



BRIDLINGTON TOWN COUNCIL (BTC)
Minutes of the Council Meeting held on 15th October 2014
in the Community Resource Centre, Victoria Road, Bridlington

Present: Councillor's J Copsey, L Dealtry, T Dixon, S Finlay, J Foster, C Marsburg, M Milns & T Milns, a total of eight (8). There was one (1) member of the public present.
Mrs Paula King, Town Clerk took the minutes.

107.14 Mayors Welcome:

The Mayor read out the notification of intention to audio record the meeting.

The Mayor welcomed everyone to the meeting and presented Councillor Terry Dixon with a Mayors Album from the Council for his year in office 2013-2014. The Mayor explained that Councillor Dixon had an exceptionally busy year and went on to explain that a Mayor puts their personal life on hold for the year to undertake duties at all times of day and night for free. Councillor Finlay added that she had received many favourable comments about Councillor Dixon and his very successful year in office.

The Mayor brought to the attention of the Council the ERPL Revised Program showing that day four has matters affecting Bridlington that are to be discussed. The Mayor asked if a representative from BTC wished to officially represent Bridlington at this part of the hearing and to contact the office for the relevant paperwork to be submitted.

The Mayor informed the meeting that Inspector Grant Taylor had hoped to brief the Council at this meeting. Booklets were provided to the Council (The Future of Humberside Police – One Team making a difference) that had been obtained from the Deputy Police Crime Commissioner, Mr Paul Robinson.

108.14 Apologies for absence:

RESOLVED: *Apologies from Councillor's Carder, Chambers & Charlesworth were received and accepted.*

109.14 Declarations of Interest:

- a) To record declarations of interest by any member of the council in report of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.

RESOLVED: *There were none.*

- b) To note dispensations given to any member of the council in respect of the agenda items listed below.

RESOLVED: *There were none.*

110.14 Public Participation session to include items on the agenda (two minutes per person - maximum of fifteen minutes):

A member of the public voiced their concerns about the Police restructuring and how it would affect Bridlington especially considering the recent events in Bridlington. The member of the public was also provided with a Humberside Police booklet and assured that a Police representative would be at the next meeting to brief the Council.

111.14. Civic Appointments from 18th September – 15th October 2014

Mayor & Consort:

29.09.14	Age UK Seaside Club 1st Anniversary at Bridlington Football Club
01.10.14	Day of the Elderly Tea Dance at the Bridlington Spa
05.10.14	Pet Blessing Service at the Priory Church
10.10.14	Bridlington & Yorkshire Coast Business Awards at the Bridlington Spa

12.10.14 Mayor of Bridlington's Civic Service at the Priory Church
 14.10.14 Ribbon cutting at Steps Café, Promenade Bridlington

Total of 6 Civic Duties attended by the Mayor & Consort

Deputy Mayor & Mayoress

12.10.14 Mayor of Bridlington's Civic Service at the Priory Church

Total of 1 Civic Duties attended by the Deputy Mayor & Mayoress

Town Crier

05.10.14 Pet Blessing Service at the Priory Church
 07.10.14 Bridlington Lions Ladies Group talk.
 10.10.14 Bridlington & Yorkshire Coast Business Awards at the Bridlington Spa
 12.10.14 Mayor of Bridlington's Civic Service at the Priory Church

Total of 4 Civic Duties attended by the Town Crier

- 112.14RESOLVED:** *The minutes of the Council meeting held on 11.09.14 are received as a true record.*
- 113.14RESOLVED:** *The minutes of the Planning & Environmental Committee held on 29.09.14 are approved.*
- 114.14RESOLVED:** *The minutes of the Finance & General Purposes Committee held on 08.10.14 are approved.*
- 115.14**The Autumn Newsletter 2014 for proofing for printing:

RESOLVED: *The Autumn Newsletter was approved with amendments.*

116.14Notes from the Christmas Meeting on 07.10.14:

The Clerk briefed the Council about the success of the Rotary Club of Bridlington's Christmas Tree Festival and enquired if the Council would like the Council's Christmas Wish Tree (which is part of the Christmas Event Day on 6th December) to be a part of the second weekend of the festival. The Clerk informed that the Council has been approached by Youth Enterprises from Headlands Sixth Form, as they have set up a company called Shores Enterprise, with a request to be a part of the Christmas event with a stall to be able to sell their Christmas Eve Boxes. The boxes contain things like reindeer dust. The Clerk contacted the Promenades manager to ensure availability and it was confirmed that there is enough space to accommodate an extra stall.

RESOLVED: *The Christmas meeting notes were received and the information was noted. The Council unanimously supported both the Town Council's Christmas Wish tree being a part of the Rotary Club of Bridlington's Christmas Tree Festival and Shores Enterprise from Headlands School Sixth Form having a stall at the Christmas Event on 06.12.14.*

117.14Allocation to Council Committees – Cllr T Milns, Cllr Foster & Cllr Copsey:

RESOLVED: *The Council approved allocation of Councillor Copsey to the Staffing Committee, Councillor T Milns to the Finance & General Purposes & Newsletter Committees and Councillor Foster to the Finance & General Purposes Committee.*

118.14Monthly Report from the Skatepark Coordinator – September 2014:

RESOLVED: *The contents of the report were noted.*

119.14Draft Ideas and Information Consultation Paper for the Bridlington Public Arts Strategy 2014:

RESOLVED: *The consultation paper was noted and the Council resolved that a collated response would be undertaken by the three nominated representatives of the Renaissance Partnership Councillors Dixon, Copsey and M Milns.*

120.14 Attendance at the ERNLLCA 2014 Conference at the Mercure Hotel, Willerby:

RESOLVED: *There were no nominations at the meeting to attend the conference.*

121.14 To adopt the prepared Recording of Council Meetings Policy:

RESOLVED: *The policy was adopted.*

122.14 Town Hall Clock update from ERYC:

The Council was pleased to receive the details of the Town Hall Clocks refurbishment.

RESOLVED: *The contents of the report were noted.*

123.14 To approve the Festive Lighting Unmetered Supply Contract:

RESOLVED: *The Festive Lighting Unmetered Supply Contract was approved to be signed.*

124.14 Bridlington North Ward vacancy on the Town Council – verbal update by Cllr Finlay:

Councillor Finlay informed that the vacancy on the council had thankfully not been petitioned and therefore the council were able to co-opt a new Councillor to the Council. The vacancy advertisement is in the Town Council noticeboards, on the Town Council website and will be in the Town Council Newsletter which will be distributed at the end of the month. The details have also been provided to all members for the widest of distribution.

RESOLVED: *The Council unanimously approved the cost of advertising the vacancy in the Bridlington Free Press.*

125.14 Grass verges issues – Councillor Dixon:

Councillor Dixon informed that he will be attending a meeting in the near future where the East Riding of Yorkshire Council (ERYC) were going to discuss Grass Cutting and suggested to Council that it may be prudent for him delay discussion and decision on this item until after this time.

RESOLVED: *The council resolved to place this item on the next agenda to enable Councillor Dixon to be able to obtain the most up to date information following his meeting next week.*

126.14 The following items of Correspondence were commented upon or otherwise noted:

- a) 28.08.14 Mencap – Letter of thanks.
- b) 11.09.14 ERYC – Temporary Road closure for various streets, Bridlington.
- c) 12.09.14 ERYC – Temporary Road closure for Bridlington Half Marathon, 19.10.14.
- d) 16.09.14 ERYC – Burlington School Advisory 20 mph Speed Limit.

RESOLVED: *The advanced coordinated responses were noted.*

- e) 18.09.14 ERYC – East Riding Boundary Referendum.
- f) 19.09.14 NHS – Decision on Pharmacy Appeal for West Hill Estate.
- g) 22.09.14 Bridlington Roundtable – BTC Plaque Request:

RESOLVED: *The Council resolved to provide a small Town Council plaque to the Bridlington Roundtable Club for presentation to the Mayor of Kroonstaat from South Africa.*

- h) 23.09.14 ERYC – Update of materials to be used on Cliff Street, Prince Street & Garrison Street:

RESOLVED: *The Council unanimously supported the updated materials to be used.*

- i) 27.09.14 ERYC – Dog Fouling Questionnaire Responses:
- j) 30.09.14 ERYC – Traffic Regulation Order for No loading for Part of Palace Avenue, Bridlington:

RESOLVED: *The Council fully support the recommendations.*

- k) 30.09.14 West Hill Community Services Ltd – Letter of thanks:
- l) 01.10.14 ERYC – Temporary Road Closure – Baptist Place, Bridlington:
- m) 01.10.14 ERYC – Bridlington Footpath No. 2 Definitive Map & Statement Modification Order:
- n) 02.10.14 ERYC – Response to issues raised by BTC regarding Chapel Street, Bridlington:

RESOLVED: *The Council was pleased to receive the report and would like to request that they be updated with all the processes and aspects of this project as it progresses.*

- o) 03.10.14 ERYC – Review of Polling Districts, Polling Places and Polling Stations:
- p) 06.10.14 ERYC – Letter from ERYC to Mr Guildford regarding the Anchorman Sculpture:

RESOLVED: *To write to ERYC to clarify that the water fountain/flower bed mentioned in the report is the property of the Bridlington Town Council. The Town Council would like to ensure that any decisions regarding will require an input from the Town Council.*

- q) 06.10.14 East Coast Churches & Community Music Festival letter of thanks:
- r) 06.10.14 East Coast Churches – Letter of thanks:
- s) 07.10.14 Land Registry – Land at Belgrave Road – Ownership/adverse possession by ERYC:
- t) 08.10.14 ERYC – Temporary closure for Autumn Fair at Hilderthorpe Road Coach Park:
- u) 08.10.14 ERYC – Update for Well Lane Bypass – Traffic Calming Request:
- v) 08.10.14 ERYC – Temporary Emergency Road Closure for Cliff Street & Marlborough Terrace:
- w) 08.10.14 ERYC – Temporary closure for Old Town Dickensian Christmas Festival 23.11.14:
- x) 09.10.14 ERYC – The importance of verges in your community:

127.14 Newsletters & Minutes:

- i. ERNLLCA District Committee notes from 08.07.14
- ii. Bridlington Central Action Group meeting notes of 12.08.14
- iii. WSSAAG meeting notes of 02.09.14:
- iv. Bridlington Renaissance Partnership Board meeting notes of 04.09.14:
- v. Bridlington Arts Festival meeting notes of 15.09.14:
- vi. Bridlington Learning & Skills Forum meeting notes of 24.09.14:
- vii. Bridlington Millau Twinning Association meeting notes of 29.09.14:
- viii. ERNLLCA Newsletter – September 2014:
- ix. East Riding Parish News – October 2014:

RESOLVED: *The Council resolved to contact the ERYC to request that the Grants for War Memorials (advertised in the East Riding Parish News – October 2014) be utilised by them to replace/repair the railings at the Bridlington War Memorial as requested by Bridlington Town Council. The Town Council would also like to enquire if you did not apply for this funding for the Bridlington War Memorial could the Bridlington Town Council apply for the funding even though they do not own the memorial in accordance with the War Memorials (Local Authorities Powers) Act 1923, s1.*

- x. Sewerby Village Residents Association notes of meeting of 02.10.14:
- xi. NHS York Teaching Hospital – Our Year Annual Review 2013/14 (available on request):

128.14 Statement of balances and to approve the schedule of accounts for payment:

The bank balances at 9th October 2014 stood at:

Account Name	Account Number	Account type	Balance £
Town Council	51385488	Business A/C	£1.00
Town Council	93662969	Deposit A/C	£301,377.68
Town Council	70985333	Deposit Bond A/C (Community Projects Reserve)	£0.00

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Accounts paid since: 10th September 2014

Bridlington Town Council:**Receipts In:**

Cheque/BACS	Date	Payer	Description	Amount
CR	30-Sep	ERYC	2nd Precept payment	£91,474.33
CR	07-Oct	HMRC	Vat repayment - 1st quarter	£3,735.49

Cash Receipts

PC49	04-Sep	Doggy Bag Sales	Doggy Bag Sales	58.00
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Total Receipts £95,267.82**Payments Out:**

Cheque/BACS	Date	Payee	Description	Amount
DD	16-Sep	SAGE UK	payroll package fees 6/8-30/9	£8.27
BACS 35	16-Sep	Johnston Publishing	Civic Officer Vacancy ad	£380.51
		Paul Regan	Gasworx Coaching	£400.00
		RBS Software	RBS Software	£130.80
BACS 36	22-Sep	AHGTC	Annual Membership Town Crier	£35.00
DDR	29-Sep	N Power	Office gas bill	£14.09
DDR	26-Sep	N Power	St Johns toilets - electricity	£55.18
BACS 37	26-Sep	Bridlington Stationers	Desks/chair/various stationery	£1,220.71
		Eon	Skate park - electricity bill	£156.81
		PK King	Travel Expenses-ERNLLCA AGM	£31.90
		Prospect Photo Agency	Mayoral Yearbook - 2013/14	£245.00
BACS 38/38A/39	30-Sep	Staff Costs	September Staff Costs	£3,086.31
BACS 40	30-Sep	HMRC	PAYE & NIC 2nd Quarter	£1,338.68
101496	25-Sep	Cheque voided	Item paid by BACS instead	£0.00
101497	25-Sep	Remarkable Theatre Co	Small Grants Award	£200.00
101498	25-Sep	Royal Engineers Association	Small Grants Award	£150.00
101499	25-Sep	Bridlington Cricket Club	Small Grants Award	£150.00
101500	25-Sep	BSCC Men's 1st Football Team	Small Grants Award	£150.00
101501	25-Sep	Coastal Voices Choir	Small Grants Award	£300.00
101502	25-Sep	Bridlington Hockey Club	Small Grants Award	£150.00
101503	25-Sep	Bridlington Special Support Group	Small Grants Award	£100.00
101504	25-Sep	Bridlington Petanque Club	Small Grants Award	£150.00
101505	25-Sep	Bridlington Swimming Club	Small Grants Award	£150.00
101506	25-Sep	Bridlington Central Action Group	Small Grants Award	£400.00
101507	25-Sep	Bridlington Rangers Football Club	Small Grants Award	£150.00
101508	25-Sep	Bridlington Club for Young People	Small Grants Award	£200.00
101509	25-Sep	RE Action Group	Voided - wrong payee name	£0.00
101510	25-Sep	East Coast Churches Festival	Small Grants Award	£250.00
101511	25-Sep	Brid Cruse Bereavement Care	Small Grants Award	£200.00
101512	25-Sep	Bridlington Lawn Tennis Club	Small Grants Award	£150.00
101513	06-Oct	Priory PCC - RE Action Group	Small Grants Award	£100.00
101514	25-Sep	252 Sqn Air Training Corps Cadets	Small Grants Award	£250.00
101515	25-Sep	The Junior Seasideers	Small Grants Award	£250.00
BACS 41	07-Oct	Allsigns	Name plaque - Cllr T Milns	£34.32
		Bob Stabler & Sons	skate park - skip	£270.00
		Domestic Blitz	Quarterly office clean	£75.00
		ERYC	St Johns toilets payment 7/10	£122.00

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		ERYC	Office rates payment 7/10	£160.00
		GK Beulah	Lettering for honours board	£13.50
		J Dawson Taylor	September Website	£78.42
BACS 42	07-Oct	K Wardle	Skate Park - Sept Co-ordinator	£365.96
		K Wardle	Skate Park - Maintenance	£486.05
		Bridlington Stationers	Copy holder	£9.59
Petty Cash	30-Sep	Petty Cash	September Petty Cash	£26.82
DR	28-Sep	HSBC	Bank charges to 6-9-14	£5.50
SO	22-Sep	A&T Curtis	Quarterly rent	£1,000.00
			Total Payments	<u>£13,200.42</u>

RESOLVED: *The accounts are approved for payment.*

129.14 Items for inclusion on the next agenda Wednesday 19th November 2014:

- Grass verges – Cllr Dixon
- 30 mph signage Bessingby Gate – Cllr Milns
- War Memorial Adoption – Cllr Dealtry

Signed:  Mayor of Bridlington

Date: 19.11.14