



**BRIDLINGTON TOWN COUNCIL**  
**Minutes of the Council Meeting**  
**held on 15th June 2011 in the**  
**Council Chamber, Bridlington Town Hall**

Present: Councillor's R Allerston, J Carder, M Charlesworth, L Dealtry, T Dixon, S Finlay, J Foster, C Marsburg, D Metcalf & M Milns a total of ten (10). There were nine (9) members of the public present and one (1) member of the press.

Mrs Paula King, Interim Town Clerk took the minutes.

**Section A:**

**33.11 Deputy Mayor's Welcome:**

The Deputy Mayor welcomed everyone to the meeting, gave an "action in an emergency brief" and informed that the Planning meeting that was scheduled for Monday 20th June 2011 is cancelled.

**34.11 Apologies for absence:**

**RESOLVED:** *Apologies were received and accepted from Councillor Chambers & S Marsburg.*

**35.11 To receive Code of Conduct declarations of Personal and/or Prejudicial interest in items on the agenda the Nature of the Interest and Registration of Gifts:**

**RESOLVED:** *Councillor Finlay declared a personal interest in items regarding the AAP on the agenda as she jointly owns a property within the area.*

**36.11 Public Participation session to include items on the agenda (two minutes per person - maximum of fifteen minutes) to include members of the Public and Councillors with prejudicial interests:**

- Mr Ashby In light of recent issues regarding kite flying on the beach he wished to invite the Mayor to fly a kite on the beach. The Deputy Mayor said that he would consider the request and Councillor Dealtry informed that he intends organising a sponsored kite event on the beach.
- Mr Felton Did not understand why there were two staffing items on the agenda. Councillor Finlay informed that all councillor details were allowed to be in the public domain but staff and their details did not fall into that category.
- Mr Walker Wished to know about the proposed development on Land North of Easton Road and listed many issues that required addressing regarding. Mr Walker raised many points of the development that were problematic and wished to know how these were going to be addressed. The Deputy Mayor informed that the East Riding of Yorkshire Council were the Council who were moving with the matter and that the Bridlington Town Council was to discuss this item on the agenda in the meeting. Mr Walker requested that his points be considered.
- Mrs Walker Raised concerns regarding the dangers of the bend on the Well lane by-pass and considered that the congestion and issues with traffic were already in excess of acceptable for the emergency services and the build would have a serious impact by adding another 500 houses. Mrs Walker also informed that at the public meeting it was announced that the master plan did not necessarily mean that it is going to happen.
- Mrs Harvey Wanted to know who decides about the changes to Green belt and Brown belt land. Councillor Charlesworth informed that the Local Authority re-appraises the areas normally once every 10 years but that it does not always happen. An information sheet was handed to the Interim Town Clerk with all the points Mr & Mrs Walker and Mr & Mrs Harvey wished to be considered regarding the matter.

**37.11 Civic Duties:**Mayor:

19.05.11	Installation Ceremony of Chairman of ERYC
20.05.11	Diamond Wedding Party for Mr & Mrs Sterriker
20.05.11	Mayor Making for Pocklington Town Council
22.05.11	Bridlington Arts Festival Service
24.05.11	French Students Reception at Bridlington School

**Total of 5 Civic Duties attended by Mayor**Deputy:

23.05.11	Way of the Roses Ride Meet
11.06.11	Vice Chancellor's Garden Party

**Total of 2 Civic Duties attended by the Deputy Mayor**

**38.11 RESOLVED:** *The minutes of the Council meeting held on 18th May 2011 are received as a true record.*

**39.11 RESOLVED:** *The minutes of the Finance & General Purposes Committee held on 25th May 2011 are received.*

**40.11 RESOLVED:** *The minutes of the Newsletter Committee held on 26th May 2011 are received.*

**41.11 RESOLVED:** *The minutes of the Planning & Environmental Committee held on 31st May 2011 are received:*

**42.11 Staffing update:** Councillor Charlesworth read out a press release. The information was also handed to the press member in attendance at the meeting.

**43.11 Sewerby Cricket Club Public Convenience Opening Hours:** Councillor Finlay briefed the Council on the current situation.

**RESOLVED:** *The report was noted.*

**44.11 Grass verges issues:**

**RESOLVED:** *The report was noted and the information is to be provided to the Newsletter Committee to ensure that the residents of Bridlington are aware of what action can be taken with regards to issues with verges.*

**45.11 Transport infrastructure issues regarding Bus Services 120/121/505/506:** Councillors Carder and Finlay briefed the Council on several issues.

**RESOLVED:** *To contact the East Yorkshire Motor Services to request that the bus services are not reduced during the afternoon due to the impact on the residents and the town.*

**46.11 Area Action Plan and Fair Leases Update:** Councillor Charlesworth updated the Council with the recent information regarding.

**RESOLVED:** *Councillor Charlesworth advised that the enforcers of the covenant have yet to decide whether to take action in light of the age of the covenant.*

**47.11 Blue Flag situation and Yorkshire Water Response:**

**RESOLVED:** *The information was noted and to contact the East Riding of Yorkshire Council to convey the Town Council's concerns regarding the matter.*

**48.11 Bridlington Town Council Petition Update:** Councillor Charlesworth updated the Council with current information regarding.

**RESOLVED:** *The Council resolved to continue with the petition by a majority vote.*

**49.11 Bridlington Town Centre Area Action Plan Examination 17th June 2011:**

**RESOLVED:** *To ensure the Council has representation at the meeting. Councillor Charlesworth and Councillor Finlay are to attend.*

**50.11 Update on allotment access issues:** The Council received a report with details following the site meeting with all interested parties.

**RESOLVED:** *Noted that the matter had been successfully resolved.*

**51.11 Localism Report for Councillors:**

**RESOLVED:** *Noted and that the document being too large to photocopy for all members was available in the office for perusal.*

**52.11 South Back Lane, Bridlington proposals:**

**RESOLVED:** *To contact the East Riding of Yorkshire Council to convey support.*

**53.11 Quay Road, Bridlington proposals:**

**RESOLVED:** *To contact the East Riding of Yorkshire Council to convey support.*

**54.11 Bessingby Way, Bridlington proposals:**

**RESOLVED:** *To contact the East Riding of Yorkshire Council to convey support.*

**55.11 Council's Aims & Objectives:**

**RESOLVED:** *The Councils Aims and Objectives for 2011-2015 are adopted but Councillor Dealtry and Dixon wished noting that they did not agree with number 9 in the objectives.*

**56.11 Keep Bridlington Safe Event on Saturday 9th July 2011:**

**RESOLVED:** *To contact the organisers to convey support of the event and to inform that the Council would like to attend with a stall at the event. Councillors nominated time slots for the event.*

**57.11 Bridlington Town Council's updated leaflet:**

**RESOLVED:** *To agree and publish the amended leaflet with amendments.*

**58.11 Draft Masterplan for Land North of Easton Road:**

**RESOLVED:** *Considering the amount of detail and the importance of this item, the Council resolved to create a working group to ensure that the response from the Bridlington Town Council is as cohesive as possible. The working group consists of Councillors Carder, Charlesworth, Dealtry and Foster. A meeting to be arranged regarding.*

**59.11 Open Space Public Consultation 2011:**

**RESOLVED:** *To place this item for further consideration onto the next Finance and General Purposes Committee.*

**60.11 The following items of Correspondence were commented upon or otherwise noted:**

- a) 01.04.11 Flood Liaison Group Meeting – 24th June 2011.

**RESOLVED:** *To contact the Flood Liaison Group to ask for details to be forwarded following the meeting.*

- b) 18.05.11 SSAFA Forces Help – Letter of thanks.  
 c) 18.05.11 ERYC – Response for 10 reserved parking spaces for skatepark.  
 d) 19.05.11 Yorkshire Water – Notification of Works in Bridlington.  
 e) 19.05.11 ERYC – Route information for the VSCO Troglodyte Motor bike ride out.  
 f) 20.05.11 ERYC – Memorial Benches response.  
 g) 23.05.11 NHS ERYC – Report of decision.  
 h) 24.05.11 ERYC – The Code of Conduct.  
 i) 24.05.11 Police – Response re Eighth Ave Speeding from Inspector Waddington.  
 j) 24.05.11 ERYC – Temporary Road Closures for Bridlington old Town Day.  
 k) 25.05.11 ERYC – Temporary Road Closures for American Cars cavalcade.  
 l) 26.05.11 ERYC - Bridlington Renaissance – Letter re Town improvement Forum.  
 m) 26.05.11 ERYC – Bridlington Town Centre Area Action Plan.  
 n) 31.05.11 Bridlington Swimming Club – Letter of thanks.  
 o) 01.06.11 John Donoghue – Lack of transport facilities for Cyclists for Way of Roses route & ERYC information regarding & Response from Northern Rail & Mr Donoghue.

**RESOLVED:** *To convey that considering all the correspondence the Council could not do anything to resolve this situation.*

- p) 02.06.11 ERYC – Notification of Temporary Prohibition of traffic on Roseberry Avenue.  
 q) 03.06.11 ERYC – Total Place – Ownership of Town Hall Bridlington.  
 r) 06.06.11 ERYC – Traveller Forum future meeting date.

**RESOLVED:** *That Councillor Finlay would attend.*

- s) 06.06.11 ERYC – Harewood Avenue Bus Shelter Request.  
 t) 07.06.11 VHEY – Update on Tourism in Hull and East Yorkshire.  
 u) 07.06.11 ERYC – Temporary Road Closures for Royal British Legion Annual Rally.  
 v) 08.06.11 ERYC – Request for parking Public Health Bus in Bridlington.  
 w) May 2011 ERNLLCA – Details to use website.

**61.11 Newsletters/Agendas & Minutes:**

- i. ERNLLCA - May Newsletter.
- ii. East Riding CPRE – Annual Report 2011 & Members Guide.
- iii. Lloyd Dowson – Business Update – Summer 2011.
- iv. NHS – North Yorkshire & York – Summary of Action points and Minutes.
- v. YCCRP – Agenda and Minutes.
- vi. Holderness Coast FLAG – May 2011 newsletter.
- vii. Countryside Voice – Spring 2011.
- viii. Bridlington – Millau News – May 2011.
- ix. New Pasture Lane Estate – Notes of Tenants Meeting and date for next meeting.
- x. Credit Union Newsletter – May 2011.
- xi. WSSAAG – Minutes from May meeting and agenda for 14.06.11.
- xii. East Riding Parish News – June 2011.
- xiii. East Riding Local Development Framework – Update Spring 2011.
- xiv. LCR – Summer 2011.
- xv. ERVAS – Newsletter – June 2011.
- xvi. ERVAS Training Courses – Expression of interest and groups looking for funding.
- xvii. PRIME – Information.
- xviii. Fundraising in the Digital age.

**62.11 Statement of balances and to approve the schedule of accounts for payment:**

The bank balances at 9th June 2011 stood at:

Account Name	Account Number	Account type	Balance £
Town Council	51385488	Business A/C	£1.00
Town Council	93662969	Deposit A/C	£225,569.76
Town Council		Petty Cash	£51.14

Accounts paid since: 18/05/2011

**Bridlington Town Council:****Receipts In:**

Cheque/BACS	Date	Payer	Description	Amount
Transfer	25-May	Mayors Charity Fund Account	Mayor's charity account for SSAFA chq	£1,612.10
33	03-Jun	Doggy Bag Sales	Doggy Bag Sales	£39.75
<b>Total Receipts</b>				<b>£1,651.85</b>

**Payments Out:**

Cheque/BACS	Date	Payee	Description	Amount
101333	11-May	SSAFA	Funds to be tsfrd from Mayors charity a/c	£1,612.10
101335	26-May	Four Seasons	Civic – flowers	£15.00
101336	26-May	T&J Scott	Plaque for Cllr Finlay	£30.00
BACS 12	31-May	Brid Stationers	Dictionary / Notebooks	£6.98
		British Telecom	Telephones and Internet	£415.30
		Christ Church Bridlington	Action Team - maintenance works	£92.42
		EYES	10/5/11 to 23/5/11	£403.00
		Paul Scott Plumber	St John's toilets - repair works	£222.72
		Prospect Photographic Agency	Mayor Making Photos	£95.00
		Cllr S Marsburg	Civic expenses	£68.30
		ERYC	St John's Rates pmt 3 of 10	£113.00
		Yorkshire Water	St Johns Water 1st Qtr	£82.54
		ERYC	Office Rates pmt 3 of 10	£147.00
		ERYC	Skatepark Rates pmt 3 of 10	£260.00
	31-May	Petty Cash Expenditure	Tea, sugar, civic travel expenses	£96.86
DD	28-May	HSBC	Bank charges to 6th May 2011	£17.92
DD	03-Jun	N Power	Office Electric	£133.97
BACS 13	07-Jun	Bridlink	Annual membership & radio rental	£150.00
		Peach Project Mgmt	Skatepark Electrical safety works	£3,503.86
101337/38	May/Jun	Staff BACS 10 & 11	Staffing Costs	£23,653.11
Petty cash	07-Jun	Post Office Ltd	1st and 2nd class stamps	£82.00
<b>Total Payments</b>				<b>£31,201.08</b>

**RESOLVED:** *The accounts are approved for payment.*

**63.11 Bridlington Town Council's Summer Newsletter:**

**RESOLVED:** *To contact the printers to convey the final amendments and order print.*

**64.11 To receive notice of items for inclusion on the next agenda Wednesday 20<sup>th</sup> July 2011:**

- Inspection of covenants regarding the Town Hall and Sewerby Gardens – Cllr Finlay
- Pot holes in Bridlington – Cllr Metcalf
- Bemrose Grove – Cllr Foster
- Update regarding Land North of Easton Road – Cllr Charlesworth
- Fair leases update – Cllr Charlesworth
- Staffing update – Cllr Charlesworth

**Section B**

In accordance with the power granted by the Public Bodies (Admission to Meetings) Act 1960, to resolve that the Public and Media be excluded from the meeting on the grounds that confidential matters will be discussed:

**65.11 Further Staffing Update – Cllr Finlay:**

Councillor Finlay briefed the Council with the finer details of the changes to staff.

**RESOLVED:** *The Council resolved to internally advertise, interview and appoint for positions for:*

- *Town Clerk*
- *Responsible Financial Officer*
- *Administration & Civic Officer*

Signed:

*Cyril Marburg*  
Mayor of Bridlington

Date: 20th July 2011