



BRIDLINGTON TOWN COUNCIL
Minutes of the Council Meeting
held on 16th March 2011 in the
Council Chamber, Bridlington Town Hall

Present: Councillor's R Allerston, M Charlesworth, T Dixon, S Finlay, J Foster, G Holmes, S Marsburg & D Metcalf a total of ten (8). There were (6) members of the public present.
Mrs Paula King, Interim Town Clerk recorded the minutes, with Mrs Victoria Exon in attendance.

49/11 Mayor's welcome:

The Mayor welcomed everyone to the meeting.

50/11 Apologies for absence:

RESOLVED: *Apologies were received and accepted from Councillor's P Austin, L Chambers, L Dealtry & C Marsburg.*

51/11 To receive Code of Conduct declarations of Personal and/or Prejudicial interest in items on the agenda the Nature of the Interest and Registration of Gifts:

RESOLVED: *There were none.*

52/11 Public Participation session to include items on the agenda (two minutes per person - maximum of fifteen minutes) (to include members of the Public and Councillors with prejudicial interests):

Mrs Hillerby Enquired if the Council was considering holding any events to commemorate the Royal Wedding and Heroes Day. The Mayor informed Mrs Hillerby that the Council would be discussing this later on in the meeting as there was an item on correspondence regarding the timescales for applying for road closures for such events.

Mr Felton Requested clarification of the timescales surrounding the Clerk's sickness. Mr Felton went on to ask what the Council was doing about the situation. The Mayor informed Mr Felton that the Council has taken advice throughout and that the Council was following the rule of the law. Mr Felton considered the Council were not doing enough to resolve the matter. Mr Felton informed that he considered Section B should be open to all and the Mayor informed that the Council were again following the law with regards to staffing confidentiality.

53/11 To receive the civic duties:

Mayor:

18 th February	Royal Engineers Association Annual Dinner	The Old Star Inn
23 rd February	Deliver a Talk to the Ladies Lifeboat Guild	The Expanse Hotel
25 th February	Photo Shoot for the Teddy Bear Pamper Day	Hair Artistes, 50 High Street
26 th February	Coffee Morning for the Bridlington Club for Young People	Boys Club, Thorpe Street
28 th February	Visit to the Hinge Centre	The Hinge Centre, Havenfield
4 th March	Women's' World Day of Prayer	Christ Church, Bridlington
5 th March	Sponsored Walk - Scarborough to Bridlington	Spa to Spa
11 th March	Opening of the Mobile Community Eye Centre	Bridlington Hospital
12 th March	Filey Annual Civic Dinner	Filey Golf Club
13 th March	Beverley Civic Service	Beverley Minster & Church Hall
14 th March	Music Hall Memories	Bridlington Spa
15 th March	VCS Event	Community Resource Centre

Total of 12 Civic Duties attended by Mayor

Deputy:

17 th February	Food Aware Launch	The Hinge Centre, Havenfield
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Total of 1 Civic Duty attended by the Deputy Mayor

- 54/11 RESOLVED:** *The minutes of the Council meeting held on 16th February 2011 are received as a true record.*
- 55/11 RESOLVED:** *The minutes of the Planning & Environmental meeting held on the 21st February 2011 are received.*
- 56/11 RESOLVED:** *The minutes of the Extraordinary Council meeting held on 9th March 2011 are received as a true record. The letter that was produced following the meeting was read-out and signed by the Mayor.*
- 57/11 RESOLVED:** *The minutes of the Finance & General Purposes meeting are received.*
- 58/11 RESOLVED:** *The minutes of the Planning & Environmental Committee held on the 14th March 2011 are received.*
- 59/11 Notification of a change in date for the Parish Meeting 2011:**
- RESOLVED:** *The information was noted.*
- 60/11 Market attendance of stalls – Cllr Finlay:**
- RESOLVED:** *The information was noted.*
- 61/11 To consider adopting Chairmanship (for guidance):**
- RESOLVED:** *The Chairmanship was adopted.*
- 62/11 Revised adopted model of standing orders:**
- RESOLVED:** *The Council noted the tabling of revising Standing Orders which, in line with adoption procedure, will lie “on the table” and not discussed until the meeting of the Town Council to be held on Wednesday 20th April 2011.*
- 63/11 Draft Spring Newsletter:**
- RESOLVED:** *The newsletter was approved with minor alterations.*
- 64/11 Parking in Bridlington and use of cones outside premises – Cllr C Marsburg:**
- RESOLVED:** *In the absence of Councillor C Marsburg the item was deferred to the next meeting.*
- 65/11 The following items of Correspondence were commented upon or otherwise noted:**
- a) **10.02.11 ERYC – Street Parties:**
- RESOLVED:** *The Council resolved not to hold a street party.*
- b) **11.02.11 ERYC – Outdoor Activity Week 2011:**
- RESOLVED:** *The information is placed on the Council website with information added as it arrives.*
- c) **15.02.11 Letter from Mr Winterbottom – Speed Humps, Gypsey Road:**
- d) **16.02.11 Yorkshire Wildlife Trust – Invitation to Seminars:**
- e) **16.02.11 Letter from Mr Winterbottom - various:**
- RESOLVED:** *The Council requested that Mr Winterbottom be contacted and asked for clarification with regards to this letter so that the Council can assist.*
- f) **17.02.11 ERYC – Flood Liaison Group Meeting:**
- g) **21.02.11 ERNLLCA – Newsletter guideline information:**
- h) **22.02.11 ERYC – Bridlington War Memorial – Nigel Pearson response:**
- i) **23.02.11 ERYC – Request for Parking Approval in King Street:**
- j) **25.02.11 “Making it Happen” East Riding Local Development Framework – Consultation on the Preferred Approach Core Strategy and Potential Sites Allocations Development Plan**

Document (May 2010) and Localism Bill:

RESOLVED: *To contact the East Riding of Yorkshire Council with a view to obtaining more information about the Localism Bill.*

- k) 01.03.11 **Minsters' Rail Campaign – AGM Invitation:**
- l) 02.03.11 **NHS – Two Applications to provide pharmaceutical services in Bridlington Hospital:**
- m) 02.03.11 **ERYC – Temporary Road Closure information - Bridlington Scouts St George's Day parade:**
- n) 03.03.11 **ERYC – Bridlington War Memorial response:**

RESOLVED: *To contact Mr Leighton to request a site meeting at the Bridlington War Memorial to discuss a way forward.*

- o) **Not dated West Street and Surrounding Area Action Group letter:**
- p) 09.03.11 **ERYC – Landlord Business Seminar Invitation to Town Councillors:**
- q) 09.03.11 **ERYC – Digital switch over mobile help scheme campaign information:**
- r) 10.02.11 **NHS – Response to questions from Cllr Austin:**

66/11 Newsletters & Minutes:

- i. **Your Credit Union Newsletter – February 2011 (distributed):**
- ii. **ERNLLCA Newsletter – February 2011 (distributed):**
- iii. **Clerks & Councils – Direct – March 2011 (available on request):**
- iv. **Bridlington & Driffield Local Action Team (LAT) – Notes of Meeting (distributed):**
- v. **ERNLCCA Newsletter – March 2011 (distributed):**
- vi. **Health & Safety News - Winter 2010/11 (distributed):**
- vii. **PAGER Newsletter – March & April 2011 (distributed):**
- viii. **LCR – Spring 2011 (available on request):**

67/11 Condition of the verges in Bridlington due to damage from parked cars – Cllr Metcalf:

The Council discussed the condition of various problem areas where verges are left in a terrible state in Bridlington. The condition was considered unacceptable.

RESOLVED: *The Council resolved to seek clarification regarding By-Laws regarding verges in Bridlington and to collate information of the problem areas in Bridlington to provide the Police information to enable the situation to be alleviated.*

68/11 To receive a statement of balances and to approve the schedule of accounts for payment:

Subject: Statement of Balances and Schedule of Accounts for Payment

The bank balances at 10th March 2011 stood at:

Account Name	Account Number	Account type	Balance £
Town Council	51385488	Business A/C	£1.00
Town Council	93662969	Deposit A/C	£171,805.95
Town Council		Petty Cash	£227.61

Accounts paid:

Bridlington Town Council:**Receipts In:**

Receipt No.	Date	Payer	Description	Amount
25	28-Feb	Doggy Bag Sales	Doggy Bag Sales	£69.75
26	07-Mar	C Matthews	Civic Dinner	£40.00

Total Receipts £109.75

Payments Out:

Cheque/BACS	Date	Payee	Description	Amount
101312	14-Feb	Withernsea TC	Civic Dinner tickets	£20.00
101313	14-Feb	Cash	To restore petty cash imprest	£143.28
101314	21-Feb	CPRE	Annual Subscription	£31.00
BACS 60	25-Feb	BT	Period to 16th February 2011	£416.67
		Christ Church Bridlington	Equipment - Severe Weather fund	£243.36
		Coastal Colour Print	BTC Precept leaflet	£440.00
		ERYC	Gasworx Business rates	£263.00
		Hi- fliers	Flags maintenance	£132.00
		EYES	Period 01/02/11 to 14/02/11	£340.00
		N Power	St John's Electric 15/11/10-16/02/11	£181.44
BACS 61	28-Feb	Staff	February Salaries	£1,888.02
BACS 62	09-Mar	ERYC	February Pensions	£578.97
BACS 63	09-Mar	Biobag Ltd	Doggy bags	£90.82
		ERYC	St John's cleaning February 2011	£1,115.53
		EYES	Period 15/02/11 to 28/02/11	£345.00
DD	07-Mar	N Power	Office electric period 10/11/10-18/02/11	£166.77
101315	07-Mar	Manor Occ Health Ltd	Occ Health Assessment	£380.00
DD	16-Mar	N Power	Office gas period 1/12/10-28/2/11	£290.65

Total Payments £7,066.51

RESOLVED: *The accounts are approved for payment.*

69/11 To receive notice of items for inclusion on the next agenda Wednesday 20th April 2011:

Items for the next agenda are:

- i. *Installation of a bus shelter in the area of Harewood Avenue – Cllr Metcalf.*
- ii. *Parking in Bridlington and use of cones outside premises – Cllr C Marsburg.*
- iii. *Provision of bins at the Bridlington Park and Ride – Cllr Holmes.*

In accordance with the power granted by the Public Bodies (Admission to Meetings) Act 1960, to resolve that the Public and Media be excluded from the meeting on the grounds that confidential matters will be discussed:

70/11 To receive the minutes of the Staffing Committee meeting held on the 9th March 2011:

RESOLVED: *The minutes of the Staffing Committee held on the 9th March 2011 are received.*

Signed: *Shelagh Finlay*
Mayor of Bridlington

Date: 20th April 2011