



**BRIDLINGTON TOWN COUNCIL**  
**Minutes of the Council Meeting**  
**held on 18th April 2012 in the**  
**Council Chamber at the Town Hall, Bridlington**

**Present:** Councillors R Allerston, J Carder, L Chambers, M Charlesworth, T Dixon, S Finlay, J Foster, C Marsburg, D Metcalf & M Milns a total of ten (10). There were (3) members of the public and Councillor Chadwick. Mrs Paula King took the minutes.

**259.11 Mayor's Welcome and addressed the Council:**

The Mayor welcomed everyone to the meeting. The Mayor then read the following address:

I write to remind all councillors of their obligation to attend meetings when summoned and to ensure they are properly prepared for such meetings by reading the agenda and all supporting paperwork for the meeting which is sent to you by the Town Clerk.

Meetings of the council, and any of its committees, are for the purpose of making decisions. Clearly there should be debate before arriving at any decision but the meetings are not the means by which councillors should attempt to obtain primary information about the matter under debate purely because they have not read the papers which have been sent to them.

If any councillor asks a question, the answer to which is clearly contained in the papers sent to you, I will rule that the councillor should consult his papers and I will not refer the matter to Clerk for an explanation to be given.

Clearly councillors will wish to ask questions which will help council probe or analyse the matter under debate, such secondary questions are always welcome and are a useful and welcome contribution to good debate.

The Mayor also reminded Councillors the requirement of adhering to a meeting dress code.

**260.11 Apologies for absence:**

**RESOLVED:** *Apologies were received and accepted for Councillor's Copsey and Dealtry.*

**261.11 To receive Code of Conduct declarations of Personal and/or Prejudicial interest in items on the agenda the Nature of the Interest and Registration of Gifts:**

**RESOLVED:** *There were none.*

**262.11 Public Participation session to include items on the agenda (two minutes per person - maximum of fifteen minutes) to include members of the Public and Councillors with prejudicial interests):**

Cllr Chadwick Cllr Chadwick wished to provide information for Item 14 on the agenda that was to relating to car parking issues. Cllr Chadwick informed that there have been reports about the new wardens being overzealous and that over the previous four years he had been asked on numerous occasions to request that the previous wardens could do the job properly and now that they are there are complaints.

**263.11 Civic duties:**

Mayor:

25.03.12	Bridlington Sports Relief at Sewerby
25.03.12	Withernsea Civic Service
30.03.12	Royal Engineers Annual Dinner at the Ransdale Hotel
01.04.12	East Riding Youth Dance Platform at the Bridlington Spa
02.04.12	Swan House Coffee Morning at Victoria Road

04.04.12	Launch of the Minibus for the Bridlington Club for Young People
04.04.12	Cheque Presentation photograph for the Small Grant Awards
04.04.12	Opening of Roos Restaurant on Marshall Avenue
11.04.12	Millau Reception at the Town Hall Bridlington with Councillor Finlay
14.04.12	Bridlington Town Council Civic Dinner
15.04.12	Chairman of the ERYC Civic Service and Luncheon

### **Total of 11 Civic Duties attended by the Mayor**

#### Deputy Mayor:

01.04.12	Army Cadet Force Presentation Day at Driffield Camp
14.04.12	Bridlington Town Council Civic Dinner

### **Total of 2 Civic Duties attended by the Deputy Mayor**

- 264.11 RESOLVED:** *The minutes of the Council meeting held on 21st March 2012 are received as a true record.*
- 265.11 RESOLVED:** *The minutes of the Planning & Environmental Committee held on 2nd April 2012 are approved.*
- 266.11 RESOLVED:** *The minutes of the Finance and General Purposes Committee held on the 11th April 2012 are approved.*
- 267.11** The internal audit of Bridlington Town Council's accounts for the year ended 31<sup>st</sup> March 2012:
- RESOLVED:** *The internal audit is noted and the Council resolved to convey thanks to Mrs Victoria Exon the Responsible Financial Officer.*
- 268.11** The end of year accounts for the year ended 31<sup>st</sup> March 2012:
- RESOLVED:** *The Council received the end of year accounts and the Annual Return was signed in preparation for posting immediately to the Audit Commission. Thanks again to be conveyed to Mrs Exon.*
- 269.11** The proposed cycle paths are to be implemented in Bridlington – Cllr Dixon:
- RESOLVED:** *The Council resolved to contact the East Riding of Yorkshire Council (ERYC) to request an update regarding the outlined cycle routes in November 2011.*
- 270.11** Marine Management Organisation – Responses to Draft Vision (collated at meeting due to deadline):
- RESOLVED:** *The Council collated a response regarding the contradiction of objectives 3 and 6 at the meeting to be prepared and forwarded to Marine Planning.*
- 271.11** Car Parking Issues in Bridlington:
- RESOLVED:** *The Mayor informed the Council that ward work is to be dealt with by Councillors and are not, as a rule, to be added to Full Council unless a firm resolution will be the outcome. Cllr Carder asked about free car parking in Bridlington. Cllr Finlay and Cllr Allerston informed Cllr Carder that the Town Council have always requested free car parking in Bridlington and that the recent Car Parking Review that was undertaken by the ERYC is available on their website. Cllr Metcalf reported that he provides the details of the ERYC as the Town Council has no powers or jurisdiction for parking issues in Bridlington.*
- 272.11** The Traffic Regulation Order (on Street Parking and Revocation)(Civil Enforcement)(Amendment No.8) Order 2012:

**RESOLVED:** *To contact the East Riding of Yorkshire Council to convey support of the Traffic Regulation Order and wished to ensure that the restriction would include no disabled parking where applicable.*

**273.11** The Traffic Regulation Order (Off Street Parking Places and Revocation)(Civil Enforcement)(Amendment No.1) Order 2012:

**RESOLVED:** *To contact the East Riding of Yorkshire Council to convey support of the Traffic Regulation Order and wished to ensure that the restriction would include no disabled parking where applicable.*

**274.11** BTC representations in relation to the Bridlington Area Action Plan (AAP) on the matters raised in the National Policy Planning Framework and the Planning Policy for Traveller sites:

**RESOLVED:** *The Council considered that the Town Council AAP Working Group should be given powers to continue and collate a comprehensive submission of any relevant aspects from the National Policy Planning Framework and the Planning Policy for Traveller sites which related to the AAP to ensure that date deadlines were met. The Council resolved that Councillor Charlesworth continue to be the main spokesperson on behalf of the Council.*

**275.11** Christmas Committee to consider the lighting in Bridlington for the next three years:

**RESOLVED:** *The nominated representatives for the Christmas Committee are:*

- *Councillor Finlay*
- *Councillor Foster*
- *Councillor Marsburg*
- *Councillor Metcalf*
- *Councillor Copsey (post meeting Cllr Copsey confirmed his intention to be on this committee)*
- *Councillor Dealtry (post meeting Cllr Dealtry confirmed his intention to be on this committee)*

**276.11** Presentation of a Bridlington Town Council plaque – Cllr Finlay:

**RESOLVED:** *The Council resolved to present a Town Council plaque to the suggested individual.*

**277.11** Bridlington Priory 900 (1113 – 2013):

**RESOLVED:** *The Council resolved to support the Bridlington Priory 900 and the nominated representative is Councillor Milns who will work with the group and report back to Council.*

**278.11** Submission of the Portas Pilot "Bridlington has bags of Potential":

**RESOLVED:** *The Council viewed the paperwork submission of the portas bid and it was also presented to the meeting via a laptop and projector.*

**279.11** Code of Conduct Advisory Note from ERNLLCA & training reminder on 21.05.12:

**RESOLVED:** *The Council resolved to provisionally accept the Code of Conduct.*

**280.11** Consider a representative for the Bridlington Health Forum:

**RESOLVED:** *The Council resolved that the Councillor Milns be the nominated representative.*

**281.11** **The following items of Correspondence were commented upon or otherwise noted:**

a) 19.03.12 NHS Decision report for Pharmaceutical request from Meds UK Ltd:

**RESOLVED:** *The Council resolved to contact the NHS East Riding of Yorkshire to convey their extreme disappointment following the refusal of inclusion in the pharmaceutical list of 29*

*Bessingby Gate, Bridlington. To convey that the Council questioned the rationale and soundness of the report's findings.*

- b) 20.03.12 Bridlington AAP Programme Officer – Revised draft agenda for addition hearing:  
c) 23.03.12 ERYC – Third Transport Plan – Updated Final Version:

**RESOLVED:** *The Council resolved to contact Network Rail to ask when the urgent repairs that are required to the Open Crossing at Sewerby would be expected to take place.*

- d) 25.03.12 Mr Felton Letter of appeal:

**RESOLVED:** *The Mayor on behalf of the Council noted Mr Felton's appeal of the request to release information but conveyed that the Council had no choice but to uphold the original decision due to the compromise agreement.*

- e) 03.04.12 HWRCC – Information about a Public Meeting - NHS update on hospitals in the region:  
f) 03.04.12 St Johns Burlington Methodist Church – Letter of thanks:

### 282.11 Newsletters & Minutes:

- i. Countryside Voice (available on request):
- ii. Credit Union Newsletter (distributed):
- iii. ERNLLCA Newsletter – March 2012 (distributed):
- iv. Bridlington-Millau News – Spring 2012 (distributed):
- v. Learning & Skills Forum notes from meeting held on 24.01.12 (distributed):
- vi. Bridlington & Driffeld Area Community Partnership notes from meeting held on 16.03.12 (distributed):
- vii. Bridlington Renaissance Partnership Board Meeting noted from 08.03.12 (distributed):
- viii. Town Improvement Forum notes of meeting on 06.03.12 (distributed):
- ix. WSSAAG Meeting minutes from 12.03.12 (distributed):

### 283.11 Statement of balances and to approve the schedule of accounts for payment:

The bank balances at 5th April 2012 stood at:

Account Name	Account Number	Account type	Balance £
Town Council	51385488	Business A/C	£1.00
Town Council	93662969	Deposit A/C	£155,747.54
Town Council		Petty Cash	£98.42

Accounts paid since 21st March 2012

#### **Bridlington Town Council:**

#### **Receipts In:**

Cheque/BACS	Date	Payer	Description	Amount
43	19-Mar	Cllr Allerston	Civic Dinner Tickets	£40.00
		E Rudd	Civic Dinner Tickets	£40.00
		D Duffill	Civic Dinner Tickets	£40.00
		Cllr Chambers	Civic Dinner Tickets	£40.00
		Cllr Charlesworth	Civic Dinner Tickets	£40.00
		G Holmes	Civic Dinner Tickets	£40.00
44	28-Mar	P Betteridge	Civic Dinner Tickets	£40.00
		Cllr Carder	Civic Dinner Tickets	£20.00
		M Leeson	Civic Dinner Tickets	£40.00
45		Cllr Dixon	Civic Dinner Tickets & Mayors charity donation	£50.00
Cash Receipts	31-Mar	Doggy Bag Sales	Doggy Bag Sales	£60.00
Cash Receipts	31-Mar	Cllr Dealtry	Civic Dinner Tickets	£40.00

**Total Receipts** £490.00

**Payments Out:**

<b>Cheque/BACS</b>	<b>Date</b>	<b>Payee</b>	<b>Description</b>	<b>Amount</b>
DD	15-Mar	N Power	Office Gas Dec 2011-Feb 2012	£254.88
BACS 75	27-Mar	ERYC	St John's Toilets cleaning - March12	£1,175.14
		J Dawson Taylor	Website - February	£52.28
		1st Choice Drains	St John's Toilets Repair	£72.00
101378	23-Mar	CPRE	Annual Membership renewal	£31.00
BACS 76	27-Mar	Insignia Ltd	Jubilees coins (3000)	£2,812.94
		Aldby Field Nurseries	Hanging Baskets - Brid In Bloom	£1,260.00
BACS 77	29-Mar	Bridlington Arts Festival	Grants Award	£1,500.00
		NPL Community Centre	Small Grants Award	£200.00
		Richardson/Simpson - Yorks Belle	Small Grants Award	£250.00
		West Hill Community Services	Small Grants Award	£300.00
		Driffield School (Twilight Bus Service)	Small Grants Award	£350.00
		The Hinge Centre	Small Grants Award	£250.00
		St John's Burlington Methodist Church	Small Grants Award	£50.00
BACS 78/79	30-Mar	Staff Costs	Staff Costs - March	£2,444.04
BACS 80	30-Mar	Bridlington Stationers	Laminating pouches / Labels	£14.58
		Domestic Blitz	Quarterly clean	£75.00
		EON	Gasworx electricity	£13.69
		ERYC	Skatepark Annual Safety Inspection	£78.00
		Barkston Plastics	Re-useable 'dog clean up' stencils	£229.08
		Stagepalm Entertainments	Civic Dinner Entertainment	£600.00
BACS 01	02-Apr	ERYC	St John's Rates - pmt 1 of 10	£117.00
		ERYC	Gasworx Rates - pmt 1 of 10	£270.00
		ERYC	Office Rates - pmt 1 of 10	£153.00
Cash Expenses	31-Mar	March Petty Cash expenses	March Petty Cash expenses	£144.23
DR	28-Mar	HSBC	Bank charges to 6/3/12	£11.55
			Chq reversed at year end - never cashed	-£20.00
101348 Reversal	31-Mar	ERYC		-£20.00
<b>Total Payments</b>				<b><u>£12,688.41</u></b>

**RESOLVED:** *The accounts are approved for payment.*

**284.11 Notice of items for inclusion on the next agenda Wednesday 16th May 2012:**

- Bridlington in Bloom update
- Consultation in Newsletter for Traveller Forum – after discussion the Council resolved that due to the fact that it had no powers or jurisdiction in this area and that the East Riding News might be more appropriate and to contact the ERYC to convey this.

Signed:

*Michael Charlesworth*

**Mayor of Bridlington**

Date: 16th May 2012