



BRIDLINGTON TOWN COUNCIL
Minutes of the Council Meeting
held on 21st September 2011 in the
Council Chamber, Bridlington Town Hall

Present: Councillor's R Allerston, J Carder, M Charlesworth, J Copsey, T Dixon, S Finlay, J Foster, C Marsburg, & D Metcalf total of nine (9). There were six (6) members of the public present.
Mrs Paula King, Town Clerk took the minutes.

99.11 Mayor's Welcome:

The Mayor welcomed everyone to the meeting and introduced the newest Bridlington Town Council member Councillor John Copsey, Bridlington North Ward. The Mayor presented Councillor Shelagh Finlay with her Mayoral Year Photograph Album. The Mayor conveyed concern regarding Councillor Milns health and a unanimous decision to forward a card to "Wish him well" from the Council was decided upon.

100.11 Apologies for absence:

RESOLVED: *Apologies were received and accepted from Councillor's Chambers, Dealtry and Milns.*

101.11 To receive Code of Conduct declarations of Personal and/or Prejudicial interest in items on the agenda the Nature of the Interest and Registration of Gifts:

RESOLVED: *Councillor Finlay declared a personal interest in item 16 as she is a joint owner of a property within the Area Action Plan.*

102.11 Public Participation session to include items on the agenda (two minutes per person - maximum of fifteen minutes) to include members of the Public and Councillors with prejudicial interests):

Mr Ashby Enquired about the Bridlington War Memorial. The Mayor informed Mr Ashby that the Memorial enquiries were far from finished and that the Bridlington War Memorial would be on the next full council agenda in October.

Mrs Hillerby Enquired if anyone had attended the NHS meeting in Bridlington and wished to know what the Council thought about the matters discussed at that meeting. Councillor Carder and Copsey informed that they were both in attendance and believed that the meeting did not inform a great deal regarding Bridlington Hospital.

103.11 Civic duties:

Mayor:

21.07.11 Lord Lieutenants Summer Party at Burton Agnes Hall
23.07.11 Wingbeats Flying Day at Sewerby Hall
29.07.11 Opening of Store Twenty-One in the Promenades Shopping Centre
30.07.11 Official opening of the RNLI Bridlington Flag Day at the RNLI Station
31.07.11 Sewerby Gala at the Sewerby Cricket Club
01.08.11 LEAPS RNLI Fundraiser at the Bridlington Spa
06.08.11 Mrs Days 100th Birthday at the Orangery in Sewerby Park
08.08.11 World's largest coffee morning at Tea and Thyme for MacMillian cancer Research
13.08.11 Bridlington Fire Station open day at the Fire Station, Bessingby Road
14.08.11 50th Anniversary Celebration of the Bridlington Fire Station, Fire Station, Bessingby Road
16.08.11 Preliminary judging stages for Best Frontage Competition, various locations in Bridlington
09.09.11 Bridlington league of Hospital fund raising concert and supper at the Masonic Lodge
11.09.11 Filey Town Council Civic Service
13.09.11 Priory View RDA Group Annual Day at Millholme Farm Speeton with Mrs Exon
14.09.11 AGM and 300th Celebration of Homestart, Community Resource Centre

17.09.11	Bridlington Bay Bowling Club competition at Sewerby Park Bowling Club
19.09.11	Official Launch of the Bridlington Tourism Association at the Bridlington Spa

Total of 17 Civic Duties attended by the Mayor

Deputy:

21.07.11	Lord Lieutenants Summer Party at Burton Agnes Hall
23.07.11	Wingbeats Flying Day at Sewerby Hall
11.09.11	Filey Town Council Civic Service
19.09.11	Official Launch of the Bridlington Tourism Association at the Bridlington Spa

Total of 4 Civic Duties attended by the Deputy Mayor

At the last minute Councillor Shelagh Finlay stood in as a civic representative from the Council for 158 Sqn Service and Luncheon at Lissett Church & The Expanse.

- 104.11 RESOLVED:** *The minutes of the Council meeting held on 20th July 2011 are received as a true record.*
- 105.11 RESOLVED:** *The minutes of the Newsletter Committee held on the 28th July 2011 are received. The Mayor proposed a resolution that the Bridlington Town Council seeks a Town Crier for the Town of Bridlington. The proposal was seconded and upon a show of hands the resolution was carried unanimously.*
- 106.11 RESOLVED:** *The minutes of the Planning & Environmental Committee held on 1st August 2011 are received.*
- 107.11 RESOLVED:** *The minutes of the Planning & Environmental Committee held on the 22nd August 2011 are received.*
- 108.11 RESOLVED:** *The minutes of the Planning & Environmental Committee held on the 12th September 2011 are received.*
- 109.11 RESOLVED:** *The minutes of the Finance & General Purposes Committee held on the 13th September 2011 are received.*
- 110.11** Outside posts and responsibilities nominations:
- RESOLVED:** *Councillor Copsey nominated himself for the Core Steering Group Deputy Representative. Councillor Carder nominated himself to be on the Bridwatch Executive Committee and the East Yorkshire Citizens Advice Bureau Representative.*
- 111.11** Bridlington Town Council Committee nominations:
- RESOLVED:** *Councillor Copsey nominated himself for a place on the Planning & Environmental Committee, the Finance & General Purposes Committee and the Appeals Committee.*
- 112.11** Register of interests form & guidance & explanation for completion. One form was handed in and Councillors were informed that should there be any changes in their circumstances a new form would be required.
- 113.11** Relocation of planter outside the bus station. Councillor Finlay asked if the Bridlington Town Council decided to accept the planter would it still be a part of the planting scheme that the East Riding of Yorkshire Council (ERYC) undertook annually.
- RESOLVED:** *Due to the fact that the information regarding planting was not provided the item be deferred to the next F & GP Meeting in October.*

114.11 Bridlington Area Action Plan attendance for Pre-hearing Meeting. There are two seats allocated to Bridlington Town Council at the table. It is also possible to hot-seat and change the representatives if required.

RESOLVED: *The Mayor, Councillor Marsburg and the Deputy Mayor, Councillor Charlesworth would be the two nominated representatives at the meetings and Councillors Finlay and Dixon would also be in attendance and available to hot seat where required.*

115.11 Standards for England – Information regarding Blogging and Social Networking:

RESOLVED: *The information was noted.*

116.11 Ward Councillor Information for Members Packs – New information sheet incorporating Cllr Copsey:

RESOLVED: *The information was noted.*

117.11 Empowering Local Councils:

RESOLVED: *The Council resolved to support this proposal in principle.*

118.11 To consider a plaque to mark the 20th Anniversary of the Millau Twinning Association for presentation to Millau in October.

RESOLVED *The Council resolved to give the Millau Twinning Association a plaque for presentation to Millau in October to mark the 20th Anniversary.*

119.11 To consider the Bridlington Town Councils updated Emergency Plan – Inclusion of Cllr Copsey North Ward:

RESOLVED: *The Plan was received and noted.*

120.11 Good Practice Information for Members Packs:

RESOLVED: *The information was noted.*

121.11 To consider and approve the Autumn Edition of the Bridlington Town Council Newsletter:

RESOLVED: *With some small amendments the Council resolved to approve the Autumn newsletter for printing.*

122.11 ERNLLCA – Sports Relief 2012. The informed the Council that an event has been arranged for 25th March 2012 and the organisers at the ERYC would be very happy for the Bridlington Town Council to be on board with this as a joint venture and to join the next planning stages meeting.

RESOLVED: *The Council resolved to be a part of the event in Bridlington on 25th March 2012 and Councillor Finlay, Councillor Foster and Mrs King would comprise part of the working group which will liaise with the ERYC regarding.*

123.11 The following items of Correspondence were commented upon or otherwise noted:

- a) 19.07.11 Bridlington School letter of thanks.
- b) 20.07.11 ERYC - Response re Bridlington Blue Flag Awards & BTC Letter.
- c) 21.07.11 ERYC – Response re: Scarborough Road Scheme & BTC Email.
- d) 25.07.11 Mrs Thompson-Holland re Wind Farms & BTC Letter.
- e) 25.07.11 ERYC – Bus Forum meeting.

RESOLVED: *Councillor Carder will be the nominated representative at the meeting.*

- f) 25.07.11 ERYC – Response re: Open Space Public Consultation & BTC Email.
- g) 27.07.11 Mr Hornsey – Windfarms – Council Meeting in July.

h) 13.08.11 ERYC – Drainage issues response following contact from BTC.

RESOLVED: *The Council would like to be briefed by Yorkshire Water regarding the water issues in Bridlington, Councillor Finlay agreed to liaise for a date and time.*

i) 15.08.11 ERYC – Response re: Finances Questions relating to AAP & BTC Letter.

RESOLVED: *The Council resolved to write to ERYC for a further response.*

j) 16.08.11 ERYC – Temporary Road Closure for Civic Service .

k) 16.08.11 ERYC - Temporary Road Closure Information for Jewison Lane.

l) 16.08.11 Homestart – Request of support to maintain their services.

RESOLVED: *The Council resolved to write to both the ERYC and Homestart in support of their services in this area.*

m) 17.08.11 Lidl UK – Proposals on Quay Road.

n) 19.08.11 ERYC – Traveller’s Forum meeting 7th October & Minutes.

RESOLVED: *There being no representative available to attend the meeting to contact the ERYC and request that information from the meeting be provided to the Council.*

o) 25.08.11 ERYC Temporary Road Closure – West Street.

p) 02.09.11 ERYC – Response re: Royal Princes Parade & BTC Letter.

q) 05.09.11 Bridlington Tourism Association – Letter of thanks to the Mayor.

r) 06.09.11 ERNLLCA – Code of Conduct move to include into Localism Bill.

s) 06.09.11 ERYC – Notification of proposed works Wentworth Road.

t) 13.09.11 ERNLLCA – Boundary Commission Review.

124.11 Statement of balances and to approve the schedule of accounts for payment:

Accounts paid since 20th July 2011:

Receipts In:

Cheque/BACS	Date	Payer	Description	Amount
35	04-Aug	Doggy bag sales	Doggy bag sales	£32.00
36	07-Sep	Doggy bag sales	Doggy bag sales	£58.00
Total Receipts				£90.00

Payments Out:

Cheque/BACS	Date	Payee	Description	Amount
101341	18-Jul	Land Registry	To request copies from register	£12.00
101342	28-Jul	Priory PCC	Civic Service Cleaning bond	£20.00
101343	02-Aug	Priory PCC	Civic Service Room Hire	£72.00
BACS 21	19-Jul	ERPF	June costs	£6,089.31
BACS 22	19-Jul	Christ Church Bridlington	St John's door repair	£41.38
BACS 23	29-Jul	Staff	July Staff Costs	£1,580.19
BACS 24	29-Jul	Coastal Colour Print	paid in error to be reimbursed	£492.31
		ERYC	St John's rates pmt 5/10	£113.00
		ERYC	Office Rates pmt 5/10	£147.00
		ERYC	Gasworx Rates pmt 5/10	£260.00
101344	02-Aug	ERNLLCA	Members & Officers Training course	£120.00
BACS 25	08-Aug	ERPF	Staff Costs July	£578.97
BACS 26	10-Aug	Christ Church Bridlington	Action Team - maintenance	£570.00
		ERYC	New Councillor ID badges	£57.60
		Prospect Photography Agency	Mayoral photography (yrbk)	£255.00
		United Carlton Office Systems	Photocopying and printing	£492.31
		Yorkshire Water	Office water 1st qtr	£22.46
		Zurich Municipal	Annual Insurance	£10,725.22
		Peach Project Mgmt / Mr Electric	Socket installation - Gasworx	£180.00
		ERYC	St John's cleaning July 11	£1,175.14

101345	09-Aug	YH RTP	WWYC course - staff	£96.00
DD	22-Aug	N Power	Office electricity 18/5/11 - 5/8/11	£63.83
101346	11-Aug	YH RTP	Officers training course	£170.00
DD	28-Aug	HSBC	Bank charges to 6/8/11	£12.58
BACS 27	31-Aug	Staff Costs	Staff Costs August	£1,926.71
BACS 28	30-Aug	All Signs	Name signs	£33.60
		Biobag Ltd	Doggy bags for re-sale	£90.82
		Bridlington Stationers	Paper, folders pens	£93.41
		British Telecom	Office telephones and internet	£448.93
		ERYC	Gasworx rates pmt 6/10	£260.00
		Hi-fliers	Flags cleaning and maintenance	£174.00
		Mr Dawson Taylor	Website maintenance	£52.28
		Prospect Photography Agency	Mayoral photography (port CM)	£155.00
		Yorkshire Water	St Johns 2nd Qtr	£92.06
		ERYC	Office Rates pmt 6/10	£147.00
		ERYC	St Johns Rates pmt 6/10	£113.00
BACS 29	31-Aug	ERPF	August costs	£637.27
BACS 30	30-Aug	Sage UK Ltd	Sage payroll package	£180.00
BACS 31	13-Sep	Audit Commission	Annual Audit fee	£1,050.00
		Christ Church Bridlington	Action Team - maintenance	£559.50
		Coastal Colour Print	BTC cards	£318.00
		ERYC	St John's cleaning August 11	£1,175.14
		Helliwell Horticulture	Plant maintenance service	£128.40
101347	08-Sep	YH RTP	Cilca	£300.00
Petty cash	31-Aug	Petty Cash	Sundry expenses	£82.62
			Total Payments	<u>£31,364.04</u>

RESOLVED: *The accounts are approved for payment.*

125.11 Items for inclusion on the next agenda Wednesday 19th October 2011:

- Bridlington War Memorial.
- Area Action Plan Hearing.
- Christmas 2011 update.

Signed: *Michael Charlesworth*

Date: 19th October 2011

Deputy Mayor of Bridlington