



BRIDLINGTON TOWN COUNCIL (BTC)
Minutes of the Council Meeting held on 17th September 2014
in the Community Resource Centre, Victoria Road, Bridlington

Present: Councillor's J Carder, L Chambers, J Copsey, T Dixon, S Finlay, J Foster, C Marsburg & T Milns, a total of eight (8). Mrs Lynne Henderson was in attendance.
Mrs Paula King, Town Clerk took the minutes.

84.14 Mayors Welcome:

The Mayor welcomed everyone to the meeting and read out the declaration of the Council's intention to audio record the meeting. The Mayor shared the very sad news regarding the death of Councillor Raymond Allerston and as a mark of respect the meeting observed a one minute's silence. The Mayor introduced to Council the new Civic and Administrative Officer, Mrs Lynne Henderson, following her appointment this month. The Mayor handed over to Councillor Terry Dixon who presented the trophy to Council that he has purchased as his outgoing Mayor gift to be presented as a junior sports award at the Cricket Club to encourage junior sport in the town.

85.14 Apologies for absence:

RESOLVED: *Apologies from Councillor's Charlesworth, Dealtry & M Milns were received and accepted.*

86.14 Declarations of Interest:

- a) To record declarations of interest by any member of the council in report of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.

RESOLVED: *There were none.*

- b) To note dispensations given to any member of the council in respect of the agenda items listed below.

RESOLVED: *There were none.*

87.14 Public Participation session to include items on the agenda (two minutes per person - maximum of fifteen minutes):

There were none.

88.14. Civic Appointments from 17th July – 17th September 2014

Mayor & Consort:

- 17.07.14 Showtime Launch at the Spa Bridlington
- 17.07.14 Burton Agnes Hall Summer Party
- 19.07.14 Hull Centenary at Home at the Banqueting Hall, Guildhall, Hull
- 27.07.14 War Commemoration civic service at the Priory Bridlington
- 27.07.14 Sewerby Cricket Club Gala at the club grounds
- 02.08.14 RYYC Regatta, North Pier, Bridlington Harbour
- 02.08.14 Bridlington & Driffeld Mencap & Gateway Society Garden Party
- 03.08.14 Bridlington Lions Carnival, Sewerby Cliff Top
- 04.08.14 Wreath Laying at the Bridlington War Memorial
- 05.08.14 RYYC Regatta Cocktail Party at the RYYC Club Windsor Crescent
- 08.08.14 Grand reopening of Sewerby Hall Bridlington
- 12.08.14 Priory View RDA Open Day at Speeton
- 24.08.14 Petanque & Football Tournament at BSCC Bridlington
- 02.09.14 Welcome Service for Reverend John Hughes at St Johns Burlington Methodist Church
- 06.09.14 West Hill Community Street Party to Celebrate 10 years
- 06.09.14 Charge into the sea for MacMillan at Richies café bar Bridlington

06.09.14 WWI Remembrance Service at Priory Church
 07.09.14 158 Sqn Reunion Lissett Church and Expanse Hotel Bridlington
 08.09.14 BHF Bag it, Beat it event at the Promenades Shopping centre
 13.09.14 Old Town Heritage Day at Bridlington Old Town
 13.09.14 Mayors Jack and Stand Bowling Competition at Bridlington Bay Bowling Club
Total of 21 Civic Duties attended by the Mayor & Consort

Deputy Mayor & Mayoress

06.09.14 8th Destroyer Association Reunion Social Event
 06.09.14 Charge into the sea for MacMillan at Richies café bar Bridlington
 07.09.14 8th Destroyer Association Reunion Church Service and parade, Emmanuel Church, Bridlington
 15.09.14 Spa Autumn/Winter Brochure Launch at the Spa Bridlington
Total of 4 Civic Duties attended by the Deputy Mayor & Mayoress

Town Crier

27.07.14 War Commemoration civic service at the Priory Bridlington
 03.08.14 Ilfracombe Town Criers Competition
 09.08.14 Barnoldswich Town Criers Competition
 10.08.14 Knaresborough Town Criers Competition
 05.09.14 Newton Abbott Town Criers Competition
 09.09.14 Widdicombe Fair Town Criers Competition
 13.09.14 Old Town Heritage Day at Bridlington Old Town
Total of 7 Civic Duties attended by the Town Crier

- 89.14 RESOLVED:** *The minutes of the Council meeting held on 16.07.14 are received as a true record.*
- 90.14 RESOLVED:** *The minutes of the Newsletter Committee held on 24.07.14.14 are approved.*
- 91.14 RESOLVED:** *The minutes of the Planning & Environmental Committee held on 25.07.14 are approved.*
- 92.14 RESOLVED:** *The minutes of the Planning & Environmental Committee held on 20.08.14 are approved.*
- 93.14 RESOLVED:** *The minutes of the Planning & Environmental Committee held on 08.09.14 are approved.*
- 93.14 RESOLVED:** *The minutes of the Finance & General Purposes Committee held on 09.09.14 are approved.*
- 94.14** To receive the completed and audited annual return as at 31.03.14:
RESOLVED: *The Council noted the contents.*
- 95.14** ER Local Plan Information:
RESOLVED: *The information was noted.*
- 96.14** To retrospectively approve the presentation of a BTC Plaque – Eighth Destroyer:
RESOLVED: *The plaque was unanimously supported.*
- 97.14** Skatepark Coordinator Monthly Report – July & August 2014:
RESOLVED: *The information was noted.*
- 98.14** Update for Christmas in Bridlington following the First Christmas meeting held on 09.09.14:
RESOLVED: *The information was noted.*
- 99.14** Town Crier Outside Post and Responsibility – Old Town Association & supporting letter from Old Town Association:
RESOLVED: *Mr Hinde, the Bridlington Town Crier, was nominated and fully supported as a Bridlington Town Council Old Town Association outside post/responsibility.*

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100.14 Congestion on Chapel Street – Councillor Dixon:

Councillor Dixon informed the meeting that during the summer months he witnessed alarming congestion on Chapel Street to the extent that he was very concerned about the impact on the emergency services and their ability to respond. Councillor Dixon has spoken to the emergency services and the Police to inquire about this and they are all as worried as he is about this situation. Councillor Dixon was also concerned that it would take a fatality to address the situation and that the road on Chapel Street really needed to be able to accommodate more than one lane of traffic as the backlog in the town is terrible. In the height of the summer months the population of Bridlington more than doubles and could potentially aggravate this already precarious situation. He was also informed that if there was a fatality that someone would have to be held responsible and it would be simply awful if it was found that a response was severely impaired due to single lane traffic access in Chapel Street.

RESOLVED: *The Council resolved to write to the Highways Department at the East Riding of Yorkshire Council (ERYC) to convey their concerns regarding single lane traffic on Chapel Street and that they would like the matter to be addressed if at all possible to ensure that the emergency services had better access to the town centre.*

101.14 Cost of Bus Shelters – Councillor Chambers:

Councillor Chambers briefed the council about the unforeseen spiralling costs of the bus shelter project that the Town Council had undertaken and shared that the future project decisions should only be made following the fullest exploration to establish all necessary elements of any project and the associated costs involved.

RESOLVED: *The information was noted.*

102.14 Tree dedication – Councillor Marsburg:

Councillor Marsburg briefed that the Bridlington Central Action Group (BCAG) wished to dedicate and pay for a commemorative tree for Bei Carter to be placed either on Marshall Avenue or in crown gardens on Quay Road. Councillor Marsburg wished to seek whether the Town Council would support the BCAG in the first instance with this quest.

RESOLVED: *The Council unanimously supported the BCAG with their quest to place a tree in the town to commemorate the life of Bei Carter. The BTC provided the BCAG the relevant contact details at the ERYC to enable the BCAG to move forward with their investigations with this matter.*

103.14 The following items of Correspondence were commented upon or otherwise noted:

- a) 11.07.14 ERYC – Waves of Waste Scheme:

RESOLVED: *The Council resolved not to adopt the local beach.*

- b) 14.07.14 ERYC – Temporary Road Closure for Bridlington Town Councils Civic Service:
c) 17.07.14 ERYC & Sewerby RA – Letters regarding ownership of noticeboards in Sewerby village:

RESOLVED: *The Council did not purchase or place any noticeboards in Sewerby at that time but fully supported the gifting of noticeboards to Sewerby Residents Association should the ERYC choose to do so.*

- d) 18.07.14 ERYC – Macmillan Cancer Support Bus in King Street Bridlington – distributed by email:
e) 24.07.14 ERYC – Notification of cancellation of level crossing closure – distributed by email:
f) 25.07.14 Mr & Mrs Wallace – Access issues to beach through Trinity cut:

RESOLVED: *The Council resolved that even though they do not have the powers to assist with this matter, not being the principal authority, to nevertheless contact Mr & Mrs Wallace to enquire if they had had a response from the ERYC regarding.*

- g) 28.07.14 ERYC – Results of Traffic Survey at Pinfold Lane, Bridlington:

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- h) 28.07.14 ERYC – Results of Traffic Survey at Belvedere Road, Bridlington:
- i) 28.07.14 ERYC – Notification of Boundary referendum for East Riding of Yorkshire:
- j) 28.07.14 ERYC – Temporary Road Closures for Eighth Destroyer Association Service & Parade:
- k) 29.07.14 ERYC – Temporary road closure at West Hill Access Road for Street Party:
- l) 31.07.14 ERYC – Broadband Phase II & III Roll-out Plans Announced:
- m) 01.08.14 ERNLLCA – Resolutions for ERNLLCA AGM:
- n) 01.08.14 EYC – Bridlington Footpath No.2 – Definitive Map & Statement Modification Order:
- o) 04.08.14 Northern Powergrid – Invitation for councillors should they wish to:
- p) 04.08.14 ERYC – Footway Improvement Works – Long Lane & North Back Lane:
- q) 04.08.14 ERYC – Results of Traffic Survey at Havelock Place, Bridlington:
- r) 05.08.14 ERYC – Results of Traffic Survey at Marton Gate, Bridlington:
- s) 07.08.14 ERYC – East Riding of Yorkshire & Kingston Upon Hull Joint Local Access Forum 10th Annual Report 2013-2014:
- t) 11.08.14 ERYC – Proposed Mandatory School Keep Clear – Blenheim Road, Bridlington:
- u) 11.08.14 ERYC – Planned Maintenance at Olinda Road – distributed by email:
- v) 11.08.14 ERYC – Site Survey location for Speeding Vehicles at Roundhay Road, Bridlington:

RESOLVED: *The Council resolved to support the location for the survey.*

- w) 12.08.14 ERYC – Recording of Parish and Town Council Meetings briefing from ERYC:
- x) 13.08.14 ERNLLCA – Recording of meetings & Local Government Transparency code - advisory:
- y) 14.08.14 ERYC – Dog Fouling Questionnaire – for completion and return:
- z) 18.08.14 ERYC – Crimestoppers Northern Conference 2014 – 30.09.14 York:
- aa) 20.08.14 ERYC – Taxi - issues raised – Feedback from Licencing ERYC:
- bb) 20.08.14 ERYC – Street Naming & Numbering at Former Gas Works, Moorfield Road, Bridlington & Retrospective receipt of collated BTC response due to timescales:
- cc) 21.08.14 ERYC – East Riding of Yorkshire Rural Strategy 2013-2016 (Refresh 2014-2015):
- dd) 21.08.14 ERNLLCA – Annual General Meeting 18.09.14 at Hessele Town Hall 7pm - attendance:

RESOLVED: *The Councils representative will be the Town Clerk on this occasion.*

- ee) 22.08.14 ERYC – Parking Problems on Mill Lane, Bridlington:

RESOLVED: *The Council resolved to forward the further information to the ERYC and to contact the resident to reiterate that the ERYC are dealing with this matter.*

- ff) 27.08.14 ERYC – Street naming and Numbering SNN 1415 1986 – former gas works:
- gg) 01.09.14 ERYC – Highway Maintenance of Cliff Street, Prince Street & Garrison Street – comments:

RESOLVED: *The Councils resolved to fully support the proposals.*

- hh) 04.09.14 Hull City Council – Independent Commission of Inquiry:
- ii) 04.09.14 ERYC – Community consultation on business growth workshops:
- jj) 05.09.14 ERYC – Response regarding Issues at the Bridlington War Memorial:
- kk) 09.09.14 ERYC – Temporary Road Closure notification for Long Lane, Bridlington:
- ll) 09.09.14 ERYC – ERYC Speed Strategy Guidance – Requests through Town Council first:

RESOLVED: *For good practice and to incorporate proposals that from now on Town and Parish Councils forward to the ERYC proposed traffic concerns in the town, ward members will be consulted with any concerns in their ward areas prior to full council meetings, for them to be able to investigate and feed back to the meeting, to enable the council to make an informed decision.*

- mm) 09.09.14 ERYC – Proposed Road Safety Schemes 2014/15 – Proposals:
- nn) 10.09.14 ERYC – Police Review Report September 2014 & Press Release regarding:

104.14 Newsletters & Minutes:

- i. East Yorkshire Town Councils Network notes of meeting of 16.07.14:
- ii. ERNLLCA Newsletter – July 2014:
- iii. WSSAAG Meeting notes of 01.07.14:
- iv. Bridlington & Drifffield area Community Partnership notes of meeting of 22.07.14:
- v. Bridlington Old Town Association meeting of 14.07.14:
- vi. Fieldwork – Summer 2014 (available on request):
- vii. Countryside Voice – Summer 2014 (available on request):
- viii. East Riding Local Plan – Update – Summer Newsletter 2014:
- ix. Recovery – Summer 2014 (available on request):
- x. PAGER 2014 – July & August Newsletter:
- xi. East Riding Parish News – August 2014:
- xii. EYMS Newsletter – 15.08.14:
- xiii. ERNLLCA Newsletter – August 2014:
- xiv. Old Town Association minute notes of 18.08.14:
- xv. WSSAAG Meeting notes of 02.09.14:
- xvi. East Riding Parish News and Boundary Special – September 2014:
- xvii. Clerks & Councils Direct – September 2014 (available on request):
- xviii. Bridlington & Drifffield area Community Partnership notes of meeting of 02.09.14:

105.14 Statement of balances and to approve the schedule of accounts for payment:

Subject: Statement of Balances and Schedule of Accounts for Payment

The bank balances at 10th September 2014 stood at:

Account Name	Account Number	Account type	Balance £
Town Council	51385488	Business A/C	£1.00
Town Council	93662969	Deposit A/C	£217,692.16
Town Council	70985333	Deposit Bond A/C (Community Projects Reserve)	£0.00
Town Council		Petty Cash	£92.27

Accounts paid since: 10th July 2014

Bridlington Town Council:**Receipts In:****Cash Receipts**

PC45	08-Aug	Doggy Bag Sales	Doggy Bag Sales	£70.00
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Total Receipts £70.00

Payments Out:

Cheque/BACS	Date	Payee	Description	Amount
BACS 22	15-Jul	BKR Distribution	50% on completion	£306.25
BACS 23	15-Jul	K Wardle	Skate Park - June Co-ordinator	£450.91
		K Wardle	Skate Park - June Maintenance	£427.50
BACS 24/25	31-Jul	Staff Costs	July staff Costs	£3,000.04
101493	17-Jul	RYYC	Regatta Race Sponsorship	£100.00
BACS 26	29-Jul	Bob Stabler & Sons	Skate Park - Skip	£270.00
		ERYC	Office Rates pmt 5/10	£160.00
		ERYC	St John's Toilets Rates pmt 5/10	£122.00
		GK Beaulah	25 small & 5 large BTC plaques	£737.40
		K Wardle	Skate Park - Emergency First Aid Supplies	£110.22
		David Hinde -Town Crier	Expenses	£264.46
		P King	Travel Expenses to meeting	£35.65
		Paul Regan Skateboarding	Skate Park - Skate Club Coaching	£400.00
		United Carlton	Photocopying	£472.18
		Zurich Insurance	Annual Insurance Policy payment	£6,400.51
BACS 27	04-Aug	UK Web Solutions	New website fee	£43.06
BACS 28	05-Aug	Yorkshire Water	Office water bill	£26.16

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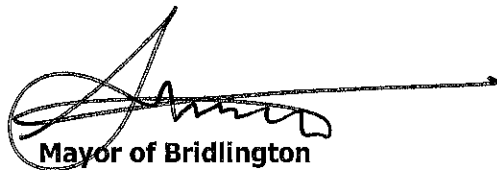
BACS 29	12-Aug	IB2K Ltd	Room hire - Full Council 16-7-14	£20.00
		Johnston Publishing	Job Vacancy Advert	£129.60
		K Wardle	Skate Park - July Co-ordinator	£418.24
		K Wardle	Skate Park - July Maintenance	£446.25
		K Wardle	Skate Park - Skate Jam Prizes	£447.78
		Paul Regan Skateboarding	Skate Park - Skate Club Coaching	£500.00
DD	30-Aug	British Telecom	Telephones and internet	£452.47
BACS 30/31	29-Aug	Staff Costs	August Staff Costs	£2,740.15
DD	22-Aug	N Power	Office Electricity	£128.09
BACS 32	29-Aug	ERYC	St John's Toilets Rates pmt 6/10	£122.00
		ERYC	Office Rates pmt 6/10	£160.00
		ERYC	St John's July Cleaning	£1,210.70
		J Dawson Taylor	July Website	£52.28
		J Dawson Taylor	August Website	£52.28
		J Dawson Taylor	New website build	£392.10
		PK King	Re: purchase of Dictaphone for meetings	£19.99
		Cllr S Finlay	Civic travel costs	£48.70
		Yorkshire Water	St John's Water	£58.41
		Zurich Insurance	Add prem to increase regalia cover	£53.00
BACS 33	09-Sep	ERYC	St John's cleaning August	£1,210.70
		Apex Radio Systems	2 x Bridlink radios	£325.00
		PKF Littlejohn	External Audit fee	£720.00
		K Wardle	Skate Park - August Co-ordinator	£196.05
		K Wardle	Skate Park - August Maintenance	£528.75
101494	05-Sep	Scotts Jewellers	Plaque Engraving	80.00
		Town & Country Fire		
101495	05-Sep	Protection	Fire Extinguisher annual service	£50.70
Petty Cash	31-Jul	Petty Cash	July Petty Cash Expenses	£67.65
Petty Cash	31-Aug	Petty Cash	August Petty Cash Expenses	£73.10
Total Payments				<u>£24,030.33</u>

RESOLVED: *The accounts are approved for payment.*

106.14 Items for inclusion on the next agenda Wednesday 15th October 2014:

- Grass cutting – verges
- Scarborough Road/Easton Road/Well Lane Bypass & Seathorne Road update
- Access from Marshall Avenue into Bus Station

Signed:



Mayor of Bridlington

Date:

15.10.14