



**BRIDLINGTON TOWN COUNCIL (BTC)**  
**Minutes of the Council Meeting held on 19th February 2014**  
**at the Community Resource Centre, Victoria Road, Bridlington**

Present: Councillors R Allerston, J Carder, L Chambers, M Charlesworth, J Copsey, L Dealtry, T Dixon, S Finlay, J Foster & C Marsburg a total of ten (10). There were five (5) members of the public and one (1) Member of the press. Mrs Paula King, Town Clerk took the minutes.

**187.13 Mayors Welcome:**

The Mayor welcomed everyone to the meeting.

**188.13 Apologies for absence:**

**RESOLVED:** *Apologies from Councillor Milns & Metcalf were received and accepted.*

**189.13 Declarations of Interest:**

- a) To record declarations of interest by any member of the council in report of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.

**RESOLVED:** *Councillors Finlay and Allerston declared a non-pecuniary interest in Item 7, BTC Planning Minutes regarding a particular Planning Application, due to their involvement in the Eastern Area Planning Sub Committee at the East Riding of Yorkshire Council (ERYC). Councillor Finlay later declared another non-pecuniary interest in item 19, Chairman's Awards, as she has been asked to help judge the Business Award Category.*

- b) To note dispensations given to any member of the council in respect of the agenda items listed below.

**RESOLVED:** *There were none.*

**190.13 Public Participation session to include items on the agenda (two minutes per person - maximum of fifteen minutes):**

- Mr Felton requested that item 14, the Skatepark Coordinators reports, be uploaded to the BTC website due to the fact that he believes that it is where most of the Town Councils money is spent. Mr Felton also requested that the income and expenditure of the Council should be more readily available. The Mayor, Councillor Dixon informed Mr Felton that the Skatepark report was to do with the running of the skatepark. Councillor Finlay informed Mr Felton that all the yearly and monthly figures he requests are all regularly uploaded and readily available both on the website and from the office.
- Mr Guildford from WSSAAG thanked the BTC for their support with a proposed landmark artwork which is intended for South Marine Gardens and that in due course the WSSAAG would be approaching organisations for monetary support to realise the proposals as the project will require around £6,000. Mr Guildford then introduced the creator of the "anchorman" Mr Falck.
- Mr Falck presented a small representation of the "anchorman" to the meeting and explained the construction of the proposed 7ft tall fine art sculpture in that it would be made of resin and cast iron and that he would maintain once it was placed. Mr Falck shared that he was the creator of the shepherd and the sheep at the Dotterill roundabout on the outskirts of town and he explained the idea behind the man going to harbour.

**191.13** Civic Appointments from 16th January – 19th February 2014Mayor & Mayoress:

27.01.14 Holocaust Memorial Day 2014 at Longcroft School Beverley  
 30.01.14 Charity Quiltathon Coffee Morning at the Royal Hotel Bridlington  
 08.02.14 Lions District 105c Convention during the day at the Spa  
 08.02.14 Lions District 105c Banquet Dinner at the Spa  
 09.02.14 Great Gale Service at Bridlington Priory  
 13.02.14 Beverley Civic Dinner  
 16.02.14 Beverley Civic Service

**Total of 7 Civic Duties attended by the Mayor & Mayoress**Deputy Mayor & Consort:

30.01.14 Charity Quiltathon Coffee Morning at the Royal Hotel Bridlington

**Total of 1 Civic Duty attended by the Deputy Mayor & Consort**

There was a civic update from the Town Crier which was received by council to this meeting.

**192.13 RESOLVED:** *The minutes of the Council meeting held on 15.01.14 are received as a true record.*

**193.13 RESOLVED:** *The minutes of the Planning & Environmental Committee held on 20.01.14 are approved. Cllr Charlesworth provided a report and explained the issues he has with how the planning application timescales are adhered to by the BTC and the issues he has with a planning application recently approved by the Planning Committee. Councillor Finlay explained that the timescales are a requirement by ERYC to prevent non-determination issues and that the ERYC are adhering to policy from government. Councillor Finlay added that BTC are only a consultee with planning matters. After a lengthy discussion Councillor Charlesworth proposed that the BTC contact the ERYC to convey the dissatisfaction with the route proposals of the coaches to the new coach park. The proposal was not supported. The report by Councillor Charlesworth was noted.*

**194.13 RESOLVED:** *The minutes of the Newsletter Committee held on 22.01.14 are approved.*

**195.13 RESOLVED:** *The minutes of the Staffing Committee held on 22.01.14 are approved.*

**196.13 RESOLVED:** *The minutes of the Planning & Environmental Committee held on 10.02.14 are approved.*

**197.13** Response to the "Making it Happen" East Riding Local Plan Proposed Submission Strategy Document and Allocations Document – response date 10.03.14:

**RESOLVED:** *To form a working group to study the document and raise any issues with Council before submission. The Clerk is to organise the consultation with all councillors. The working group will consist of Councillors Allerston, Carder and Copsey.*

**198.13** Nominations for Honorary Citizen Award:

**RESOLVED:** *The Council fully supported the nomination for Wendy Brayshaw's Honorary Citizen of Bridlington Award.*

**199.13** "Meeting Procedure" training by ERNLLCA – in house training options:

**RESOLVED:** *The Council resolved not to undertake training due to the fact that to train councillors and staff could potentially cost in the region of £490.*

**200.13** Report from the Skatepark Coordinator:

**RESOLVED:** *The report was noted.*

**201.13** Report from the Bridlington in Bloom Working Group of 29.01.14. Councillor Foster reported that at the recent Old Town Association meeting she was asked to request monetary support from the BTC to replace planters in the Old Town and she was asked to collate the information which can be then be considered at Finance & General Purposes meeting for discussion.

**RESOLVED:** *The report was noted and Councillor Finlay added that the Spring baskets were being attained at a reduced cost and that hopefully two would be placed at the BTC offices. Councillor Dixon added that he was pleased that the ERYC were funding the summer baskets.*

**202.13** New Bridlington Town Council representative for the Community Partnership Group:

**RESOLVED:** *There were no volunteers at this time.*

**203.13** Armed Forces Day event – verbal update from Cllr Dealtry. Councillor Dealtry ran through the proposals for the Armed Forces Day which is scheduled for Saturday 5th July 2014.

**RESOLVED:** *The report was received.*

**204.13** Centenary Event Planning. Different dates, working group and ideas were discussed including joining together Armed Forces Day and the Centenary celebrations. Councillor Dealtry proposed that the BTC lay a wreath as a body on the day to commemorate the event.

**RESOLVED:** *The Council resolved that the BTC will commemorate the centenary of World War I by laying a wreath as a BTC body on Monday 4th August 2014 at 11am.*

**205.14** The ERYC Chairman's Awards 2014 & correspondence from ERYC.

**RESOLVED:** *The council resolved to submit a Chairman's Community Award nomination for the Bridlington Skateclubs.*

**206.13** The Consultation for Flamborough & Filey Coast Potential Special Protection Area & Flamborough Head possible Special Area of Conservation:

**RESOLVED:** *The report and consultation was noted.*

**207.13 The following items of Correspondence were commented upon or otherwise noted:**

- a) 09.01.13 ERYC – New Height Barrier – Moorfield Road Car Park, Bridlington:
- b) 09.01.13 ERYC – Temporary Road Closure St Augustines Grove & St Aiden Road, Bridlington:
- c) 15.01.14 ERYC – Temporary closure of Parking Bays – part of North Marine Drive, Bridlington:
- d) 15.01.14 ERYC – Event Safety Seminar – 26.02.14 – BTC representation:

**RESOLVED:** *The Council resolved to send Councillor Dealtry to the Event Safety Seminar.*

- e) 17.01.14 Sir Greg Knight MP – Acknowledgement of receipt of Council Tax Support letter from BTC:
- f) 17.01.14 ERYC – Flood Liaison Group Meeting 30.05.14 – One BTC representative:

**RESOLVED:** *There was no one available to attend the meeting on this day.*

- g) 17.01.14 ERYC – Traffic Regulation Order for on street parking places on St Annes Road and North Marine Drive, Bridlington with time extension request information.

**RESOLVED:** *The council fully supported the proposals.*

- h) 20.01.14 ERYC – Street Lighting Schemes 2013/2014 Bridlington:
- i) 20.01.14 ERYC – Draft Bridlington Transport Strategy – Information & Thanks for BTC Submission:
- j) 20.01.14 ERYC – Notification of Payment of Bridlington Town Council Precept Demand:
- k) 22.01.14 ERYC – Pedestrian crossing points at Queensgate roundabout, Bridlington:
- l) 22.01.14 ERYC – Sewerby Avenue – Consultation by ERYC and BTC previous response & Request for Withdrawal of Objection:

**RESOLVED:** *The Council considered the points outlined but resolved not to withdraw the objections.*

- m) 24.01.14 ERYC – Eric Pickles Recommendations second response from Nigel Leighton:
- n) 28.01.14 ERYC – Temporary Emergency Road Closure – Part of Springfield Avenue, Bridlington:
- o) 28.01.14 DCLG – Response from Brandon Lewis’s Office following BTC email and letter.  
Councillor Finlay shared that she had discussed the matter with Julian Neilson who informed that the ERYC would not respond further unless they were asked to do so.
- p) 29.01.14 ERYC – North Marine Drive 20mph Speed Limit proposal:

**RESOLVED:** *The council fully supported the proposals.*

- q) 03.02.14 Mrs Wright – Xmas Lights:
- r) 06.02.14 ERYC – Sports Relief request for assistance for Sports Relief 2014:

**RESOLVED:** *Councillors Copsey, Dixon (the Mayor), Finlay & Foster pledged assistance to the event.*

- s) 06.02.14 ERNLLCA – Final Local Government Finance Settlement Information:
- t) 06.02.14 Mr P Wilson – Brightening up Bridlington Project:

**RESOLVED:** *The Council resolved to recommend that Mr Wilson submitted a small grants application to the Finance and General Purposes Committee.*

- u) 11.02.14 ERYC – Capital Footway Improvement Works 2014:
- v) 11.02.14 ERYC – Street Naming and Numbering – Parish Street Name Bank for Bridlington:

**RESOLVED:** *The Council resolved to create a working group to compile suggested parish street names to be presented to the next full council meeting on 19.03.14.*

- w) 12.02.14 Burton Agnes PC – Wind Turbine request for support. The Council discussed pre-determination implications on the BTC Planning Committee should the Town Council resolve to sign such a letter of support. All planning applications are considered on their own merits and historically the Town Council have always supported the views of the Town or Parish Council.

**RESOLVED:** *The Council resolved not to sign the letter but to reiterate to Burton Agnes PC that the BTC will continue to consider turbine applications very carefully and that the BTC considers the views of the Parish Council very important due to their personal knowledge of the area.*

- x) 13.02.14 ERYC – 7 Day Traffic Surveys:

**RESOLVED:** *The council fully supported the location proposals for the surveys.*

### **208.13 Newsletters & Minutes:**

- i. Bridlington Arts Festival Committee notes of meeting on 03.12.13:
- ii. WSSAAG minutes of meeting on 10.12.13:
- iii. WSSAAG minutes of meeting on 14.01.14:
- iv. Bridlington Regeneration Partnership Town Improvement Forum minutes of 14.01.14:

- v. Bridlington Central Action Group minutes of 14.01.14:
- vi. East Yorkshire Town Councils Network meeting minutes of 15.01.14:
- vii. Bridlington and Driffield Area Community Partnership notes of meeting of 20.01.14:
- viii. Bridlington Arts Festival Committee notes of meeting on 21.01.14:
- ix. ERNLLCA Newsletter – January 2014:
- x. East Riding Parish News – February 2014:B
- xi. Bridlington ~ Millau News – February 2014:

### 209.13 Statement of balances and to approve the schedule of accounts for payment:

#### Subject: Statement of Balances and Schedule of Accounts for Payment

The bank balances at 13th February 2014 stood at:

Account Name	Account Number	Account type	Balance £
Town Council	51385488	Business A/C	£1.00
Town Council	93662969	Deposit A/C	£227,903.34
Town Council	70985333	Deposit Bond A/C (Community Projects Reserve)	£0.00
Town Council		Petty Cash	£217.27

Accounts paid since: 7th January 2014

#### Bridlington Town Council:

##### Receipts In:

Cheque/BACS	Date	Payer	Description	Amount
<b>Cash Receipts</b>				
PC70	07-Jan	P King	Large Letter stamp	£0.90
<b>Total Receipts</b>				<b>£0.90</b>

##### Payments Out:

Cheque/BACS	Date	Payee	Description	Amount
101465	16-Jan	ERYC	Return unused winter weather grant funds	£347.26
101466	16-Jan	YCCRP	YCCRP Membership renewal	£5.00
BACS 68	21-Jan	ERYC	Street Lighting Service Level Agreement	£7,488.16
		ERYC	Re-locate Matson Road shelter	£1,561.33
		Hi-Fliers	Maintenance of flags	£144.00
		IB2K Ltd	Room Hire - full council 18-12-13	£20.00
		K Wardle	Dec maintenance and co-ordinator	£925.65
		Lighting & Signs Ltd	Christmas trees lighting	£1,188.00
		Paul Regan Skateboarding	Skateboard coaching	£500.00
BACS 69	28-Jan	Zurich Insurance	additional premium pmt - new build	£205.43
		Bridlington Stationers	paper, document wallets, folders	£22.71
		ERYC (re-invoiced to Mk Illuminations)	Re: Emergency attention to xmas lights	£327.92
		Lighting & Signs Ltd	Attend to King street tree lights	£71.76
		United Carlton	Photocopying	£501.23
BACS 70/71	31-Jan	Staff Costs	January staff costs	£2,693.68
BACS 72	31-Jan	T Dixon	Civic travel exps (Mayoral duties)	£278.96
DD	14-Feb	N Power	St John's toilets electricity	£91.46
BACS 73	11-Feb	ERYC	St John's Dec & Jan cleaning	£2,397.44
	11-Feb	IB2K Ltd	Room Hire - full council 15-1-14	£10.00
		K Wardle	Jan maintenance and co-ordinator	£936.90
		J Dawson Taylor	January website	£52.28
		Yorkshire Water	Office Water	£25.46
		Pure Training Solutions	First Aid Courses	£110.00

101467	30-Jan	ERNLLCA	Local Councils Explained	£53.79
DD	06-Feb	N Power	Office electricity	£101.86
Petty cash	31-Jan	Petty Cash	January 2014 petty cash expenses	£35.13
			<b>Total Payments</b>	<b><u>£20,095.41</u></b>

**RESOLVED:** *The accounts are approved for payment.*

**Signed:**

**Mayor of Bridlington**

**Date:**