a copy of which is appended to these minutes.

**193. Statement of balances and approval of the accounts for payment:**

The bank balances at 10th January 2006 were as follows:-

HSBC Deposit A/c	122,319.20
HSBC Current A/c	601.00
Petty Cash	<u>124.91</u>
Total	123,045.11

Cheque No.	Payee	Description of Account	Amount
100971	SLCC	Annual Subscription	118.00
100972	Customs & Revenue	Quarterly Tax and NI	1,621.10
100973	Cash	Petty Cash Imprest A/c	105.09
100974	Phoenix Press	Lottery Tickets	52.00
100975	Durable Signs	Flagpole Sponsorship Plaque	29.38
100976	Yorkshire Coast Community Rail P'ship	Annual Subscription	5.00
100977	A Johnson	Interim Audit	160.00
BACS	Bridlington Community Partnership	Office Lease	395.88
BACS	Bridlington Stationers	Stationery	19.38
BACS	Personnel	December Salaries	1,513.50
BACS	D Arnold	Committee Refreshments	38.00
BACS	ERYC	December Pension	447.12
BACS	ERYC	Civic Reception Refreshments	27.00
BACS	S E Morris	Newsletter Marketing	300.00
BACS	Tuttys	Facsimile Repair	88.83
BACS	Yorkshire Regional Newspapers	Newsletter Distribution	297.83
BACS	Bridlington Stationers	Stationery	29.05
BACS	Coastal Colour Print	Newsletter Production	895.00
BACS	The Phone Co-op	Telephone Call Charges	44.04
			Total £6,186.20

**Resolved:**

The accounts are approved for payment.

**194. Budget and set the precept for the Council Year 2006 – 2007:****Resolved:**

1. The Budget for the Council Year 2006 – 2007 as appended to these minutes is agreed;
2. The Precept for the Council Year 2006 – 2007 is set at £103,670.

**195. Nomination of three members to serve on the Bridlington Skatepark Management Committee:****Resolved:**

Councillor C Marsburg (Bridlington South)  
Councillor L Taylor (Bridlington Old Town)  
Councillor M Charlesworth (Bridlington North)

**196. Notice of items for the next agenda (8<sup>th</sup> February 2006):**

1. Council meetings – venue, day of the week and time

**Signed:**

**Date:**

**Mayor of Bridlington**

## **INTERNET BANKING POLICY PROCEDURE STATEMENT**

Bridlington Town Council's policy is to utilise the Banking Automated Credit System (BACS) wherever possible to make payments to its staff and service providers.

This policy is based upon best value principles in that, at the time of its adoption, a payment made via BACS generates a bank charge of less than half the cost of what would be incurred by the processing of the payment via the issuing of a cheque.

The Responsible Financial Officer is authorised to make payments up to a maximum of £10,000 in any one calendar month.

Two members of the Council shall countersign each pay slip or invoice; the same two members shall also countersign a print out showing the breakdown of the payments contained within the BACS transaction.

Bridlington Town Council is satisfied that this procedure complies with the requirement of Section 150 (5) of the Local Government Act 1972 which states that:-

**“Every cheque or other order for payment of money by a community council shall be signed by two members of the council.”**