



BRIDLINGTON TOWN COUNCIL
Minutes of the Council Meeting
held on 20th April 2011 in the
Council Chamber, Bridlington Town Hall

Present: Councillor's R Allerston, P Austin, L Chambers, M Charlesworth, T Dixon, S Finlay, J Foster, G Holmes, C Marsburg & S Marsburg a total of ten (10). There were five (5) members of the public present and one (1) member of the press.
Mrs Victoria Exon, Acting Responsible Financial Officer took the minutes.

71/11 Mayor's welcome:

The Mayor welcomed everyone to the meeting.

72/11 Apologies for absence:

RESOLVED: *Apologies were received and accepted from Councillor Metcalf.*

73/11 To receive Code of Conduct declarations of Personal and/or Prejudicial interest in items on the agenda the Nature of the Interest and Registration of Gifts:

RESOLVED: *There were none.*

74/11 Public Participation session to include items on the agenda (two minutes per person - maximum of fifteen minutes) (to include members of the Public and Councillors with prejudicial interests):

Mrs Hillerby enquired if the Council were aware of road closures at the top end of Bempton Lane & Thornton Lane. The Council informed her that we were unaware of this particular closure.

Mr Brompton referred to the speeding of vehicles on 8th Avenue and was referred to agenda item 13. He further requested a litter bin on 8th Avenue due to the increased amount of litter from takeaway outlets. The Council informed him that they would send a letter to ERYC to request one.

Mr Felton enquired if a member of staff was still being paid and was informed that all members of staff are receiving payment. He was further informed that the Council cannot comment on personal circumstances of individual members of staff.

75/11 To receive the civic duties:

Mayor:

18.02.11	Bridlington Guest House Association Annual Dinner & Dance at the Expanse Hotel
20.03.11	Hessle Civic Service at the All Saints Church and Hessle Town Hall
21.03.11	The Launch of the Summer Brochure at the Bridlington Spa
24.03.11	Millau Twinning Launch at Emmanuel Church
02.04.11	Bridlington Civic Dinner at the Expanse Hotel
04.04.11	Hornsea Civic Dinner at the Swiss Cottage Restaurant, Hornsea
05.04.11	Chamber of Commerce Meeting at the East Riding College
06.04.11	Town Team Meeting at the Town Hall Bridlington
07.04.11	Chairman of the East Riding Civic Dinner at Willerby Manor Hotel
08.04.11	Opening of the Supported Housing Scheme for Young People at 66 Quay Road
13.04.11	Priory Enterprise Launch at 2-4 Hilderthorpe Road
13.04.11	Yorkshire Salvation Army Annual Rally at the Bridlington Spa
15.04.11	Yorkshire Coast Radion Local Hero Awards 2011 at the Royal Hotel Scarborough
16.04.11	Charity Variety Show in aid of the British Heart Foundation in the Promenades Shopping Centre
17.04.11	St Georges Day Parade at the Bridlington Priory

Total of 15 Civic Duties attended by Mayor

Deputy:

18.03.11 Bridlington Club for Young People Boxing Tournament at the Bridlington Spa
 02.04.11 Bridlington Civic Dinner at the Expanse Hotel
 15.04.11 Withernsea Civic Dinner at the Northfield Country Club

Total of 3 Civic Duties attended by the Deputy Mayor

23.03.11 Rock Challenge 2011 at the Bridlington Spa was kindly attended by Councillor Glenn Holmes and his wife Mrs Karen Holmes

- 76/11 RESOLVED:** *The minutes of the Council meeting held on 16th March 2011 are received as a true record.*
- 77/11 RESOLVED:** *The minutes of the Planning & Environmental meeting held on the 4th April 2011 are received.*
- 78/11 RESOLVED:** *The minutes of the Finance & General Purposes meeting held on the 13th April 2011 are received.*
- 79/11 Bridlington Town Council's Risk Assessment for 2010-2011:**
RESOLVED: *The Council noted the Risk Assessment for 2010-2011.*
- 80/11 Internal audit of Bridlington Town Council's accounts for the year ended 31st March 2011:**
RESOLVED: *The internal audit was noted and thanks to be conveyed to Mrs Exon.*
- 81/11 End of year accounts for the year ended 31st March 2011:**
RESOLVED: *The Council received the end of year accounts and the Annual Return was signed in preparation for posting immediately to the Audit Commission. Again thanks to be conveyed to Mrs Exon.*
- 82/11 Memorial Benches situation in Bridlington – Cllr Charlesworth:**
RESOLVED: *To write to the Section within the East Riding of Yorkshire Council which deals with benches to relay the information and request that flower holders be utilised on memorial benches*
- 83/11 Speeding on Eighth Avenue – Cllr Charlesworth:**
RESOLVED: *To await the petition to be presented to ERYC.*
- 84/11 Parking in Bridlington and use of cones outside premises – Cllr C Marsburg:**
RESOLVED: *To await a further report from Cllr C Marsburg.*
- 85/11 Litter bins at the Bridlington Park and Ride, Belvedere – Cllr Holmes:**
RESOLVED: *To write to the East Riding of Yorkshire Council to request that this situation be resolved with the implementation of litter bins at the park and ride area and extra clearing of the area.*
- 86/11 The requirement of a bus shelter at Harewood Avenue, Bridlington – Cllr Dixon:**
RESOLVED: *To write to the East Riding of Yorkshire Council to request a bus shelter at Harewood Avenue.*
- 87/11 To consider an update from the skatepark:**
RESOLVED: *The report was noted.*
- 88/11 To consider the Traffic Regulation Order for Off Street Parking Places in the Bridlington Area (action):**
RESOLVED: *To contact the East Riding of Yorkshire Council to request free parking places for the Skatepark & MUGA.*

89/11 The following items of Correspondence were commented upon or otherwise noted:

- a) 14.03.11 ERYC – Bus Forum – Now Transport Accessibility Event on 11th May 2011.
- b) 15.03.11 ERYC – Road Closure info - RNLI May Day Lifeboat Pull.
- c) 15.03.11 Lords Feoffees – Car Park at Beck Hill.
- d) 16.03.11 ERYC – Total Place – List of Groups in Bridlington.

RESOLVED: *To contact ERYC for further clarification.*

- e) 21.03.11 ERYC – West Hill Estate Road Closure 20 mph zone.
- f) 22.03.11 Community Ask & Rurals – Parish Plans.
- g) 25.03.11 ERYC – Road Closure info – Churches Together.
- h) 25.03.11 Hull & East Yorkshire mind – Changes to Services.
- i) 29.03.11 VHEY – REYTA Winners Announcements.
- j) 29.03.11 Mr Winterbottom – Clarification Letter & BTC Suggested Response

RESOLVED: *Letter approved, signed & dispatched.*

- k) 30.03.11 E.ON – Whitehill Gas Storage Project.
- l) 04.04.11 ERYC – Changes to bin collections.
- m) 06.04.11 ERYC – Sleeper Outreach Service.
- n) 07.04.11 ERYC – Public Notice information re Princess Terrace, Bridlington.
- o) 10.04.11 Mr Mitchell – Letter of thanks from Bridlington in Bloom.
- p) 11.04.11 Driffield School – Letter of thanks.
- q) 12.04.11 ERYC – Coastal Change Pathfinder Small Grants Fund.

90/11 Newsletters & Minutes:

- i. WSSAAG – Minutes from meeting held on 08.03.11.
- ii. Local Action Teams – Minutes from meeting held on 11.03.11.
- iii. Traveller's Forum Minutes from Meeting held on 22.03.11.
- iv. East Riding Parish News Newsletter March 2011.
- v. Umbrella – Winter 2010/11.
- vi. Recovery – Spring 2011.
- vii. Thornholme Field Wind Farm Newsletter March 2011.
- viii. Queen Elizabeth II Fields Challenge Information.
- ix. East Riding Parish News Newsletter April 2011.
- x. ERN & NL SLCC – Branch Newsletter – April 2011.
- xi. Credit Union Newsletter – 30th March 2011.
- xii. Bridlington-Millau News – Spring 2011.
- xiii. CPRE Newsletter – Spring 2011.
- xiv. Humberside Police Authority Newsletter – April 2011.
- xv. ERNLLCA – Newsletter – April 2011.

91/11 To receive a statement of balances and to approve the schedule of accounts for payment:

Report to
Council:
Subject: Statement of Balances and Schedule of Accounts for Payment

The bank balances at 13th April 2011 stood at:

Account Name	Account Number	Account type	Balance £
Town Council	51385488	Business A/C	£1.00
Town Council	93662969	Deposit A/C	£158,089.67
Town Council		Petty Cash	£193.91

Accounts paid
 since: 16th March 2011

Bridlington Town
Council:

Receipts In:

Cheque/BACS	Date	Payer	Description	Amount
27	28-Mar	Cllr Dixon	Civic Dinner	£20.00
		Cllr & Mrs Allerston	Civic Dinner	£40.00
		V Hoodless	Civic Dinner	£40.00
PC28		P King	China markers Brid stationers 43903	£3.22
28	14-Mar	Doggy bag sales	Doggy bag sales	£29.00
		JM Padwick	Civic Dinner	£40.00
		P Austin	Civic Dinner	£40.00
		Cllr R Harrap	Civic Dinner	£40.00
29	04-Apr	Cllr Dixon	Civic Dinner	£20.00
29		Cllr M Charlesworth	Civic Dinner	£40.00
30		Cllr S Finlay	Civic Dinner	£140.00
30		Cllr L Chambers	Civic Dnr	£40.00
30		Cllr G Holmes	Civic Dnr	£40.00
Total Receipts				£532.22

Payments Out:

Cheque/BACS	Date	Payee	Description	Amount
101316	16-Mar	Sewerby Cricket Club	Contribution to public use of toilets	£1,266.00
101317	16-Mar	Bridlington Swim Club	Small Grant Award	£300.00
101318	16-Mar	Bridlington Arts Festival	Small Grant Award	£1,500.00
101319	16-Mar	Driffield School	Small Grant Award	£400.00
101320	16-Mar	East Yorks CAB	Small Grant Award	£1,500.00
101321	16-Mar	Bridlington Club for Young People	Small Grant Award	£500.00
101322	16-Mar	Bridlington Rangers Club	Small Grant Award	£500.00
101323	16-Mar	The Hinge Centre West Hill Community	Small Grant Award	£200.00
101324	16-Mar	Services Ltd	Small Grant Award	£400.00
101325	16-Mar	Bridlington Lions Club	Small Grant Award	£500.00
101326	16-Mar	Bridlington In Bloom	Small Grant Award	£1,000.00
101327	16-Mar	Priory Enterprises	Small Grant Award	£200.00
BACS 64	18-Mar	West BS Ltd	Bins and Salt - Severe Weather Fund	£209.40
BACS 65	28-Mar	Bridlington Stationers	Envelopes, glue, display stand	£183.81
		ERYC	St John's cleaning March 2011	£1,115.53
		EYES	period 1/3/11 - 14/3/11	£340.00
BACS 66	31-Mar	Staff	March Salaries	£2,328.23
BACS 67	30-Mar	ERYC Pension Fund	March Pensions	£578.97
BACS 68/01	01-Apr	Bridlington Stationers	Paper	£20.52
		Cllr C Marsburg	Civic travel expenses	£31.89
		ERYC	Street light column repair Canton Villas	£830.53
		Johnston Publishing	Parish meeting notice ad	£261.30
		Domestic Blitz	Qtrly deep clean	£100.00
		ERYC	Office rates pmt 1 of 10	£149.20
		ERYC	St John's Rates pmt 1 of 10	£108.80
		ERYC	Gasworx Rates pmt 1 of 10	£258.00
BACS 69/02	01-Apr	EYES	period 15/3/11 - 28/3/11	£340.00
BACS 03	08-Apr	Lloyd Dowson	Payroll Services qtr ended 31/3/11	£72.00
		J&C James Builders	Skate park wall repair	£1,044.00
		Friends of Burlington School	Commemorative brick	£20.00
PC29	29-Mar	Card factory	Civic Dinner items	£0.99
PC30	30-Mar	Card factory	Civic Dinner items	£6.93
PC31	12-Mar	Arrow	Civic expenses	£29.00

BACS 04	14-Apr	HMRC	PAYE & NIC qtr ended 31/3/11	5	£391.73
rec 30	11-Apr	Cllr S Finlay	Civic expenses		£79.00
				Total	
				Payments	£16,765.83

RESOLVED: *The accounts are approved for payment.*

92/11 To receive notice of items for inclusion on the next agenda Wednesday 18th May 2011:

Items for the next agenda are: *No items received*

93/11 To receive the minutes of the Staffing Executive Committee meeting held on the 18th April 2011:

RESOLVED: *The minutes of the Staffing Executive Committee held on the 18th April 2011 are received and the report details were discussed and accepted on a unanimous vote.*

Signed:

Mayor of Bridlington

Date: