



BRIDLINGTON TOWN COUNCIL

Minutes of the Council Meeting held on 18th November 2009 in the Council Chamber, Bridlington Town Hall

Present: Councillors R Allerston, L Chambers, M Charlesworth, L Dealtry, S Finlay, J Foster, C Marsburg and D Metcalf. Also in attendance were 7 members of the public and Councillor Chadwick.
Mrs P King, Administration & Civic Office recorded the minutes.

Section A:

127/09 Mayor's welcome:

The Mayor welcomed everyone to the meeting.

128/09 Apologies for absence:

RESOLVED: To receive and accept apologies for absence from Councillors P Austin, A Charlesworth, S Marsburg and R Owen.

129/09 Public participation:

- Mr Felton Mr Felton asked for clarification regarding payment for the Council's insurances in August's F & GP minutes. He was informed that the additional insurances were to cover rebuild costs for all the Councils property including the Gasworx. Mr Felton then asked about an item in Octobers F & GP minutes regarding the amount of subsidy allocated for emergency repairs. He was informed that there was no sum allocated, and that it was a means of allowing the Council to engage in obtaining quotes for the emergency repairs required at that location. Mr Felton enquired after a response to a letter he had written and was informed that it was in hand.
- Cllr Chadwick Informed the Council that he had attended a meeting with Gasworx users and that there were concerns raised and that he suggested that they contact the Council and therefore to expect some correspondence regarding. Councillor Chadwick enquired if the Council had heard about the disruptions' and damage to property in the West Street area of Bridlington and reported that the Police are dealing with the matter and some arrests had been made.
- Mr Winterbottom complained about the problems the roadwork's the Area Action Plan have introduced to the town and the problems caused at the B & Q roundabout. Councillor Finlay responded and informed Mr Winterbottom that she had personally seen Mr Lister of the East Riding of Yorkshire Council regarding the B & Q roundabout to raise issues the Council had and was informed that the works had already been passed. Councillor Finlay also informed Mr Winterbottom that the Bridlington Town Council has a democratic voice for the people and that the improvements to the town of Bridlington would hopefully have a positive long term affect and make it a better place to live in. Mr Winterbottom considered that the Regeneration Team should be scrapped and condemned the whole process and the way that it was all handled.

130/09 Code of conduct declarations:

RESOLVED: To accept a code of conduct declaration from Councillor Allerston regarding item 26 as he is a member of the pension panel at the East Riding of Yorkshire Council.

131/09 To receive the civic duties:

23 rd October	Music port Festival at the Bridlington Spa
25 th October	Withernsea Civic Service
27 th October	St Catherine's Hospice Annual Meet at Scarborough
30 th October	Pocklington Mayor's Charity Concert
31 st October	Pride of Bridlington Awards Ceremony at the Bridlington Spa
31 st October	Rededication of the Garden of Remembrance

2 nd November	Poppy launch at Morrison's Supermarket
5 th November	Lighting of the bonfire and firework display
5 th November	Wolds Expo Business and Hospitality
7 th November	East Riding College Celebration Awards Ceremony
8 th November	Christ Church for Remembrance Sunday
11 th November	Two minutes silence
12 th November	RNLI Lifeboat Guild Christmas Fayre
13 th November	The Yacht club Men's Dinner

Total of 14 Civic Duties attended by Mayor

Deputy:

8th November Laying of a wreath on behalf of the Royal British Legion

Total of 1 Civic Duty for the Deputy

132/09 RESOLVED: The minutes of the Council meeting held on 21st October 2009 are approved as a true record

133/09 RESOLVED: The minutes of the Planning & Environmental Committee held on 26th October 2009 are received.

134/09 RESOLVED: The minutes of the Newsletter meeting held on 29th October 2009 are received.

135/09 RESOLVED: The minutes of the extraordinary Council meeting held on 29th October 2009 are received.

136/09 RESOLVED: The minutes of the Planning & Environmental Committee held on 16th November 2009 are received.

137/09 Update regarding the Town Clerk:

Councillor M Charlesworth gave an update regarding the situation with the Clerk to the Council. He informed that the Clerk had now been off sick for over a year and that there are valid sick notes, the latter being valid until December 2009. There is to be a liaison meeting with Mr Smith and the Council with representatives that will hopefully take place over the next few weeks. There are many considerations including Discrimination Act, Medical Laws and Employment Laws. There has been an Acting Responsible Financial Officer employed for the duration as by law the Council are legally required to do so.

138/09 Christmas Light Switch on Event on Sunday 29th November 2009 update:

Councillor Dealtry gave an update regarding the Christmas Lights Switch on 2009. He informed that there would be choirs in the Promenades and that there were 21 confirmed acts for the afternoon. The Mayor would arrive at the event on a Honda Goldwing. The lights will be turned on at 5pm prompt by local celebrities, the Mayor and the winner of the Mayor's Christmas Card Competition Kirsty Timm from Headlands School.

139/09 The following items of Correspondence were commented upon or otherwise noted:

- a) ERYC – Cleaning charges Refund / gardening refund for St John Street Public conveniences

RESOLVED: The refund of gardening expenses for the St Johns Street public conveniences is in hand. There has been no way forward in removing the Bridlington Town Council from paying for the gardening expenses at the Town Hall, considering that we are not billed for the public gardens in Sewerby therefore the Council resolved to contact the District Auditor and ask them to arbitrate on the gardening costs.

- b) ERYC – Shoreline Management Plan 2 Public Consultation.
 c) Tenon Recovery – BCP – In compulsory Liquidation.
 d) ERYC – Overview & Scrutiny Committees Annual Work Programme – setting workshops 2010-11.
 e) Martin Crossland, The Hinge – Request for BTC Noticeboard outside Community Resource Centre

RESOLVED: The Council resolved to keep the noticeboard at the Community Resource Centre as it is a requirement for the Town Council and to have one placed there is ideal for a

noticeboard for the people of Bridlington. To contact Mr Crossland and explain why *the noticeboard should not be removed and it's value to the Bridlington Town Council*.

- f) NHS – Care quality commission annual health check results.
- g) Chris Myers – Millau Twinning Association – Participation request:

RESOLVED: The Council fully supports the Millau Twinning Associations proposals of a 20th Anniversary Commemoration in 2012 and to contact the Civic Office at the ERYC to seek assistance to help ensure that the use of the Town Hall gardens, a plaque siting or a road naming could happen to mark this event.

- h) ERYC – Safe route to school programme – New Pasture Lane:

RESOLVED: To contact the ERYC and inform that the Bridlington Town Council fully supports the proposals in their entirety.

- i) Mrs Goodrum – Seafront Shelters:

RESOLVED: To contact Mrs Goodrum and ask for further details.

- j) ERYC – New Pasture Lane bus stop (information):
- k) ERYC – Belvedere Parade – New bus stop (information):

Newsletters:

Clerks and Councils Direct
 ERNLLCA October 2009
 CPRE – Newsletter 2009
 The Clerk
 SLCC – Conference and Training Programme for 2010
 CPRE – Countryside VOICE – Autumn 2009
 PAGER Newsletter – November and December 2009
 Equality & Diversity Monthly Newsletter – November 2009
 ERVAS Newsletter – October 2009
 East Riding Parish News – November 2009

140/09 Foundation membership:

RESOLVED: There was no proposal.

141/09 Bridlington Town Guide Update:

The Council has received information from the Tourism Marketing Officer at the ERYC who informed that the Bridlington Free Press created the Bridlington Town Guide and not the ERYC.

RESOLVED: To contact the Bridlington Free Press and inform of the observations regarding the Bridlington Town Guide.

142/09 Amendments to Standing Orders and Financial Regulations to be adopted:

RESOLVED: The amendments to Standing Orders and Financial Regulations were adopted.

143/09 Conclusion of audit for annual returns for the years ended 2007, 2008 & 2009:

RESOLVED: The conclusion of audit for the *Bridlington Town Council's annual returns for the Years ended 2007, 2008 & 2009* were received and approved.

144/09 Half yearly accounts for the year ended 31st March 2010:

RESOLVED: The half yearly accounts for the year ended 31st March 2010 were received and approved.

145/09 Traffic Regulation Order – 20 mph speed limit, High Street, Bridlington:**RESOLVED:** *To contact the ERYC to convey Bridlington Town Council's support.***146/09 Traffic Regulation Order – waiting order, Scarborough Road, Bridlington:****RESOLVED:** *To contact the ERYC to convey Bridlington Town Council's support.***147/09 CCTV in the Old Town Ward:****RESOLVED:** To contact the ERYC Finance Department and the Bridlington Old Town Association to convey Bridlington Town Council's support of extra CCTV cameras installation in the Old Town**148/09 ERYC Draft Street Trading Policy consultation:****RESOLVED:** There were no observations.**149/09 Statement of balances and to approve the schedule of accounts for payment:**

The bank balances at 13 November 2009 stood at:-

HSBC Deposit No 1 Account (General Balances)	141866.71
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HSBC Deposit No 2 Account (Gasworx Capital)	125.44
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HSBC Current Account	1.00
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Petty Cash	230.00
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Cheque/BACS	Date	Payer	Description	Amount
DD	Oct 19	HMRC	VAT Refund	2189.17
Cash	Oct 19	General Public	Doggy Bags	16.75
BACS	Oct 23	ERYC	Refund of Cleaning Charges	546.18
Cheque	Oct 22	BCP	Liquidation Payment	9718.83

Accounts paid or outstanding since 19th October 2009

Cheque/BACS	Date	Payee	Description	Amount
BACS 37	Oct 21	Austin Consultancy	Newsletter Dist	110.00
		Burlington Design	Newsletter Design	54.00
		United Carlton	Photocopier Service	511.59
		Trudi Brown	Travel Claim	12.00
BACS 38	Oct 26	Zurich Municipal	Christmas Switch On Extension	367.50
BACS 39	Oct 30	BTC Staff	October Salaries	1746.12
BACS 40	Nov 4	BdeSigns Ltd	Erection of Noticeboard	201.25
		Burlington Design	Christmas Lights Poster	27.00
		Calbarrie	Annual PAT Testing	55.03
		Coastal Colour Print	Newsletter	985.00
		ERYC	Public Conveniences	1104.00
		Letterbox Direct	Newsletter Dist	305.74
		Johnston Publishing	Public Notice	470.03
BACS 41	Nov 13	Audit Commission	2007/2008/2009	4301.00
		Dr S Ashley	OH Assessment	165.00
		IB2K Ltd	Hire of Meeting Hall	20.00
		Prospect Photographic Agency	Photography	131.00
		Spiers Framing	Frame Mayor	46.00
		Yorkshire Water	Public Conveniences	158.11
101245	Nov 4	Alan Johnson	Half Year Audit	193.06
101246	Nov 4	Brid in Bloom	Invoice 3	1214.88

101247	Nov 4	Brid Am Swim Club	S137 Grant	500.00
101248	Nov 4	RE Assoc, Brid Branch	S137 Grant	250.00
101249	Nov 11	Whitehill Direct Ltd	Outdoor Display Case	458.85

GASWORX:

Current Account 1.00

Deposit Account 4251.64

Please see the attached list of Gasworx accounts for approval.

Cheque/BACS	Date	Payee	Description	Amount
BACS 29	Oct 21	Eon	Electricity	254.07
BACS 30	Oct 26	Brid Stationers	Stationery	7.09
BACS 31	Oct 30	Gasworx Staff	Oct Salaries + Holiday Pay	2112.11
BACS 32	Nov 13	BT	Telephone	79.13
		Yorkshire Water	2 nd Qtr	97.03
		Brid Cash & Carry	Drinks & Snacks	244.27
100124	Nov 11	Carls Locksmiths	Repair Main Door Shutter	64.86

RESOLVED: The accounts are approved for payment.

150/09 To receive notice of items for inclusion on the next agenda:

Section B:

151/09 In accordance with the power granted by the Public Bodies (Admission to Meetings) Act 1960, to resolve that the Public and Media be excluded from the meeting on the grounds that confidential matters will be discussed:

152/09 Retrospect approval of the ERYC Pension starter form for Mrs P King and to approve the joining to the ERYC Pension scheme for Miss V Heslop-Mullins:

RESOLVED: To approve the retrospective ERYC Pension starter form for Mrs P King and to also approve the joining to the ERYC Pension scheme for Miss V Heslop-Mullins.

Signed:

Date:

Mayor of Bridlington