



## BRIDLINGTON TOWN COUNCIL

### Minutes of the Council Meeting held on 15<sup>th</sup> July 2009 in the Council Chamber, Bridlington Town Hall

Present: Councillors R Allerston, P Austin, A Charlesworth, M Charlesworth, L Chambers, J Foster, C Marsburg, S Marsburg and D Metcalf.  
Also in attendance were 6 members of the public  
Mrs P King, Administration & Civic Office recorded the minutes.

#### **Section A:**

#### **51/09 Mayor's welcome:**

The Mayor welcomed everyone to the meeting and apologised for being a little late due to a Civic engagement.

#### **52/09 Apologies for absence:**

**RESOLVED:** To receive and accept apologies for absence from Councillors L Dealtry, S Finlay and R Owen.

**53/09** There were no Code of Conduct declarations of personal and/or prejudicial interest in items on the agenda.

#### **54/09 Public participation:**

Mr Ashby: Asked about what could be done regarding the state of the bus shelter near St Johns Street and reported that it was in a terrible state of repair. Councillor Allerston said that he would speak to the East Riding of Yorkshire Council to improve the situation as there were not enough bus stops in Bridlington and improvement would be the best way forward.  
Mr Ashby also asked about the cemetery clock on Sewerby Road, as it has never seemed to work. The Mayor said the Council would report the issue to the East Riding of Yorkshire Council and report back with the findings.

Mrs Hillerby: Enquired as to why the Bridlington Town Council did not do anything for the Armed Forces Day. The Mayor explained that the British Legion would normally be the driving force behind such events and that there had recently been the laying out of the Combined Services Standard. The Mayor added that he agreed with Mrs Hillerby and said that the Bridlington Town Council would look into marking the event next year within the town.

Mr Felton: Reported that he was pleased to see the extra signage regarding the public convenience signs at Sewerby and enquired as to who had purchased the signs. Councillor S Marsburg said he would give the full details in his verbal report at item 19.  
Mr Felton also asked about the Clerks pay situation. Councillor M Charlesworth responded that the Council are bound by his contract to pay him full pay until the end of September.

Cllr Allerston: Reported that the Bridlington Cenotaph War Memorial would be taken down after this year's Remembrance Service when it would be cleaned properly and appropriately. To attempt to complete the cleaning before November is not a realistic timescale.

#### **55/09 Civic Duties:**

Mayor and Mayoress of Bridlington:

18<sup>th</sup> June Cocktail party and beating retreat at Normandy Barracks  
20<sup>th</sup> June Opening of the MUGA  
20<sup>th</sup> June Goodbye lunch with Mayor of Millau  
23<sup>rd</sup> June 200 Year celebration of Louis Braille at the Bridlington North Library  
28<sup>th</sup> June Market Weighton Civic Service and lunch  
3<sup>rd</sup> July Cocktails with the High Sheriff

4 <sup>th</sup> July	Armed Forces Annual Service at the Priory
5 <sup>th</sup> July	Combined Ex-Services Laying up of the Standard at the cenotaph and Sewerby Grange
5 <sup>th</sup> July	East Riding Youth Dance Platform at the Spa
10 <sup>th</sup> July	Friends of the Elderly Strawberry Fayre at the Methodist Church Sewerby
11 <sup>th</sup> July	125 <sup>th</sup> Anniversary Garden Party at Burlington St John Methodist Church
15 <sup>th</sup> July	Opening of the New IT Suite facility at the Bridlington Club for Young People, Thorpe Street

**Total of 12 Civic Duties attended by Mayor**

20 <sup>th</sup> June	Opening of the MUGA
5 <sup>th</sup> July	Combined Ex-Services Laying up of the Standard at the cenotaph and Sewerby Grange
7 <sup>th</sup> July	Chamber of Commerce meeting at the Spa

**Total of 3 Civic Duties attended by Deputy Mayor & Consort**

- 56/09 RESOLVED:** The minutes of the Council meeting held on 17<sup>th</sup> June 2009 as a true record.
- 57/09 RESOLVED:** The minutes of the Planning & Environmental Committee held on 22<sup>nd</sup> June 2009 are received.
- 58/09 RESOLVED:** The minutes of the Finance & General Purposes Committee held on 9<sup>th</sup> July 2009 are received. The Mayor asked for the Councils support with regards to arranging a launch photo shoot once the bio-doggy bags were purchased. The Council resolved to support a public launch of the bio-bags.
- 59/09 RESOLVED:** The minutes of the Planning & Environmental Committee held on 13<sup>th</sup> July 2009 are received.

**60/09 The following items of correspondence were commented upon or otherwise noted:**

- a) 5<sup>th</sup> June – Mr G M Spencer – Letter regarding pathway outside 97 & 99 Marton Road

**RESOLVED:** Councillor Allerston agreed to arrange to speak to the appropriate section in the East Riding of Yorkshire Council as he had spoken to Burlington School on three previous occasions and no action has been taken. To write to Mr Spencer to inform him of Councillor Allerstons actions to date and to report back with any further findings.

- b) 8<sup>th</sup> June - ERNLLCA – Resolutions to the 2009 Annual General Meeting  
 c) 10<sup>th</sup> June - Energy Saving Trust – Reducing Carbon Footprint – Comments  
 d) 16<sup>th</sup> June - ERNLLCA – Training Schedule 2009/2010  
 e) 17<sup>th</sup> June - ERNLLCA – Joint Training Conference  
 f) 22<sup>nd</sup> June - ERVAS – Renewal of Membership – Action

**RESOLVED:** To contact and renew membership with ERVAS at no cost to the Bridlington Town Council.

- g) 22<sup>nd</sup> June - ERNLCCA – NALC Conference details  
 h) 22<sup>nd</sup> June - ERYC – Experimental No Waiting at Any Time – Scarborough Road at Short Lane

**RESOLVED:** To write to the ERYC to inform that the Council agrees with the recommendations but would like to add that it considers that the most important implementation is the experimental no waiting at any time be implemented to the Right on Scarborough Road as it considers that the real danger is when road traffic users look to check the traffic coming From the Scarborough Road roundabout because of the angle of the road away from the junction. The Council considers the implementation to the left is not as important as road traffic users find it easier to see the oncoming traffic from that direction.

- i) 23<sup>rd</sup> June - ERNLLCA – Next meeting of the East Riding (North East) District Committee

**RESOLVED:** To write to offer the Bridlington Town Council Offices as a venue for the next ERNLLCA meeting in Bridlington.

- j) 23<sup>rd</sup> June – ERYC – Proposed Conservation Area for Bridlington Quay – Information  
 k) 25<sup>th</sup> June - ERYC – Proposed 30mph speed limit Easton Road – Comments

**RESOLVED:** To write to the ERYC to inform that the Council agrees to the proposals for the extension of the 30 mph speed limit but would add that they recommend that a mini roundabout be added to the Well Lane By Pass at the junction to Easton Road. That particular junction is difficult to exit with the volume of traffic on the Well Lane By Pass and there is more development on Easton Road and with the extension of the garden centre the situation is only going to become worse and the council considers that it needs addressing soonest.

**l) 26<sup>th</sup> June – ERYC – Proposed Road Safety Scheme in Bridlington – Comments**

**RESOLVED:** To write to the ERYC to inform that the Council fully supported the recommendations but had one observation regarding the Kirkgate/Church Green restrictions. It was considered that the Church Green junction was not a major road traffic concern with parking in that particular area and that that element alone was not required and would remove some quite essential parking spaces in that area.

**m) 26<sup>th</sup> June – ERYC – Re-appraisal of the Bessingby Conservation Area – Copy for Information**  
**n) 29<sup>th</sup> June – Community Rail Humber – Railway Ramble details on 19<sup>th</sup> July 2009 - Information**  
**o) 29<sup>th</sup> June – ERYC – Local Safety Schemes – Grindale Lane Junction – Comments**

**RESOLVED:** To write to the ERYC to inform that the Council totally agreed with the proposals but would add that it considered that the buff high friction surfacing should be also extended up the slope of Grindale Lane.

**p) 29<sup>th</sup> June - ERYC - Consultation on Kirkham Road Play Area, Bridlington**

**RESOLVED:** Councillor Allerston would complete and return the questionnaire.

**q) 1<sup>st</sup> July – Details of Inspector Jacksons retirement & future Police Inspector at Bridlington – Comments**

**RESOLVED:** To write to Inspector Jackson a letter of thanks and to write to Inspector Kirven a letter of welcome.

**r) 1<sup>st</sup> July – ERYC - Impact of Changes & Flood & Coastal Risk Management on Rural Communities  
Comments directly to Environment Agency**

**s) 2<sup>nd</sup> July – ERYC – Rural Community Network – Email notification**

**t) 2<sup>nd</sup> July – ERYC – Traffic Regulation Order – Belvedere Road – Comments**

**RESOLVED:** To write to ERYC to inform that the Council considers that there should only be no waiting outside the access to the garages on Belvedere Road and that any restrictions on top of that are deemed unnecessary.

**u) 7<sup>th</sup> July - Hull & East Yorkshire Mind – Letter of thanks**

**v) 9<sup>th</sup> July - Nick Harvey – Public Transport – Bus services update – Information**

**w) Local Council Review - Subscription Renewal – Expired on 31<sup>st</sup> May 2009 – Renew**

**RESOLVED:** To resubscribe.

**x) 6<sup>th</sup> July - Sewerby Residents Association – Christmas Activity Response - Action**

**RESOLVED:** To write to the Sewerby Residents Association and inform them that we will only provide the tree and lights for decorating the tree.

#### **Newsletters:**

- East Riding Parish News – July 2009

- The Clerk - available on request

- Clerks & Councils Direct – July 2009 - available on request

- Recover – The Damage Management Magazine – Summer 2009 - available on request

- PAGER – July and August 2009 - available on request

- The Bulletin 44 – June 2009 – The Standards Board for England

- 61/09 RESOLVED:** The Accounts for the Year Ending 31<sup>st</sup> March 2009 are received and approved.
- 62/09 RESOLVED:** The Annual Return for the Year Ending 31<sup>st</sup> March 2009 is received and approved.
- 63/09 RESOLVED:** The Statement of Corporate Governance 2009/10 is received and approved.
- 64/09** Councillor Metcalf outlined a problem in Bridlington with some skips, and the length of time that they are left outside some properties. The issue is with Stablers Skips who do not seem to have a policy of taking payment in advance of delivery of a skip and then when payment is not forthcoming skips are not removed. Councillor Metcalf reported that due to the issues of a skip being left at a property for a long time the ERYC pay for the skip to be removed.

**RESOLVED:** To write to Stablers skip hire to request that they change their policy and ensure that payment is received before skips are delivered to any households in Bridlington. To also write to the ERYC Environmental and Public Health Department to address the issues of the health implications of skips being left in outside households in Bridlington and also tax payers paying for individual householders skips who do not choose to pay their own bills.

- 65/09** Councillor Allerston reported his displeasure at the letter Councillor Dealtry sent to the Bridlington Free Press and requested that Councillor Dealtry be reminded of the Council's Press Policy and that should he wish to publicly address issues, he must do it in his own personal capacity and not as a member of the Town Council.

**RESOLVED:** The Mayor write to Councillor Dealtry to remind him of the Press Policy and the ways in which he should contact the media.

- 66/09** The Tenon Recovery Report is received and the decision is to accept or decline the proposed payments.

**RESOLVED:** To accept and sign the paperwork to ensure that no more administrative costs are incurred.

- 67/09** Cllr M Charlesworth reported that the Council had written to the East Riding of Yorkshire Council regarding car park charges and there had been no response, despite a reminder.

**RESOLVED:** To contact the Feedback Monitoring Officer at the East Riding of Yorkshire Council to report the nil response situation.

- 68/09** Councillor Allerston reported that problems at Headlands School had appeared in a National Newspaper and asked the Council to consider to take action with regards to the problems.

**RESOLVED:** The Council considered that no action could be taken by the Bridlington Town Council as it was *entirely the responsibility of the East Riding of Yorkshire Council's Young Persons and Children's Safety Officers and the Governors of the School, who are both dealing with this matter already.*

- 69/09** Councillor S Marsburg updated the Council with regards to the Sewerby Public Conveniences and signage and reported that there are three very clear signs and that the Sewerby Cricket Club reported that the facilities are a valuable asset in the area and that there are several more improvements in the area which will happen in the near future and the facilities would be made even more use of then.

- 70/09** To receive a statement of balances and to approve the schedule of accounts for payment:

The bank balances at 10<sup>th</sup> July 2009 stood at:-

<b>HSBC Deposit No 1 Account (General Balances)</b>	<b>62930.56</b>
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<b>HSBC Deposit No 2 Account (Gasworx Capital)</b>	<b>5873.83</b>
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<b>HSBC Current Account</b>	<b>1.00</b>
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<b>Petty Cash</b>	<b>230.00</b>
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<b>Cheque/BACS Payer</b>	<b>Description</b>	<b>Amount</b>
Accounts paid or outstanding since 11 <sup>th</sup> June 2009		

Cheque/BACS	Date	Payee	Description	Amount
BACS15	May27	ERYC	Pension Contributions	1335.04
RENT1	June 24	Mr AK Curtis	Lease 62 Quay Rd	1000.00
BACS16	June 18	Bridlink	Radio Alarm System	150.00
		ERYC	Bessingby Gate Play Area	104.00
		ERYC	Public Conveniences	2207.83
		Npower	Electricity	334.99
		RBS Software	Yr End Closedown/Trg	535.46
		Prospect Photography	Civic Photos	320.00
BACS17	June29	Brid Stationers	Stationery	28.88
		Christchurch	Good News Exhibition	5.00
		Hi Fliers	Maint & Summer Flags	1256.84
		Viking Direct	Fire Extinguisher Signs	5.60
		Vision ICT Ltd	Website	419.06
BACS 18	June 30	Wages	June Salaries	2687.89
BACS 19	June 30	HMRC	PAYE & NI 1 <sup>st</sup> Qtr	2046.38
BACS 19a	July 13	Brid Stationers	Paper	63.60
		ERYC	Public Conveniences	1104.00
		Kentech Comp Serv	Computer Health Check	50.00
		Prospect Photography	Civic Photos	125.00
		Vision ICT Ltd	Renew domain	57.50
PENS 3	July 01	ERYC	June Pension Contributions	998.89
EXP 1	July 13	C.Marsburg	Travel Expenses	144.20
		S Finlay	Travel Expenses	40.00
101302	June11	Woodcock Joinery	Bin Store/Repairs 62 Quay Rd	1145.94
101301	June11	HMRC	VAT Repayment Supplement	211.70
101229	June29	A.Johnson	Yr End Audit BTC/Skatepark	421.44
101230	June29	Petty Cash	Top up of Imprest Account	113.61
101231	July 13	Clean & Clear	Public Conveniences	48.00

**GASWORX:****Current Account****1.00****Deposit Account****4891.54**

Please see the attached list of Gasworx accounts for approval.

Cheque/BACS	Date	Payee	Description	Amount
BACS12	June 29	Lloyd Dowson	Monthly Salaries	2344.02
BACS11	June 15	Brid Cash & Carry	Shop Stock	120.58
		Betta Sports Ltd	Staff Uniform	234.36
		ERYC	Waste Disposal	18.45
		Mr Cool It	Slush Drinks	206.70
BACS13	June 29	Brid Cash & Carry	Drinks & Confectionary Shop	379.96
		Bump Distribution	Shop Stock	621.97
		HMRC	PAYE Mth 2	201.82
BACS 14	July 13	Bump Distribution	Shop Stock	367.26
		Lloyd Dowson	Payroll Services	63.25

**RESOLVED:** The accounts are approved for payment.

**71/09** To receive notice of items for inclusion on the next agenda – 16<sup>th</sup> September 2009:

**Section B**

**72/09** In accordance with the power granted by the Public Bodies (Admission to Meetings) Act 1960, to resolve that the Public and Media be excluded from the meeting on the grounds that confidential matters will be discussed:

**73/09** The Administrative Assistant's contract of employment ends on 31<sup>st</sup> July and due to the fact that the Clerk remains off on long-term sick leave it was agreed that the contract should be extended for another two months until 30<sup>th</sup> September 2009.

**RESOLVED:** To offer a two-month contract to the Administrative Assistant which expires 30<sup>th</sup> September.

**74/09** Councillor M Charlesworth gave a verbal update of the situation regarding the Clerk to the Council

**Signed:**

**Date:**

**Mayor of Bridlington**