



BRIDLINGTON TOWN COUNCIL
Minutes of the Council Meeting held on 16th October 2013
at the Community Resource Centre, Victoria Road, Bridlington

Present: Councillor's R Allerston, J Carder, J Copsey, L Dealtry, T Dixon, S Finlay, J Foster, D Metcalf & M Milns a total of nine (9). There was one (1) member of the public and a member of the press.
Mrs Paula King, Town Clerk took the minutes.

104.13 Mayors' Welcome:

The Mayor welcomed everyone to the meeting.

105.13 Apologies for absence:

RESOLVED: *Apologies from Councillor's L Chambers, M Charlesworth & C Marsburg were received and accepted.*

106.13 Declarations of Interest:

a) To record declarations of interest by any member of the council in report of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.

RESOLVED: *Councillor L Dealtry declared a non-pecuniary interest in Item 17.*

b) To note dispensations given to any member of the council in respect of the agenda items listed below.

RESOLVED: *There were none.*

107.13 Public Participation session to include items on the agenda (two minutes per person - maximum of fifteen minutes):

Mr Ashby Enquired as to why the tax payers of the Town paid for food for the Town Council civic events when there were people in Bridlington who had to make use food banks. Many Councillors informed Mr Ashby that they paid for their own food at Civic Dinners and the only guests catered for at the Town Council's expense are civic guests.

108.13 Civic Appointments from 19th September – 16th October 2013

Mayor & Mayoress:

27.09.13 MacMillan Coffee Morning at Burlington Junior School
06.10.13 Bridlington Town Council Civic Service
10.10.13 HRH Duke of York Visit to Bridlington at the Spa
15.10.13 Priory View Day at Speeton Riding for the Disabled Centre
15.10.13 Chamber of Commerce Meeting at the East Riding College

Total of 5 Civic Duties attended by the Mayor & Mayoress

Deputy Mayor & Consort

27.09.13 MacMillan Coffee Morning at Amber House
06.10.13 Bridlington Town Council Civic Service
11.10.13 Bon Marche Charity Fashion Show at the Expanse Hotel
12.10.13 World Sight Day in the Promenades Shopping Centre

Total of 4 Civic Duties attended by the Deputy Mayor & Consort

Town Crier

28.09.13 Loyal Company of Town Criers Competition at Huddesfield
06.10.13 Bridlington Town Council Civic Service
11.10.13 Yorkshire Coast Business Awards

Total of 3 Civic Duties attended by the Town Crier

- 109.13 RESOLVED:** *The minutes of the Council meeting held on 18.09.13 are received as a true record.*
- 110.13RESOLVED:** *The minutes of the Planning & Environmental Committee held on 07.10.13 are approved.*
- 111.13RESOLVED:** *The minutes of the Finance & General Purpose Committee held on 09.10.13 are approved.*
- 112.13**To receive a report regarding Bus Forum Meeting in Bridlington – Councillor Carder:

CLLr Carder briefed the meeting of the issues raised and the proposals that he had put forward at the meeting.

RESOLVED: *The report was noted and Councillor Finlay updated that the East Riding of Yorkshire Council's (ERYC) funding for bus shelters has been cut and that the Town Council is looking at the possible funding of placement of some shelters and potential shelter proposals in the Town.*

- 113.13**Raising the profile of the Food Bank in Bridlington – Councillor Dixon:

Councillor Dixon reported that there was only one food bank in Bridlington and that he would like to raise the profile of it to help people of the Town. Councillor Dixon shared that he considered there were many organisations in the Town that help people in need i.e. the Salvation Army and the Kingfisher Trust. Councillor Dixon had a vision that he wished to initially seek the approval of the Town Council to move forward with in that he would like to approach local supermarkets of Bridlington with a match funding proposal. Councillor Finlay warned that the Town Council is restricted with how it may use the precept and that this sort of use may not be appropriate or legal. Councillor Dixon wished to share that he would personally fund £10 for example and Councillors Dealtry & Copsey shared that they would also personally fund £10 of their money to be match funded by a local supermarket to purchase food to be made use of in the food bank in Bridlington.

RESOLVED: *The Council approved Councillor Dixon's idea of approaching local supermarkets of Bridlington with the idea of a match funding process being launched to raise the profile of the food bank in Bridlington and helping people of this Town.*

- 114.13**Government Directive reducing "Street Clutter" – CLLr Marsburg:

RESOLVED *In the absence of Councillor Marsburg this item will be deferred to the next meeting.*

- 115.13**To consider the Autumn Newsletter 2013 for proofing for printing:

RESOLVED: *The Council resolved that the Autumn newsletter be approved with minor amendments.*

- 116.13**To receive the latest notes from the Christmas Meeting on 07.10.13:

RESOLVED: *The report of the meeting was noted. Mrs King added that the invitation to local Dance Schools had been sent and Councillor Finlay added that the Christmas Event had been mentioned at the Bridlington Chamber Meeting and that the Christmas Free Parking in Bridlington will also start on the weekend of the 07.12.13.*

- 117.13**To receive reports from the IT Consultant following attendance at Media Training:

A discussion ensued with Councillor Dealtry sharing that he considered it a good idea to reach out to the people of the Town that did not purchase local newspapers or listen to local radio stations. Councillor Finlay shared that by making use of the #hashtag would ensure that the "Tweets" on Twitter would consist only of information that was being updated to the Town Council website would happen when the Town Council website was updated and that it would take very little time to do both at the same time. Councillor Finlay volunteered to monitor the "Tweets". Councillor Finlay mentioned that she supports the filming of council meetings at the ERYC in Beverley as these are meetings that affect local people but are

not occurring in the Town. Councillor Finlay went on to say that that she did not consider a need to have the same for the Town Council meetings as local people can attend local meetings.

RESOLVED: *Council resolved to set up a Twitter account to make use of #hashtag to announce the same details that were being uploaded to the Town Council website and Councillor Finlay would monitor the progress.*

118.13 To receive the Monthly Report from the Skatepark Coordinator:

RESOLVED: *The report was noted.*

119.13 To receive a report regarding Community Payback:

Council discussed and outlined the potential issues of using Community Payback in the skatepark area and the benefits of dog stencilling in the Town.

RESOLVED: *The report was noted and the Council resolved to request the use of the Community Payback Scheme only for stencilling in Bridlington at this time and to investigate further the implications of use of the power-wash equipment in the skatepark.*

120.13 To receive a written update on Bridlington Hospital from Liz Booth the Director of Operations, York:

Councillor Dixon shared that he attended the Open Day at the Bridlington Hospital in June and at the time he was very impressed with all he heard and considering the recent occurrences feels that the wool had been pulled over his eyes a little. Councillor Milns added that he felt the same and that there was never any mention that the post was a "stop gap" appointment. Councillor Finlay also added that there were concerns about the removal of the James Martin kitchen from Bridlington Hospital and that the Town Council really would like to know that having food shipped in from York was going to be financially acceptable and that the food would be as nutritional. Councillor Finlay also added that she considered that during winter the daily journey could potentially be hazardous to both aspects.

RESOLVED: *The Council resolved to write to convey thanks to Liz Booth the Director of Operations for the update and to share the Town Council's concerns of the part closure of the James Martin Kitchen at Bridlington Hospital and to seek assurances of the nutritional value of the food being brought into Bridlington Hospital and the financial implications and safety especially in winter of this plan.*

121.13 The following items of Correspondence were commented upon or otherwise noted:

- a) 03.09.13 Yorkshire & Humber Regional Training Partnership Conference in York:
- b) 16.09.13 A-one+ - A64 Sherburn to Staxton Pavement Carriageway Renewal Schemes:
- c) 19.09.13 Proposal to remove parking bay restrictions – Brett Street, Bridlington:

RESOLVED: *The Council resolved to contact the Highways department to support the suggested removal of parking bay restrictions on Brett Street.*

- d) 20.09.13 ERYC – Speed Survey – New Burlington Road, Bridlington:

RESOLVED: *The Council resolved to contact the Highways department to support the suggested locations for speed monitoring on New Burlington Road.*

- e) 23.09.13 ERYC – Kingston Road carriageway resurfacing – previously distributed:
- f) 24.09.13 ERYC – Traffic calming survey - Bempton Crescent, Bridlington:

RESOLVED: *The Council resolved to contact the Highways department to support the suggested traffic calming survey equipment on Bempton Crescent.*

g) 25.09.13 Bridlington Harbour Commissioners – Meeting with BTC:

RESOLVED: *To contact the Harbour Commissioners to thank them for the letter and to request a selection of dates to meet.*

h) 01.10.13 ERYC – Consultation on the proposed diversion of Bridlington Footpath No.33:

RESOLVED: *The Council resolved to support the suggested proposed diversion of Bridlington Footpath No.33. The Mayor signed the consultation document form.*

i) 01.10.13 ICA East Riding of Yorkshire – Information regarding the liaison service:

j) 03.10.13 ERYC – Code of Conduct Guidance – For note and Retention by Councillors:

RESOLVED: *Councillor Dixon shared that at a recent ERNLCCA meeting it was brought to everyone's attention that further guidance regarding this matter has not yet been published by the principal authority the ERYC.*

k) 03.10.13 Mr Robinson – Letter to the Mayor regarding the Town Hall Clock:

RESOLVED: *The Council resolved to write and thank Mr Robinson for his letter and convey that the Town Council agreed totally with all the points he raised about why the clock at the Town Hall should always be in working order but to convey that the clock is solely the responsibility of the ERYC. The Town Council has recently been in touch with the ERYC regarding the clock and the Town Council resolved to forward Mr Robinsons letter directly to the department at the ERYC who are arranging the repair work that is currently being undertaken. Councillor Finlay will monitor the Clock situation.*

l) 08.10.13 ERYC – North Marine Drive, Bridlington – Proposed zebra crossing & pedestrian refuge:

RESOLVED: *The Council resolved to contact the Highways department to support the suggested locations for the proposed zebra crossing and the pedestrian refuge.*

m) 09.10.13 ERYC – 7 Day Traffic Survey for Bempton Lane – Location consideration:

RESOLVED: *The Council resolved to contact the Highways department to support the suggested locations for a 7 day traffic survey on Bempton Lane.*

122.13 Newsletters & Minutes:

- i. ERNLLCA – District Committee meeting notes of 09.07.13:
- ii. Bridlington & Driffield area Community Partnership note of meeting from 11.09.13:
- iii. East Riding Local Plan – UPDATE – Summer 2013:
- iv. ERNLLCA Newsletter – September 2013:
- v. Sewerby Village Residents Association notes of meeting of 02.09.13:
- vi. Bridlington Learning & Skills Forum notes of meeting of 24.09.13:
- vii. East Riding Parish News – October 2013:
- viii. East Yorkshire Town Councils Network note of meeting of 02.10.13:

123.13 Statement of balances and to approve the schedule of accounts for payment:

The bank balances at 9th October 2013 stood at:

Account Name	Account Number	Account type	Balance £
Town Council	51385488	Business A/C	£1.00
Town Council	93662969	Deposit A/C	£317,952.41
Town Council	70985333	Deposit Bond A/C (Community Projects Reserve)	£0.00
Town Council		Petty Cash	£437.09

Accounts paid since: 11th September 2013

Bridlington Town Council:

Receipts In:

Cheque/BACS	Date	Payer	Description	Amount
CR	30-Sep	ERYC	2nd Precept payment	£91,474.33
CR	25-Sep	HSBC	Interest on Deposit Bond	£100.82

Cash Receipts

PC37	11-Sep	Doggy Bag Sales	Doggy Bag Sales	£30.00
PC39	25-Sep	Cllr Foster	Civic Dinner money	£20.00
PC42	30-Sep	Doggy Bag Sales	Doggy Bag Sales	£25.00
PC43	30-Sep	K Wardle	Photocopying charges	£15.54

Total Receipts £91,665.69

Payments Out:

Cheque/BACS	Date	Payee	Description	Amount
DD	18-Sep	N Power	Office gas	£115.03
101442	20-Sep	Salvation Army	Re: Geoff Broadway donation	£150.00
BACS 44/45	30-Sep	Staff	September staff costs	£2,653.61
BACS 46	30-Sep	HMRC	PAYE & NIC 2nd quarter	£1,218.92
BACS 47	30-Sep	Eon	Skatepark electricity	£26.88
		ERYC	Office rates payment 7/10	£157.00
		ERYC	St John's Rates payment 7/10	£120.00
		J Dawson Taylor	August website maintenance	£52.28
		Paul Regan Skateboarding	skate board coaching	£200.00
		Prospect Photography	Mayoral yearbook	£245.00
		RBS Software	Annual Alpha support & maintenance	£128.40
101443	26-Sep	Town & Country Fire protection	Fire Extinguisher Service	£40.75
101444	27-Sep	Our Lady & St Peter's Parish	Civic Service room hire	£100.00
BACS 48	02-Oct	ERYC	St John's Sept cleaning	£1,198.72
		J Dawson Taylor	Travel Expenses to Media Training Day	£39.30
101445	27-Sep	ERNLLCA	Financial Responsible Officer Training Course	£42.00
BACS 49	10-Oct	Biobag Ltd	Doggy Bags	£352.20
		Georgian Tea Rooms	Civic Service Buffet	£710.00
		K Wardle	Sept Co-ordinator	£588.15
		K Wardle	Sept maintenance	£523.50
		DC Imaging	Civic Service Photography	£80.00
BACS 50	10-Oct	Bridlington Window Cleaning	Old Town Planters watering	£195.00
		Spiers Framing	Mayoral picture framing	£54.00
		Wright Civil Engineering	MUGA maintenance & refurbishment	£5,065.20
		Calbarrie	PAT Testing	£100.80
Petty Cash	30-Sep	Petty Cash	September Petty Cash Expenses	£16.83
SO	20-Sep	A&T Curtis	Quarterly rent	£1,000.00

Total Payments £15,173.57

RESOLVED: *The accounts are approved for payment.*

124.13 Items for inclusion on the next agenda Wednesday 20th November 2013:

- Media Policy/Filming or Recording Town Council meetings.
- Update of investigations regarding utilising a power washer in the Skatepark.

Signed:

Mayor of Bridlington

Date: