



## BRIDLINGTON TOWN COUNCIL

### Minutes of the Council Meeting held on 17<sup>th</sup> February 2010 in the Council Chamber, Bridlington Town Hall

Present: Councillors R Allerston, P Austin, L Chambers, L Dealtry, S Finlay, J Foster, C Marsburg, and D Metcalf. Also in attendance were 6 members of the public.  
Mrs Trudi Brown, Acting Responsible Financial Officer recorded the minutes.

#### **Section A:**

#### **206/09 Mayor's welcome:**

The Mayor welcomed everyone to the meeting and presented 252 Sqn ATC with a Bridlington Town Council plaque in recognition and appreciation of their services to the Bridlington Town Council.

#### **207/09 Apologies for absence:**

**RESOLVED:** To receive and accept apologies for absence from Councillors A Charlesworth, M Charlesworth, S Marsburg and R Owen.

#### **208/09 Public participation:**

**Mr Felton** Wished to know why he had not received a response to a letter he had personally handed into the Bridlington Town Council. The Mayor apologised and promised to look into the matter.

#### **209/09 Code of conduct declarations:**

**RESOLVED:** Councillor Dealtry declared a personal interest in item 16A and took no part when considering that item. Councillor Finlay declared a personal interest in 16L and took no part when considering that item also.

#### **210/09 To receive the civic duties:**

22 <sup>nd</sup> January	To attend presentation of Mr Ron Barnett's cheque to Red Cross
22 <sup>nd</sup> January	Beverley Town Council Civic Burns Night
28 <sup>th</sup> January	To attend the Probus 40 <sup>th</sup> Anniversary Celebrations
14 <sup>th</sup> February	To attend the RNLI Great Gale Service

#### **Total of 4 Civic Duties attended by Mayor**

**211/09 RESOLVED:** The minutes of the Council meeting held on 20<sup>th</sup> January 2010 are approved as a true record.

**212/09 RESOLVED:** The minutes of the Planning & Environmental Committee held on 25<sup>th</sup> January 2010 are received.

**213/09 RESOLVED:** The minutes of the Council meeting held on 28<sup>th</sup> January 2010 are approved as a true record.

**214/09 RESOLVED:** The minutes of the Planning & Environmental Committee held on 15<sup>th</sup> February 2010 are received.

#### **215/09 Update regarding the Town Clerk:**

Councillor S Finlay gave an update regarding the situation with the Clerk to the Council. She informed that there is a valid sick note until the 22<sup>nd</sup> March 2010.

#### **216/09 The Bridlington Town Council's precept leaflet to be distributed with the ERYC Council Tax demand:**

**RESOLVED:** The Council resolved to approve the leaflet and order printing for distribution.

**217/09 Health & Safety Training Services Ltd Courses:**

**RESOLVED:** The Council resolved not to send anyone at this time.

**218/09 Nominations for a Parish Council Representative on the Standards Committee:**

**RESOLVED:** There were no nominations at this time.

**219/09 To consider the Emergency Plan for Bridlington Town Council and to nominate Ward Areas:**

**RESOLVED:** The Council resolved to nominate the following Councillors as Emergency Ward Members:

Bridlington Old Town – Councillor Jacqueline Foster  
 Bridlington Old Town – Councillor David Metcalf  
 Bridlington North – Councillor Pam Austin  
 Bridlington North – Councillor Shaun Marsburg  
 Bridlington South – Councillor Linda Chambers  
 Bridlington South – Councillor Shelagh Finlay

**220/09 To receive the Annual Report 2008-09:**

**RESOLVED:** The Annual Report was received.

**221/09 The following items of Correspondence were commented upon or otherwise noted:****a) Mrs Winterman – Letter of Complaint regarding Northern Rail & Station café:**

**RESOLVED:** The Council resolved not to take any action regarding this matter at this time and Councillor Chadwick took Mrs Winterman's letter away to investigate the matter as an East Riding of Yorkshire Councillor.

**b) Bridlington School Foundation Trustees – Nomination of Mr David Baldock:**

**RESOLVED:** To support the nomination of Mr Baldock to a vacant position on the Bridlington School Foundation of Trustees. Councillor Finlay added that if in the future the vacancy was no longer available he would be asked to stand down from the position.

**c) Yorkshire Regiment - Freedom Parades details.****d) ERYC – Bridlington Spa Environs II (Spa Gardens) Highway Improvement Works.****e) Humber Emergency Planning Service – “Get Ready for the Unexpected” Booklet.****f) Probus Club of Bridlington – Letter of thanks.****g) ERYC – Carriageway repairs to Fortyfoot & Temporary Road Closure. :**

**RESOLVED:** To investigate with Highways at the ERYC as to the legal position of local resident car owners, if they are unable to park where their car insurance specifies due to the road works being undertaken.

**h) Skegness Council – Information regarding Shelters:**

**RESOLVED:** To forward the information to the next Finance and General Purposes Committee that will consider the Aims and Objectives and to obtain information regarding the price of the shelters for Bridlington Town Council to be able to fully review.

**i) ERYC – Core Steering Monthly Update – February 2010.****j) ERYC – Traffic & Parking response to Mr Fermor's letter re Sands Lane.****k) ERYC – Highways response to Mr Grace's letter re roads & footpaths in Bridlington.**

**RESOLVED:** With there being no information provided regarding which footpaths are actually gritted in Bridlington, to contact the Highways Department to ask the following questions:

- i) Were any footpaths gritted?
- ii) The location of the footpaths that are gritted.

iii) What happens to the footpaths and highways when the Highways Department at the East Riding of Yorkshire Council is closed?

- l) **ER College – Apprentices information.**  
 m) **ERYC – Information re Locations of Grit bins in Bridlington & criteria for purchase of Grit bins by Parish and Town Councils – with relevant forms:**

**RESOLVED:** The Bridlington Town Council is to place an item regarding the situation with Grit Bins into the *Bridlington Town Council's Spring Newsletter* to obtain the residents opinions. Councillor Chambers indicated that there were currently no bins located within the town centre area of Bridlington. Councillor Finlay informed that individuals are able to request grit bins by completing a self-assessment request to the East Riding of Yorkshire Council.

- n) **Sgt M A Pattinson – Re Grit Bin request and response from ERYC Highways:**

**RESOLVED:** *To thank Sgt Pattinson for his correspondence and inform of the Bridlington Town Council's actions with regards to compiling a list of areas that are not addressed within Bridlington and that his area would be added to the list that the Council would require to be dealt with and in the meantime provide a self assessment form to submit to the East Riding of Yorkshire Council.*

- o) **ERYC – Information regarding the Integrated Transport Plan-Wilsthorpe Rd access.**  
 p) **ERNLCCA – Role of the Clerk – Training Opportunity.**  
 q) **Inspector Kirby – Re Mr Fermor's letter from Sands Lane.**  
 r) **NHS – Raising awareness of importance of personal NHS numbers.**

**RESOLVED:** To include the details regarding the importance of personal NHS numbers within the *Bridlington Town Council's Spring Newsletter*.

- s) **No Date -Letter from L Colley re PCSO Liz Smith.**  
 t) **ERYC – Update re War memorial in Bridlington.**  
 u) **ERYC – Construction works to “B&Q” Junction.**  
 v) **ERYC – Waiting Restrictions for Queensgate area.**

**RESOLVED:** To contact the Highways Department at the East Riding of Yorkshire Council to report that there are numerous delivery vans and the verges are continuously in a terrible state.

**222/09 Newsletters & Minutes were commented upon or otherwise noted:**

- i. **ERNLCCA – January 2010.**
- ii. **Bridlington and Driffield Local Action Team – January Minutes.**
- iii. **ERYC – Local Transport Plan 3 (2011-2026) – Newsletter February 2010.**
- iv. **Humberstone Police – Newsletter January 2010.**
- v. **INFORM – Yorkshire Forward publication.**
- vi. **Humberstone Police Authority – Agenda and previous minutes of Community Forum.**
- vii. **HUMBRELLA – Winter 2010.**
- viii. **The Playing Field – Winter 2010.**
- ix. **Hand in Hand – Winter 2010 – ERYC Sure Start.**
- x. **East Riding Parish News – February 2010.**

**223/09 The bank balances at 10<sup>th</sup> February stood at:-**

<b>HSBC Deposit No 1 Account (General Balances)</b>	<b>113812.21</b>
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<b>HSBC Deposit No 2 Account (Gasworx Capital)</b>	<b>0.00</b>
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<b>HSBC Current Account</b>	<b>1.00</b>
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<b>Petty Cash</b>	<b>230.00</b>
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Accounts paid or outstanding since 15<sup>th</sup> January 2010

Cheque/BACS	Date	Payee	Description	Amount
RENT 3	Jan 22	Mr A Curtis	Office Rental	1000.00
BACS 53	Jan 22	Andy Hire	Pedestrian Fencing	208.92
		Coastal Colour Print	Newsletter Print	985.00
		Coastal Colour Print	Xmas Posters	74.75
		Coastal Colour Print	Mayors Xmas Cards	253.00
		RBS Software	Trg Day	188.00
BACS 54	Jan 27	United Carlton	Service Charge	480.93
		Sewerby Cricket Club	Public Toilets	1206.00
BACS 55	Jan 29	ERYC	Jan Pension Contributions	398.41
BACS 56	Jan 29	Wages	Jan Wages	1823.50
BACS 57	Feb 03	ERYC	St Johns Public Convenience	1128.00
BACS 58	Feb 08	Brid Stationers	Paper	96.37
		Hi-Fliers	Flags	1116.25
		Yorkshire Water	4 <sup>th</sup> Qtr St Johns Public Con	114.27
		Bio Bag Ltd	Doggy Bags	87.74
101258	Jan 22	Driffield Mayors Charity	Concert Tickets	8.00
101259	Jan 27	Pickering Electrical	Repair Lights 62 Quay Rd	16.02
101260	Feb 4	Hornsea Town Council	Charity Dinner	30.00
101261	Feb 4	Lord Mayors Charity	Gala Dinner	70.00
101262	Feb 8	T & J Scott	Civic Plaques	30.00

#### **GASWORX:**

**Current Account** **1.00**

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**Deposit Account** **777.96**

Please see the attached list of Gasworx accounts for approval.

Cheque/BACS	Date	Payee	Description	Amount
BACS 41	Jan 22	Brid Cash & Carry	Drinks & Snacks (Purchased Beg Dec 09)	181.21
BACS 42	Jan 29	Jan Wages	Supervisor Salary	574.10

**RESOLVED:** The accounts are approved for payment.

**224/09 To receive notice of items for inclusion on the next agenda Wednesday 17<sup>th</sup> March 2010:**

**RESOLVED:** To include the Gasworx as an item on the agenda.

#### **Section B**

**225/09 In accordance with the power granted by the Public Bodies (Admission to Meetings) Act 1960, to resolve that the Public and Media be excluded from the meeting on the grounds that confidential matters will be discussed:**

**226/09 To receive a further update regarding the Clerk:**

**RESOLVED:** The Council received a further update regarding the Clerk.

**Signed:**

**Date:**

**Mayor of Bridlington**