



## BRIDLINGTON TOWN COUNCIL

### Minutes of the Council Meeting held on 15<sup>th</sup> September 2010 in the Council Chamber, Bridlington Town Hall

Present: Councillors R Allerston, P Austin, L Dealtry, T Dixon, S Finlay, J Foster, C Marsburg, S Marsburg and D Metcalf (9). Also in attendance were six (6) members of the public. Mrs Paula King, Interim Town Clerk & Civic Officer recorded the minutes.

#### **Section A:**

#### **78/10 Mayor's welcome:**

The Mayor welcomed everyone to the meeting. The Mayor proceeded to convey sadness at the passing of Mr Peter Saxby. The Mayor presented the Council with the plaque that the Humberside Police Force presented to the Bridlington Town Council on the visit to the Police Station. The Mayor was presented with a picture from Mr Glenn Walker that had a rescue theme in gratitude of inclusion in Bridlington Town Council Civic events over the years.

#### **79/10 Apologies for absence:**

**RESOLVED:** Apologies were received and accepted from Councillor L Chambers, M Charlesworth and G Holmes.

#### **80/10 To receive Code of Conduct declarations of Personal and/or Prejudicial interest in items on the agenda the Nature of the Interest and Registration of Gifts:**

**RESOLVED:** The presented plaque from the Humberside Police and the picture from Mr Glenn Walker were registered. Councillor S Finlay declared a personal interest in item 23, which was recorded as her place of work. There were no other declarations of interest.

#### **81/10 Public Participation session to include items on the agenda (two minutes per person - maximum of fifteen minutes) (to include members of the Public and Councillors with prejudicial interests):**

- |              |      |  |
|--------------|------|--|
| Mr Felton    | i.   | Asked about when the Annual Parish Meeting minutes would be available. He was informed that they would not be signed off until the next Annual Parish Meeting but a draft copy could be placed on the website in the meantime.   |
|              | ii.  | Asked about the Clerk and the Mayor informed that the Council was in receipt of current Fitness to Work Certificates.  |
|              | iii. | Asked what procedure the Council would like him to follow to view the recent Staffing Executive Committee Minutes.   |
|              | iv.  | Informed that the Council must state what confidential matters were to be discussed or the public need not be excluded from the meeting at Section B. He was informed that the agenda already stated the topic for Section B and that it was the only item that would be discussed at that time. |
| Mrs Hillerby |      | Reported that the Hawthorne hedge on the corner of Springfield Avenue and Hilderthorpe Road was once again very hazardous. The Mayor informed that the Bridlington Town Council would report it to the East Riding of Yorkshire Council for to be addressed immediately.                         |

#### **82/10 To receive the civic duties:**

##### Mayor:

- |                        |   |
|------------------------|---|
| 22 <sup>nd</sup> July  | Lord Lieutenants Summer Party at Burton Agnes Hall            |
| 25 <sup>th</sup> July  | Sewerby Gala, Bridlington                                     |
| 31 <sup>st</sup> July  | See Craig Cordall off for his run to Worksop in aid of Cancer |
| 31 <sup>st</sup> July  | RNLI Flag Day at the South Beach                              |
| 1 <sup>st</sup> August | Bridlington Lions Summer Carnival with SSAFA                  |
| 7 <sup>th</sup> August | British Town Crier Championships                              |
| 9 <sup>th</sup> August | Bridlington Art Society Annual Art Exhibition                 |

13 <sup>th</sup> August	Opening event at Putney House in Bridlington
15 <sup>th</sup> August	SSAFA Forces BBQ attendance
5 <sup>th</sup> September	158 Sqn Service and luncheon at Lissett Church and the Expanse in Bridlington
11 <sup>th</sup> September	Meeting Cyclists who have completed the Way of the Roses Coast-to-Coast route
12 <sup>th</sup> September	Chairman's Civic Service at Market Weighton

**Total of 12 Civic Duties attended by Mayor**

Deputy:

25 <sup>th</sup> July	Market Weighton Civic Service
6 <sup>th</sup> August	Attendance at the Sewerby Village Residents Association AGM
11-13 <sup>th</sup> August	Judging of the Best Frontage Competition for the in Bloom awards in Bridlington
12 <sup>th</sup> September	Filey Town Council Civic Service

**Total of 4 Civic Duties attended by Deputy Mayor**

- 83/10 RESOLVED:** The minutes of the Council meeting held on 21<sup>st</sup> July 2010 are received as a true record:
- 84/10 RESOLVED:** The minutes of the Newsletter Committee held on 29<sup>th</sup> July 2010 are received.
- 85/10 RESOLVED:** The minutes of the Planning & Environmental Committee held on 2<sup>nd</sup> August 2010 are received.
- 86/10 RESOLVED:** The minutes of the Planning & Environmental Committee held on 23<sup>rd</sup> August 2010 are received.
- 87/10** Councillor C Marsburg requested that item 25/10 of the minutes of the Finance & General Purposes Committee held on the 1<sup>st</sup> September be rescinded. The item was discussed and a new proposal not to purchase the item gained a majority vote.
- RESOLVED:** The minutes of the Finance & General Purposes Committee held on 1<sup>st</sup> September 2010 are *Received but with item 25/10 amended to read that it was resolved that "no concrete bin to be purchased at this time"*.
- 88/10 RESOLVED:** The minutes of the Planning & Environmental Committee held on 13<sup>th</sup> September 2010 are received.
- 89/10 The Bridlington Town Council's Autumn Newsletter:**
- The newsletter was not available to view at this time.
- RESOLVED:** To review the newsletter once it is received.
- 90/10 Council's Aims and Objectives:**
- RESOLVED:** *The Council's aims and objectives are accepted.*
- 91/10 Town Council Leaflet:**
- RESOLVED:** *The Council's leaflet is accepted.*
- 92/10 Verbal update on the Clerk:**
- RESOLVED:** The Council received a verbal update on the Clerk.
- 93/10 The Bridlington War Memorial:**
- RESOLVED:** The Council received an update that indicated the memorial would be completed in time for the Rededication and Remembrance Service.
- 94/10 The Flags in South Cliff Gardens, Bridlington:**
- RESOLVED:** The Council resolved to slightly exceed the allocated budget to purchase the flags.

**95/10 The Tourism Signs for the Skatepark, Bridlington:**

**RESOLVED:** *The Council resolved to not to purchase tourism signs until the Bridlington Town Council's CCTV camera was in place.*

**96/10 Councillor membership on council committees (specifically Staffing and Newsletter):**

**RESOLVED:** Councillor S Marsburg and Councillor J Foster are now members of Newsletter Committee.

**97/10 The Bridlington Town Council Emergency Plan:**

**RESOLVED:** The Emergency Plan is approved to be distributed to the East Riding of Yorkshire Council to be implemented into the wider Emergency Plan for the East Riding of Yorkshire.

**98/10 The Annual Report 2009-10:**

**RESOLVED:** The Annual Report 2009-2010 is received.

**99/10 The condition of the roads in Bridlington:**

Councillor Metcalf briefed the Council on the condition of the roads in Bridlington. In particular the approach roads into Bridlington.

**RESOLVED:** The Council resolved to contact the Highways Department to convey the information provided by Councillor Metcalf and to invite the Highways Department to attend the next Council meeting to inform how the East Riding of Yorkshire Council plan to address the dangerous approach roads.

**100/10 The Proposed Road Safety Scheme for area around ER College and Bay Primary School, Bridlington:**

**RESOLVED:** *To contact the East Riding of Yorkshire Council and convey the Council's support.*

**101/10 The Temporary Road Closure – Part of High Street, Bridlington:**

**RESOLVED:** To contact the ERYC and convey *the Council's support.*

**102/10 The Traffic Regulation Order for Pembroke Terrace, Bridlington:**

**RESOLVED:** *To contact the ERYC and convey the Council's support.*

**103/10 Nominations for the Queens's Award for Voluntary Service, 2011:**

**RESOLVED:** There were no nominations at the meeting and should anyone consider a nomination following the meeting to contact the office as soon as possible.

**104/10 Name for Land East of 8A Pinfold Street, Bridlington:**

**RESOLVED:** To contact the ERYC and convey that the Council fully supported the above-mentioned scheme and suggested name of Lords Way, however, the Council considered that there could be a requirement to use punctuation.

**105/10 The following items of Correspondence were commented upon or otherwise noted:**

- a) **July 2010** Yorkshire Regiment – Parade DVD availability.
- b) **16.07.10** Carers Advisory Group - Letter of thanks.
- c) **28-30 July** ERYC – Update on replacement Woldgate Travellers Site – Bridlington.
- d) **28.07.10** ERYC – Request of road closure for British Legion Annual Sunday.
- e) **03.08.10** ERYC – Wellington Road proposed zebra crossing:

**RESOLVED:** To contact the ERYC and convey that the Council considers that the crossing is not essential and that the evidence provided does not indicate that money spent on a crossing in that area would be money well spent.

- f) **04.08.10 ERYC - Making it Happen Local Development Framework – the next steps.**
- g) **04.08.10 ERYC – Request of road closure for Bridlington Road Runners Half Marathon.**
- h) **05.08.10 Mr Winterbottom – Observations and his response to ERYC:**

**RESOLVED:** The Council considered that the comments made were pertinent to the East Riding of Yorkshire Council and could only be addressed directly by the East Riding of Yorkshire Council and that the correspondence be forwarded immediately to the East Riding of Yorkshire Council.

- i) **06.08.10 ERYC – Baptist Place Bus Shelter update:**

**RESOLVED:** To contact the ERYC and convey that the Council objects to the amount of money it has cost to replace a brick built shelter in that location.

- j) **09.08.10 ERYC – Request of road closure for Mayor of Bridlington’s Civic Service.**
- k) **10.08.10 ERYC – Request of road closure for British Legion Remembrance Day Service.**
- l) **17.08.10 Licensing Act 2003 – Review and consultation.**
- m) **21.08.10 Nick Harvey – Hospital Bus situation & information of action.**
- n) **23.08.10 Richard Nunn – Wedding correspondence to Council.**
- o) **24.08.10 RNLI – Letter of thanks from Ladies Lifeboat Guild.**
- p) **31.08.10 Humberside Police – Letter of thanks for visit.**
- q) **August Burlington Design – The future of printing and end of Burlington Design.**
- r) **August Invitation to Flood Liaison Group meeting on 23rd September at County Hall, Beverley.**
- s) **03.09.10 BHGHA – Best Frontage Competition 2010 – Letter of thanks.**
- t) **07.09.10 Mick Pilling – Information disbanding the Save Bridlington Hospital Campaign Action Group.**

**RESOLVED:** The Council has recently awarded Mr Pilling a Bridlington Town Council plaque and therefore at this time a letter of thanks for all the sterling work he has done with this campaign.

- u) **09.09.10 ERYC – Response regarding Marton Road outside shops East of Bempton Drive.**
- v) **09.09.10 ERYC – Local Action Team meeting Agenda for 24<sup>th</sup> September 2010.**

#### 106/10 Newsletters & Minutes:

- i. **Playing Field – Summer 2010**
- ii. **Recovery – Summer 2010**
- iii. **ERNLCCA – July 2010**
- iv. **ERNLCCA – August 2010**
- v. **Bridlington & Driffield Local Action Team (LAT) – Notes of Meeting**
- vi. **No Need for Nuclear – Campaign newsletter**
- vii. **East Riding Parish News – August 2010**
- viii. **Fieldwork – August 2010**
- ix. **Countryside Voice – Summer 2010**
- x. **YASS – Information of Provision of service in Bridlington**
- xi. **Humbrella – Summer 2010**
- xii. **East Riding & North Lincs Branch Newsletter of SLCC – August 2010**
- xiii. **ERVAS Newsletter – August 2010**
- xiv. **Health & Safety for Local Councils – Health & Safety News – Summer 2010**
- xv. **Clerks & Councils Direct – September 2010**
- xvi. **East Riding Parish News – September 2010**

#### 107/10 To receive a statement of balances and to approve the schedule of accounts for payment:

**Subject: Statement of Balances and Schedule of Accounts for Payment**

The bank balances at stood at: 10th September 2010

<b>Account Name</b>	<b>Account Number</b>	<b>Account type</b>	<b>Balance £</b>
Town Council	51385488	Business A/C	£1.00
Town Council	93662969	Deposit A/C	£140,877.80

Town Council		Petty Cash	£230
Gasworx Skatepark	01489208	Business A/C	£1.00
Gasworx Skatepark	13663469	Deposit A/C	£1,045.44

Accounts paid since: 21st July 2010

### **Bridlington Town Council:**

#### **Receipts In:**

<b>Cheque/BACS</b>	<b>Date</b>	<b>Payer</b>	<b>Description</b>	<b>Amount</b>
Paid in	09-Aug		Poo Bags	£35.50
Paid in	07-Sep		Poo Bags	£63.70
<b>Total Receipts</b>				<b>£99.20</b>

#### **Payments Out:**

<b>Cheque/BACS</b>	<b>Date</b>	<b>Payee</b>	<b>Description</b>	<b>Amount</b>
BACS 17	19-Jul	B Designs Ltd	Repair Skatepark fence	£243.23
		Coastal Colour Print	Print Summer Newsletter	£1,055.00
		EYES	Period 01/07/10 to 17/07/10	£623.00
		Vaughtons	Engraving Mayoral chains	£74.61
Chgs	28-Jul	HSBC	Bank chgs 7/6/10 to 6/7/10	£9.70
BACS 18	27-Jul	CS Smith	July salary	£1,069.52
		PK King	July salary	£927.94
		V Exon	July salary	£343.80
BACS 19	29-Jul	V Exon	July salary amendment	£66.61
BACS 20	29-Jul	Cllr S Marsburg	Travel Exps	£54.41
		Cllr S Finlay	Travel Exps	£20.40
Chq 101288	23-Jul	Cash	Restore petty cash imprest	£145.65
BACS 21	02-Aug	ER Pension Fund	July pensions	£819.14
BACS 22	03-Aug	EYES	Skatepark Contract 18-31st July	£408.00
BACS 23	05-Aug	ERYC Supplies	St John's Toilets cleaning July 10	£1,092.29
		Johnston Publishing	Re: Obituaries	£91.71
		United Carlton	Photocopier contract	£442.29
		Yorkshire Water	St John's Toilets 2nd qtr	£43.91
		Yorkshire Water	Office 1st qtr	£16.32
		ERYC Supplies	3 x ID badges	£14.10
		ERYC	Town Election chgs May 2010	£4,393.60
BACS 24	19-Aug	EYES	Skatepark Contract 1-15th Aug	£438.00
BACS 25	20-Aug	Zurich Insurance	Annual policy renewal	£10,784.91
BACS 26	31-Aug	CS Smith	Aug Salary	£1,244.24
		PK King	Aug Salary	£1,007.53
		V Exon	Aug Salary	£393.22
BACS 27	01-Sep	ERYC	Gasworx Business Rates	£266.28
		Letterbox Direct	Newsletter distribution	301.32
BACS 28	03-Sep	Allsigns	Councillor Table plaques	£49.35
		Brid Stationers	paper	£75.01
		ERYC	St John's Toilets cleaning Aug10	£1,092.29
		EYES	Skatepark Contract 16-31 Aug	£438.00
		N Power	St John's Toilets 14/5-16/8	£153.17
		Prospect Photo Agcy	New Mayor portraits	£155.00
		Zurich Insurance	RE: Xmas lights switch on	£63.00
		ERYC	Yorks Reg Donation	£1,831.50
BACS 29	03-Sep	ERYC Pension Fund	Aug Pensions	£832.23

BACS 30	03-Sep	Helliwell Horticulture	Maintenance of plant displays	£81.45
Chq 101289	16-Aug	ERYC	Temp Events licence	£21.00
Chq 101290	01-Sep	Bob Stabler & Sons	Skip for Skatepark	£146.88
Chq 101291	01-Sep	Woodcock Joinery	Door repair - St John's Toilets	£30.00
<b>Total Payments</b>				<b><u>£31,359.61</u></b>

**Gasworx Skatepark:**

<b>Cheque/BACS</b>	<b>Date</b>	<b>Payee</b>	<b>Description</b>	<b>Amount</b>
Chgs	28-Jul	HSBC	Bank chgs 7/6/10 to 6/7/10	3.15

**Recommendation:** The accounts are approved for payment. The Gasworx accounts are to be closed with immediate effect and the funds to be transferred to the councils main bank accounts.

**108/10 Notice of items for inclusion on the next agenda Wednesday 20<sup>th</sup> October 2010:**

- i. Loading bays on North Street.
- ii. Bridlington Town Council plaque considerations.
- iii. Heroes welcome in Bridlington.

**Section B**

**In accordance with the power granted by the Public Bodies (Admission to Meetings) Act 1960, to resolve that the Public and media be excluded from the meeting on the grounds that confidential matters will be discussed:**

**109/10** The minutes of the Staffing Executive Committee meeting held on the 1<sup>st</sup> September 2010 are received.

**Signed:**  
Mayor of Bridlington

**Date:**