



**BRIDLINGTON TOWN COUNCIL**  
**Minutes of the Council Meeting**  
**held on 19th October 2011 in the**  
**Council Chamber, Bridlington Town Hall**

**Present:** Councillors R Allerston, J Carder, M Charlesworth, J Copsey, T Dixon, L Dealtry, S Finlay, J Foster, & D Metcalf total of nine (9). There were three (3) members of the public present and one (1) member of the press.  
Mrs Paula King, Town Clerk took the minutes.

**126.11 Deputy Mayor's Welcome:**

The Deputy Mayor welcomed everyone to the meeting.

**127.11 Apologies for absence:**

**RESOLVED:** *Apologies were received and accepted from Councillors Chambers, Marsburg and Milns.*

**128.11 To receive Code of Conduct declarations of Personal and/or Prejudicial interest in items on the agenda the Nature of the Interest and Registration of Gifts:**

**RESOLVED:** *Councillor Finlay declared an interest in item 11 due to the fact that she jointly owns a property in the area.*

**129.11 Public Participation session to include items on the agenda (two minutes per person - maximum of fifteen minutes) to include members of the Public and Councillors with prejudicial interests):**

**RESOLVED:** *There were none.*

**130.11 Civic duties:**

Mayor:

25.09.11	Start of the Alzheimer's Society Hull & East Riding Memory Walk commencing from Limekiln Lane Car Park
02.10.11	Bridlington Town Council Civic Service at the Priory Church Bridlington
08.10.11	East Riding College Higher Awards Ceremony in the Bridlington Priory
12.10.11	Presentation of the 20th Anniversary Plaque to Millau Twinning Association
14.10.11	Chamber Bridlington & Wolds Business Awards Dinner at the Spa Bridlington
15.10.11	Bridlington Lions World Sight Day at the Promenades Shopping Centre
16.10.11	Driffield Civic Service
19.10.11	Opening of the Bridlington Fair in the Hilderthorpe Road Car Park

**Total of 8 Civic Duties attended by the Mayor**

**131.11 RESOLVED:** *The minutes of the Council meeting held on 21st September 2011 are received as a true record.*

**132.11 RESOLVED:** *The minutes of the Planning & Environmental Committee held on 3rd October 2011 are received.*

**133.11 RESOLVED:** *The minutes of the Finance & General Purposes Committee held on the 12th October 2011 are received.*

**134.11 Bridlington War Memorial** – Cllr Finlay updated the meeting regarding the current negotiations with the East Riding of Yorkshire Council (ERYC) about the Bridlington War memorial. The Council is considering the Bridlington War Memorial at Section B at the request of the ERYC.

**135.11 Information regarding Localism and the Review of the Local Action Teams** – Cllr Dixon informed that he was in attendance at the meeting where the continuation of the joint areas with Bridlington and Driffield was discussed and he considered that Bridlington should have its own area that is independent of Driffield. Cllr Finlay informed that Bridlington will have a separate Neighbourhood Action Team, which will replace NATs.

**RESOLVED:** *To write to the ERYC to convey that the Bridlington Town Council considers that the grouping of Bridlington and Driffield areas does not reflect what happens in reality and that the Town of Bridlington should have its own Community Partnership due to the size of the population, geographical coastal location, and differing economic models.*

**136.11 Bridlington Town Centre Area Action Plan (AAP) Note of Pre-Hearing:** Cllr Charlesworth provided a background of information to the Council regarding the expansion of the AAP responses. The Council considered that a formation of a working group could be beneficial.

**RESOLVED:** *To form a Bridlington Town Council AAP working group to prepare the expansion of responses to the Inspector. The working group will have five members with a minimum of three in attendance at any meeting and that the first meeting is to be organised as soon as next week to accommodate for the submissions deadline of the 7th November. The group will consist of Cllr Carder, Charlesworth, Cllr Copsey, Cllr Dixon and Cllr Marsburg.*

**137.11 Third Local Transport Plan (2011-2026) Annex D - Network Management plan questionnaire:**

**RESOLVED:** *Responses were collected at the meeting and the Clerk will collate and respond on behalf of the Bridlington Town Council.*

**138.11 Christmas 2011 update:** The Council were briefed about the Christmas Events for Saturday 10th December in the Town Centre and at the Bridlington Spa.

**RESOLVED:** *A list of volunteer Cllrs for the event was collated at the meeting.*

**139.11 ERYC Proposed Safety Scheme for Richmond Street/West Street Bridlington:**

**RESOLVED:** *To contact the ERYC and convey the Councils support.*

**140.11 Bus Station Planter:** The Council was updated with the information provided by the ERYC Planting Team in that the planter was considered in a bad state of repair and would not survive a move and is also potentially a health and safety risk and was removed from site.

**141.11 Review of Polling Districts, Places and Stations:**

**RESOLVED:** *There was an observation on the Bridlington North Ward information that Burlington Infants School is actually situated on Pinfold Lane and not as stated on Marton Road. The information was noted.*

**142.11 The following items of Correspondence were commented upon or otherwise noted:**

- a) 19.09.11 ERYC – Capital Footway Slurry Sealing 2011-2012.
- b) 21.09.11 Boundary Commission for England – consultation details
- c) 26.09.11 Skipton-East Lancashire Rail Action Partnership (SELRAP) :

**RESOLVED:** *To write to SELRAP and convey the Council's support.*

- d) 26.09.11 NHS – Recent Reforms Update.
- e) 04.10.11 ERYC – Invitation to Budget Events 2012/13:
- f) 04.10.11 Letter of thanks from the East Coast Churches & Community Music Festival.
- g) 05.10.11 ERYC – Homestart – Response letter to BTC contact.
- h) 06.10.11 Launch of the Bridlington Free Press Awards.

- i) 06.10.11 Letter of thanks from The Royal Engineers Association.
- j) 06.10.11 ERYC – Offshore Wind and Potash Mine Event details.
- k) 10.10.11 Letter of thanks from Bridlington Amateur Swimming Club.
- l) 12.10.11 ERYC – Planning For Emergencies - Speed Training Invite.
- m) 12.10.11 ERYC – Local Development Framework Further Consultation.
- n) 14.10.11 ERYC – NHS Public Health Vehicle in Various Locations.

#### 143.11 Newsletters & Minutes:

- i. Net gain – Final Recommendations – Summary Report – September 2011.
- ii. Humberside Police Authority Newsletter – August 2011.
- iii. Recovery Magazine – Autumn Edition 2011.
- iv. East Riding Parish News – October 2011.
- v. ERNLLCA – Newsletter – September 2011.
- vi. WSSARG Minutes – August 2011 (amended) and September 2011.
- vii. ERNLLCA – Minutes of meeting 12th July 2011 & Executive Committee Report.

**RESOLVED:** *The Clerk to investigate the Councils position with the Data Protection.*

- viii. Hull & East Yorkshire Credit Union Newsletter – September 2011.
- ix. Bridlington South Multi Agency Meeting – Minutes from 13th September 2011.
- x. Bridlington and Driffield Local Action Team Notes from 23rd September 2011.

#### 144.11 Statement of balances and to approve the schedule of accounts for payment:

The bank balances at 13th October 2011 stood at:

Account Name	Account Number	Account type	Balance £
Town Council	51385488	Business A/C	£1.00
Town Council	93662969	Deposit A/C	£239,919.09
Town Council		Petty Cash	£144.62

Accounts paid since: 21st September 2011

#### **Bridlington Town Council:**

##### **Receipts In:**

Cheque/BACS	Date	Payer	Description	Amount
37	30-Sep	Doggy Bag Sales	Doggy Bag Sales	£25.00
CR	12-Oct	ERYC	Part refund for Planning app fee	£85.00
CR	13-Oct	HMRC	Vat Repayment 2nd qtr	£1,891.10
CR	30-Sep	ERYC	2nd Precept payment	£92,116.66

**Total Receipts** **£94,117.76**

##### **Payments Out:**

Cheque/BACS	Date	Payee	Description	Amount
101348	14-Sep	ERYC	Plan for planning app	£20.00
101349	22-Sep	Royal Engineers Association	Small Grant Award	£300.00
		East Coast Churches and Comm		
101350	22-Sep	Music	Small Grant Award	£300.00
101351	22-Sep	Priory Enterprises	Small Grant Award	£500.00
101352	22-Sep	West Hill Community Services	Small Grant Award	£450.00
101353	22-Sep	Applegarth Residents Association	Small Grant Award	£150.00
101354	22-Sep	Bridlington Excelsior Brass Band	Small Grant Award	£300.00
101355	22-Sep	H.A.R.T	Small Grant Award	£100.00
101356	22-Sep	Bridlington Club For Young People	Small Grant Award	£500.00
101357	22-Sep	Bridlington Rangers Football Club	Small Grant Award	£250.00
101358	22-Sep	Bridlington Town Under 19's	Small Grant Award	£250.00
101359	22-Sep	Bridlington Swimming Club	Small Grant Award	£250.00
101360	22-Sep	The Hinge Centre	Small Grant Award	£300.00
BACS 32	28-Sep	ERYC	St John's cleaning Sept 2011	£1,175.14
		Helliwell Horticulture	Plant maintenance Aug	£62.40
		J Dawson Taylor	Website maintenance Sep	£62.28

		RBS Software	Alpha Annual maintenance fee	£118.80
BACS 33	28-Sep	ERYC	Office Rates 7/10	£147.00
		ERYC	St John's Rates 7/10	£113.00
		ERYC	Skatepark Rates 7/10	£260.00
BACS 34	30-Sep	Staff	Staff costs	£1,917.59
BACS 35	30-Sep	Staff	Officer's travel exps - Willerby trg	£27.20
		Vizsec UK Ltd	CCTV interim works to date	£2,724.00
101361	22-Sep	ERYC	Location map for CCTV planningapp	£20.00
101362	26-Sep	Cllr C Marsburg	Distance Civic travel exps (6)	£164.60
DD	07-Oct	N Power	Office Gas	£315.89
BACS 36	30-Sep	ERYC (PF)	Staff costs	£637.27
101358 reversal	22-Sep	Bridlington Town Under 19's	Wrong payee details	-£250.00
101363	30-Sep	Bridlington Town AFC	Under 19's Small Grant Award	£250.00
BACS 37	11-Oct	All Signs	Cllr Copsey Plaque	£30.00
		Biobag	Doggy bags for resale	£257.45
		Bridlington Stationers	2012 diaries	£3.96
		Christ Church Action Team	Skatepark maintenance/St John's Repairs	£527.04
		Coastal Colour Print	Autumn Newsletter	£1,109.00
		Domestic Blitz	Office quarterly clean	£75.00
		EON	Skatepark electric	£13.23
		Georgian Tea Rooms	Civic Service	£885.00
		Lloyd Dowson	Payroll Services	£72.00
		Prospect Photo Agency	Civic Service Photography	£145.00
		BKR Distribution	Autumn Newsletter (50%)	£288.75
BACS 38	12-Oct	HMRC	PAYE & NIC 2nd qtr	£1,471.10
Petty cash	30-Sep	Petty cash	Sundry expenses	£2.76
			<b>Total Payments</b>	<b><u>£16,295.46</u></b>

**RESOLVED:** *The accounts are approved for payment.*

**145.11 Items for inclusion on the next agenda Wednesday 16th November in the Back Room of the Community Resource Centre on Victoria Road:**

- Data Protection update.
- Skatepark update.
- Bridlington War Memorial update
- Christmas update.

**Section B**

**In accordance with the power granted by the Public Bodies (Admission to Meetings) Act 1960, to resolve that the Public and Media be excluded from the meeting on the grounds that confidential matters will be discussed:**

**146.11 To consider a way forward with the information provided by Nigel Leighton, Director of Environment and Neighbourhood Services:**

The Council discussed the issues surrounding the Bridlington War Memorial.

**RESOLVED:** *The Council considered that the Bridlington War Memorial is very important part of Bridlington that consultation with ERYC and relevant families was required. Section B of the correspondence was proposed and seconded as a preferred option and that Cllr Finlay would investigate the matter and report back to the next Full Council meeting.*

**Signed:**

*Cyril Marsburg*

**Date: 16th November 2011**

**Mayor of Bridlington**