



BRIDLINGTON TOWN COUNCIL
Minutes of the Council Meeting held on 19th June 2013
in the Community Resource Centre, Victoria Road, Bridlington

Present: Councillor's R Allerston, M Charlesworth, J Copsey, L Dealtry, T Dixon, S Finlay, J Foster, C Marsburg & D Metcalf a total of nine (9). There was one (1) member of the public.
Mrs Paula King, Town Clerk took the minutes.

34.13 Mayors' Welcome:

The Mayor welcomed everyone to the meeting.

35.13 Apologies for absence:

RESOLVED: *Apologies from Cllr's Carder, Chambers and Milns were received and accepted.*

36.13 Declarations of Interest:

a) To record declarations of interest by any member of the council in report of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.

RESOLVED: *Cllr Allerston and Cllr Finlay recorded a non-pecuniary interest on item 13 on the agenda which related to the Bridlington Town Council's submission to the East Riding Local Plan.*

b) To note dispensations given to any member of the council in respect of the agenda items listed below.

RESOLVED: *There were none.*

37.13 Public Participation session to include items on the agenda (two minutes per person - maximum of fifteen minutes):

Mr Ashby Enquired about Town Team meetings being held in the Bridlington Town Hall and how they can afford to do that. Mr Ashby mentioned his displeasure and the relevance of the Time Team meetings. The Mayor informed that they were probably given dispensation to enable groups of East Riding of Yorkshire Council's (ERYC) organisations to make use of their own facility.

38.13 Inspector Grant Taylor, Humberside Police: Inspector Taylor sent his apologies due to G8 Summit commitments and requested attendance at Julys full council meeting.

RESOLVED: *The Council resolved to invite Inspector Taylor to attend July's Full Council meeting.*

39.13 Civic Appointments from 16th May 2013 – 19th June 2013

Mayor & Mayoress:

23.05.13	Two Ridings Community Foundation at Burton Agnes Hall
23.05.13	Bridlington Hospital Open Day
28.05.13	That's Entertainment Concert at the Bridlington Spa
04.06.13	Diabetes UK Healthy Lifestyle Road Show at King Street Bridlington
09.06.13	East Riding Youth Dance Platform at the Bridlington Spa
12.06.13	Thanksgiving Service for Carers at Beverley Minster
15.06.13	Bridlington Street Angels Commissioning Service at Emmanuel Church
18.06.13	East Yorkshire Town Councils Network Meeting at Hornsea Town Hall with the Clerk

Total of 8 Civic Duties attended by the Mayor

Deputy Mayor & Mayoress

18.05.13	Bridlington Royal Naval Association, Artic Convoys at the Bridlington War Memorial
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- 01.06.13 Bridlington Rotary Club Blood Pressure Testing Event at the Promenades Bridlington
 14.06.13 Real Aid Event meeting MR Greg Knight at the Food Bank in Bridlington

Total of 3 Civic Duties attended by the Deputy Mayor

Town Crier

- 18.05.13 Priory Visions Drama & Choral Event at the Bridlington Priory
 18.05.13 Grand Masters Event at the Bridlington Leisure World
 13.06.13 Street Surgeries at Bessingby Gate, West Hill

Total of 3 Civic Duties attended by the Town Crier

- 40.13 RESOLVED:** *With minor amendments the minutes of the Council meeting held on 15.05.13 are received as a true record. To contact Bridlington School & Sports College to seek clarification of the number of Town Council members on the Board of Trustees.*
- 41.13 RESOLVED:** *The minutes of the Finance & General Purpose Committee held on 22.05.13 are approved.*
- 42.13 RESOLVED:** *The minutes of the Planning & Environmental Committee held on 03.06.13 are approved.*
- 43.13** Bridlington Town Council Emergency Plan:
- RESOLVED:** *The updated Bridlington Town Council Emergency Plan was signed by the Mayor and will be forwarded to the principal authority and all interested parties for retention and action if required. The Council's position with snow clearance was questioned by Cllr Dealtry considering the controversial issues that had occurred over the winter periods of footpaths that are not considered primary or secondary route in Bridlington. Cllr Dealtry explained that the minimal funding the Town Council receives for snow clearance of primary and secondary routes was barely sufficient for that use alone given the size of the Town of Bridlington. He went on to explain that the expectation of the residents of the Town is far greater than this and they become irate when they contact the ERYC Customer Services who inform them that the Town Council receives money to clear footpaths and therefore any clearance of any footpaths in the Town is to be undertaken by the Town Council. This is wholly inappropriate considering the insufficient funding and staff this undertaking requires and that clarification to the residents of the Town that the Town Council can only attempt to clear the designated primary and secondary routes during inclement weather. The Council resolved to write to the ERYC to request clarification of future Winter Weather Funding and for arrangements for extra clearance of footpaths in Bridlington that are not designated primary or secondary routes to be arranged to be undertaken by the ERYC.*
- 44.13** Summer Edition of the Town Council Newsletter:
- RESOLVED:** *The Summer Edition of the newsletter was approved with minor amendments.*
- 45.13** Creation of a working group to move forward with a Yorkshire Day Event in Bridlington. The Mayor informed that there will be a Mayor's Charity Fund Raising Coffee Morning on Thursday 1st August and that he will ensure that the event will incorporate a Yorkshire Day theme.
- RESOLVED:** *Considering the timescale to this year's Yorkshire Day it was resolved to form a working group specifically to focus on an event for next year and will consist of the following Councillors:*
- Cllr Foster,
 Cllr Dealtry &
 Cllr Dixon.
 Cllr Finlay will be available if required.*
- 46.13** Bridlington Town Council's submission to the East Riding Local Plan:
- RESOLVED:** *The Town Council's submission was received. The Council observed that in part 1F of the submission the Council had addressed the Leisure World land area and that the Inspector*

considered that it was a waste of valuable space; however this compilation was prior to the revelation of the refurbishment plans by the ERYC for Leisure World. The Town Council therefore resolved that it wished to rescind from Part 1F any reference to the Leisure World area and convey to the ERYC that the Town Council have viewed the refurbishment plans of Leisure World and supported it fully in its entirety.

47.13 To consider adopting Policies and Procedures for the Skatepark provided by the Skatepark Coordinator, packs include:

- Health & Safety Policy (which includes HSE Working Alone Guidance and Volunteer Form)
- Safeguarding Children
- Equal Opportunities Policy
- Anti-bullying Policy
- Incident/Accident Report Form

RESOLVED: *The Council resolved to adopt the policies and procedures.*

48.13 Bridlington in Bloom Working Group Update following working group meeting – nominations from councillors:

RESOLVED: *The Councillors who are able to attend annotated their names accordingly for the event.*

49.13 Information regarding Oliver's Lane including BTC:

RESOLVED: *The information was considered and the Council resolved to await a response from the Chief Executive of the East Riding of Yorkshire Council before taking any further action. The clerk was instructed to ask for a response once the 10 working day deadline had passed.*

50.13 Town Crier Event 07.07.13 update – report to follow:

RESOLVED: *The information was received and noted.*

51.13 Bridlington Hospital Update – Cllr Dixon informed the meeting of his recent visit to Bridlington Hospital for an Open Day event and shared that he considered that the Town Council would benefit from a brief update from the Bridlington Hospital Manager.

RESOLVED: *The Council resolved to write to ask if the Bridlington Hospital Manager would be available to brief the Council at the September full council meeting.*

52.13 Interim Report from IT Consultant to the Council – Winter/Spring 2013:

RESOLVED: *The information was received and noted.*

53.13 To receive the Monthly Report from the Skatepark Coordinator – May 2013:

RESOLVED: *The information was received and noted.*

54.13 The following items of Correspondence were commented upon or otherwise noted:

- a) 07.05.13 East Riding College – College Annual Report 2011-2012 (available on request):
- b) 15.05.13 Freedom of Information Request from Oscar Moya & BTC Response:
- c) 22.05.13 Bridlington Martial Arts & Fitness Centre – Letter of thanks. Cllr Dealtry wished to inform the Council that Mr Hicken had recently been awarded a national award of Grand Master 2013 and has been inducted into the Hall of Fame.
- d) 22.05.13 ERYC – Bridlington Station Fire Station Open Day - BTC Involvement. The Council also officially received information to invite members to Humberside Fire and Rescue Service's Operational Efficiency Programme engagement sessions.

RESOLVED: *The Council resolved that the Mayor would be available for attendance to the event and would be the Bridlington Town Council representative on the day. Cllr Liam Dealtry and Cllr Jackie Foster nominated themselves to attend the Engagement Session in Bridlington on 24.07.13.*

- e) 23.05.13 Yorkshire Water – Blue Flag Announcement:
- f) 28.05.13 NHS – Notification of Appeal for Pharmaceutical Services at Bridlington & District Hospital, Bessingby Road, Bridlington by City Health Pharmacy Ltd:
- g) 04.06.13 ERYC – Temporary road closures for Bridlington Old Town Summer Festival 07.07.13:
- h) 07.06.13 ERYC – MacMillan Cancer Support Mobile Information in Bridlington – Info:
- i) 11.06.13 Mr Mooney – Town Matters – Cemetery:
- j) 11.06.13 ERYC – Have a Field Day Town Council Involvement:

RESOLVED: *The Council resolved to contact the Skatepark Coordinator to ask if there may be an opportunity to for the Skate Club or a group of skateboarders to be involved with the mobile skatepark that will be at the "Have a Field Day in the Town". To ascertain if the Mayor of Bridlington would be required to attend on the day. To convey that the Town Council would be happy to advertise the event on the Town Council's website and noticeboards.*

- k) 12.06.13 ERYC – Temporary rolling road closures for Armed Forces Day 06.07.13:
- l) 12.06.13 NHS – Representations from interested parties for application of pharmacy at 29 Bessingby Gate, Bridlington
- m) 13.06.13 Mrs Wormwell – Town Hall potential chamber changing to office space:

RESOLVED: *The Council resolved to write to the ERYC to request what the intentions were for the historic Town Hall Chambers in Bridlington.*

55.13 Newsletters & Minutes:

- i. Bridlington Renaissance Partnership Annual General Meeting minutes of meeting 14.06.12:
- ii. Bridlington Renaissance Partnership Learning & Skills Forum Meeting minute of 19.03.13:
- iii. Bridlington & Driffield Area Community Partnership Notes of meeting of 22.04.13:
- iv. Priory 900 Minutes of Planning Group meeting of 24.04.13:
- v. ERNLLCA Newsletter – May 2013:
- vi. WSSAAG Meeting minutes of 14.05.13:
- vii. Priory 900 Minutes of Planning Group meeting of 22.05.13:
- viii. Armed Forces notes of meeting of 30.05.13:
- ix. Credit Union News – May 2013:
- x. CPRE – Newsletter:
- xi. Notice of Annual General Meeting and previous notes of 11.06.12 & 13.04.13:
- xii. East Riding Parish News – June 2013:
- xiii. ERNLLCA Newsletter – June 2013:
- xiv. Sewerby Village Residents Association of meeting on 03.06.13:

56.13 Statement of balances and to approve the schedule of accounts for payment:

The bank balances at 6th June 2013 stood at:

Account Name	Account Number	Account type	Balance £
Town Council	51385488	Business A/C	£109.00
Town Council	93662969	Deposit A/C	£176,021.33
Town Council	70985333	Deposit Bond A/C (Community Projects Reserve)	£100,000.00
Town Council		Petty Cash	£258.91

Accounts paid since: 8th May 2013

Bridlington Town Council:**Receipts In:**

Cheque/BACS	Date	Payer	Description	Amount
CR	13-May	HSBC	Interest on Bond Account	97.53
		Account Transfer	Tsfr from Mayor's Charity Account	£310.04
CR	16-May	ERYC	Positive Activities Grant - Skate Park Project	£1,250.00
6	04-Jun	Allied Healthcare	Newsletter advertising	£108.00
Cash Receipts				
PC05	10-May	Cllr Chambers	Civic Dinner Tickets	£40.00
PC11	31-May	Doggy Bag Sales	Doggy Bag Sales	£40.00
Total Receipts				<u>£1,845.57</u>

Payments Out:

Cheque/BACS	Date	Payee	Description	Amount
BACS 12	14-May	Paul Regan Skateboarding	Skateboard coaching	£500.00
		Bridlington Stationers	Ring Binders	£9.86
		J Dawson Taylor	Website maintenance - April	£52.28
		Yorkshire Water	Office water	£35.07
		Intruder Alarms	Annual service	£65.00
		K Wardle	Skate Jam prizes & catering	£111.30
		N Power	Office Electric	£60.62
BACS 13/14	31-May	Staff Costs	May Staff costs	£2,838.25
BACS 15	29-May	Bridlington Stationers	Paper,safe	£163.36
		ERYC Supplies	Disabled door lock, dog stencil spray paint	£295.56
		MM Cleaners	April m'tnce -shelters, skate park, office	£470.00
BACS 16	31-May	ERYC	St John's rates 3/10	£120.00
		ERYC	Office rates 3/10	£157.00
BACS 17	30-May	Cllr T Dixon	Civic Travel Exps for Deputy year 2012/13	£370.98
101435	14-May	fundraising)	tsfrd from Mayors Charity A/c	£310.04
101436	15-May	Mr D Hinde	Crier's 'Firkin of Ale' as per contract	£100.00
101437	28-May	Scotts Jewellers	Plaque engraving	£60.00
101438	30-May	Priory 900	Themed prizes for Crier Event	£40.00
Petty Cash	31-May	Petty Cash	May Petty Cash Expenditure	£54.93
Total Payments				<u>£5,814.25</u>

RESOLVED: *The accounts are approved for payment.*

57.13 Items for inclusion on the next agenda Wednesday 17th July 2013:

- Thornton Road Buses – update from Cllr Milns
- Oliver's Lane update
- Council Chamber update
- School board of trustees update
- Armed Forces Day – report
- Harbour South pier area

Signed:**Mayor of Bridlington****Date:**