

BRIDLINGTON TOWN COUNCIL

Minutes of the Annual Meeting held on 15th May 2007 in the Council Chamber Bridlington Town Hall

Present: Councillors R Allerston, Mrs P Austin, A Charlesworth, M Charlesworth, L Dealtry, Mrs S Finlay, C Marsburg, R Owen, A Padwick, L Taylor and Mrs. W Taylor (11).
Christopher Smith, Clerk to the Council, recorded the minutes and Mrs P King also attended. One representative of the media and six members of the public were also in attendance.

01/07 Election of the Mayor of Bridlington for the Council Year 2007-2008:

Councillor Taylor welcomed the newly elected members and those returning members, members of the public and the representative of the media and read out the emergency evacuation procedure.

Nominations for Mayor: Councillor C Marsburg Nominated by: Councillor M Charlesworth
Seconded by: Councillor A Charlesworth

Councillor R Allerston Nominated by: Councillor L Dealtry
Seconded by: Councillor A Padwick

Councillor M Charlesworth requested a recorded vote and the votes cast were as follows:-

For Councillor Marsburg: Councillors Mrs P Austin, A Charlesworth, M Charlesworth, C Marsburg, R Owen (5)

For Councillor R Allerston: Councillors R Allerston, L Dealtry, Mrs S Finlay, A Padwick, L Taylor, Mrs W Taylor (6)

RESOLVED: Councillor R Allerston is elected as Mayor of Bridlington for the Council Year 2007 – 2008.

02/07 Declaration of acceptance of office by the Mayor of Bridlington:

Councillor R Allerston read out and signed his declaration of acceptance of office, which was duly countersigned by the Clerk.

03/07 The Mayor's announcement of his Mayoress and charities for the Council Year 2007-2008:

Councillor Allerston announced that his wife, Mrs Christine Allerston, would be his Mayoress and that his chosen charities would be the Bridlington Lifeboat, the RSPCA and the Red Admiral Majorettes.

04/07 The outgoing Mayor's verbal report on civic duties, his departing speech and presentation:

Mayor & Mayoress

- 6th April Opening ceremony for the Hockey Festival
- 13th April Lord Mayor of Hulls Civic Dinner
- 13th April Easter Concert for the Friends of the Elderly
- 14th April Stroke Awareness in the shopping centre for Bridlington Rotary club
- 15th April Driffield Civic Service
- 18th April Cheque presentation to Bridlington Community Partnership Ltd
- 22nd April St Georges Day Parade Service
- 22nd April Army Cadet Annual Presentation Day for the Humberside & South Yorks cadets
- 23rd April End of term dinner for the Mayor of Hornsea
- 25th April Loop Karaoke Final
- 27th April Re-opening of the Bridlington Harbour Heritage Museum
- 28th April Bridlington Town Council Civic Dinner
- 29th April Goole Civic Service

- 5th May East Riding County Choirs 50th Anniversary
- 10th May Annual Service of well dressing at Harpham
- 11th May Your money matters Launch for Help the Aged
- 12th May 75th Anniversary of the Bridlington Round Table Dinner
- 13th May St John of Beverly Civic Service

Deputy Mayor & Mayoress

- 7th April Tadcaster Town Council Mayor's Easter Charity Ball

Councillor Taylor said that he and the Mayoress had had an excellent year with many events attended and they had met with some wonderful people. He added that they had learned a great deal during the year about the work of volunteers throughout Bridlington which they didn't know were in existence and having made their acquaintance hoped to continue supporting them in the future.

Councillor Allerston offered a vote of thanks on behalf of the Council and Bridlington to the outgoing Mayor and Mayoress for their work, which had been extensive. He knew this to be a fact as he had carried out only three functions during the past year in his role as Deputy Mayor.

Councillor Taylor presented the Council with a customised bottle of whisky as a parting gift.

The Mayor presented Councillors L and Mrs W Taylor with an engraved coat of arms wall plaque and a photographic album of their civic year.

05/07 Election of the Deputy Mayor for the Council Year 2007-2008:

Nominations for Deputy Mayor:	Councillor A Padwick	Nominated by: Councillor L Taylor Seconded by: Councillor Mrs S Finlay
	Councillor L Dealtry	Nominated by: Councillor C Marsburg Seconded by: Councillor M Charlesworth

Voting was by a show of hands and, with five votes cast for each candidate, the Mayor gave his casting vote in the favour of Councillor A Padwick.

RESOLVED: Councillor A Padwick is elected Deputy Mayor for the Council Year 2007 – 2008.

06/07 The Deputy Mayor's announcement of the Deputy Mayoress for the Council Year 2007-2008:

Councillor Padwick announced that his wife, Janet Mary Padwick, would be his Deputy Mayoress.

07/07 Apologies for absence:

RESOLVED: An apology for absence was received and accepted from Councillor Mrs L Chambers.

08/07 Adoption of Bridlington Town Council Standing Orders:

Councillor A Charlesworth moved the adoption of the six-week cycle of meetings. His motion was seconded and a unanimous vote was cast by a show of hands.

RESOLVED: The Council adopts the six-week diary of meetings as appended to these minutes.

RESOLVED: *Bridlington Town Council's Standing Orders, as amended at 15.05.07, are adopted and are appended to these minutes.*

09/07 Adoption of Bridlington Town Council Financial Regulations:

RESOLVED: *Bridlington Town Council's Financial Regulations, as amended at 15.05.07, are adopted and appended to these minutes.*

10/07 Adoption of Bridlington Town Council Members' Allowance Scheme:

RESOLVED: *To adopt the existing Members' Allowance Scheme without amendment as appended to these minutes.*

11/07 Adoption of the new Code of Conduct:

The adoption of the new Code of Conduct was deferred to allow time for consideration as to the inclusion of section 12 (2).

12/07 Approval of the Terms of Reference for the Committees and nomination of Members to serve for the Council Year 2007-2008:

Councillor A Charlesworth moved that meetings of the Planning & Environmental Committee should be held on an evening to encourage greater public attendance. The motion was seconded and a vote was taken by a show of hands with 4 votes in favour and 4 against. The Mayor's casting vote was in favour of the status quo for meetings to be held during office hours.

RESOLVED: The Terms of References for the Committees are adopted and appended to these minutes and the following members are elected to serve on the Committees for the Council Year 2007 – 2008.

Finance & General Purposes Committee (7 Members): Councillors R Allerston, Mrs P Austin, Mrs L Chambers, M Charlesworth, Mrs S Finlay, C Marsburg and A Padwick.

Planning & Environmental Committee (5 Members): Councillors Mrs P Austin, C Marsburg, R Owen, L Taylor and Mrs W Taylor.

Staffing Committee (6 Members): Councillors R Allerston, Mrs L Chambers, A Charlesworth, M Charlesworth, Mrs S Finlay and C Marsburg.

Newsletter Committee (5 Members): Councillors Mrs P Austin, M Charlesworth, L Dealtry, C Marsburg and R Owen.

Skatepark Management Committee (3 Members): Councillors L Dealtry, C Marsburg and R Owen. Additionally, four members of the community are co-opted to serve on the Committee, namely David Brown, Loren Combs, Luke Daniels and Jean Newsum.

Disciplinary & Grievance Committee (3 Members): Councillors L Dealtry, A Padwick and L Taylor.

Appeals Committee (3 Members): Councillors Mrs P Austin, R Owen and Mrs W Taylor.

13/07 Election of members to represent the Council on outside bodies:

RESOLVED: The following members are elected to represent the Council on outside bodies:-

Cllr M Charlesworth - Bridlington Regeneration Partnership Core Steering Group
 Cllr L Dealtry - Bridlington Regeneration Partnership Town Improvement Forum
 Cllr A Padwick - Bridlington Regeneration Partnership Community Forum
 Cllr R Allerston - Bridlington Chamber of Trade
 Cllr L Dealtry - Police Community Liaison Committee
 Cllr L Dealtry - Bridlington Crime Prevention Panel
 Cllr C Marsburg - Bridlington in Bloom Committee
 Cllr S Finlay - Bridlington Arts Festival Committee
 Cllr L Dealtry - Bridwatch Executive Committee
 Cllr C Marsburg - Community Warden Service
 Cllr A Padwick - East Yorkshire Citizens Advice Bureau
 All Bridlington North Ward Members - Sewerby Residents Association
 All Members - Renaissance Town Team
 Cllr L Taylor - Yorkshire Coast Community Rail Partnership

14/07 Public Participation:

Mrs Grimshaw raised the matter of the outstanding loan to the Council's landlord. She was assured that steps were being taken to resolve the matter.

Mr Ashby queried the progress of the Skatepark project. He was advised that a report would shortly be presented to the Management Committee regarding the next stage in its development.

15/07 Code of Conduct declarations of interest in items on the agenda:

Councillor L Dealtry declared an interest in the correspondence from the Bridlington Community Partnership Limited, as an employee of the company, and he retired from the chamber when the matter was discussed.

16/07 Minutes of the Council meeting held on 3rd April 2007:

RESOLVED: *Subject to the addition of 'subject to confirmation of the legality of this procedure' being added to the end of the second paragraph of Minute 255/06 the Minutes of the Council meeting held on 3rd April 2007 are approved as a true record.*

17/07 Minutes of the Newsletter Committee held on 5th April 2007:

Subsequent to the meeting of the Committee the Post Office was conducting an exercise to establish the number of domestic delivery points within the postcode areas YO15 and YO16 which fall within the Council's administrative boundary. It was unlikely that this information would be available for the summer edition of the newsletter and therefore delivery of the next edition would have to be contracted to the Yorkshire Regional Newspapers.

RESOLVED: Subject to the above information, the minutes of the Newsletter Committee held on 5th April 2007 are approved.

18/07 Minutes of the Planning & Environmental Committee held on 10th April 2007:

RESOLVED: The minutes of the Planning & Environmental Committee held on 10th April 2007 are received.

19/07 Minutes of the Planning & Environmental Committee held on 23rd April 2007:

RESOLVED: The minutes of the Planning & Environmental Committee held on 23rd April 2007 are received.

20/07 Correspondence:

Councillor Mrs Finlay requested that in future the correspondence be lettered alphabetically to assist identification.

Spring Spring Edition of Bridwatch Observer

Spring ERVAS Newsletter Apr/May 2007

22 Mar NHS East Yorkshire PCT - Application for preliminary inclusion in E Y Pharmaceutical List

29 Mar ERYC - Waste & Recycling (WAR) Officers

RESOLVED: To extend an invitation to a Waste Recycling Officer to address the Council.

12 Apr ERYC – Street Naming and Numbering

12 Apr ERYC – 60/40 Funded replacement lighting programme

16 Apr ERYC – Kingsgate Bridlington

RESOLVED: To respond to the ERYC regarding the need for additional highway lighting on Kingsgate.

19 Apr ERYC – Palace car park in Bridlington

21 Apr ERYC – Arts Festival highways use approval

23 Apr ERYC – Danes Dyke car park Bridlington

24 Apr Steve Crosby ERYC – Crescent Gardens – Garden Regeneration

30 Apr NHS East Yorkshire PCT - Notification of minor relocation of Old Town Chemist

1 May ERYC – Surface Dressing 2007-2008

2 May Bridlington Community Partnership – Loan from Bridlington Town Council

14 May Bridlington Community Partnership – Loan from Bridlington Town Council

RESOLVED: *To respond with a definite deadline for the repayment of the Council's loan.*

2 May Standards Board for England – Case No. SBE18013.07

3 May Standards Board for England – Case No. SBE17981.07

4 May Jane Powell – Litter Bins

RESOLVED: To request that ERYC provides additional litter bins and report back to the Council.

RESOLVED: All other correspondence was noted.

21/07 RESOLVED: The following minutes were received:-

- i) Minutes of the Bridlington and Driffield Area Forum held on 22nd March 2007.
- ii) Minutes of the East Yorkshire Town Councils Meetings held on the 1st February 2007 and 9th April 2007.

RESOLVED: The Mayor and the Clerk are authorised to attend meetings of the East Yorkshire Town Councils.

22/07 RESOLVED: To note the feedback in response to the Sewerby Hall and Gardens development proposals and to note the comments of the *Sewerby Residents' Association*.

23/07 RESOLVED: The Council supports the application for inclusion in the East Riding of Yorkshire Pharmaceutical List from N & C Limited trading as N & C Late Night Pharmacy, 86 Promenade, Bridlington.

24/07 Statement of balances and approval of the accounts for payment:

The bank balances at 15th May 2007 are:-

HSBC Deposit No 1 Account (General Balances)	72,807.21
HSBC Deposit No 2 Account (Skatepark)	115,050.54
HSBC Current Account	1.00
Petty Cash	101.09

Income received since 3rd April 2007:-

Newsletter Advertising	£440.80
Christmas Cards	£22.10

Accounts paid or outstanding since the 3rd April 2007:-

Cheque/BACS	Payee	Description	Amount
BACS	Bridlington Stationers	Stationery	61.23
BACS	Cartridge World	Cartridge Refills	25.00
BACS	Coastal Colour Print	Council Tax Budget Sheet + Summer Newsletter	1,435.00
BACS	ERYC	Old Town Toilets NDR	899.10
BACS	ERYC	Old Town Toilets (March) + Admin' Review	2,358.39
BACS	H & S Training	First Aid Training	94.00
BACS	Hi-Fliers	Flag Wash & Change	129.25
BACS	nPower	Christmas Lighting	9.91
BACS	Phoenix Software	Virus Software Upgrade	143.47
BACS	Sewerby C.C.	Summer 2007 Public Convenience	1,030.00
BACS	SLCC	Larger Councils Conference	352.50
BACS	Stone Computers	Replacement Notebook (Insurance Claim)	2,048.04
BACS	Viking Direct	Stationery	44.20
BACS	Yorkshire Regional News	Advertising + Newsletter Delivery	598.42
BACS	1 st Choice Drains	Old Town Toilets (Blockage)	70.50
BACS	Personnel	April Salaries	2,356.71
BACS	ERYC	April Pension	878.26
BACS	N Johnson	Expenses	86.40
BACS	C Smith	Expenses	90.60
BACS	Bridlington Stationers	Stationery	73.52
BACS	BT	Skatepark Office (Telephone - final account)	229.20
BACS	BT	Skatepark Office (Internet – final account)	55.82
BACS	BT	Main Office (Telephone Line Rental + Calls)	211.24
BACS	BT	Main Office (Facsimile Line Rental)	49.94
BACS	Christ Church	Parish Meeting (Room Hire)	28.00
BACS	DSG Retail	Replacement Equipment (Insurance Claim)	153.99
BACS	Cartridge World	Cartridge Refills	25.00
BACS	ERYC	Parking Permit (Skatepark Manager)	331.00
BACS	Hi-Fliers	Flag Wash, Change and Supply	176.13
BACS	Geoplan	Postcode Map (Newsletter Distribution)	28.70

BACS	Gerbera	Civic Dinner Flowers	80.00
BACS	Viking Direct	Stationery	66.69
BACS	West BS	Replacement Monolith (Insurance Claim)	414.08
101066	L Taylor	Expenses	251.40
101067	R Allerston	Expenses	82.40
101068	ERYC	Project Management Fees (Skatepark)	9,847.20
101069	Sewerby Grange Hotel	Civic Dinner	1,911.55
101070	Prospect Photographic Agency	Civic Photograph	99.00
101071	The Priory Church	Hire of Church Rooms (2007 Civic Service)	72.00
101072	Bridlington Arts Festival Ltd	s 142 Grant	1,250.00
101073	Caveat Emptor	Skatepark IT	103.37
101074	Cash	Petty Cash Imprest Account	128.91

Councillor Mrs Finlay requested that on future reports those accounts already paid are dated and those outstanding are separately annotated together with their respective totals.

RESOLVED: The accounts are approved for payment.

RESOLVED: Any two members listed on the new mandate are authorised to sign on behalf of the Council and that the Clerk or the Administrative Assistant are authorised to deal with the day to day matters concerning the Council's banking arrangements including internet banking and the cashing of cheques for the replacement of petty cash or other requirements.

25/07 Notice of items for inclusion on the next agenda – 19th June 2007:

- i) To extend an invitation to Mr M Pilling to address the next meeting of the Council on 19th June 2007.
- ii) To consider the implications of all members being checked by the Criminal Records Board.
- iii) To consider the re-instatement of car parking on King Street.
- iv) To consider an increase in democratic representation on the Council.
- v) To consider improvements to Hilderthorpe Road.

Signed: *Raymond Allerston*

Date: 19th June 2007

Mayor of Bridlington