



**BRIDLINGTON TOWN COUNCIL**  
**Minutes of the Council Meeting held on 18th September 2013**  
**at the Community Resource Centre, Victoria Road, Bridlington**

Present: Councillor's R Allerston, J Carder, M Charlesworth, J Copsey, T Dixon, S Finlay, J Foster, & D Metcalf a total of eight (8). There were two (2) members of the public, a member of the press, Mrs Kay Wardle the Skatepark Coordinator and the Skatepark Crew (25 members in total).  
Mrs Paula King, Town Clerk took the minutes.

**79.13 Mayors' Welcome:**

The Mayor welcomed everyone to the meeting and introduced the Skatepark Coordinator, Mrs Kay Wardle to the meeting. Mrs Wardle explained that she wished to turn the negatives into positives at the skatepark and with the help of the Positive Activities Grant from the East Riding of Yorkshire Council (ERYC) was able to form the Skatepark Crew who mentor and help all participants at the park. Mrs Wardle then introduced some of the Skatepark Crew Members and explained a little about what they do and how they do it. Mrs Wardle then showed video footage from the recent Bridlington Skatejam to the room. The Councillors conveyed how pleased they were with the talent on display and that this was Bridlington people using a Bridlington site so well.

The Mayor thanked Mrs Wardle and the Skatepark Crew and they left the meeting.

The Mayor then presented Councillor Michael Charlesworth with the Mayoral Photo Album from his Civic Year 2012-2013.

**80.13 Apologies for absence:**

**RESOLVED:** *Apologies from Councillor's Chambers, Dealtry, Marsburg & Milns were received and accepted.*

**81.13 Declarations of Interest:**

a) To record declarations of interest by any member of the council in report of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.

**RESOLVED:** *There were none.*

b) To note dispensations given to any member of the council in respect of the agenda items listed below.

**RESOLVED:** *There were none.*

**82.13 Public Participation session to include items on the agenda (two minutes per person - maximum of fifteen minutes):**

Mr Felton Enquired if it would be possible to obtain the income and expenditure for the Civic Dinner. Mrs King informed that it would of course be possible and that she would be in touch with the details requested.

**83.13 Civic Appointments from 18th July – 18th September 2013**

Mayor & Mayoress:

18.07.13	Bridlington Spa Showtime Launch
23.07.13	Royal Visit to Bridlington by TRH at the Priory Church
25.07.13	Lord Lieutenant of the ER of Yorkshire Summer Party
27.07.13	RNLI Bridlington Flag Day
28.07.13	Sewerby Gala – Cricket Club
31.07.13	Bridlington Chamber Meeting
01.08.13	Yorkshire Day Coffee Morning at the Marine Bar

06.08.13	RYYC Regatta Week Prize presentation at the RYYC
17.08.13	Town Crier Record attempt at Sewerby Hall
17.08.13	Gasworx Skatejam
24.08.13	Hinge Gala Dinner for the Homeless
24.08.13	Lifestyle Bullying Disco
01.09.13	Great British Bag-athon Launch
07.09.13	HMS Cassandra Association Dinner
07.09.13	Gideons International Service & Tea
08.09.13	HMS Cassandra Association Service and Parade
10.09.13	Induction of Reverend Matthew Pollard at the Priory Church
14.09.13	Annual Mayor's Jack Stand Bowls Competition
14.09.13	Opening of American Diner in Cliff Street

**Total of 18 Civic Duties attended by the Mayor & Mayoress**

Deputy Mayor & Consort

29.07.13	Lifestyle Project
30.08.13	Hamper Distribution
08.09.13	158 Sqn Association Service at Lissett

**Total of 3 Civic Duties attended by the Deputy Mayor & Consort**

Town Crier

27.07.13	Town Criers Competition at Nantwich
11.08.13	Knaresborough FEVA Criers Competition
17.08.13	Record attempt on UK and Yorkshire Records

**Total of 3 Civic Duties attended by the Town Crier**

- 84.13 RESOLVED:** *The minutes of the Council meeting held on 17.07.13 are received as a true record.*
- 85.13 RESOLVED:** *The Minutes of the Newsletter Committee held on 25.07.13 are approved.*
- 86.13 RESOLVED:** *The minutes of the Planning & Environmental Committee held on 05.08.13 are approved.*
- 87.13 RESOLVED:** *The minutes of the Extraordinary Finance & General Purpose Committee held on 14.08.13 are approved.*
- 88.13 RESOLVED:** *The minutes of the Planning & Environmental Committee held on 27.08.13 are approved.*
- 89.13 RESOLVED:** *The minutes of the Planning & Environmental Committee held on 16.09.13 are approved.*
- 90.13** Major Changes Consultation for the Draft East Riding Local Plan:
- RESOLVED:** *The Council resolved to contact the East Riding of Yorkshire Council to convey the Town Council's approval of the major changes document.*
- 91.13** Completed and audited annual return as at 31.03.13:
- RESOLVED:** *The Council were happy to receive the audited annual return with no comments for action and wished to convey thanks to the Responsible Financial Officer (RFO) Mrs Exon for her continued exemplary work.*
- 92.13** To consider the Transforming Working Age Adult Mental Health Inpatient Services in the East Riding of Yorkshire Public Consultation:
- RESOLVED:** *The Council discussed the matter at length and resolved to respond to the consultation as a whole and approved with a majority to support Option 3. The Council wished to convey that it was not in favour of any services being taken away from Bridlington Hospital but evidence presented that this would be seen as an enhancement in the long term.*

**93.13** ERYC Clocks – Town Hall and Cemetery – Cllr’s Dixon and Finlay:  
Councillor Dixon informed that the Bridlington Cemetery clock would be fixed in September but for safety reasons unfortunately that the chapel now had to be closed. Councillor Finlay informed that she had been informed that there were currently no funds in the ERYC budget for this year but that it would be scheduled in for next year. In the meantime the ERYC are in discussions with the repairers to determine if there are any areas where savings can be made to enable the repair to be completed sooner. The repairs are required due to seagull and pigeon guano damage and therefore the ERYC also wish to investigate ways of excluding the birds to prevent further damage.

**94.13** To consider nominating a Councillor to attend the Quarterly Market Trader Meetings – Councillor Milns has expressed an interest in this outside Post and Responsibility:

**RESOLVED:** *The Council resolved to nominate Councillor Milns to attend the Quarterly Market Trader Meetings as an outside post and responsibility on behalf of the Council. Cllr Charlesworth also wished for Cllr Milns to enquire at this meeting if the Market Traders knew when the lease for King Street was due to be renewed.*

**95.13** To consider adopting the Equality Policy:

**RESOLVED:** *The Council resolved to adopt the Equality Policy incorporating the suggested amendments.*

**96.13** Skatepark Coordinator Monthly Report – July & August 2013:

**RESOLVED:** *The information was received and noted with favourable comments of all that is being undertaken at the skatepark.*

**97.13** Being a Good Councillor – Day Seminar – Aimed at Guidance for Employers & ERNLLCA Development Programme for Autumn 2013 for Councillors and Staff:

**RESOLVED:** *The Council discussed the courses and resolved to agree the RFO’s attendance to the Financial Training day as requested.*

**98.13** To consider that the Bridlington Town Council Area Action Plan Working Group be extended back to Full Council considering the importance of the moving forward stages and all Councillor involvement with decisions regarding the Town:

**RESOLVED:** *Considering the importance of the decisions to be made regarding Bridlington the Council resolved to disband the Area Action Working Group to ensure that all matters were brought to full council for consideration in the future.*

**99.13** Update for Christmas in Bridlington following the First Christmas meeting held on 09.09.13:  
The Mayor also requested support from his fellow Councillors for prizes for the tombola and assistance on the Charity stall on the day of the event.

**100.13** The following items of Correspondence were commented upon or otherwise noted:

- a) 03.07.13 Yorkshire Regiment – Letter.
- b) 09.07.13 Forewind – Annual Review 2013 (available on request).
- c) 29.07.13 ERYC – Temporary Road Closure – Part of Kingston Road.
- d) 07.08.13 ERYC – Use of Bridlington Town Hall response & BTC Email.
- e) 12.08.13 Crime Commissioners Office – Suggested Community Pay Back from BTC:

**RESOLVED:** *The Council resolved to contact the Crime Commissioner via Councillor Finlay who will be attending an event in Bridlington with Mr Grove. Councillor Finlay informed that she will personally hand Mr Grove the list and request a response.*

- f) 13.08.13 ERYC – Review of Code of Conduct – Response by 04.10.13.
- g) 14.08.13 Rural Services Network Group – Petition for fair funding in rural areas:

**RESOLVED:** *The Council resolved that those who wished could support and sign the petition at the meeting and the Clerk will forward the signed petition to the Rural Services Network Group.*

- h) 20.08.13 Buckingham Palace – Postcard of Thanks.
- i) 22.08.13 ERYC – Temporary Road Closure for Pinfold Lane:
- j) 23.08.13 ERYC – Temporary Road Closure for Jewison Lane Level Crossing, Sewerby:
- k) 29.08.13 ERYC – 2013 Annual Autumn Charter Fun Fair Hilderthorpe Car Park, Bridlington:
- l) 02.09.13 ERYC – Sport Relief 2014 – Town Council Invitation to be Involved:

**RESOLVED:** *The Council resolved to contact the ERYC to convey that it would like to be involved and support the Sport Relief for 2014.*

- m) 03.09.13 ERYC – Road Traffic Survey – Eighth Avenue – speed monitoring:

**RESOLVED:** *The Council resolved to contact the Highways department to support the suggested locations for speed monitoring on Eighth Avenue.*

- n) 03.09.13 ERYC – Road Traffic Survey – Cardigan Road & Bempton Lane speed monitoring:

**RESOLVED:** *The Council resolved to contact the Highways department to support the suggested locations for speed monitoring on Cardigan Road & Bempton Lane.*

- o) 04.09.13 ERYC – Road Traffic Survey - Limekiln Lane – speed monitoring:

**RESOLVED:** *The Council resolved to contact the Highways department to support the suggested locations for speed monitoring on Limekiln Lane.*

- p) 04.09.13 FOREWIND – Update on Dogger Bank Creyke Beck Application:
- q) 05.09.13 NHS FHS Appeal Unit – Decision regarding 29 Bessingby Gate & Bridlington Hospital applications for a Pharmacy.

**RESOLVED:** *The Council resolved to contact the FHS Appeals Department to convey the Town Councils disappointment at the decision not to support the Bessingby Gate application. The Town Council is dismayed at the lack of gravity given to the public support for a pharmacy at Bessingby Gate.*

- r) 06.09.13 ERYC – Rolling road closures for Bridlington Half Marathon on 20.10.13:

#### **101.13 Newsletters & Minutes:**

- i. East Yorkshire Town Councils Network Minutes of meeting 18.06.13 and letters:
- ii. Bridlington Regeneration Partnership Town Improvement Forum notes of meeting of 02.07.13:
- iii. Sewerby Village Residents Association minutes of meeting of 08.07.13:
- iv. ERNLCCA July 2013 Newsletter:
- v. Bridlington & Driffield Local Links Forum notes of meeting 18.07.13:
- vi. NALC – Larger Councils' Committee minutes of 23.07.13:
- vii. Bridlington & Driffield Area Community Partnership notes of meeting 23.07.13:
- viii. ERNLCCA August 2013 Newsletter:
- ix. East Coast Churches and Community Festivals – Newsletter Autumn 2013:
- x. East Riding Parish News – August 2013:
- xi. Recovery - Summer 2013 issue (available on request):
- xii. Countryside Voice Summer 2013 (available on request):
- xiii. Yorkshire Water Partnership Newsletter (distributed to councillors in August):
- xiv. East Riding Parish News – September 2013:

xv. Clerks & Councils Direct – September 2013:

**102.13** Statement of balances and to approve the schedule of accounts for payment:

The bank balances at 11th September 2013 stood at:

Account Name	Account Number	Account type	Balance £
Town Council	51385488	Business A/C	£1.00
Town Council	93662969	Deposit A/C	£134,046.40
Town Council	70985333	Deposit Bond A/C (Community Projects Reserve)	£100,000.00
Town Council		Petty Cash	£363.38

Accounts paid since: 11/07/2013

**Bridlington Town Council:**

**Receipts In:**

Cheque/BACS	Date	Payer	Description	Amount
8	17-Jul	Mr D Grange	Payment for past mayoress medal	£103.80
9	25-Jul	HMRC	NI Overpayments refund	£2,683.50
CR	23-Jul	ERYC	Balance of Positive Activities Grant (PAG)	£1,250.00
CR	23-Jul	BACS Payment returned	payment to Ransdale hotel ret'd(wrong details)	£490.00
CR	25-Jul	HMRC	VAT repayment	£1,968.58
CR	14-Aug	ERYC	Cont. to Old Town Planters watering	£141.00
<b>Cash Receipts</b>				
PC31	20-Aug	Doggy Bag Sales	Doggy Bag Sales	£65.00
PC32	28-Aug	Doggy Bag Sales	Doggy Bag Sales	£10.00
PC33	28-Aug	Skate Jam BBQ	Skate Jam BBQ	£47.70

**Total Receipts** £6,759.58

**Payments**

**Out:**

Cheque/BACS	Date	Payee	Description	Amount
BACS 29	18-Jul	BKR Distribution	50% balance on completion	£306.25
		Prospect Photography	Mayoral photography	£145.00
		PCC Priory Church	Church Room hire - Crier Comp	£48.00
		Ransdale Hotel	Town Crier Comp (returned by bank)	£490.00
101440	12-Jul	Bridlington Rugby Club	Town Crier Comp - Marshalls	£50.00
BACS 30	23-Jul	Coastal Colour Print	Summer Newsletter & BTC Cards	£1,706.00
		United Carlton	Photocopy	£623.98
		Vision ICT	Website Hosting Annual fee	£468.00
		Sage UK Ltd	Annual support & updates fee	£186.00
BACS 31	23-Jul	Royal Yorks Yacht Club	Event Sponsorship	£250.00
BACS 32/33	31-Jul	Staff Costs	July Staffing Costs	£2,801.44
BACS 34	26-Jul	Biobag Ltd	Doggy bags	£216.84
		GK Beaulah	Civic Insignia	£18.60
BACS 35	31-Jul	ERYC	St Johns Rates payment 5/10	£120.00
		ERYC	Office Rates payment 5/10	£157.00
BACS 36	09-Aug	Zurich Insurance	Annual premium	£11,580.51
BACS Yks Flag	01-Aug	The Flag Shop Ltd	Yorkshire Flag	£22.99
DD	22-Aug	N Power	Office Electric	£90.83
DD	15-Aug	N Power	St Johns electric	£73.27
BACS 37	15-Aug	Brid Window Cleaning Services	Old Town planters watering	£221.00
		ERYC	St Johns cleaning - July	£1,198.72
		Paul Regan Skateboarding	Skate club & skate camp coaching	£700.00
		Yorkshire Water	St Johns Water	£56.73
		Ancient & Honourable Guild	Town Crier Membership	£35.00
		B Stabler & Sons	Skate park skip	£162.00

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Petty cash	31-Jul	Petty cash	Balance of July petty cash expenses	£170.52
BACS 38	27-Aug	K Wardle	July Invoice (Inc 26hrs PAG)	£758.06
		MM Cleaners	June and July maintenance	£964.00
		Mr J Dawson Taylor	June and July website maintenance	£104.56
			Room hire-full council meeting	
		IB2K Ltd	17/7/13	£20.00
BACS 39/40	30-Aug	Staff Costs	August staff costs	£2,752.34
BACS 41	30-Aug	Bridlink	annual 2 handset subscription	£325.00
		BT	Telephone and internet charges	£409.16
		ERYC	St Johns Rates payment 6/10	£120.00
		ERYC	Office Rates payment 6/10	£157.00
		ERYC	St John's August cleaning	£1,198.72
		K Wardle	Skate Jam Expenses (prizes &	
		Hinge Centre	catering)	£510.16
BACS 42	03-Sep	Brid Window Cleaning Services	Small grant Award	£360.00
BACS 43	10-Sep	K Wardle	Old Town planters watering	£156.00
		Yorkshire Water	Aug Inv (23.3 hrs PAG)	£827.33
		PFK Littlejohn LLP	Office water charges	£28.19
101441		Ransdale Hotel	Annual External Audit Fee	£480.00
Petty Cash	31-Aug	Petty cash	To replace BACS payment returned	£490.00
			August petty cash expenses	£44.17
			<b>Total Payments</b>	<b><u>£31,603.37</u></b>

**RESOLVED:** *The accounts are approved for payment.*

**103.13** Items for inclusion on the next agenda Wednesday 16th October 2013:

- Transport issues in Bridlington.

**Signed:**

**Mayor of Bridlington**

**Date:**