



## BRIDLINGTON TOWN COUNCIL

### Minutes of the Council Meeting held on 19<sup>th</sup> May 2010 in the Council Chamber, Bridlington Town Hall

Present: Councillors R Allerston, P Austin, L Chambers, M Charlesworth, L Dealtry, S Finlay, J Foster, C Marsburg, S Marsburg and D Metcalf. Also in attendance were 9 members of the public. Mrs Paula King, Administrative and Civic Officer recorded the minutes.

#### **Section A:**

Councillor C Marsburg welcomed everyone to his last full council meeting as Mayor and called for nominations for the Mayor.

#### **01/10 Election of the Mayor of Bridlington for the Council Year 2010-2011:**

Councillor Finlay was proposed by Councillor Dealtry and was seconded by Councillor Foster.

**RESOLVED:** Councillor Shelagh Finlay is elected Mayor and Chairman for the Council Year 2010-2011.

#### **02/10 Declaration of acceptance of office by the Mayor of Bridlington:**

Councillor S Finlay read out her declaration of office and duly signed it before the nominated Proper Officer of the Council. Councillor Finlay thanked her proposer and seconder and her Council colleagues for their support and for their confidence that she will carry forward the Town Council for the forthcoming year and she wished to thank Councillor Cyril Marsburg for his exceptional Mayoral year in office. The Mayor informed that her Mayoral Year she intended to devote all her time to Bridlington Town and to the Bridlington people as she felt that it was very important that in this the last year of the current council that this happened.

#### **03/10 The announcement of the Consort and Mayor's charity for the Council Year 2010-2011:**

Councillor S Finlay announced that her husband, Mr Mike Finlay, would be her Consort who had been very supportive in her Deputy year and that S.S.A.F.A (Soldiers, Sailors, Airmen and Families Association) would be her chosen charity. Councillor Finlay shared that the charity S.S.A.F.A. was based at Driffield and that it was the 125th year of the charity that she has always supported and that it was important to both her and her husband with them both being ex-services. The charity supports both the ageing ex-forces population as well as the current serving personnel and that she hoped that this year would be a bumper year for S.S.A.F.A. and that everyone would help to raise as much money as they can for this worthy cause.

#### **04/10 The outgoing Mayor's verbal report on civic duties, his departing speech and presentation:**

##### Mayor:

23-Apr-10	Withernsea Civic Dinner
25-Apr-10	Chairman's Civic Service & Afternoon Tea
28-Apr-10	Cheque presentation to Arts Festival & Sewerby Residents Asso
30-Apr-10	Lord Mayors Gala Charity Ball
1-May-10	Charity Parachute Jump
2-May-10	Goole Civic Service
6-May-10	Harpham Well Dressing
7-May-10	Hedon Town Council Civic Dinner
7-May-10	Presentation to Driffield School
9-May-10	Chairman's Civic Service
10-May-10	Cheque presentation to 252 Sqn
11-May-10	Meeting of Residents CAMARA

12-May-10	Chairman's Farewell Civic Dinner
13-May-10	Installation Ceremony of New Chairman of ERYC
14-May-10	Pocklington Mayor Making Ceremony
16-May-10	Humber Bridge Walk for MacMillan Cancer
17-May-10	Meeting with Youth Council
18-May-10	Rotary Club's Annual Charter Dinner

**Total of 18 Civic Duties attended by Mayor**

Deputy:

25-Apr-10	Annual St Georges Day Parade
1-May-10	Rotary Stroke Awareness Day
16-May-10	Festival Civic Service

**Total of 3 Civic Duties attended by Deputy Mayor**

Councillor C Marsburg gave a speech where he outlined how quickly he felt the 12 months had gone and how he had enjoyed being an ambassador for the town and it's residents, and that the hard work and long hours had been enjoyable and very rewarding. He informed that the people he met throughout the year had reinforced his faith in human nature and that there were many unsung heroes to be found in Bridlington who help others less fortunate than themselves for no reward or recognition. The charity parachute jump was certainly a high of his year but there were many other memorable civic duties that he undertook. Some of the favourites were when he surprised the Christmas Card competition winner, Miss Kirsty Timm, at school; another was going to a 104<sup>th</sup> Birthday celebration for Mrs Blanche Mannix who was simply delightful; and also being asked to sit on the panel of judges for the Great Christmas Carol Challenge where the whole evening had been a resounding success. The low of his Mayoral Year had definitely been the wanton destruction and vandalism at the skatepark. The Mayor went on to say that he had enjoyed working alongside like-minded councillors who all work together for the betterment of Bridlington and it's residents and thanked all Chairmen and committees for their hard work. The Mayor thanked Mrs King for her both her civic work and the work, under great pressure, in the office at times over this year. Lastly the outgoing Mayor thanked his Deputy Mayor, and the councillors for their support in giving him the opportunity of being Mayor of Bridlington and that he hoped that the new Mayor enjoyed her Mayoral Year as much as he had done.

**05/10 The election of the Deputy Mayor for the Council Year 2010-2011:**

Councillor S Marsburg was proposed by Councillor Dealtry and was seconded by Councillor Metcalf.

**RESOLVED:** Councillor Shaun Marsburg is elected Deputy Mayor for the Council Year 2010-2011.

**06/10 The Deputy Mayor's announcement of the Deputy Mayor's Consort for the Council Year 2010-2011:**

Councillor S Marsburg thanked the Council for electing him as Deputy Mayor and announced that his wife, Mrs Jacqueline Marsburg would be the Deputy Mayoress.

**07/10 Apologies for absence:**

**RESOLVED:** There were no apologies for absence.

**08/10 Terms of Reference for Committees and to nominate the members to serve on the committees for the Council Year 2010-2011:**

**RESOLVED:** The terms of Reference for Committees were approved and the nominations to serve on the committees were as follows, the Council also intends to encourage the two future incumbent Councillors to join the council committees: -

**Committees**

Finance &amp; General Purposes (7 Members (Q-4)):

Planning &amp; Environmental (7 Members (Q-3)):

Staffing (6 Members (Q-3)):

Newsletter (5 Members (Q-3)):

Disciplinary &amp; Grievance (3 Members (Q-3)):

Appeals (3 Members (Q-3)):

**Incumbent Membership**Cllrs Allerston, Austin, Chambers, Charlesworth, Finlay,  
C Marsburg, S Marsburg

Cllrs Austin, Foster, C Marsburg, S Marsburg, Metcalf

Cllrs Allerston, Chambers, M Charlesworth, Finlay,  
C Marsburg

Cllrs Austin, M Charlesworth, C Marsburg

Cllrs Dealtry, S Marsburg,

Cllrs Austin, Metcalf,

**09/10 The nomination of members to represent the Council on the following outside bodies for 2010-2011:****RESOLVED:** The nomination of members to represent the Council on the following outside bodies:**Name****Incumbent Membership**

Partnership Core Steering Group

- Cllr S Marsburg

Partnership Core Steering Group - Deputy Rep

-

Town Improvement Forum

- Cllr S Marsburg

Town Improvement Forum - Eyesores Sub-Committee

- Cllr L Chambers

Partnership Community Forum

- Cllr S Marsburg

Learning Forum

- Cllr S Marsburg

Town Team

- All Members

Bridlington Old Town Revival Association

- Cllr J Foster

Bridlington Chamber of Trade

- Mayor

Police Community Liaison Committee

-

Bridlington Crime Prevention Panel

- Cllr J Foster

Bridlington in Bloom Committee

- Cllr J Foster

Bridlington Arts Festival Committee

- Cllr J Foster

Bridwatch Executive Committee

- Cllr P Austin

East Yorkshire Citizens Advice Bureau

-

Yorkshire Coast Community Rail Partnership

-

Bridlington Neighbourhood Action Team

- Cllr P Austin

Sewerby Residents Association

- All North Ward Members

Board of Trustees – Foundation Scheme

- Cllr L Chambers

- Cllr M Charlesworth

- Cllr L Dealtry

- Cllr S Finlay

- Cllr S Marsburg

**10/10 Public Participation (two minutes per person - maximum of fifteen minutes):**

- Mrs Hillerby Wished to enquire if something could be done about the pavement on Prospect Street and shop owners take up so much of the pavement on the shop frontage and with the increase of the mobility scooters she reported that at times there was hardly room to manoeuvre past the stands. The East Riding of Yorkshire Council did write to inform that they were against it. The Mayor informed that the Council would write to the East Riding of Yorkshire Council to ask about this matter.
- Mr Felton Asked for confirmation about something at the Annual Parish Meeting in that the Council would not spend any more money on the Gasworks. The Mayor informed that the funding was not totally paid for by the Council and that at the Annual Parish Meeting she informed that the council were not paying staff. Mr Felton went on to ask about the exclusion of the public and the Mayor responded that the council did respond at the time with the advice given to the council and that he be referred to that response, at it still stands.
- Cllr Matthews Congratulated the Mayor on her appointment as Mayor of Bridlington and hoped that she enjoys her time in office. He also congratulated Councillor Cyril Marsburg for a job well done with his Mayoral Year and he offered congratulations to Councillor Shaun Marsburg for his appointment as Deputy Mayor.
- Mrs Hillerby Asked if the Town Hall lift be made available at all times for meetings. The Mayor assured that this would not happen again.

**11/10 To receive Code of Conduct declarations of personal and/or prejudicial interest in items on the agenda:**

Councillor Dealtry declared a personal interest in a correspondence Item 21U.

**12/10 Civic duties:**

**RESOLVED:** Civic duties list was received.

**13/10 RESOLVED:** The minutes of the Council meeting held on 21<sup>st</sup> April 2010 are received as a true record.

**14/10 RESOLVED:** The minutes of the Newsletter Committee held on 22<sup>nd</sup> April 2010 are received.

**15/10 RESOLVED:** The minutes of the Planning & Environmental Committee held on 10<sup>th</sup> May 2010 are received.

**16/10 Skatepark:**

The Mayor outlined the recent happenings with the meetings of the skatepark, the CCTV installation and the favoured, security-based contract, for the opening and closing, inspection, maintenance, litter picking of the skatepark. Information regarding the insurance claim was given and the Mayor informed that the payment would go some way to offset the costs for CCTV and the contract for the facility. The Mayor informed that a Skatepark User Group had been formed with the Youth Council and that it would meet every two months in the town council offices and chaired by the Deputy Mayor and anyone interested in being a part of this user group would be invited to attend. The first meeting will take place in July. The skatepark will be a free facility that will bring back this high quality public amenity to the population of the town long term.

**RESOLVED:** The council resolved to accept the contract and to install live CCTV and to accept the insurance payment for the damage to the cabins.

**17/10 “Make it Happen” East Riding Local Development Framework, and also a member of the forward planning team to attend the June meeting to give a presentation:**

Councillor Chambers has concerns regarding many of the things outlined in the East Riding Local Development Framework. The Mayor informed of the display event and asked for member attendance. Council completion of the consultation.

**RESOLVED:** Councillor S Marsburg and the Mayor will attend the display on the 4<sup>th</sup> June 2010. The council also declined the offer of a presentation at this time. Councillor Chambers and Austin would complete the consultation are return.

**18/10 Bridlington Town Council plaque to the Bridlington Round Table to present to the Mayor of Winterswijk on behalf of the Mayor of Bridlington:**

**RESOLVED:** The council resolved to give the Bridlington Round Table a plaque for presentation.

**19/10 The proposed scheme for pedestrian drop crossings at North Marine Drive:**

**RESOLVED:** *To contact to convey Bridlington Town Council's support.*

**20/10 The following items of Correspondence were commented upon or otherwise noted:**

a) **ERYC - 60/40 Funded Replacement Lighting Programme – 2010/11:**

b) **ERYC - CCTV breakdown of Bridlington Special Expenses:**

**RESOLVED:** Councillor Chambers will inspect special expenses further on behalf of the Council and report back to the next F & GP committee meeting.

c) **ERYC – Temporary Road Closures Bridlington Arts Festival – May 2010:**

d) **NHS – Marton Road Pharmacy:**

e) **Humberside Police – Eighth Avenue speeding issues letter:**

f) **Road Marking Issue – Quay Road, Bridlington:**

g) **Mr Peter Kille – Bridlington Town Guide Issues – concerns for disabled people:**

**RESOLVED:** The Council resolved to investigate and report back to Mr Kille.

h) **Mr C J Wardle – Gasworx Skatepark issues:**

**RESOLVED:** The Council resolved to keep Mr Wardle fully informed of the recent happenings regarding the skatepark facility.

- i) YCCRP – Notification of AGM, previous minutes & Report:
- j) ERYC – Surface dressing 2010-2011 – Kent Road, Kent Square, Midway Avenue & Oxford Street:
- k) Rural Partnership Plus – Community Plus Roadshow details:
- l) ERYC – Electoral Office - Bridlington South Ward Town Council Vacancy:
- m) Bridlington in Bloom – Letter of thanks:
- n) ERYC – Street Lighting Schemes 2010/2011:
- o) ERYC – Surface Dressing of Car Parks – Stepney Grove, Bridlington:
- p) ERYC – Bessingby Gate Play Are – Rent payable:  
**RESOLVED:** The Council resolved to pay revised rent payment.
- q) ERYC – Sense of place photographic competition organised by the ER Cultural Partnership:
- r) ERYC – B1255 Bridlington to Flamborough – (amendments support BTC submitted suggestions):
- s) LCR – Subscription renewal:  
**RESOLVED:** The Council resolved not to renew at this time.
- t) **East Riding College – Annual Report:**  
At this point Councillor Dealtry left the room and took no part in the discussion of the following item:
- u) **Mr Winterbottom - Newsletter letter & response from Editor:**  
**RESOLVED:** The Council resolved to seek legal advice and to write to Mr Winterbottom in response.  
Councillor Dealtry returned to the meeting.
- v) **ERYC – Update of opening of refurbished Bridlington Library:**
- w) **Redrow – Play area at West Crayke – response to BTC letter:**
- x) **Bridlington Arts Festival Invitation and response:**
- y) **Cllr Chadwick – Response to Mrs Winterman – re Bridlington Train Station.**

**21/10 The following Newsletters & minutes were received:**

- i. Environment Agency – Managing your flood risk
- ii. Clerks & Councils Direct – May 2010
- iii. Bridlington & Driffeld Local Action Team (LAT) Minutes
- iv. ERYC – Hand in Hand – April 2010
- v. CPRE – Newsletter April 2010& leaflets
- vi. The Yorkshire Regiment Journal – Spring 2010
- vii. Renaissance News – May 2010
- viii. Bridlington North, South, Central & Old Town Wards Police & Partners Community Forum & Minutes
- ix. Police – Parish/Town News Release – Bridlington South Ward – Update for April 2010:

**22/10 Co-option of the South Ward candidate:**

**RESOLVED:** The Council resolved to meet to consider the co-option process post deadline of 4<sup>th</sup> June 2010.

**23/10 Statement of balances and to approve the schedule of accounts for payment:**

The bank balances at 13<sup>th</sup> May 2010 stood at:

<b>Account Name</b>	<b>Account Type</b>	<b>Balance £</b>
Town Council	Business A/C	201.00
Town Council	Deposit A/C	177074.83
Town Council	Petty Cash	230.00
Gasworx Skatepark	Business A/C	1.00
Gasworx Skatepark	Deposit A/C	1060.08

Accounts paid since 15<sup>th</sup> April 2010:

**Bridlington Town Council:**

<b>Cheque/BACS</b>	<b>Date</b>	<b>Payer</b>	<b>Description</b>	<b>Amount</b>
13	April 16	HMRC	VAT Refund	2306.75
14	April 26	Various	Civic Dinner Tickets	40.00
15	April 26	Various	Poo Bags	30.00
16	April 26	Cllr Dealtry	Medal	60.00
BACS	April 29	ERYC	Precept 10/11 1 <sup>st</sup> payment	99501.73
16	May 7	Various	Poo Bags	13.75
17	May 11	Cllr C Marsburg	Civic Dinner Tickets	200.00

<b>Cheque/BACS</b>	<b>Date</b>	<b>Payee</b>	<b>Description</b>	<b>Amount</b>
BACS 3	April 21	ERYC	Salt Bin	188.00
		Expanse Hotel	Civic Dinner	2740.15
BACS 4	April 30	Audit Commission	Public Interest Report	3525.00
		Npower	Festive Lighting	256.01
		Brid Stationers	Paper	75.78
		United Carlton	Copier Service	590.36
		Johnston Publishing (North)	Annual Parish Meeting Advert	204.68
BACS 5	April 30	ERYC	April Pensions	667.58
BACS 6	April 30	Wages	April Wages	2873.42
101280	April 29	Top Up of Imprest Acc	Petty Cash April 10	158.94
101281	April 29	P Scott Plumber	Repairs St Johns Toilets	59.53
101282	May 7	C Marsburg	Expenses Jan-Apr	153.2
BACS 7	May 7	G K Beulah	BTC Plaques	427.41
		Johnston Publications	Public Notice & Advertisement	710.11

**Gasworx Skate Park:**

There were no transactions

**Recommendation:** The accounts are approved for payment. The Mayor recommended Councillors who had not paid for their civic dinners should do so as soon as possible.

**RESOLVED:** The accounts are approved for payment.

**24/10 To receive notice of items for inclusion on the next agenda Wednesday 16<sup>th</sup> June 2010:**

**RESOLVED:** The co-option of a councillor to be included and a register of interest reminder and to be included at every Council June meeting in future.

**Section B**

**In accordance with the power granted by the Public Bodies (Admission to Meetings) Act 1960, to resolve that the Public and Media be excluded from the meeting on the grounds that confidential matters will be discussed:**

**25/10 Pension contributions with regards to extra hours:**

**RESOLVED:** The Council resolved to consider this at the next F & GP with the sudden departure of Councillor Charlesworth.

**26/10 Bridlington Town Council staff update:**

The Council were informed of the new finance assistant that had been appointed. The Council were also informed that following the advertisement of Interim Town Clerk that Mrs King would undertake the position.

**Signed:**

**Date:**

**Mayor of Bridlington**