

# BRIDLINGTON TOWN COUNCIL

## Minutes of the Annual Council Meeting held on 20<sup>th</sup> May 2008 in the Council Chamber, Bridlington Town Hall

Present: Councillors R Allerston, P Austin, A Charlesworth, M Charlesworth, L Chambers, L Dealtry, S Finlay, C Marsburg, R Owen, A Padwick, L Taylor and W Taylor. Also in attendance was Mrs Allerston and Mrs Padwick, Councillors E and M Chadwick, three members of the public and one member of the media. Mr C Smith, Clerk to the Council recorded the minutes.

### Section A:

Councillor Allerston welcomed everyone to the meeting and called for nominations for the Mayor.

#### 01/08 Election of the Mayor of Bridlington for the Council Year 2008-2009:

Cllr Padwick was proposed by Cllr Dealtry and was seconded by Cllr L Taylor.

Cllr Marsburg was proposed by Cllr M Charlesworth and was seconded by Cllr A Charlesworth

On being put to a vote by a show of hands Cllr Padwick polled six votes to Cllr Marsburg's five votes.

**RESOLVED:** Councillor Anthony Padwick is elected Mayor and Chairman for the Council Year 2008-09.

#### 02/08 Declaration of acceptance of office by the Mayor of Bridlington:

Councillor Padwick read out his declaration of office and duly signed it before the Proper Officer of the Council.

#### 03/08 The announcement of the Mayoress and Mayor's charity for the Council Year 2008-2009:

Councillor Padwick announced that his wife, Mrs Janet Mary Padwick, would be his Mayoress and that St. Catherine's Hospice would be his chosen charity.

#### 04/08 The outgoing Mayor's verbal report on civic duties, his departing speech and presentation:

Mayor and Mayoress of Bridlington

10 <sup>th</sup> April	Lifestyle Rock Challenge – East Riding Schools
12 <sup>th</sup> April	Musical evening in aid of Mayor Gooles Appeal
12 <sup>th</sup> April	Opening of the Gasworx Skatepark
13 <sup>th</sup> April	Driffield Civic Service
15 <sup>th</sup> April	Inner Wheel Clubs 60 <sup>th</sup> Charter Luncheon celebrations
18 <sup>th</sup> April	Lord Mayor of Hull Civic Dinner
18 <sup>th</sup> April	Social Poster launch with the Humberside Police
19 <sup>th</sup> April	Opening of new office for BRIDWATCH
20 <sup>th</sup> April	RAF Association Yorkshire (E) Region Luncheon
20 <sup>th</sup> April	A night to remember II for breast cancer and Dovehouse hospice
21 <sup>st</sup> April	Meeting and Interview with Look North in support of the Bridlington Hospital
25 <sup>th</sup> April	Opening of AGM of the Humberside and Yorkshire Pensioners meeting
27 <sup>th</sup> April	Presentation Day for Humberside & S Yorks Army Cadet Force
30 <sup>th</sup> April	Loop Karaoke Final and Presentation
1 <sup>st</sup> May	Lifestyle launch – 20 <sup>th</sup> Anniversary year
2 <sup>nd</sup> May	Withernsea Town Council Civic Dinner
3 <sup>rd</sup> May	Blood pressure check awareness day with the Bridlington Rotary Club
4 <sup>th</sup> May	Chairman of the ERYC Civic Service and Procession
8 <sup>th</sup> May	ERYC Chairman's Installation
15 <sup>th</sup> May	Annual Well Dressing and Patronal Festival
18 <sup>th</sup> May	Bridlington Arts Festival Civic Service

Total of 21 Civic Duties attended by Mayor & Mayoress

## Deputy Mayor &amp; Mayoress

20<sup>th</sup> April St. George's Day parade service for Bridlington and District Scouts  
 30<sup>th</sup> April Beverley Civic Dinner Dance  
 2<sup>nd</sup> May Book launch for Mike Wilson on Bridlington

Total of 3 Civic Duty attended by Deputy Mayor & Mayoress

Councillor Allerston remarked that he and the Mayoress had enjoyed a good year and a very busy year during which they had met a lot of enjoyable people. As the year progressed and towards the end it became very tiring and the new Mayor will find out that he too will be ready for a holiday.

Councillor Padwick moved a vote of thanks to Cllr and Mrs Allerston for carrying out so many civic duties and congratulated him on raising £11,030 towards his chosen charities.

**05/08 The election of the Deputy Mayor for the Council Year 2008-2009:**

Cllr Dealtry was proposed by Cllr Allerston and was seconded by Cllr Taylor.  
 Cllr Marsburg was proposed by Cllr M Charlesworth and was seconded by Cllr Chambers

On being put to the vote by a show of hands Cllr Dealtry and Cllr Marsburg polled six votes each. The Mayor's casting vote was given in favour of Cllr Dealtry.

**RESOLVED:** Councillor Liam Dealtry is elected Deputy Mayor for the Council Year 2008-09.

**06/08 The Deputy Mayor's announcement of the Deputy Mayoress for the Council Year 2008-2009:**

Councillor Dealtry announced that his wife, Mrs Michelle Dealtry will be his Deputy Mayoress.

**07/08 Apologies for absence:**

There were no apologies for absence.

**08/08 Amended Terms of Reference for the Finance & General Purposes Committee and the Staffing Committee, the abolition of the Skatepark Management Committee and nominations to serve on the committees for the Council Year 2008-2009:**

The Clerk apologised for the absence of the amended Terms of Reference for the F&GP and Staffing Committees. He advised that the Skatepark Management Committee considered that its work had been completed and recommended that the Gasworx financial matters be devolved to the F&GP Committee and that staffing matters be devolved to the Staffing Committee.

**RESOLVED:** To agree in principle to the abolition of the Skatepark Management Committee the *devolvement of the Gasworx's financial matters to the F&GP Committee and the devolvement of Gasworx staffing issues to the Staffing Committee. The Clerk is to distribute the relevant committees' Terms of Reference for the Council approval at its next meeting.*

**RESOLVED:** The nominations to serve on the committees were as follows:-

<u>Committees</u>	<u>Membership</u>
Finance & General Purposes (7 Members):	Cllrs Allerston, Austin, Chambers, M Charlesworth, Finlay, Marsburg, Padwick
Planning & Environmental (5 Members):	Cllrs Austin, Dealtry, Marsburg, Owen, L Taylor, W Taylor
Staffing (6 Members):	Cllrs Allerston, Chambers, A Charlesworth, M Charlesworth, Finlay, Marsburg
Newsletter (5 Members):	Cllrs Austin, M Charlesworth, Dealtry, Marsburg, Owen
Disciplinary & Grievance (3 Members):	Cllrs Dealtry, Padwick, L Taylor
Appeals (3 Members):	Cllrs Austin, Owen, W Taylor

**RESOLVED:** The nomination of members to represent the Council on the following outside bodies:

<u>Outside Body</u>	<u>Member</u>
Bridlington Arts Festival Committee:	Cllr S Finlay
Bridlington Chamber of Trade:	Mayor
Bridlington Crime Prevention Panel:	Cllr L Taylor
Bridlington in Bloom Committee:	Cllr S Finlay
Bridlington Neighbourhood Action Team:	Cllr P Austin

Bridlington Old Town Revival Association:	Cllr L Dealtry
Bridlington Regeneration Partnership - Core Steering Group:	Cllr M Charlesworth (Cllr R Owen)
Bridlington Regeneration Partnership – Town Improvement Forum:	Cllr A Padwick
Town Improvement Forum – Eyesores Sub-Committee:	Cllr L Chambers
Bridlington Regeneration Partnership – Community Forum	Cllr A Padwick
Bridwatch Executive Committee:	Cllr P Austin
Community Warden Service:	Vacancy
East Yorkshire Citizens Advice Bureau:	Vacancy
ERNLLCA:	Mayor + Deputy Mayor
Police Community Liaison Committee:	Cllr A Charlesworth
Renaissance Town Team:	All Members
Sewerby Residents Association:	All Bridlington North Ward Members
Yorkshire Coast Community Rail Partnership:	Cllr L Taylor

#### **09/08 Public Participation:**

Mr Grimshaw requested clarification regarding the Mayor's casting vote and was referred to SO 11.

Mrs Grimshaw requested an update on the BCP Ltd's outstanding loan and was advised that two charges have been granted and the hearings will take place on 23 May and 7 July 2008 at the Scarborough County Court sitting at the Bridlington Magistrates Court. The Clerk confirmed that he regularly updated the Audit Commission via voice or e-mail on the legal case's progress.

Mr Felton thanked the Clerk for providing responses to his questions to the Annual Parish Meeting. He questioned the number of civic engagements and their relevance to Bridlington.

Cllr M Chadwick confirmed that when Cllr Wilkinson was Mayor he did not claim any expenses.

Cllr Owen remarked that there were insufficient members to serve on committees and outside bodies and Cllr M Chadwick confirmed that the matter will have to wait for the next Periodic Electoral Review.

Cllr Finlay remarked that Cllr Owen seems to have raised this matter at virtually every meeting and the Council has exhausted all options.

#### **10/08 Code of Conduct declarations of personal and/or prejudicial interest in items on the agenda:**

There were no declarations of personal or prejudicial interest.

#### **11/08 Minutes of the Skatepark Management Committee held on 3<sup>rd</sup> April 2008:**

Cllr M Charlesworth queried the legality of the no helmet rule for users over 18 years of age. The Clerk advised that the Council's insurers had been consulted and were satisfied that the correct signage was in place recommending the wearing of protective measures such as elbow and knee pads and helmets and that if adults choose to ignore the Council's recommendation they did so at their own risk.

**RESOLVED:** The minutes of the Skatepark Management Committee held on 3<sup>rd</sup> April 2008 are received.

**12/08 RESOLVED:** The minutes of the Council meeting held on 8<sup>th</sup> April 2008 are approved as a true record.

#### **13/08 Minutes of the Finance & General Purposes Committee held on 15<sup>th</sup> April 2008:**

Min. 80/07 Cllr A Charlesworth is unhappy with the proposal to close the Old Town public conveniences during the winter months.

Min. 81/07 Cllr A Charlesworth considered that two dates for making grants might disadvantage applications considered on the second date.

**RESOLVED:** The minutes of the Finance & General Purposes Committee are received and approved with the exception of minute 81/07, which is referred back to committee for further consideration.

**14/08 RESOLVED:** The minutes of the Planning & Environmental Committee held on 28<sup>th</sup> April 2008 are received.

**15/08 RESOLVED:** The minutes of the Newsletter Committee are received.

#### **16/08 Minutes of the extraordinary Council meeting held on 13<sup>th</sup> May 2008:**

Cllr L Taylor advised that there is no upper age limit for a member of a Community First Responder team.

**RESOLVED:** The minutes of the extraordinary Council meeting held on 13<sup>th</sup> May 2008 are approved as a true record.

**17/08 RESOLVED:** The minutes of the Planning & Environmental Committee held on 19<sup>th</sup> May 2008 are received.

**18/08 RESOLVED:** To receive the following minutes:-

- i) Town Improvement Forum held on 4<sup>th</sup> March 2008
- ii) Community Forum held on 13<sup>th</sup> March 2008
- iii) Bridlington Police & Partners Community Forum held on 13<sup>th</sup> March 2008
- iv) Bridlington Neighbourhood Action Team held on 2<sup>nd</sup> April 2008

**19/08 Correspondence:**

- 08/09 No 1 ERNLLCA Newsletter
- April 08 Alzheimer's Society Newsletter
- May 08 HUMBRELLA Newsletter
- a) March 20 Mrs J Briggs – Bridlington High School for Girls recognition plaque  
**Action - Clerk to write to the developers**
- b) April 1 Chairman of the East Riding of Yorkshire PCT – letter of thanks
- c) April 3 ERYC – Bridlington & Driffield Area Forum  
**Action – Invite Paul Drury to address the Council on Local Action Teams**
- d) April 7 Local Transport projects – acknowledgement of the Council's objection to 20 mph Zone
- e) April 10 East Riding of Yorkshire PCT – approval of pharmacy in the Tesco Superstore
- f) April 14 ERYC – nomination for a third Parish Council representative on the Standards Committee
- g) April 16 Bridlington Millau Petanque Club – response to grant refusal  
**Action – Clerk to forward a further grant application form**
- h) April 21 ERYC – as of 8 May ERYC will be responsible for processing complaints against councillors
- i) April 21 Mr D Fletcher – observations of Bridlington  
**Action – Clerk to respond pointing out the relevant council responsibilities**
- j) April 21 ERYC – slurry sealing schedule
- k) April 22 Mrs K Wilkes – car parking charges  
**Action – Clerk to respond**
- l) April 22 ERYC – F.O.I. response re: Moorfield Road car park revenue  
**Actions – Clerk to refer the query to the Information Commissioner  
Clerk to write to ERYC to request a copy of the car park risk assessment**
- m) April 30 ERYC – Independent Reconfiguration Panel Review re: maternity services  
**Action – Clerk to respond regarding births in ambulances in view of the congestion on the A165**
- n) May 1 ERYC Conservative Group – Car Parking Charges  
**Actions - Clerk to respond to Cllr Harrap's letter  
Clerk to enquire of the membership and dates when the Car Park Review Panel will be sitting**
- o) May 2 Mr T Evans – Sewerby bottle bank
- p) May 7 Mr G Dyson – comments on the Council's 2008/09 Budget  
**Action – Clerk to respond**
- q) May 8 Bridlington in Bloom – Jubilee Fountain  
**Action – Clerk to respond**

**20/08 Council's Office:**

- RESOLVED:**
- i) The Clerk is authorised to lodge a change of use planning application for *numbers 1 and 2 Richardson's Court*;
  - ii) On receipt of the outstanding loan and accrued interest from the Bridlington Community Partnership Limited, the Clerk is authorised to complete a Public Works Loan Board application for an annuity loan of £250,000 repayable over a period of 30 years.

**21/08 Revised Standing Orders:**

- RESOLVED:** *SO 3 (ii) is amended, SO 70 has been replaced by SO's 70A and 70B and SO's 79 and 80 have been added.*

**22/08 'Making it Happen' East Riding Local Development Framework – Core Strategy Issues and Options Consultation:**

**RESOLVED:** *To circulate the executive summary to all members and to defer the Council's response to the Planning & Environmental Committee.*

**23/08 The consultation on the East Riding of Yorkshire PCT's Draft Single Equality Scheme:**

**RESOLVED:** *To note the East Riding of Yorkshire PCT's Draft Single Equality Scheme.*

**24/08 RESOLVED:** *To participate in the 'Bridlington is Good News Exhibition' on 12<sup>th</sup> July 2008:*

**25/08 RESOLVED:** *The Council's 2008-09 calendar of meetings is agreed.*

**26/08 RESOLVED:** *To note the following draft Traffic Orders:-*

(Various Streets, Bridlington) (Controlled Parking Zone) (Amendment No. 1) Order 200..  
(Various Streets, Bridlington) (Controlled Parking Zone) (Amendment No. 2) Order 200..

**27/08 Statement of balances and approval of the accounts for payment:**

The bank balances at 20<sup>th</sup> May 2008 stand at:-

<b>HSBC Deposit No 1 Account (General Balances)</b>	<b>138,805.70</b>
Income:-	
Various - Civic Dinner Tickets	144.00
Zurich Insurance – claim for The Gardener statue	252.41
Lords Feoffees – Skatepark final grant	10,000.00
Newsletter Advertising	1,504.80
HMRC Vat Refund	24,920.09
<b>HSBC Deposit No 2 Account (Skatepark Capital)</b>	<b>2,031.78</b>
Income:-	
Regeneration Partnership	20,069.92
Skatepark Steering Group (balance of funds)	98.62
Expenditure:-	
Wright Civil Engineering (No 4 Invoice)	110,561.41
<b>HSBC Current Account</b>	<b>1.00</b>
<b>Petty Cash</b>	<b>116.28</b>

Accounts paid or outstanding since 8<sup>th</sup> April 2008:-

Cheque/BACS	Payee	Description	Amount
BACS42 Apr 30	Personnel	April Salaries	1,761.88
	C Smith	Expenses	94.60
BACS43 May 20	Brid' Community Partnership	May Office Lease	372.00
	Bridlington Stationers	Stationery	133.96
	BT	Line Rental + Call Charges	245.03
	BT	Fax Line Rental + Call Charges	56.75
	BT	Feature Line Rental	88.08
	ERYC	Christmas Lighting Support 2007	1,396.50
	ERYC	Emergency Call Out – Old Town Toilets	138.00
	Npower	Christmas Lighting 2007	45.75
	ERYC	April Pensions	943.74
	SLCC	Publication	10.40
	The Print Shop	Town Entry Signs (Freedom Parade)	96.35
	United Carlton	Photocopier Lease	570.63

	YCCRP	Annual Subscription	5.00	
	1st Choice Drains	Old Town Toilets	70.50	
101159	May 20	Brid' Window Cleaning Services	Bus Shelter Cleaning (June '06 – May '08)	756.00
101160	May 20	Sewerby Cricket Club	Summer '08 Public Conveniences	1,055.00
101161	May 20	T & J Scott	Civic Engraving	37.50
101162	May 20	Wright Civil Engineering	Interim Invoice No. 5	57,376.38
101163	May 20	R Allerston	Civic Travel	294.80
101164	May 20	MJJ Electrical Services	Decommissioning Jubilee Fountain	46.00
101165	May 20	Cash	Petty Cash Imprest A/c	113.72
101166	May 20	Pinkney Grunwells	Legal Costs (MK Illuminations)	348.98

## GASWORX

<b>Current Account</b>	<b>1.00</b>
<b>Deposit Account</b>	<b>20,415.12</b>

**RESOLVED:** The accounts are approved for payment.

### Section B:

**28/08 RESOLVED:** In accordance with the power granted by the Public Bodies (Admission to Meetings) Act 1960, the Public and Media be excluded from the meeting on the grounds that confidential matters will be discussed:

**29/08 RESOLVED:** i) The Clerk is authorised to commission an Occupational Health Assessment;

ii) The minutes of the Staffing Committee held on 24<sup>th</sup> April 2008 are received but Council rejects the proposal to pay Gasworx personnel on a weekly basis.

### 30/08 Local Government Pension Scheme policy:

**RESOLVED:** i) The Council will consider which contribution band a member falls into;

ii) *Basic pay only will determine a member's full time equivalent pay;*

iii) *The members' contribution bands will be reviewed annually;*

iv) Employees will be informed of their contribution band in writing;

**31/08 RESOLVED:** To advertise the post of Finance Assistant for two hours per week on a grade of SCP 18.

Signed: *Anthony Padwick*

Date: 18<sup>th</sup> June 2008

**Mayor of Bridlington**