



**BRIDLINGTON TOWN COUNCIL**  
**Minutes of the Council Meeting**  
**held on 19th September 2012 in the**  
**Council Chamber, Bridlington Town Hall**

Present: Councillor's J Carder, M Charlesworth (Chairman), S Finlay, J Foster, C Marsburg, D Metcalf & M Milns, a total of seven (7). There were two (2) members of the public. There were three people present to receive an award; Mr & Mrs Dibb and Mr Wright and the Free Press Photographer to capture the presentations. Mrs Paula King, Town Clerk took the minutes.

**79.12 Mayors' Welcome and Presentations:**

The Mayor welcomed everyone to the meeting. The Mayor presented Mr Chris Wright with a Bridlington Town Council Plaque in recognition of his services to Bridlington as Harbour Master from 1999-2012. The Mayor then presented the Bridlington Town Council Business in Bloom Award to the first winners Mr & Mrs Dibb of Grange Farm Cottages. The Mayor introduced to the meeting his daughter Karen Stainforth who has agreed to take on the role of Mayoress as his granddaughter Miss Scarlett had now left for university.

**80.12 Apologies for absence:**

**RESOLVED:** *Apologies from Councillors Chambers, Copsey, Dealtry & Dixon were received & accepted.*

**81.12 To receive Code of Conduct declarations of Personal and/or Prejudicial interest in items on the agenda the Nature of the Interest and Registration of Gifts:**

**RESOLVED:** *There were none.*

**82.12 Public Participation session to include items on the agenda (two minutes per person - maximum of fifteen minutes):**

**RESOLVED:** *There was none.*

**83.12 Civic Duties:**

Mayor and or Mayoress:

19.07.12	Attendance and Inspection of CCF Passing out parade at Bridlington School
16.07.12	Lord Lieutenant's Summer Party at Burton Agnes Hall
28.07.12	Official Opening of the Bridlington Lifeboat Station Flag Day at the Lifeboat Station
29.07.12	Sewerby Gala at the Sewerby Cricket Club Grounds
03.08.12	Meet and Greet the new Salvation Army Captain & Lifestyle Team at Salvation Army Hall
06.08.12	Late Night Pharmacy Launch of new Program for Bridlington
02.09.12	Bridlington Town Council Civic Service
07.09.12	Official opening of Thomas the Bakers in Bridlington
09.09.12	Filey Town Council Civic Service
10.09.12	Official opening of the Lobster Pot in Bridlington
13.09.12	Visit to the East Yorkshire Credit Union newly refurbished branch
16.09.12	Hornsea Town Council Civic Service

**Total of 12 Civic Duties attended by the Mayor and or Mayoress**

Deputy Mayor:

21.07.12	At Home with the High Sheriff at Springfield House, Lund
01.08.12	Yorkshire Day Charity Dinner at Shiptonthorpe
02.09.12	Bridlington Town Council Civic Service
14.09.12	Pocklington Town Council Mayors Charity event MP4 Concert
15.09.12	Westgate Bowling Club Presentation

**Total of 5 Civic Duties attended by the Deputy Mayor and or Deputy Mayoress**

Town Crier:

28.07.12 Official Opening of the Bridlington Lifeboat Station Flag Day at the Lifeboat Station  
 12.08.12 Annual Knaresborough Festival of Entertainment & Visual Arts Town Crier Competition  
 02.09.12 Bridlington Town Council Civic Service

**Total of 3 Civic Duty attended by the Town Crier**

19.07.12 Attendance at the CCF Passing out parade at Bridlington also kindly attended by Councillor Finlay as a Foundation Trustee  
 25.07.12 Attendance to Bridlington & District Samaritans Centre Official Opening at The Lodge, 2 St Marys Walk kindly attended by Councillor Milns  
 02.09.12 Bridlington Town Council Civic Service kindly attended by the majority of the Bridlington Town Councillors  
 16.09.12 Hornsea Town Council Civic Service Councillor Marsburg kindly accompanied the Mayor

- 84.12 RESOLVED:** *The minutes of the Council meeting held on 18.07.12 were received as a true record.*
- 85.12 RESOLVED:** *The minutes of the Newsletter Committee held on 26.07.12 are approved.*
- 86.12 RESOLVED:** *The minutes of the Planning & Environmental Committee held on 07.08.12 are approved.*
- 87.12 RESOLVED:** *The minutes of the Extraordinary Finance & General Purposes Committee held on 08.08.12 are approved.*
- 88.12 RESOLVED:** *The minutes of the Planning & Environmental Committee held on 26.08.12 are approved.*
- 89.12 RESOLVED:** *The minutes of the Finance & General Purposes Committee held on 05.09.12 are approved.*
- 90.12 RESOLVED:** *The minutes of the Planning & Environmental Committee held on 17.09.12 are approved.*
- 91.12** To consider the adoption of the revised Code of Conduct as adopted by the principle authority:  
**RESOLVED:** *The revised Code of Conduct is adopted by the Bridlington Town Council.*
- 92.12** To consider the amendment of Standing Orders to incorporate the new Section 7 - Code of Conduct & Section 25 - Power of General Competence:  
**RESOLVED:** *The Standing Orders will "lay on the table" until October full council meeting where the decision for amendment will be taken.*
- 93.12** To consider if the Council should receive any candidate representation for the Police & Crime Commissioners forthcoming elections on 15.11.12 to the Bridlington Town Council October Full Council meeting. A discussion about receiving any representations took place and whether it would be acceptable to hear representation from all every candidate should they wish to attend the meeting to make representation. Mr Davison is the only candidate to have approached the council with a request to address.  
**RESOLVED:** *The Council resolved to accede to Mr Davison's request to address the Council at the October full council meeting on the condition that the address would be no longer than 15 minutes with 10 minutes for questions. Should other the candidates request to make representation the council would have no choice but to cancel proposed representations due to the fact that it would not be able to accommodate the representations and conduct council business.*
- 94.12** Update on bus shelters in Bridlington:  
**RESOLVED:** *The Council noted the report.*

**95.12** To consider ERYC Fact Checking – Issue with any of the areas in the Bridlington Wards to report:

**RESOLVED:** *The Councillors reported that the areas and the Site Assessment Methodology (SAM) were considered accurate and correct. The Clerk will feed back the information to the Principal Land Allocations Planning Officer Forward Planning Unit at the ERYC on behalf of the Council and also add that particular attention should be given to Number 24 of SAM with regards to Bridlington as the Utilities Infrastructure Capacity would require investigation.*

**96.12** Bridlington Town Council representative to attend Flood Liaison Group meeting 28.09.12 at County Hall:

**RESOLVED:** *There was no one available to attend the rescheduled meeting and the Clerk to submit apologies.*

**97.12** Consultation for response on Local Healthwatch to the VCS:

**RESOLVED :** *The Councillors would respond individually to the consultation.*

**98.12** Consultation for response collated for Older Peoples Housing Strategy, Vulnerable Peoples Housing Strategy, Empty Homes Strategy & Humberside Fire & Rescue Service Vision 2020:

**RESOLVED:** *The Council resolved that the Clerk would collate and respond directly to Housing Strategy & Development at the ERYC and the Humberside Fire and Rescue Service on behalf of the Council.*

**99.12** Prohibition of Waiting Restriction proposals for Riviera Drive, Bridlington:

**RESOLVED:** *To contact the ERYC to convey that the Council fully supported the proposals.*

**100.12 The following items of Correspondence were commented upon or otherwise noted:**

a) 13.07.12 ERVAS – East Coast Community Day and Exhibition stand at the Bridlington Spa:  
**RESOLVED:** *The Council resolved not to have a stand at the Exhibition.*

b) 16.07.12 Yorkshire Regiment – Letter of thanks.

c) 17.07.12 Mr Hird – Letter of thanks for holiday in Bridlington.

d) 18.07.12 NHS – Notification of Dismissal of Appeal for 29 Bessingby Gate.

e) 23.07.12 ERYC – Bin Collections in Bridlington response.

f) 31.07.12 ERYC – Second Round Portas Pilot announcement.

g) 01.08.12 Eastfield Garden Centre – Best Garden Judging thanks to Councillor Dixon.

h) 01.08.12 RNLI – Letter of thanks for Town Crier at event.

i) 02.08.12 ERYC – Street lighting Schemes 2012, Bridlington.

j) 03.08.12 Natural England, review of Flamborough Head & Bempton Cliffs Special Protection Area.

k) 03.08.12 ERYC – Proposals for Crossing at Marton Road & Sewerby Avenue:

**RESOLVED:** *The Council resolved to contact the ERYC and convey support for the proposals.*

l) 06.08.12 ERYC – Definitive Map and Statement Modification Order 2012.

m) 08.08.12 Yorkshire Regiment – Introduction of Major Pat Ralph.

**RESOLVED:** *The Council resolved to respond to Major Ralph to convey that he would be most welcome at the Bridlington Town Council should he wish to visit Bridlington.*

n) 13.08.12 Cllr Hemmerman – Beverley Market Place and Cllr Stephen Parnaby:

**RESOLVED:** *There being no response provided and collated on road conditions to make representation it was therefore considered too late.*

o) 13.08.12 Bridlington Lions Club – Crest Request:

**RESOLVED:** *The Council resolved to contact the Bridlington Lions to fully support the crest request.*

- p) 14.08.12 ERYC – Request of Support to extend One-Way system High Street, Bridlington:

**RESOLVED:** *The Council resolved to contact the ERYC and convey support for the proposals.*

- q) 17.08.12 ERYC – Annual Autumn Fun Fair Hilderthorpe Road:

**RESOLVED:** *The Council resolved to contact the ERYC and convey support for the proposals.*

- r) 20.08.12 ERYC – Rolling Road Closure for 20.09.12.  
 s) 20.08.12 ERYC – Notification of Temporary Road Closure at Station Avenue.  
 t) 21.08.12 ERYC – Notification of Temporary Road Closure at Holyrood Avenue.  
 u) 22.08.12 ERYC – MacMillan Cancer Mobile Information Bus.  
 v) 23.08.12 ERNLLCA – Invitation to Day Conference for Councillors.  
 w) 24.08.12 ERYC – Area Action Plan – Press Release.  
 x) 29.08.12 Audit Commission – Notification of appointment of external auditor.  
 y) 29.08.12 ERYC – Notification of Major Maintenance Works to Station Road Bridge.  
 z) 29.08.12 ERYC – Proposed Car Boot Sales Hilderthorpe Road Car – Councillor Finlay briefed the Council with answers to questions that she had asked regarding this proposal:

**RESOLVED:** *The Council resolved to contact the ERYC and convey support for the proposals.*

- aa) 30.08.12 ERYC – Disclosure of Pecuniary Interests letter to Rt Hon Grant Shapps MP & response letter with helpful guidance notes to Councillors.  
 bb) 04.09.12 ERYC – Sundial in South Cliff Gardens.  
 cc) 05.09.12 ERYC – Pest Control in Bridlington Cemetery.  
 dd) 12.09.12 ERYC – Town Team Partners Application.  
 ee) 12.09.12 ERYC – Invitation to the Way of the Roses, Public Art in Bridlington Cultural Café:

**RESOLVED:** *The Council resolved to contact the ERYC and convey that Councillors Finlay, Metcalf and Milns would be attending.*

- ff) 12.09.12 ERYC – Fundraising update for the Sainsbury's Sports Relief Mile in Bridlington.  
 gg) 12.09.12 ERYC – Public Health Bus Visit to Bridlington on Monday 19.11.12.

#### **101.12** Newsletters/Agendas & Minutes:

- i. Scarborough Partnership Board Meeting Minutes from 20.03.12 (distributed):
- ii. Bridlington Renaissance Partnership Board Meeting Minutes from 05.07.12 (distributed):
- iii. WSSAAG Meeting Minutes from 09.07.12 (distributed):
- iv. The Playing Field – Summer 2012 (available on request):
- v. Countryside Voice – Summer 2012 (available on request):
- vi. ERNLLCA Newsletter – July 2012 (distributed):
- vii. Sewerby Village Residents Association Meeting Minutes from 24.07.12 (distributed):
- viii. Recovery - Summer 2012 (available on request):
- ix. East Riding Parish News – August 2012 (distributed):
- x. ERNLLCA Newsletter – August 2012 (distributed):
- xi. PAGER Newsletter – September & October (distributed):
- xii. Bridlington & Driffild Meeting Minutes from 11.07.12 (distributed):
- xiii. Sewerby Village Residents Association Meeting Minutes from 10.08.12 (distributed):
- xiv. East Riding Parish News – September 2012 (distributed):
- xv. Clerks & Councils – Direct – September 2012 (available on request):

**102.12** To receive a statement of balances and to approve the schedule of accounts for payment:  
The Bank balances stood at:

Account Name	Account Number	Account type	Balance £
Town Council	51385488	Business A/C	£1.00
Town Council	93662969	Deposit A/C	£86,596.86
Town Council	70985333	Deposit Bond A/C (Community Projects Reserve)	£100,000.00
Town Council		Petty Cash	£230.00

Accounts paid since: 13.09.12

**Bridlington Town Council:**

**Receipts In:**

Cheque/BACS	Date	Payer	Description	Amount
<b>Cash Receipts:</b>				£40.00
	09-Aug	Doggy Bag Sales	Doggy Bag Sales	£55.00
	28-Aug	Doggy Bag Sales	Doggy Bag Sales	
				<b>£95.00</b>
<b>Total Receipts</b>				

**Payments Out:**

Cheque/BACS	Date	Payee	Description	Amount
BACS 22A	17-Jul	J Copsey	Exps underpaid on BACS22	£4.31
BACS 29	17-Jul	Coastal Colour Print	Summer Newsletter	£1,190.00
		Domestic Blitz	Quartely deep clean	£75.00
		J Dawson Taylor	June website	£52.28
		Paul Regan Skateboarding	Skate Club Coaching	£400.00
		Prospect Photographic	Town Council Photos	£24.00
		Vision ICT	Website hosting annual fee	£477.96
BACS 30		Paul Regan Skateboarding	Skate Jam Prizes	£200.00
BACS 31		Impact Promotional	Skate Jam Medals	£94.20
DR	28-Jul	HSBC	Bank charges to 6/7/12	£13.94
BACS 32/35		Staff Costs	July Staff Costs	£2,524.06
Petty Cash	31-Jul	Petty Cash	July Petty Cash Expenses	£272.63
BACS 33	03-Aug	BKR Distribution	Summer Newsletter Dist. Balance	£288.75
		Christ Church Action Team	July Maintenance	£539.60
		ERYC	St John's rates pmt 5/10	£117.00
		ERYC	Gasworx rates pmt 5/10	£270.00
		ERYC	Office rates pmt 5/10	£153.00
		ERYC	St John's cleaning July '12	£1,186.90
		J Dawson Taylor	July Website	£52.28
		Paul Regan Skateboarding	Skateboard coaching July	£300.00
		United Carlton	Photocopying	£525.62
		Yorkshire Water	Office Water	£26.19
		Sage UK Ltd	Annual Payroll Support	£180.00
BACS 34	13-Aug	Paul Regan Skateboarding	Skateboard coaching Aug plus event	£525.00
		Zurich Insurance	Annual insurance premium	£11,090.62
101388	01-Aug	Priory Church Rooms	Civic Service Room hire	£78.00
BACS 36	17-Aug	Pocklington TC	Civic Event tickets	£18.00
BACS 37	20-Aug	Bridlink	Annual membership	£150.00
		Georgian Rooms	Skate Jam Catering	£250.00
		N Power	St John's toilets Electricity *	£92.87
		East Coast Engraving	Business In Bloom Trophy	£170.00
		Clr Milns	Travel Exps to NHS Scarb meeting	£15.01
		N Power	Office Electricity *	£101.31
		Yorkshire Water	St John's Toilets Water	£52.63
DD	15-Aug	N Power	St John's Electricity	£92.87
DD	22-Aug	N Power	Office Electricity	£101.31
BACS 38/39	31-Aug	Staff Costs	August Staff Costs	£2,587.94
BACS 40	03-Sep	ERYC	Skatepark CCTV monitoring	£1,400.00
		ERYC	St John's rates pmt 6/10	£117.00

		ERYC	Gasworx rates pmt 6/10	£270.00
		ERYC	Office rates pmt 6/10	£153.00
Petty Cash	31-Aug	Petty Cash	August Petty Cash Expenses	£164.55
DD	17-Sep	N Power	Office Gas	£43.47
BACS 41	07-Sep	Audit Commission	Annual Audit Fee	£660.00
		Bridlington Stationers	Projector screen,paper,pens	£200.05
		BT	Telephone and Internet charges	£498.22
		ERYC	St John's cleaning Aug '12	£1,186.90
		ERYC	Jubilee Wood Signage	£422.59
		Georgian Rooms	Civic Service Catering	£845.00
		Hi-Fliers	Flag maintenance	£144.00
		Mr D Hinde	Town Crier Travel Exps	£60.64
		Mr Dawson Taylor	August website	£104.56
		PK King	Travel Exps to Scarb meeting	£18.95
		RBS Software	Annual Accounts Software fee	£124.80
		J Woodvine	Brickwork repair - St John's Toilets	£84.00
101389	05-Sep	Cash	Restore Petty Cash imprest	£172.42
101390	11-Sep	Loyal Company of Town Criers	Annual membership	£35.00
101391	12-Sep	LMCAF	Civic Charity Event tickets	£18.00
				<b><u>£31,016.43</u></b>
			<b>Total Payments</b>	

**RESOLVED:** *The accounts are approved for payment.*

**103.12** To receive notice of items for inclusion on the next agenda Wednesday 17th October 2012:

- ✿ The condition of Leisure World – Councillor Metcalf.
- ✿ Speed bumps on Marshall Avenue – councillor Marsburg.

**Signed:** *Michael Charlesworth*  
**Mayor of Bridlington**

**Date: 17th October 2012**