



BRIDLINGTON TOWN COUNCIL (BTC)
Minutes of the Council Meeting held on 16th April 2014
at the Community Resource Centre, Victoria Road, Bridlington

Present: Councillors R Allerston, L Chambers, M Charlesworth, L Dealtry, T Dixon, S Finlay, J Foster, C Marsburg & M Milns a total of nine (9). There was one (1) Member of the Police.
Mrs Paula King, Town Clerk took the minutes.

229.13 Mayors Welcome:

The Mayor welcomed everyone to the meeting.

230.13 Apologies for absence:

RESOLVED: *Apologies from Councillor's Carder & Copsey were received and accepted.*

231.13 Declarations of Interest:

- a) To record declarations of interest by any member of the council in report of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.

RESOLVED: *Councillor Finlay declared a non-pecuniary interest in items 17 D&E on the agenda.*

- b) To note dispensations given to any member of the council in respect of the agenda items listed below.

RESOLVED: *There were none.*

232.13 Public Participation session to include items on the agenda (two minutes per person - maximum of fifteen minutes):

There were none.

233.13 Update from Police Constable Simon Gooding, Humberside Police:

PC Simon Gooding provided apologies from Inspector Grant Taylor and provided a crime update to the meeting, which included crime figure comparisons over a year. He shared that the figures over the last twelve months showed that all areas of crime were down apart from non-dwelling burglaries were there had been a recent spate of crimes at allotment sheds. PC Gooding undertook a question and answers session and left the meeting.

234.13 Civic Appointments from 20th March – 16th April 2014:

Mayor & Mayoress:

20.04.14	Showmen's Guild Annual Dinner in Wakefield
23.04.14	Bridlington Sports Relief Event at Sewerby Hall
24.03.14	Spa Spring/Summer Brochure Launch and Mrs Exon attended also
25.03.14	Humberside Police Rock Challenge – Senior event at the Spa
27.04.14	M & Co Charity Fashion Show
28.03.14	Royal Engineers Association Annual Dinner at the Ransdale Hotel
02.04.14	Driffield School Small Grants Presentation at Driffield School
03.04.14	NCS Graduation at the Spa
05.04.14	Costa Coffee Opening in King Street Bridlington
12.04.14	Bridlington Mayors Civic Dinner at the Expanse Hotel
12.04.14	Adventure Golf Opening, The Esplanade, Bridlington

Total of 11 Civic Duties attended by the Mayor & Mayoress

Deputy Mayor & Consort

27.03.14 Humberside Police Rock Challenge – Junior event at the Spa

12.04.14 Bridlington Mayors Civic Dinner at the Expanse Hotel

Total of 2 Civic Duties attended by the Deputy Mayor & Consort

Town Crier

20.03.14 Welcome to Yorkshire Event attendance at the Spa Bridlington

27.03.14 Welcome to Yorkshire Event attendance at the Spa Bridlington

05.04.14 Costa Coffee Opening in King Street Bridlington

12.04.14 Bridlington Mayors Civic Dinner at the Expanse Hotel

Total of 4 Civic Duties attended by the Town Crier

235.13 To receive the minutes of the Council meeting on 19.03.14:

RESOLVED: *The minutes of the Council meeting held on 19.03.14 are received as a true record.*

236.13 To receive the minutes of the Planning & Environmental Committee meeting on 24.03.14:

RESOLVED: *The minutes of the Planning & Environmental Committee held on 24.03.14 are approved.*

237.13 To receive the minutes of the Finance & General Purposes Committee meeting on 09.04.14:

RESOLVED: *The minutes of the Finance & General Purposes Committee held on 09.04.14 are approved.*

238.13 To receive the minutes of the Planning & Environmental Committee meeting on 14.04.14:

RESOLVED: *The minutes of the Planning & Environmental Committee held on 14.04.14 are approved.*

239.13 ERNLLCA Training for Councillors and Staff:

RESOLVED: *The council resolved to allow Mrs King and Mrs Exon to attend the Meeting Procedure Training should they wish to as part of the Continued Personal Development (CPD).*

240.13 To consider the Centenary Report regarding the event at the Bridlington Priory:

RESOLVED: *The report was noted. The council resolved to purchase a wreath to lay at the Centenary Service Day on Sunday 27th July 2014 and would fully support the event to share that it can be a Service in the widest sense of the word in that it is for the whole town. For additional information and clarification the Council intends to lay another wreath at the Bridlington War Memorial on Monday 4th August.*

241.13 The Security, Vehicle and Safety issues at Bridlington Cemetery outline by Cllr Dixon - verbal: Councillor Dixon reported that he had recently been to the cemetery and was shocked at the amount of vehicles that were inside the cemetery. When Councillor Dixon spoke to a member of staff about the amount of vehicles they shared that they were also concerned. The cars inside were not disabled vehicles. Councillor Dixon went on to share that being a regular visitor to the cemetery he has noticed on numerous occasions that it appears to be left open on an evening and that the cemetery is suffering from damage to gravestones and there are empty alcohol cans and bottles.

RESOLVED: *The council resolved to contact the East Riding of Yorkshire Council (ERYC) to enquire what traffic management systems they have in place at the Bridlington Cemetery due to the high amount of non-disabled vehicles entering the site and to enquire if the ERYC have plans to change the opening hours to the cemetery.*

242.13 The Skatepark Coordinators Monthly Report – March 2014:

RESOLVED: *The report was noted with thanks.*

243.13 A verbal report regarding the Armed Forces Event on 05.07.14 – Councillor Dealtry:
Councillor Dealtry reported that the arrangements for the Armed Forces Day on Saturday 5th July were going well and that he would be able to brief again at the next meeting to confirm all the details.

244.13 The Bus Forum meeting report from Cllr Carder:

RESOLVED: *The report was noted.*

245.13 The following items of Correspondence were commented upon or otherwise noted:

a) 28.02.14 The Rt Hon Sir Greg Knight MP – Parliamentary answer regarding use of town centres:

RESOLVED: *The council resolved to write to the Rt Hon Sir Greg Knight MP to enquire what the Conservative led East Riding of Yorkshire Council is actually doing to enforce the guidelines he shared with the Bridlington Town Council from Parliamentary Questions on Wednesday 20th November 2013.*

b) 15.03.14 Mrs Maureen Reynard – Letter of thanks-attendance at Women’s World Day of Prayer:

c) 18.03.14 Scarborough Borough Council – Request to consider:

RESOLVED: *The council resolved to supply the details of the Bridlington Town Council Honorary Citizen Award as this would appear to be the only scheme that Bridlington Town Council run that could be appropriate. The council also resolved to contact Scarborough Borough Council to inform of the Town Councils action with this matter.*

d) 31.03.14 ERYC – Temporary Emergency Road Closure – Part of Springfield Avenue, Bridlington:

e) 31.03.14 ERYC – Temporary Road Closure – Part of Springfield Avenue, Bridlington:

f) 31.03.14 ERYC – Temporary Road Closure Hilderthorpe Road & part of South Marine Drive:

g) 02.04.14 NHS England – Pharmacy Application – 29 Bessingby Gate, Bridlington:

RESOLVED: *The council wished to contact NHS England to convey that they have always favoured and strongly supported applications at 29 Bessingby Gate. The Council considers that this is still the very best place for a pharmacy to deliver a much needed service to this area and once again strongly support this application.*

h) 03.03.14 Anonymous – Letter regarding street naming:

Due to the fact that the letter is anonymous the council cannot respond directly to the originator as it wished to explain that it is not allowed to make use of a person’s name, regardless of how historically famous a person is, without prior permission of immediate families. To clarify the Beatles song referenced street names are for use at the Strawberry Fields development.

RESOLVED: *The council resolved to forward the letter to the Street Naming Section at the ERYC for their use and retention with naming Bridlington streets.*

i) 04.04.14 Angela Roberts – Thank you to the Mayor & Copy of Thank You Card:

j) 04.04.14 ERYC – Temporary Road Closure – Part of Blenheim Road, Bridlington:

k) 04.04.14 ERYC – Temporary Road Closure – Cross Street, Bridlington:

l) 04.04.14 ERYC – No Waiting at Any Time restrictions on Mill Lane, Bridlington:

RESOLVED: *The proposals are fully supported.*

m) 04.04.14 ERYC – Surface Dressing 2014:

n) 07.04.14 Bridlington Lions – Thanks and Invitation to have a stall at the Lions Carnival 03.08.14:

RESOLVED: *The council resolved not to have a stall at the Lions Carnival event but it hoped that the Mayor would be invited, as in previous years, to attend and be the representative for the Town Council on the day.*

o) 08.04.14 Post Office – Confirmation of changes to Sandsacre Post Office:

p) Councillor David Metcalf – Resignation as a Bridlington Town Councillor:

RESOLVED: *The letter of resignation was noted with regret and understanding by all members. Members discussed a collection to be able to purchase a suitable present and authorised a plaque to be presented to David Metcalf in recognition of his Services to the Council from 2007-2014. Councillor Chambers wished to convey that she felt very strongly that no Bridlington Town Councillor should support an election due to the remaining term of office and the costs involved. Many Councillors shared Councillor Chambers' sentiments however due to the restrictions and the nature of the matter no resolution could be made regarding this.*

246.13 Newsletters & Minutes:

- i. East Riding College – Annual Report 2012/2013 (available on request):
- ii. Recovery Magazine – Winter/Spring 2013-2014 (available on request):
- iii. Arts Festival Minutes of meeting of 26.02.14:
- iv. Bridlington Central Action Group minutes of meeting of 11.03.14:
- v. ERNLCCA Newsletter – March 2014:
- vi. Fieldwork Newsletter – Spring 2014:
- vii. Countryside Voice – Spring 2014:
- viii. Bridlington ~ Millau News – Spring 2014:
- ix. Bridlington & Driffield Area Community Partnership meeting notes of 19.03.14:
- x. East Riding Parish News- April 2014:

247.13 Statement of balances and to approve the schedule of accounts for payment:

The bank balances at 10th April 2014 stood at:

Account Name	Account Number	Account type	Balance £
Town Council	51385488	Business A/C	£1.00
Town Council	93662969	Deposit A/C	£194,069.47
Town Council	70985333	Deposit Bond A/C (Community Projects Reserve)	£0.00
Town Council		Petty Cash	£116.60

Accounts paid since:

Bridlington Town Council:

Receipts

In:

Cheque/B ACS	Date	Payer	Description	Amount
12	28-Mar	Mr & Mrs Potter	Civic Dinner Tickets	£40.00
12		Cllr M Milns	Civic Dinner Tickets	£40.00
12		Mrs Kinsella	Civic Dinner Tickets	£40.00
12		Mr J & Mrs DM Dixon	Civic Dinner Tickets	£40.00
12		Mr & Mrs Crozier	Civic Dinner Tickets	£40.00

CR	28-Mar	HMRC	VAT repayment	£7,927.00
Cash Receipts				
PC85	12-Mar	Doggy Bag Sales	Doggy Bag Sales	£35.00
PC86	27-Mar	Mrs J Wilson	Civic Dinner Ticket	£20.00
PC87	27-Mar	Cllr J Carder	Civic Dinner Ticket	£20.00
PC88	27-Mar	Doggy Bag Sales	Doggy Bag Sales	£25.00
				£8,227.0
Total Receipts				0
Payments Out:				
Cheque/B ACS	Date	Payee	Description	Amount
Petty Cash	31-Mar	Petty Cash	March Petty Cash Expenses	£98.93
BACS 81	18-Mar	Paul Regan Skateboarding	Gasworx Coaching	£400.00
		Wright Civil Engineering	Junior Build payment 3	0
		Bob Stabler & Sons	Skate Park Skip	£162.00
BACS 82	19-Mar	Wright Civil Engineering	Junior Build payment 4 - final	£6,791.20
BACS 83/85	31-Mar	Staff Costs	March Staff Costs	£2,656.10
BACS 84	31-Mar	HM Revenue & Customs	PAYE & NIC 4th Quarter	£1,055.36
BACS 01	01-Apr	Bridlington Stationers	Labels, paper, staples and remover	£111.34
		Domestic Blitz	Quarterly clean	£75.00
		ERYC	St John's rates payment 1 of 10	£126.60
		ERYC	Office Rates payment 1 of 10	£161.40
			Call out to Xmas light (to be re-invoiced to MK)	£339.26
		ERYC	St John's March cleaning	£1,198.72
		ERYC	RE: Call out to skate park feeder pillar	£114.97
		Mr J Dawson Taylor	March website	£104.56
			Room Hire February full council	
		IB2K Ltd	19/2/2014	£20.00
BACS 02	04-Apr	BKR Distribution	Newsletter delivery - 50% on commencement	£306.25
		Coastal Colour Print	Newsletter printing	£1,250.00
		Eon	Skate Park Electric - corrections invoice	£2,380.73
			Room Hire February full council	
		IB2K Ltd	19/3/2014	£20.00
		Paul Regan Skateboarding	Gasworx Coaching	£200.00
101468		Cheque voided no longer required	-	£0.00
101469	31-Mar	HART	Small Grants Award	£500.00
101470		Bridlington Veterans Association	Small Grants Award	£500.00
101471		West Hill Community Services	Small Grants Award	£500.00
101472		Friends of The Elderly	Small Grants Award	£500.00
101473		Brightening Up Bridlington	Small Grants Award	£300.00
101474		Bridlington Arts Festival	Grants Award	£1,500.00
101475		The Hinge Centre	Small Grants Award	£500.00

101476		Bridlington Old Town Association	Small Grants Award	£250.00
101477		Hull & ER Citizens Advice Driff School Twilight Bus Service	Small Grants Award	£500.00
101478		Brid Martial Arts & Fitness Centre	Small Grants Award	£500.00
101479		Bridlington Writers Club	Small Grants Award	£300.00
101480		Brid Millau Twinning Association	Small Grants Award	£150.00
101481		Emmanuel Pre-School	Small Grants Award	£500.00
101482		CPRE	Annual Membership renewal	£31.00
101483				
DR	28-Mar	HSBC	Bank charges	£8.00
SO	20-Mar	A&T Curtis	Office rent - Quarterly	£1,000.00
				£39,611.
Total Payments				<u>42</u>

RESOLVED: *The accounts are approved for payment.*

248.13 Items for inclusion on the next agenda on 21.05.14:

- Update of BSCC matters.

Signed:

Date:

Mayor of Bridlington