



BRIDLINGTON TOWN COUNCIL

Minutes of the Annual Council Meeting held on 20th May 2009 in the Council Chamber, Bridlington Town Hall

Present: Councillors R Allerston, P Austin, A Charlesworth, M Charlesworth, L Chambers, L Dealtry, S Finlay, J Foster, C Marsburg, S Marsburg, D Metcalf, R Owen. Also in attendance were Mrs Padwick, 9 members of the public and one member of the media.
Mrs P King, Administration & Civic Office recorded the minutes.

Section A:

Councillor Dealtry welcomed everyone to the meeting and called for nominations for the Mayor.

01/09 Election of the Mayor of Bridlington for the Council Year 2009-2010:

Cllr C Marsburg was proposed by Cllr Dealtry and was seconded by Cllr M Charlesworth.

A recorded vote was requested by a show of hands Cllr C Marsburg polled 11 votes & one abstention.

RESOLVED: Councillor Cyril Marsburg is elected Mayor and Chairman for the Council Year 2009-2010.

02/09 Declaration of acceptance of office by the Mayor of Bridlington:

Councillor C Marsburg read out his declaration of office and duly signed it before the nominated Proper Officer of the Council. Councillor Marsburg said that it was a great honour and privilege to become Mayor of Bridlington and thanked his proposer and seconder and the rest of his Council colleagues for their support. He said he would carry out the duties to the best of his ability and judgement. He paid tribute to the outgoing Mayor Councillor Dealtry, by stating that he is a young man full of energy and enthusiasm who had broken the mould of all the Mayors who have gone before, he got out there among the people and was well received. He remarked about the comments in the Bridlington Free Press about Mayors being “fuddy duddies” and “crawling out of the woodwork” and said that such remarks were derogatory and disrespectful, and most hurtful to the former Mayors who have worked very hard representing the people of Bridlington. Particularly Councillor Allerston with his historic march on Bridlington hospital, which did not achieve what we all wanted it to achieve, but it was a great effort, with his red robes and banners fluttering in the wind, ahead of an army of three thousand people was a spectacular site to behold. He concluded that he may be getting a bit long in the tooth but assured everyone that he was no “fuddy duddy” and that he was up for any dignified challenge that any member of the public wishes to put before him.

03/09 The announcement of the Mayoress and Mayor’s charity for the Council Year 2009-2010:

Councillor C Marsburg announced that his partner, Ms Ann Sherrington, would be his Mayoress and that Breast Cancer Research would be his chosen charity. Councillor Marsburg shared that he lost one of his sisters to breast cancer, and was the reason why his charity will be for Breast Cancer Research.

04/09 The outgoing Mayor’s verbal report on civic duties, his departing speech and presentation:

- 17-Apr-09 Bridlington in Bloom cheque presentation
- 17-Apr-09 Opening of Town Council Offices
- 31-Mar-09 Vanilla MacMillan coffee morning
- 20-Apr-09 Over 50s Club - Question and Answers
- 22-Apr-09 MUGA Photo Shoot and Sod cutting
- 23-Apr-09 Lifeboat Spring Fair
- 23-Apr-09 Cheque presentation to Bridlington Sports College
- 23-Apr-09 Brid Free Press DVD
- 27-Apr-09 Chairman’s dinner
- 30-Apr-09 Launch of School Travel Plan
- 2-May-09 Dinner for Lord Mayor of Hull

2-May-09 Blood Pressure Monitoring Launch
 2-May-09 More Bridlington Book Launch for Mike Wilson
 4-May-09 Lifeboat pull in aid of RNLI
 7-May-09 Lifestyle Launch 2009
 7-May-09 Cheque Presentation to Drifffield School
 7-May-09 Bingo Night for ATC fund raising
 9-May-09 Midnight Walk for Sue Ryder Care
 14-May-09 Harpham Church Service
 14-May-09 ER Training Services Presentation
 14-May-09 Cheque Presentation to Bridlington RNLI
 14-May-09 Cheque Presentation to Saint Catherine's Hospice
 14-May-09 Cheque Presentation to Bridlington MacMillan Unit

Total of 24 Civic Duties attended by the Mayor and Mayoress

17-Apr-09 Withernsea Civic Dinner
 22-Apr-09 MUGA Photo Shoot and Sod cutting
 24-Apr-09 Lord Mayor's Gala Charity Ball
 26-Apr-09 Scouts Annual St Georges Day Parade
 11-May-09 Bridlington Lifeboat AGM
 07-May-09 Inauguration of New Chairman of ERYC
 10-May-09 Chairman's Civic Service and Procession
 11-May-09 RYYC AGM
 16-May-09 Annual Hull-Scar Veteran Car Club of GB-NE Section
 17-May-09 Arts Festival Service at the Priory Church
 19-May-09 Opening of new intake at Muntons Malt, Jewison Lane

Total of 11 Civic Duties attended by the Deputy Mayor and Mayoress

Councillor Dealtry gave a speech which included an apology to anyone he may have unintentionally offended during his eight months as Mayor and that he has learned that with the role of Mayor comes great responsibility to the Mayor, his family and to the people of Bridlington and that it is a role that cannot be taken lightly as it requires a massive amount of dedication, commitment and time. He and his wife Michelle have enjoyed every moment and thanked many people for including; Mrs King, Mr Johnson, Mr Smith, Mr Thompson, Mr Felton, Mr Ashby, Mrs Grimshaw, Mr Whitaker and Mr & Mrs Hillerby. Lastly the outgoing Mayor thanked the people of Bridlington.

Councillor Dealtry presented a Bridlington Town Council plaque and Album to Mrs Janet Padwick, he then informed the Council of his gift to the Bridlington Town Council of lead crystal tumblers. Councillor C Marsburg then presented Councillor Dealtry with a Bridlington Town Council plaque and Album.

05/09 The election of the Deputy Mayor for the Council Year 2009-2010:

Cllr Finlay was proposed by Cllr Dealtry and was seconded by Cllr S Marsburg.
 Cllr Austin was proposed by Cllr Chambers and was seconded by Cllr A Charlesworth

On being put to the vote by a show of hands Cllr Finlay polled a majority 7 votes.

RESOLVED: Councillor Finlay is elected Deputy Mayor for the Council Year 2009-2010.

06/09 The Deputy Mayor's announcement of the Deputy Mayor's Consort for the Council Year 2009-2010:

Councillor Finlay announced that her husband, Mr Mike Finlay would be the Deputy Mayor's Consort.

07/09 Apologies for absence:

There were no apologies for absence.

08/09 Nominations to serve on the committees for the Council Year 2009-2010:

RESOLVED: The nominations to serve on the committees were as follows: -

<u>Committees</u>	<u>Membership</u>
Finance & General Purposes (7 Members):	Cllrs Allerston, Austin, Chambers, M Charlesworth, Finlay, C Marsburg, & S Marsburg
Planning & Environmental (7 Members):	Cllrs Austin, Dealtry, C Marsburg, S Marsburg, Foster, & Owen,
Staffing (6 Members):	Cllrs Allerston, Chambers, A Charlesworth, M Charlesworth, Finlay, & C Marsburg
Newsletter (5 Members):	Cllrs Austin, M Charlesworth, Dealtry, Marsburg, & Owen
Disciplinary & Grievance (3 Members):	Cllrs Dealtry, S Marsburg, & Owen
Appeals (3 Members):	Cllrs Austin, Metcalf, & Owen

RESOLVED: The nomination of members to represent the Council on the following outside bodies:

<u>Outside Body</u>	<u>Member</u>
Partnership Core Steering Group	- VACANT
Partnership Core Steering Group Deputy Rep	- VACANT
Town Improvement Forum	- Cllr S Marsburg
Town Improvement Forum - Eyesores Sub-Committee	- Cllr L Chambers
Partnership Community Forum	- Cllr S Marsburg
Learning Forum	- Cllr S Marsburg
Town Team	- All Members
Bridlington Old Town Revival Association	- Cllr J Foster
Bridlington Chamber of Trade	- Mayor
Police Community Liaison Committee	- Cllr A Charlesworth
Bridlington Crime Prevention Panel	- Cllr J Foster
Bridlington in Bloom Committee	- Cllr S Finlay
Bridlington Arts Festival Committee	- Cllr J Foster
Bridwatch Executive Committee	- Cllr P Austin
East Yorkshire Citizens Advice Bureau	- VACANT
Yorkshire Coast Community Rail Partnership	- Cllr A Charlesworth
Bridlington Neighbourhood Action Team	- Cllr P Austin
Sewerby Residents Association	- All North Ward Members
ERNLLCA Meetings	- Cllr C Marsburg (Mayor)
	- Cllr S Finlay (Deputy)
	- Mr Smith (or deputising Clerk for the Council)
Board of Trustees – Foundation Scheme	- L Chambers
	- M Charlesworth
	- L Dealtry
	- S Marsburg
	- S Finlay
	- VACANT
Annual Awards Working Group	- Cllr A Charlesworth
	- Cllr S Finlay
	- Cllr Marsburg
	- Cllr L Chambers
Buildings Working Group	- Cllr P Austin
	- Cllr L Chambers
	- Cllr M Charlesworth

09/09 Public Participation:

Mr Whitaker stated that in his opinion there should not be exclusions whereby the Councillors can remove the public and the media, the Mayor explained that this was Council policy.

Mr Felton informed that although the Sewerby toilets were open for the use of the public during the time that Sewerby Park and Gardens has charges for entrance that there were no visible signs to indicate that the toilets at the Sewerby Cricket grounds can be made use of by the public. The Mayor agreed that there should be clearer signage and assured Mr Felton that the Bridlington Town Council would investigate. Mr Felton questioned the continued paid absence of the Town Clerk in what was now a 6-month period of sickness.

Councillor M Charlesworth that the situation was being continually monitored and the Mayor assured Mr Felton that the Council also shared his concerns.

Mrs Grimshaw requested clarification of the voting for the deputy Mayor. The Mayor informed Mrs Grimshaw that the Councillor Finlay was elected with a majority vote of seven.

10/09 Code of Conduct declarations of personal and/or prejudicial interest in items on the agenda:

There were no declarations of personal or prejudicial interest.

11/09 RESOLVED: The minutes of the Finance and General Purposes meeting held on 8th April 2009 are approved as a true record.

12/09 RESOLVED: The minutes of the Council meeting held on 15th April 2009 are received.

13/09 RESOLVED: The minutes of the Planning & Environmental Committee held on 20th April 2009 are received.

14/09 RESOLVED: The minutes of the Planning & Environmental Committee held on 11th May 2009 are received.

15/09 RESOLVED: To receive the minutes of the Newsletter Committee held on the 14th May 2009 are received.

16/09 RESOLVED: To receive the following minutes:

- i. Bridlington Police and Partners Community Forum
- ii. Bridlington Connect 2 – Steering Group Meeting

17/09 The following items of correspondence were commented upon or otherwise noted:

a) Paul Drury – Email regarding “Tidy Teams” – Establishment of a Tidy Team in Bridlington?

RESOLVED: Passed to F & GP for consideration.

- b) ERNLLCA Website User name and password details
- c) Cllr M Charlesworth & Chris Webb letters – Comments & acknowledgement regarding War Memorial
- d) Mrs Wilson – Two letters of correspondence (also forwarded to ERYC)
- e) Sian Broughton – ERVAS – Requested support of petition to PM regarding funding of charitable causes

RESOLVED: To support the petition.

- f) ERYC Public Path Diversion Order 2009 – Carnaby Footpath No. 6
- g) ERYC Public Path Creation Order 2009 – Carnaby Footpath No. 7
- h) Temporary road closure notification for the Parking area on Queen Street – previously distributed to South Ward Members due to time scale.

RESOLVED: To write to the ERYC to suggest King Street be more utilised and to suggest several points that would ensure a more amenable usage of Queen Street to both businesses and public.

- i) Business rates deferral scheme 2009-10 – Fact Sheet
- j) ERYC – Car Parking review panel – previously distributed due to timescale
- k) BTC & ERYC letters – Comments & acknowledgement regarding Car Parking charges in Bridlington
- l) ERYC – Cllr Temple response regarding Car parking in Bridlington – Comment

RESOLVED: To write to the Councillor Temple to request that the Parking Review Panel meet with the Council to discuss the whole parking situation.

m) Mr & Mrs Deegan – Letter of thanks to Mayor and comments regarding Bridlington – Comment

RESOLVED: To forward the letter to the ERYC for action.

- n) ERYC – Notice of European Election – 4th June 2009
- o) Mrs Helen Burton – Parking problems in Avenues are of Bridlington – Comment

RESOLVED: Councillor M Charlesworth was to investigate the matter.

- p) ERYC – Winter Services Review 2009/10 – Comment
- q) ERYC – Proposal of amendment of the waiting times area on Belvedere Road – Comment
- r) ERYC – Street Lighting Schemes 2009-2010 – Bridlington – Tennyson Avenue
- s) ERYC – Street Lighting Scheme 2009-2010 – Tennyson Avenue – Updated information
- t) Appointments Commission – Anne Watts CBE – Taking of decisions on NHS Organisations Boards
- u) Letter of thanks for Civic Dinner from Deputy Lieutenant
- v) Letter of thanks for Civic Dinner from Mayor of Snaith and Cowick
- w) Letter of thanks for Civic Dinner from Mayor of Hornsea
- x) Letter of thanks for Civic Dinner from High Sheriff
- y) Letter of thanks for Small Grants from Driffield School
- z) Letter of thanks for Lifeboat charity pull through Bridlington on Bank Holiday Monday
- aa) Letter of thanks for Deputy Mayors attendance St Georges Day Service from Bridlington Scouts
- bb) Tenon Recovery letter – Information update
- cc) ERYC – Email regarding update for Bridlington War Memorial
- dd) Letter of thanks from Bridlington in Bloom for small grant donation.

Newsletters:

- i. East Riding Parish News
- ii. NHS Health News – Spring 2009 – available on request
- iii. ERNLLCA Newsletter – Issue 1 2009/10 – available on request
- iv. PAGER – Newsletter for May-June 2009 – available on request
- v. HUMBRELLA – March 2009 – available on request
- vi. Clerks & Councils DIRECT – May 2009
- vii. Yorkshire Forward – Spring Edition of INFORM
- viii. The Playing Field – Humber Playing Fields Association Newsletter – Spring 2009
- ix. The Clerk – May 2009
- x. ERYC Hand in Hand – Spring 2009

18/09 Approval of Standing Orders and amended Financial Regulations.

RESOLVED: To approve Standing Orders and Financial Regulations.

19/09 To consider and support the findings of the Bridlington Old Town Conservation Area Appraisal.

RESOLVED: To write in support of the findings of the appraisal.

20/09 To consider and support the findings of the Sewerby Conservation Area Appraisal.

RESOLVED: To write in support of the findings of the appraisal.

21/09 To consider the proposed 20mph speed limit, Bridlington Park and Ride Scheme.

RESOLVED: No observations made.

22/09 To consider the proposed Bridlington Park and Ride Scheme road amendments.

RESOLVED: Councillor Finlay to contact Andrew Blackburn to air the Council's concern regarding the proposed traffic lights at B&Q roundabout.

23/09 To consider proposed new street names – Sea Lane & Spinnaker Lane - Comment

RESOLVED: No observations made.

24/09 Approval of plaque gift to Bridlington Round Table to present to Lord Mayor of Ancona, Italy.

RESOLVED: To approve the presentation of a plaque.

25/09 To receive a statement of balances and to approve the schedule of accounts for payment:

Subject: Statement of Balances and Schedule of Accounts for Payment

The bank balances at 11th June 2009 stood at: -

HSBC Deposit No 1 Account (General Balances) 110942.02

HSBC Deposit No 2 Account (Gasworx Capital) 8787.04

HSBC Current Account 1.00

Petty Cash 230.00

Cheque/BACS	Payer	Description	Amount
16 April 2009	Pinkney Grunwell	Refund of payment	40.00
23 April 2009	BT	Refund of fax line	13.48
23 April 2009	Finlay/Chadwick	Civic Dinner Tickets	100.50

Accounts paid or outstanding since 15th April 2009

Cheque/BACS	Payee	Description	Amount
BACS4 April 16	Brid Stationers	Office Equipment	746.15
	ERYC	Rates: St Johns Public Conveniences	982.13
	Mixer Man	DJ: Civic Dinner	140.00
	Viking Direct	Office & H&S Equipment	719.94
BACS5 April 20	ERYC	Rates: 62 Quay Rd	1479.25
	IB2K	Office Lease	372.00
	Pinkney Grunwells	Office Lease Legal Fees	836.05
	United Carlton	Photocopier Removal	92.00
BACS 6 April 27	BT	Internet Charges	86.21
	United Carlton	Photocopier Costs & Service Charge	465.22
	BdeSigns Ltd	Signage 62 Quay Rd	579.03
BACS 7 April 30	Salaries	April 2009	2611.12
BACS 8 May 5	Brid Stationers	Stationery	79.13
	Johnston Publishing	Annual Parish Meeting Notification	188.00
	Letterbox Direct	Distribution	305.74
	Prospect Photography	Photo Book: Cllr Padwick	235.00
	ERYC Supplies	Supplies (Yr End 07/08)	929.88
	Viking Direct	Banqueting Chairs	233.31
BACS 9 May13/14/15	Wright Civil Eng	MUGA Project 1 st Payment	43992.10
BACS10May 11	Brid in Bloom	Britain in Bloom Entry Grant	2174.69
BACS11 May 18	Cllr Dealtry	Mayoral Out Of Pocket Expenses	360.00
	Cllr Dealtry	Civic Travel Expenses	92.00
101225 April 16	Spiers Framing	Framing of Mayoral Photographs	92.00
101226 April 23	Intruder Alarm Services Ltd	Alarm System 62 Quay Rd	907.35
101227 April 30	Cash	Petty Cash	161.92

GASWORX:

Current Account 791.16

Deposit Account 7339.44

Please see the attached list of Gasworx accounts for approval.

Cheque/BACS	Payee	Description	Amount
BACS3 April 16	ERYC	Monthly Rates Payment	444.50
	ERYC	Commercial Waste Collection	221.35
	RBS Software	Maintenance	90.85
BACS4 April 20	Brid Stationers	Stationery	20.57

		ERYC	Advertising Bridlington Guide 2009	230.00
BACS5	April 27	Brid Cash & Carry	Drinks & Snacks	232.69
		PRS	Music Licence	84.48
BACS6	April 27	EON	Electricity Bill	220.89
		ERYC	Criminal Bureau Checks	168.00
BACS 7	April 28	Lloyd Dowson	April 2009 Salaries	2555.46
SO1	May 1	ERYC	Monthly Rates Payment	441.00
BACS8	May 11	ERYC	Balance of Rates Payment	2446.00
		Northern Retail Services	Till Maint	339.25
		Brid Cash & Carry	Drinks & Snacks	373.70
		Brid Stat	Stationary	37.94
		H & S Trg	H & S Trg Gasworx Manager	23.00
		Yorkshire Water	Water Rates 4 th Qtr	112.25
100064	May 07	Bump Dist	Shop Stock	351.07
100065	May 14	HMRC	PAYE 7 NI Month 1	329.42

Recommendation: The accounts are approved for payment.

Section B:

26/09 In accordance with the power granted by the Public Bodies (Admission to Meetings) Act 1960, to resolve that the Public and Media be excluded from the meeting on the grounds that confidential matters will be discussed:

27/09 Motion to suspend Standing Orders:

It was moved and seconded that Standing Orders be suspended for discussion to take place regarding Staffing Committee Minutes.

RESOLVED: Standing Orders are suspended and due to the sensitivity Paula King left the room and Councillor Finlay minuted the item.

28/09 To receive the minutes of the Staffing Committee held on 21st April 2009.

RESOLVED: The minutes of the Staffing Committee held on 21st April 2009 are received.

29/09 To consider that the Council forms a Staff Executive Committee, with three members, with full delegated powers, in accordance with Section 101 of the Local Government Act 1972.

RESOLVED: It was agreed that a Staff Executive Committee be formed of three members of the Staffing Committee with full delegated powers. The committee will be formed at the next Staffing Committee and the Chair of Staffing will automatically be a member of this Committee.

30/09 Motion to reinstate Standing Orders:

RESOLVED: Standing Orders are reinstated and Mrs King returned to the meeting.

31/09 Notice of items for the next agenda (Wednesday 17th June 2009):

- i. ERYC Car Parking review panel invitation to attend the meeting.

Signed:

Date:

Mayor of Bridlington