



## BRIDLINGTON TOWN COUNCIL

**Minutes of the Council Meeting  
held on 21<sup>st</sup> October 2009 in the  
Community Resource Centre,  
4-6 Victoria Road, Bridlington**

Present: Councillors R Allerston, P Austin, A Charlesworth, S Finlay (Chair), J Foster, S Marsburg, D Metcalf and R Owen (8). Also in attendance were four (4) members of the public.  
Mrs P King, Administration & Civic Office recorded the minutes.

### **Section A:**

#### **100/09 Deputy Mayor's welcome:**

The Deputy Mayor welcomed everyone to the meeting.

#### **101/09 Apologies for absence:**

**RESOLVED:** To receive and accept apologies for absence from Councillors L Chambers, M Charlesworth, L Dealtry and C Marsburg.

#### **102/09 Public participation:**

Mr Ashby: Asked about item 10 on the agenda regarding the presentation of a Council plaque to the 252 Sqn (ATC) Air Training Corps Bridlington and asked if presentation of one to the (CCF) Combined Cadet Force could also be considered. He was informed briefly that the ATC have always fully supported the Council with all requests and that a more detailed explanation would be made clear when the item was considered.

Mr Felton: Asked if the skatepark could be considered financially viable and also asked about the management of the facility. He was informed that there was a team of Councillors who are currently addressing skatepark issues and that there is a senior supervisor in charge. Councillor Finlay also informed that the Council are awaiting the half-year figures and these issues will be discussed at the next F & GP.

Mr Felton then asked why the public are not allowed in to hear about the current situation regarding the Clerk and the fact that he is still absent from work and conveyed that he considered that the public had a right to know what is happening. Councillor Finlay informed Mr Felton that staff or personal health problems could not be placed in the public domain and that Mr Smith has a valid doctors sick note until the end of November 2009.

**103/09** There were no Code of Conduct declarations of personal and/or prejudicial interest in items on the agenda.

#### **104/09 Civic Duties:**

20 <sup>th</sup> September	St Johns Ambulance Annual Order Service
25 <sup>th</sup> September	Bridlington Rotary Club Annual District Conference
30 <sup>th</sup> September	Opening Invitation of the Blue Bell Inn at Burton Agnes
2 <sup>nd</sup> October	Bridlington in Bloom buffet luncheon
3 <sup>rd</sup> October	50 <sup>th</sup> Anniversary - Bridlington Girls Choir & celebration of 39 Years of Mr Lambert
4 <sup>th</sup> October	Bridlington Town Councils Civic Service at the Priory
7 <sup>th</sup> October	Bridlington Guest House Association Presentations
8 <sup>th</sup> October	World Sight Day at the Promenades
11 <sup>th</sup> October	MBL East Yorkshire Cadet table tennis Presentations at the Spa
12 <sup>th</sup> October	Service of Institution and Induction for Reverend Adrian Cragg
13 <sup>th</sup> October	ERNLLCA North Eastern District Committee Meeting
16 <sup>th</sup> October	Chamber and Wolds Business Awards Dinner at the Spa Bridlington
17 <sup>th</sup> October	Kingfisher Homeless Charity Fund raiser
21 <sup>st</sup> October	Attendance at the opening of the Bridlington Fair with the Showmen's guild

**Total of 14 Civic Duties attended by Mayor**

Deputy:

25<sup>th</sup> September Hedon Civic Silver Show  
 3<sup>rd</sup> October British Legion Evening and Band Concert  
 6<sup>th</sup> October Chamber of Commerce meeting at the East Riding College

**Total of 3 Civic Duties attended by Deputy Mayor & Consort**

- 105/09 RESOLVED:** The minutes of the Council meeting held on 16<sup>th</sup> September 2009 are approved as a true record. Councillor Allerston enquired about whether the car parking review panel had contacted the Council regarding car-parking charges in Bridlington. He was informed that the ERYC had contacted the Council to inform that a decision had not yet been made and that they would inform the Council once the matter was concluded.
- 106/09 RESOLVED:** The minutes of the Planning & Environmental Committee held on 5<sup>th</sup> October 2009 are received.
- 107/09 RESOLVED:** The minutes of the Finance & General Purposes Committee held on 14<sup>th</sup> October 2009 are received.

**108/09 Bridlington Guide Contents:**

Councillor Austin explained that the current guide is inaccurate with regards to the central map within and outlined some proposals with a view to helping the creators a way to improving next year's edition.

**RESOLVED:** To contact the ERYC Tourism Marketing department with the following details:

1. Could the Guide include a fold out map showing ALL of Bridlington, including the Bridlington Old Town and Sewerby and not just the town centre areas, as the outer areas are tourist attractions in themselves?
2. Could the Central Map that is currently inside the Guide be made accurate as there are complete blocks missing in the town centre?
3. Could the Advertisers within the guide be numbered and placed on the fold out map. This would help with locating specific areas in Bridlington for visitors and residents who would wish to make use of the Guide?

**109/09 Bridlington Town Council Plaque for the 252 Sqn (Bridlington) Air Training Corps:**

Councillor Dealtry left information to be read out in his absence. He stated that he considered the Bridlington 252 Sqn ATC were the most reliable and dedicated cadet force that provided services to the Bridlington Town Council and that he would like the Council to consider presenting them with a Council Plaque in recognition of their hard work. Councillor S Marsburg also added that their services were always given for free and that they have supported every single event asked of them in the last two years.

**RESOLVED:** To present 252 Sqn (Bridlington) Air Training Corps with a Council plaque.

**110/09 Representative for Bridlington Regeneration Core Steering Group:**

**RESOLVED:** *Councillor Shaun Marsburg volunteered to be the Council's representative.*

**111/09 Traffic Regulation Order for off street parking places at South Cliff Belvedere:**

**RESOLVED:** To contact to convey *Bridlington Town Council's support.*

**112/09 Street naming – Highgreen Court:**

**RESOLVED:** *To contact to convey Bridlington Town Council's support.*

**113/09 Foundation Trustee Membership:**

The Councillors that are currently Foundation Trustee Members were not present at the meeting.

**RESOLVED:** To defer the item to the next meeting and inform the school of action taken.

**114/09 Main Street Sewerby - 20 mph roundel markings:**

**RESOLVED:** *To contact to convey Bridlington Town Council's support.*

**115/09 The following items of correspondence were commented upon or otherwise noted:****a) ERYC – Langdale Wharf Car Park:**

**RESOLVED:** *To contact to convey Bridlington Town Council's support.*

**b) ERYC – Skip at 26 Little Beck Road.****c) East Riding of Yorkshire Local Strategic Partnership Conference 2009:**

**RESOLVED:** To contact to convey that Councillor Austin will attend.

**d) NHS – Invitation to host a meeting in Bridlington:**

**RESOLVED:** To contact to arrange an extraordinary council meeting.

**e) William Inman – Introducing the rural services network:**

**RESOLVED:** *To contact to convey Bridlington Town Council's wishes to join.*

**f) Police – The Crescent & Marlborough Terrace.****g) ERYC – Standards Committee Annual Report 2008/09.****h) ERYC – Bridlington Special Expenses 2009/10:**

**RESOLVED:** To pass to Finance and General Purposes to ensure that it is investigated thoroughly & is correct.

**i) ERYC – Notification of Standards Committee Hearing.****j) ERYC – Bridlington Old Town and Sewerby Conservation Areas.****k) ERYC – The Crescent & Marlborough Terrace.****l) ERYC – Play Area Refurbishment.****m) ERYC – Local homes for local people:**

**RESOLVED:** To contact to arrange an extraordinary council meeting the same night as the NHS meeting.

**n) North East - St John Ambulance – Course Schedules from October – June 2010****o) ERYC – Budget Conference Invitation:**

**RESOLVED:** To ask Councillor M Charlesworth, Chambers, Dealtry & C Marsburg if they would like to attend.

**116/09 Newsletters and Minutes:**

- ERYC – Hand in Hand Magazine – Available on request
- ERNLLCA – September 2009 – distributed
- Equality & Diversity monthly newsletter – October 2009 - Distributed
- East Riding Parish news – October 2009 – Distributed
- Recovery Magazine – Autumn 2009
- Inform – September 2009
- Umbrella – Autumn 2009 – Available on request

**117/09 To receive a statement of balances and to approve the schedule of accounts for payment:**

The bank balances at 15<sup>th</sup> October 2009 stood at:-

<b>HSBC Deposit No 1 Account (General Balances)</b>	<b>140314.12</b>
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<b>HSBC Deposit No 2 Account (Gasworx Capital)</b>	<b>0.44</b>
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<b>HSBC Current Account</b>	<b>1.00</b>
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**Petty Cash** **230.00**

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Cheque/BACS	Date	Payer	Description	Amount
BACS	Sept 23	ERYC	Refund of Planning Payment	167.50
BACS	Sept 30	ERYC	Precept	104719.70

Accounts paid or outstanding since 16<sup>th</sup> September 2009

Cheque/BACS	Date	Payee	Description	Amount
D/D	Sept 22	Npower	Gas	22.02
X2	Sept 21	ClIr Marsburg	Civic Travel Exp	44.00
BACS 32	Sept 30	BTC Staff	Sept Salaries	2473.62
BACS 33	Sept 30	Brid Stationers	Document Wallets	4.47
		ERYC	Public Conveniences	1104.00
		ERYC Supplies	Soap Dispensers	18.80
		G K Beulah	Lettering Honours Board	17.83
BACS 34	Oct 05	ERYC	Sept Pensions	759.29
BACS 35	Oct 07	HMRC	PAYE 2 <sup>nd</sup> Qtr	1704.22
BACS 36	Oct 07	Brid Stationers	Paper	70.07
		N Power	Festive Lighting 08/09	228.43
101240	Sept 24	ERYC	Licence Lighting	21.00
101241	Sept 24	Priory Church Rooms	Civic Service	54.00
101242	Sept 24	Eastgate Medical Group	Medical Report C. Smith	55.00
101243	Sept 30	Woodcock Joinery	Fit toilet holders St Johns	85.88
101244	Oct 07	Civic Function	Catering	862.50
INTERACCTX	Oct 01	Gasworx	Precept 2 <sup>nd</sup> Payment	8500.00

**GASWORX:**

**Current Account** **1.00**

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**Deposit Account** **6703.41**

INTERACCTX	Oct 01	BTC	Precept 2 <sup>nd</sup> Payment	8500.00
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Please see the attached list of Gasworx accounts for approval.

Cheque/BACS	Date	Payee	Description	Amount
100123	Sept 17	HMRC	PAYE Mth 5	526.65
BACS 23	Sept 30	Yorkshire Water	Revised water bill	428.61
BACS 24	Sept 30	Gasworx Staff	September Salaries	1864.57
BACS 25	Oct 07	HMRC	PAYE Mth 6	113.67
BACS 26	Oct 07	Lloyd Dowson	Payroll services	172.50
BACS 27	Oct 06	HMRC	VAT Payment 2 <sup>nd</sup> qtr	607.58
BACS 28	Oct 08	Brid Cash & Carry	Drinks & Snacks	341.74

**Recommendation:** The accounts are approved for payment.

**118/09 To receive notice of items for inclusion on the next agenda:**

- i. **Foundation Trustee Membership.**

**Section B:**

**119/09 In accordance with the power granted by the Public Bodies (Admission to Meetings) Act 1960, to resolve that the Public and Media be excluded from the meeting on the grounds that confidential matters will be discussed:**

**120/09 Verbal update regarding the Clerk:**

The Council received a small update regarding the Clerk and the arrangement of an occupational health assessment.

**121/09 Mrs Trudi Brown's appointment as a clerical assistant:**

**RESOLVED:** To create a four month contract for the appointment for Mrs Trudi Brown as a clerical assistant.

**Signed:**

**Date:**

**Mayor of Bridlington**