



BRIDLINGTON TOWN COUNCIL

Minutes of the Council Meeting held on 16th September 2009 in the Council Chamber, Bridlington Town Hall

Present: Councillors R Allerston, M Charlesworth, L Dealtry, S Finlay, J Foster, C Marsburg, S Marsburg and D Metcalf. Also in attendance were Mrs Christine Allerston, Mrs Audrey Hodgson, Mr Norman Hall MBE, Councillor Richard Harrap and Mr Leslie Taylor who were present to receive past Mayors medals. There were also 6 members of the public and Councillor Chadwick.
Mrs P King, Administration & Civic Office recorded the minutes.

Section A:

75/09 Mayor's welcome:

The Mayor welcomed everyone to the meeting. The Mayor then presented the Past Mayors' Medals to all the Past Mayors present and therefore medals were presented.

76/09 Apologies for absence:

RESOLVED: To receive and accept apologies for absence from Councillors P Austin, L Chambers, A Charlesworth and R Owen.

77/09 Public participation:

Mrs Grimshaw: Asked about whether any money had been received from Tenon Recovery. Councillor Finlay informed the meeting that the cheque had not been received as yet but that the Acting RFO was actively working on this matter.

Mr Felton: Asked about the Clerk's health and if he were still receiving full pay from the Council. The Mayor informed Mr Felton and Councillor Finlay clarified that the Clerk was on full pay until the end of September in accordance with the terms of his contract.

78/09 There were no Code of Conduct declarations of personal and/or prejudicial interest in items on the agenda.

79/09 Civic Duties:

Mayor and Mayoress of Bridlington:

19 Jul 09	Snaith and Cowick Civic Service
21 Jul 09	BBC Filming in the Town Councils offices and around the Town
23 Jul 09	Lord Lieutenants Summer Party
25 Jul 09	RNLI Flag Day celebrations
26 Jul 09	Sewerby Gala
27 Jul 09	National Schools Sailing Association Regatta
01 Aug 09	Yorkshire Day Celebrations
04 Aug 09	Luncheon with Bridlington in Bloom Judges
08 Aug 09	Opening of the Fire Open Day
12 Aug 09	Meeting Driffield Children on Day visit with Mayor and Mayoress of Driffield
12 Aug 09	The Great Gale Book Launch
13 Aug 09	Caravan Owners Trade Fair
14 Aug 09	5 th Anniversary of the Church of Our Lord
06 Sep 09	Driffield Civic Service
13 Sep 09	Hornsea Civic Service
13 Sep 09	Filey Civic Service
15 Sep 09	Yorkshire in Bloom Awards Ceremony 2009
16 Sep 09	Visitors Morning at the Defence School of Transport, Leconfield
20 Aug 09	Mrs Blanche Mannix 104 th Birthday Celebrations and presentation
23 Aug 09	Breast Cancer Strawberry Tea

28 Aug 09 Opening of fund raising tea party for Marie Curie

Total of 21 Civic Duties attended by Mayor

Deputy Mayor and Consort:

20 Jul 09 Lord Lieutenants Summer Party
27 Jul 09 Bridlington Arts Society Annual Exhibition Preview and prize giving
13 Sep 09 Battle of Britain with Mayor of Beverley

Total of 3 Civic Duties attended by Deputy Mayor & Consort

80/09 RESOLVED: The minutes of the Council meeting held on 15th July are approved as a true record.

81/09 RESOLVED: The minutes of the Newsletter Committee held on 30th July 2009 are received.

82/09 RESOLVED: The minutes of the Planning & Environmental Committee held on 3rd August 2009 are received.

83/09 RESOLVED: The minutes of the Planning & Environmental Committee held on 24th August 2009 are received.

84/09 RESOLVED: The minutes of the Finance & General Purposes Committee held on 26th August 2009 are received.

85/09 RESOLVED: The minutes of the Planning & Environmental Committee held on 14th September 2009 are received.

86/09 Bridlington Guide Contents:

RESOLVED: To defer this item until the next meeting (due to the unforeseen absence of Councillor Austin)

87/09 Bridlington Town Councils response to the Area Action Plan (AAP):

RESOLVED: To put forward the complete list collated from Councillors responses, which also incorporated *relevant observations of previous AAP's*.

88/09 Seven Social Sins:

RESOLVED: To write in support of the Seven Social Sins to both Mrs Cec Lindley and the Police Inspector at Bridlington *to inform of Bridlington Town Council's support with this matter. To place details in the Bridlington Town Council's Autumn Edition of the Newsletter to ensure the people of Bridlington are also informed.*

89/09 Traffic Regulation Order for Easton Road:

RESOLVED: *To write to the ERYC to convey Bridlington Town Council's support.*

90/09 Traffic Regulation Order for Various Roads in Bridlington:

RESOLVED: *To write to the ERYC to convey Bridlington Town Council's support.*

91/09 Proposed speed limit for the Bridlington Spa area:

RESOLVED: *To write to the ERYC to convey Bridlington Town Council's support.*

92/09 The Proposed Bridlington Quay Conservation Area:

RESOLVED: *To write to the ERYC to convey Bridlington Town Council's support.*

93/09 The following items of correspondence were commented upon or otherwise noted:

a) **17.07.09 ERYC – Special Expenses & BTC Response**

RESOLVED: *To write to the ERYC to convey the Council's further comments and to also forward a copy of the letter to the local press.*

- b) 21.07.09 Appointments Commission – Non-executive director appointment
- c) 27.07.09 ERYC – Cllr Temple’s Car Parking Charges in Bridlington Response
- d) 28.07.09 ERYC – Temporary road closure – Quay Road Level Crossing
- e) 12.08.09 ERYC – Bridlington Cemetery Clock – Quotation for repairs
- f) 12.08.09 ERYC – Proposed road safety scheme – Kirkgate
- g) 12.08.09 ERYC – Proposed road safety scheme – Stepney Grove
- h) 12.08.09 ERYC – Proposed road safety scheme – St Johns Avenue
- i) 14.08.09 ERYC – Temporary Road Closure – South Marine Drive
- j) 17.08.09 ERYC – Overview and Scrutiny Report
- k) 20.08.09 ERYC – Belvedere Road
- l) 21.08.09 Letter of thanks to the Mayor from Bridlington Caravan Centre
- m) 21.08.09 ERYC – Invitation to Community led parish planning DVD launch event

RESOLVED: To pass to the Planning & Environmental Committee for consideration of attendance.

- n) 25.08.09 ERYC – Temporary one-way system – Pembroke Terrace
- o) 25.08.09 ERYC – Flood Briefing note from Nigel Pearson
- p) 25.08.09 ERYC – Acknowledgement of BTC planning application for Noticeboard outside office
- ~~q) 26.08.09 ERYC – 30mph speed limit extension for Easton Road~~
- r) 27.08.09 ERYC – Road Marking Issue – Rope Walk, Bridlington
- s) 27.08.09 Mr Hollindale – Recent stay in Bridlington

RESOLVED: To pass to the ERYC and contact Mr Hollindale to report that his correspondence had been forwarded. To also mention to Mr Hollindale that Street Scene Services from the ERYC would most likely have cleaned the area shortly afterwards, as the routine of that particular service is a good one.

- t) 27.08.09 Sure Start – Children Centres in the East Riding
- u) 01.09.09 ERYC – Proposed road safety scheme for Danes Dyke B1255

RESOLVED: To write to the ERYC to convey Bridlington Town Council’s support.

- v) 04.09.09 ERYC – Standards Committee – Hearing notification/Cllr Major
- w) 04.09.09 ERYC – Standards Committee – Hearing notification/Cllr Crossland
- x) 04.09.09 Email - No road signage to Scarborough Hospital

RESOLVED: To respond to the correspondence that the Council considers that the signage to Scarborough from Bridlington is clear and that the matter of signage to the hospital in Scarborough, is indeed a matter for Scarborough Borough Council.

- y) 04.09.09 NHS – Invitation to the NHS AGM on 29th September 2009
- z) 07.09.09 ERYC – Bridlington Hilderthorpe (Proposed) Conservation Area
- aa) 07.09.09 Carlton Apartments – Anti-Social Behaviour in Bridlington

RESOLVED: To write to the Police Inspector regarding Mr Bells observations and to forward a copy of the letter to Mr Bell and the Chief Executive of the ERYC.

- bb) Health Service Information Speak out
- cc) ERYC Pension Fund – Annual Report & Accounts
- dd) August 2009 – Invitation to Pager Conference
- ee) SLCC – Notice of Annual General Meeting

94/09 The following Newsletters and Minutes were noted:

- Bridlington Neighbourhood Action Team – Agenda & previous Minutes
- Bridlington Regeneration Partnership – Town Improvement Forum Minutes
- Equality & Diversity – Monthly Newsletter – August 2009
- HUMBRELLA – Summer 2009
- ERNLLCA – July 2009
- ERNLCCA – August 2009
- Fieldwork – September 2009
- The Playing Field – Summer 2009

- Clerks and Councils Direct – September 2009 Issue
- The Clerk – September 2009
- East Riding Parish News - August 2009
- East Riding Parish News - September 2009
- East Riding Community Protection Unit – June 2009
- LCR – Autumn 2009
- ERVAS Newsletter – August 2009
- PAGER Newsletter – Sep & Oct 2009

95/09 RESOLVED: To receive a statement of balances and to approve the schedule of accounts for payment:

The bank balances at 16th September 2009 stood at:-

HSBC Deposit No 1 Account (General Balances) 0.00

HSBC Deposit No 2 Account (Gasworx Capital) 0.00

HSBC Current Account 1.00

Petty Cash 230.00

Cheque/BACS	Payer	Description	Amount
BACS Sept 08	HMRC	VAT Refund	13810.68

Accounts paid or outstanding since 15th July 2009

Cheque/BACS	Date	Payee	Description	Amount
BACS20	July 20	BT	Phone Lines	393.64
		BT	Fax Line	120.26
		BT	Internet	62.07
		Burlington Design	Summer Newsletter Design	54.00
		Yorkshire Water	1sr Qtr Water Rates	99.88
		Vaughtons	Die	248.70
		Vaughtons	Plaques	652.15
BACS 21	July 27	ERYC	ID Badges	32.20
		United Carlton	Photocopier	507.41
BACS22	July 31	BTC Staff	July Wages	2783.78
BACS 23	Aug 03	Biobag Ltd	Poo Bags	85.88
		ERYC	St Johns Public Conveniences	1104.00
		Kentech Comp Serv	Memory Upgrade	106.00
BACS24	Aug 10	Austin Consultancy	Newsletter Delivery	110.00
		BT	Voice Line (now cancelled)	27.65
BACS 25	Aug 17	Brid Stationers	Safe	344.99
		Brid Stationers	Stationery	11.16
		Dr S Ashley	Occ Health Assessment	165.00
		Prospect Photography	Mayoral Portrait	50.00
		Yorkshire Water	Public Conveniences	43.64
BACS 26	Aug 24	Npower	Public Conveniences	197.06
		HiFliers	Flagstaff maintenance	126.50
		Letterbox Direct	Newsletter Delivery	305.74
BACS 27	Sept 01	Zurich Insurance	Policy Amendment	5884.66
		Coastal Col Print	Newsletter printing	985.00
RENT 2	Sept 14	Mr Curtis	Rent 62 Quay Rd	1000.00
BACS 28	Aug 28	Wages	August Wages	2504.78
BACS 29	Sept 14	Pensions	July & August	1533.09
BACS 30	Sept 14	ERYC	Public Conveniences	1104.00
		RBS Software	Annual Software Maintenance	90.85
BACS 31	Sept 15	MK Illumination	Supply & Install Festive Lighting	13186.66
DD	Sept 03	Npower	Electricity: May – Aug 09	74.04
101232	July 27	NALC	Annual Subscription	13.50
101233		Bridlington in Bloom	2 nd Invoice	1625.37

101234		Zurich Ins Plc	Comb Local Council Policy	4835.82
101235	Aug 10	HMRC	PAYE 08/09	647.49
101236	Aug 24	ERYC	Notice Board Planning Permission	167.50
101237			Cancelled	Nil
101238	Sept 01	Pocklington Town Council	Charity Concert	6.00
101239	Sept 01	Petty Cash	Top up of Imprest Account	115.16

GASWORX:

Current Account **1.00**

Deposit Account **0.00**

Please see the attached list of Gasworx accounts for approval.

Cheque/BACS	Date	Payee	Description	Amount
100117	July 20	HMRC	PAYE Mth 3	222.87
100118	July 20	Pineapple JoesLtd	Staff Uniform	248.35
100119	Aug 10	Mr Cool It	Slush Drinks Shop Stock	196.30
BACS 15	July 27	Yorkshire Water	1 st Qtr Water Rates	89.72
BACS 16	Aug 3	Brid Cash & Carry	Shop Stock	410.94
		Bump Distribution	Shop Stock	231.15
BACS 17	July 30	Lloyd Dowson	July Wages	2709.22
BACS18	Aug 10	Eon	Electricity	392.36
		ERYC	Rates	454.44
BACS 19	Aug 17	HMRC	PAYE Mth 4	327.76
		BT	Telephone	71.15
BACS 20	Aug 24	BT	Internet	93.11
		Brid Cash & Carry	Shop Stock	222.28
BACS 21	Aug 26	Wages	August	3710.73
BACS 22	Sept 14	Brid Cash & Carry	Shop Stock	390.23
		Bump Distribution	Shop Stock	180.49
100120	Aug 17	Prize Money		200.00
100121	Aug 17	Prize Money		200.00
100122	Aug 17	Prize Money		200.00

RESOLVED: The accounts are approved for payment with clarification of the Prize Monies.

96/09 To receive notice of items for inclusion on the next agenda for 21st October 2009:

Bridlington Guide Contents.

Section B

97/09 In accordance with the power granted by the Public Bodies (Admission to Meetings) Act 1960, to resolve that the Public and Media be excluded from the meeting on the grounds that confidential matters will be discussed:

98/09 RESOLVED: The minutes of the Staffing Committee Meeting held on the 5th August 2009 are received.

99/09 The future of the Gasworx facility:

A lengthy discussion took place, which considered all aspects of the Facility and the Staff of the Gasworx.

RESOLVED: The Council resolved to:

- i. keep the Gasworx Facility open with for winter hours, which would entail opening weekends and all school holidays up until Easter, when the facility would again be opened for summer hours.
- ii. to also arrange for an overseeing committee to be set up which would comprise of Councillors L Dealtry, S Finlay and S Marsburg and would be reportable to the Finance & General Purposes Committee.

- iii. to arrange for the current staff to be changed from summer contracts to winter contracts and that the supervisor will be paid during winter hours even if the facility is closed.
- iv. to arrange for all staff to receive cash handling training from the Acting Responsible Financial Officer.

Signed:

Date:

Mayor of Bridlington