



**BRIDLINGTON TOWN COUNCIL (BTC)**  
**Minutes of the Council Meeting held on 17th December 2014**  
**in the Community Resource Centre, Victoria Road, Bridlington**

Present: Councillor's L Chambers, S Finlay, G Holmes, C Marsburg, M Milns & T Milns, a total of six (6).  
Mrs Paula King, Town Clerk took the minutes.

**152.14 Mayors Welcome:**

The Mayor read out the notification of intention to audio record the meeting.  
The Mayor welcomed everyone to the meeting including new Councillor Glenn Holmes and wished him success in his Councillor role for the future.

**153.14 Apologies for absence:**

**RESOLVED:** *Apologies from Councillor's Carder, Charlesworth, Copsey, Dealtry, Dixon and Foster were received and accepted.*

**154.14 Declarations of Interest:**

a) To record declarations of interest by any member of the council in report of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.

**RESOLVED:** *There were none.*

b) To note dispensations given to any member of the council in respect of the agenda items listed below.

**RESOLVED:** *There were none.*

**155.14 Public Participation session to include items on the agenda (two minutes per person - maximum of fifteen minutes):**

There were none.

**156.14 Civic duties from 18th November to 17th December 2014:**

Mayor & Consort:

23.11.14 Old Town Dickensian Festival at Bridlington Old Town  
26.11.14 Mayor's Christmas Card Competition prize presentations to three winners at schools  
02.12.14 St Catherine's Hospice Light up a Life Service  
05.12.14 Rotary of Festival of Christmas Tree at St John's Burlington Methodist Church  
06.12.14 Christmas Event in Promenades shopping centre  
14.12.14 East Riding of Yorkshire Council's (ERYC) Chairman Civic Dinner & Pantomime  
15.12.14 Christmas Bridlington Lions Concert  
16.12.14 Harbour Commissioners Christmas Luncheon

**Total of 8 Civic Duties attended by the Mayor & Consort**

Town Crier

23.11.14 Old Town Dickensian Festival at Bridlington Old Town  
05.12.14 Rotary of Festival of Christmas Tree at St John's Burlington Methodist Church  
09.12.14 Sewerby Village Christmas carols around the village  
14.12.14 Beverley Festival of Christmas

**Total of 4 Civic Duties attended by the Town Crier**

Many of the Bridlington Town Councillors also were in attendance at the Christmas Event on 06.12.14.

**157.14 RESOLVED:** *The minutes of the Council meeting on 19.11.14 are received as a true record.*

SF

**158.14 RESOLVED:** *The minutes of the Planning & Environmental Committee held on 01.12.14 are approved.*

**159.14** Updated Ward Councillor Information:

**RESOLVED:** *The information was received.*

**160.14** Outside Posts and Responsibilities – to incorporate new councillor:

**RESOLVED:** *Councillor Glenn Holmes will attend meetings for Bridlington Town Improvement Forum, Bridlington Town Team, Bridlington Arts Festival, Sewerby Residents and Bridlington in Bloom working group on behalf of the Council.*

**161.14** Council Committee preferences - to incorporate new Councillor:

**RESOLVED:** *Councillor Glenn Holmes selected a preference for the Planning & Environmental Committee.*

**162.14** Bridlington Town Council Bank Mandate:

**RESOLVED:** *All Councillors & the Mayor signed the paperwork to enable the bank mandate to be updated.*

**163.14** Monthly report from Skatepark Coordinator – November 2014:

**RESOLVED:** *The Mayor brought the Councils attention to the grant allocation attained by the Skatepark Coordinator. The report was noted with a vote of thanks to the Skatepark Coordinator.*

**164.14** Christmas Event in Bridlington:

Councillor Finlay briefed the council with regards to the event with thanks to everyone who helped organise, set up, helped on the day and assist after the event.

**RESOLVED:** *The report and verbal update was noted.*

**165.14** CCTV Camera Installation for South Back Lane – Councillor Foster:

**RESOLVED:** *Due to the fact that Councillor Foster could not attend the meeting the item is deferred to the meeting in January.*

**166.14** Updated Town Council Leaflet – for approval:

**RESOLVED:** *The leaflet was approved.*

**167.14** Albert Chaplain Playing Fields – update from Cllr Dixon & Cllr Finlay:

In the absence of Councillor Dixon at the meeting Councillor Finlay briefed the Council that in March there is to a "Tethered Horses Update" to be added to the Work Programme of the ERYC Safer and Stronger Communities Overview and Scrutiny Sub-Committee.

**RESOLVED:** *Due to the fact that Councillor Dixon could not attend the meeting the item is deferred to the meeting in January or if Councillor Dixon wishes the item could be delayed until the "Tethered Horses Update" report was received from the ERYC.*

**168.14** Bridlington School Governors Board of Trustees – Councillor Chambers:

Councillor Chambers briefed the meeting to the current situation regarding Bridlington School Governors.

**RESOLVED:** *The Council resolved to contact Bridlington School Board to request that the following people were reappointed to the board of Trustees:*

*Mr Mike Heslop-Mullins  
Mr Keith Chambers*



Councillor Richard Harrap  
 Councillor Margaret Chadwick  
 Mr D Mike Carter  
 Councillor Shelagh Finlay  
 Councillor Linda Chambers  
 Councillor Michael Charlesworth.

*The position of the Mayor of Bridlington is requested to be separated from Councillor Shelagh Finlay's post as when her term of office concludes as Mayor of Bridlington she would like to remain on the Board of Trustees.*

*The Clerk is requested to keep a diary record of terms of office expiry dates for future reappointments.*

**169.14** Updates of Meeting Dates – amendment to Newsletter Committee:

**RESOLVED:** *The meeting dates update was noted.*

**170.14** Transport Plan Documents - Proposed submissions:

**RESOLVED:** *The Council also resolved to approve the following points collated by the Transport Plan Working Group and forwarded to the ERYC. The Council resolved to not to sign supporting the Bridlington Transport Strategy 2015-2029 until the comments from the Bridlington Town Council have been received and incorporated:*

**BRIDLINGTON TRANSPORT STRATEGY 2015-2029 POINTS:**

- 2.1.11 page 6 - Not a refurbishment of the Leisure World but a rebuild*
- 2.3.1 page 7 - Park and Ride needed all year round and to use bus passes*
- 2.3.3 page 7 - Why are we widening foot paths on Bridge Street and Manor Street which are already adequate and losing needed parking places.*
- 2.3.3 page 7 - The mini roundabout is on Hilderthorpe Road not where it should be at the junction of Bridge Street & South Cliff Road as stated in 2.3.3.*
- 2.3.3 – Town Council wish to highlight that there is no mention of shared cycle and pedestrian walkway. As properties are being demolished why not take additional land and make a safe cycle lane on the road. This was mentioned at the exhibition held at the Spa on 03.12.14 and has been omitted from this document.*
- 3.1.2 page 10 - There should be specific times for delivery and the rest of the time the parking should be for casual users.*
- 3.1.5 page 10 - We need a free parking out of season to stop the congestion when residents want to park for free in the town centre.*
- 3.1.6 page 10 - Error in this as Tesco is 3 hours parking and Morrison's do not have a time limit for parking in their car park.*
- 3.1.7 page 10 - 2 hour parking needed not just the 1 hour allowed.*

**DRAFT LOCAL TRANSPORT PLAN – IMPLEMENTATION PLAN 2015/16 – 2017/18**

*Objective 4 page 12 – no mention in the improvement of road safety of reducing accidents by introducing dual carriageways which would provide opportunities for safe overtaking of slow moving tractors, mobile homes & caravans which the East Riding of Yorkshire is plagued with.*

**DRAFT LOCAL TRANSPORT PLAN – STRATEGY – 2015-2029**

- 2.7.14 page 16 – why is there continual referral to a new marina when this is not in the AAP.*
- 9.2.12 page 50 – Bridlington needs fibre optic high speed broadband for homeworking, video conferencing but it is not covered in the Governments Rural Broadband Initiative.*
- 18.4.25 page 93 – Exercise referral scheme – Leisure centres expect clients to work within leisure centre set date schemes and to be effective as an exercise referral scheme surely leisure centres should really be basing programmes around client needs.*

*SP*

*The Council resolved not to sign the Document for approval until the comments from the Town Council and the public exhibition had been received by the ERYC and incorporated.*

**171.14 The following items of Correspondence were commented upon or otherwise noted:**

- a) 12.11.14 ERYC – Chairman’s Awards – to receive (nominate in at January Full Council):

**RESOLVED:** *The Council resolved to form a working group to collate nominations to the next full council meeting. The working group will consist of Councillors Chambers, Finlay and Marsburg and to be forwarded to all Councillors for their attendance.*

- b) 12.11.14 ERYC – Dealing with Traveller and Gypsy encampments on unauthorised land:

**RESOLVED:** *The Council resolved that Councillors would individually complete the Stop Over Consultation Questionnaire and return comments to the office for collation.*

- c) 17.11.14 Yorkshire Water – Yorkshire Bathing Water Results 2014:  
 d) 20.11.14 Access Forum – Verges response following submission from BTC:  
 e) 21.11.14 Abraham Lincoln Presidential Museum – Letter inviting submission:

**RESOLVED:** *The Council resolved that the Bridlington Town Council should contact the Lords Feoffees to invite them to create a collated response to the Abraham Lincoln Presidential Museum.*

- f) 21.11.14 ERYC – Response re 30 mph electronic signage request on Bessingby Road:  
 g) 21.11.14 WSSAAG – Copy of Letter to Councillor Parnaby ERYC:  
 h) 25.11.14 ERYC – Temporary Emergency Road Closure – Various Streets:  
 i) 25.11.14 ERYC – Dog Fouling – Website Page:

**RESOLVED:** *To contact the ERYC and request what was available to make use of in Bridlington.*

- j) 26.11.14 Crimestoppers – Drink Drive Campaign Posters:  
 k) 27.11.14 ERYC – Speeding concerns – Roundhay Road, Bridlington:  
 l) 27.11.14 ERYC – Bridlington Renaissance news update:  
 m) 28.11.14 ERYC – East Riding Local Plan – Concerns raised by the Planning Inspector:

**RESOLVED:** *The Mayor brought to the attention that the Bridlington Town Council had already made use of the concerns raised by the Planning Inspectorate as the Planning & Environmental Committee had strongly referred the Strawberry Fields Application to an appropriate Committee due to the fact that the area needs further investigation in light of its mention in the Key Modifications required during the Local Plan Allocations Document hearing by the Planning Inspectorate.*

- n) 01.12.14 ERYC – Anti-Social Behaviour Six Month Statistics – Bridlington:  
 o) 04.12.14 St Catherine’s Hospice – Letter of thanks:

**172.14 Newsletters & Minutes:**

- i. ERNLLCA Newsletter – November 2014:  
The Council noted with disappointment that the Bridlington Town Council would not receive an element of the Council Tax Support Grant from the ERYC.
- ii. Bridlington Regeneration Partnership Town Improvement Forum notes of meeting 04.11.14:
- iii. Bridlington & Driffield Area Community Partnership notes of meeting 11.11.14:
- iv. Bridlington Central Action Group notes of meeting 11.11.14:
- v. Recovery Magazine – Autumn 2014 (available on request):
- vi. East Riding Parish News – December 2014:  
The Council particularly noted the Health Check information Link and resolved to place it on the Town Council’s website.

**173.14** Statement of balances and to approve the schedule of accounts for payment:

The bank balances at 11th December 2014 stood at:

Account Name	Account Number	Account type	Balance £
Town Council	51385488	Business A/C	£1.00
Town Council	93662969	Deposit A/C	£110,094.40
Town Council	74387155	Deposit Bond A/C (Community Projects Reserve)	£150,000.00
Town Council		Petty Cash	£105.23

Accounts paid since: 13th November 2014

**Bridlington Town Council:****Receipts In: Cash Receipts**

Cheque/BACS	Date	Payer	Description	Amount
4	14-Nov	Clr M Charlesworth	Money for Xmas lunch	£14.99
5	05-Dec	Hull and EY Charitable Trust	Skate Club/Park - Grant received	£1,000.00
CR	07-Nov	HMRC	VAT Repayment 2nd quarter	£1,975.13
CR	07-Dec	HSBC	Gross Interest to 6-12-14	£278.80
<b>Total Receipts</b>				<b>£3,268.92</b>

**Payments Out:**

Cheque/BACS	Date	Payee	Description	Amount
BACS 48	18-Nov	BKR Distribution	50% on completion	£306.25
		Brid Window Cleaning	Bus shelter cleaning Feb 14 to Oct 14	£300.00
		IB2K Ltd	Room hire 15-10-14	£20.00
		K Wardle	Skate Park - Oct Co-ordinator	£339.82
		K Wardle	Skate Park - Oct Maintenance	£357.59
		Paul Regan Skateboarding	Skate Park - Coaching	£300.00
		Prospect Photography	Civic Service Photography	£225.00
		Yorkshire Water	St John's toilets - water	£85.87
101517	17-Nov	Poppy Appeal Bridlington	Wreath for Remembrance Service	£18.50
101518	17-Nov	Alan Johnson Accounting	Half Year Audit fee	£200.65
DD	30-Nov	British Telecom	Telephones and Internet	£455.46
101519	20-Nov	SLCC	Annual Membership fee	£165.00
101520	20-Nov	Coastal Voices Choir	Contribution for Xmas event (bus)	£75.00
BACS 49	26-Nov	ERYC	Contribution Electric Charging Points	£1,000.00
		ERYC	Old Town Ward Election - 26-6-14	£4,002.27
		Clr T Dixon	Travel Exps to EY TC Network meeting	£31.14
		Yorks Moors Xmas Trees	3 x Xmas Trees for 3 Brid Locations	£405.00
BACS 50/51	28-Nov	Staff	November Staff Costs	£3,025.83
BACS 52	04-Dec	1st Choice Drains	St John's toilets repairs toilet blockages	£208.80
		Domestic Blitz	Office - quarterly clean	£75.00
		ERYC	St John's toilets - November cleaning	£731.18
		ERYC	Office - Rates pmt 9/10	£160.00
		ERYC	St John's toilets rates pmt 9/10	£122.00
		GB Flowers	Xmas Pomanders	£1,567.20
		Lighting & Signs	Xmas tree lights dressing	£870.10
		MK Illumination	Festive lighting (final year of 3 yr deal)	£17,833.20
		PK King	Re: Selection boxes choirs Morrisons	£90.00
BACS 54	08-Dec	IB2K Ltd	Full council 19-11-14	£20.00
		JP Developers Ltd	St John's toilets - door repair	£99.32
		K Wardle	Skate Park - November Co-ordinator	£352.89
		K Wardle	Skate Park - November Maintenance	£436.47
BACS 55	12-Dec	Brid Window Cleaning	Bus Shelter Cleaning Dec 14	£60.00
		Coastal Colour Print	Mayor's Christmas Cards	£264.00
		K Wardle	Xmas Event hours agreement	£169.91
		Mr D Hinde	Town Criers Travel Expenses	£122.83
Petty Cash		Petty Cash	November Petty Cash Expenses	£34.14
<b>Total Payments</b>				<b>£34,530.42</b>


Council Meeting -17.12.14

**RESOLVED:** *The accounts are approved for payment.*

**174.14** Items for inclusion on the next agenda for Wednesday 21.01.15

- Rat Run from Marshall Avenue through the Bridlington Bus Station – update from the Police if received
- CCTV Camera Installation for South Back Lane – Councillor Foster:
- Councillor Chambers requested that an email she had received from LIDL be placed on January's full council agenda. The Mayor clarified that all Councillors had received this email and that the Council could benefit from meeting with LIDL before the meeting in January. The Councillor's resolved to instruct the Clerk to contact LIDL to arrange a meeting on behalf of all the Councillors as soon possible.

Signed:



Mayor of Bridlington

Date:

21.01.15