



BRIDLINGTON TOWN COUNCIL
Minutes of the Council Meeting held on 16th September 2015
in the Community Resource Centre, Victoria Road, Bridlington

Present: Councillor's Carder, Copsey, Croft, Dealtry, Finlay, Foster, Heslop-Mullens & Holmes a total of ten (8). There were two (2) members of the public, one (1) member of the press and one (1) photographer. Mrs Paula King, Town Clerk took the minutes.

81.15 Mayors Welcome and presentation to Councillor Finlay:

The Mayor welcomed everyone to the meeting and read out the notification of intention to audio record the meeting. The Mayor presented Councillor Finlay with her photo album for her Mayoral year 2014-2015.

82.15 Apologies for absence:

RESOLVED: *Apologies were received from Councillor's Dixon, M Milns & T Milns.*

83.15 Declarations of Interest:

- a) To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.

RESOLVED: *All Councillors declared a personal interest for item 5 as they all know Mr C Marsburg and Councillor Heslop-Mullens declared a personal interest for item 5 as he knows Mrs Greaves.*

- b) To note dispensations given to any member of the council in respect of the agenda items listed below.

RESOLVED: *There were none.*

84.15 Public Participation session to include items on the agenda (two minutes per person - maximum of fifteen minutes):

RESOLVED: *There were none.*

85.15 Co-option of a Councillor to Bridlington Town Council. The Mayor briefed the room with the procedure for co-option. The Council underwent the voting of the nominations for co-option onto the Bridlington Town Council via a show of hands.

RESOLVED: *The Council's new member for Bridlington North Ward is Councillor Cyril Marsburg. Councillor Marsburg thanked the Council for their support and joined the meeting.*

86.15 Civic Appointments from 16 July – 16th September 2015

Mayor & Mayoress:

18.07.15	Priory Rocks Concert at the Bridlington Priory Church
23.07.15	Annual Summer Party at Burton Agnes Hall with the Lord Lieutenant
23.07.15	Cheque Presentation to "Roots" Foundation at Tesco, Bridlington
25.07.15	RNLI Official Opening of Bridlington Flag Day at South Beach Bridlington
25.07.15	Presentation of prizes at Richie's Café Bar, South Beach Bridlington
26.07.15	Sewerby Gala attendance with the Sewerby Cricket Club
01.08.15	Bridlington Mayor's Coffee Morning Fund Raising Event at the RYYC, Bridlington
01.08.15	Bridlington Library Yorkshire Day Event at King Street Central Library, Bridlington
01.08.15	Yorkshire Day Charity Dinner at Market Weighton
02.08.15	Attendance at the Lions Carnival event in Bridlington
03.08.15	Holderness Area Rural Transport AGM at Sacred Heart Church, Hornsea
08.08.15	158th Annual Regatta at the RYYC

08.08.15 Skatepark Jamiversary at the Gasworx Skatepark, Bridlington
 19.08.15 Bridlington in Bloom Presentations at the Bridlington Railway Station
 14.08.15 RYYC Presentation for end of Season Regatta
 15.08.15 Commemorate VJ Day at the Bridlington War Memorial
 15.08.15 Radio 4 Interview – Walmington Twinning discussions
 18.08.15 Priory View Riding for Disabled Open Day at Millholme Farm, Speeton
 23.08.15 The Hangout – Community Event at the Adi-Gym, Bridlington
 30.08.15 Opening of the Graphtonbury Festival at the Telegraph pub, Bridlington
 05.09.15 Opening of the Last night of the Proms at the Ship Inn, Sewerby
 05.06.15 8th Destroyer Reunion weekend evening reception
 06.19.15 8th Destroyer Annual memorial service and parade
 09.09.15 Proclamation to the Queen in Bridlington Queen Square
 12.09.15 Yorkshire Motorcycle Club Vintage event at the Bridlington Railway Station
Total of 25 Civic Duties attended by the Mayor & Mayoress

Deputy Mayor & Mayoress

26.07.15 Snaith & Cowick Civic Service at The Priory, Snaith
 01.08.15 Yorkshire Day and Beverley Civic Service in Beverley
 15.08.15 Commemorate VJ Day at the Bridlington War Memorial
 19.08.15 Bridlington in Bloom Presentations at the Bridlington Railway Station
 05.06.15 8th Destroyer Reunion weekend evening reception
 06.19.15 8th Destroyer Annual memorial service and parade
 09.09.15 Proclamation to the Queen in Bridlington Queen Square
Total of 7 Civic Duty attended by the Deputy Mayor & Deputy Mayoress

Town Crier

23.07.15 Town Crier event at Dartmouth
 24.07.15 Town Crier event at Kingbridge
 25.07.15 Town Crier event at Salcombe
 26.07.15 Town Crier event at Trowbridge
 01.08.15 Mayor of Bridlington Yorkshire Day Charity Event at the RYYC, Bridlington
 14.08.15 Town Crier event at Darlington
 15.08.15 Town Crier event at Darlington - day two
 19.08.15 Bridlington in Bloom Presentations at the Bridlington Railway Station
 28.08.15 Town Crier event at Nantwich, Cheshire
 29.08.15 Town Crier event at Nantwich, Cheshire
 09.09.15 Proclamation to the Queen in Bridlington Queen Square
 15.09.15 Bridlington Old Town Association meeting
Total of 13 Civic Duties attended by the Town Crier

01.08.15 Councillors attendance at the Mayor of Bridlington's Yorkshire Day Coffee Morning
 08.08.15 Councillors attendance at Bridlington Gasworx Skatepark Jamiversary
 19.08.15 Councillors attendance at the Bridlington in Bloom Presentations at the Railway Station
 02.09.15 Hull & East Riding "Breast" Friends Charity Arts Awareness at the Bridlington Central Library
 09.09.15 Proclamation to the Queen in Bridlington Queen Square
Total of 4 Civic Duties attended by other councillors of Bridlington Town Council

- 87.15 RESOLVED:** *The minutes of the Council meeting on 15.07.15 are received as a true record.*
- 88.15 RESOLVED:** *The minutes of the Planning & Environmental Committee held on 27.07.15 are approved.*
- 89.15 RESOLVED:** *The minutes of the Newsletter Committee held on 30.07.15 are approved.*
- 90.15 RESOLVED:** *The minutes of the Planning & Environmental Committee held on 17.08.15 & 19.08.15 are approved.*
- 91.15 RESOLVED:** *The minutes of the Planning & Environmental Committee held on 07.09.15 & 09.09.15 are approved.*
- 92.15 RESOLVED:** *The minutes of the Finance & General Purposes Committee held on 08.09.15 are approved.*

93.15 To receive the completed and audited annual return as at 31.03.15:

RESOLVED: *The Council noted the contents.*

94.15 Consultation on draft affordable housing. The Council noted the comments of the Councillors that had been collated throughout the summer recess:

RESOLVED: *The Council resolved to submit the following Councillors comments regarding the draft affordable housing:*

- *There is a need for affordable housing at a reasonable rent cost. Private sector housing can be too expensive for most families.*
- *Old housing stock should be either demolished or where possible fully modernised as in Hull. Costs to owners/tenants must be affordable.*
- *Have no issues with the East Riding Local Plan Affordable housing draft supplementary document as long as the proper infrastructure is in place.*

95.15 Skatepark Coordinator Monthly Report – July & August 2015:

RESOLVED: *The reports were noted. A vote of thanks was resolved to be conveyed to Mrs Wardle for the success of the Jamiversary event. The Mayor thanked the Councillors and all those attended for their assistance on the day which helped make it the success it was. Particular thanks to Councillors Thelma Milns and Shelagh Finlay along with Mr Clifford.*

96.15 Christmas in Bridlington 2015. The Council received all the information regarding column lighting, the Ice Rink details, the Christmas Poster, Mayor's Christmas Card Competition details & report from Christmas meeting held on 08.09.15:

RESOLVED: *The Council noted all the details for Christmas and approved the Christmas Poster & Ice Rink Leaflet.*

97.15 To consider the Aims and Objective Report to Full Council:

RESOLVED: *The Council approved the immediate implementation of the revised aims and objectives for 2015-2019. The council approved the working matrix with All Members and Staff responsible for ensuring recording of actions the Council takes is continuously recorded. The Council thanked the working group for the work that had been put together for this to move forward so positively. The Clerk is compile retrospective actions from May-September.*

98.15 To adopted the revised Bridlington Town Council Media Policy:

RESOLVED: *The Council approved the immediate implementation of the Media Policy.*

99.15 To present the Council with the Lifetime Membership of the Minsters Rail Campaign:

RESOLVED: *The Mayor received the framed certificate on behalf of the Council. Councillor Finlay informed that the East Riding of Yorkshire Council had recently reiterated the support in principle of the Minster to Minster Rail track which is in line with the Town Council's support.*

100.15 To consider a replacement representative from Bridlington Town Council for Bridwatch:

RESOLVED: *Councillor Copsey is the new representative for Bridwatch.*

101.15 To consider a report regarding the Dads Army "Twinning Proposal" - Councillor Copsey:

RESOLVED: *The Council noted the contents and resolved to create a working group that will consist of Councillors Copsey, Marsburg and Carder. Councillors Dixon, M Milns and T Milns were also to be asked. (Note following meeting Councillors M Milns & T Milns wished to be a part of the working group.)*

102.15 The following items of Correspondence were commented upon or otherwise noted:

- a) 13.07.15 Former Bridlington Town Councillor Morrison – Letter of Resignation.
- b) 16.07.15 ERYC – Local access forum 11th Annual Report.
- c) 20.07.15 ERYC – Bridlington Seafood Festival 2015.
- d) 27.07.15 BCAG – Letter of thanks for grant and breakdown of useage.
- e) 27.07.15 ERYC – Bridlington Quay Townscape Heritage Steering Group – BTC Invitation

RESOLVED: *Councillor M Heslop-Mullens is the new Town Council representative to the Bridlington Quay Townscape Heritage Group.*

- f) 27.07.15 Mr Mitchell – East Yorkshire Villages at War – Assistance request:

RESOLVED: *The Council resolved to share the information on the Town Council's website, Newsletter and to request posters to advertise in the noticeboards.*

- g) 28.07.15 ERYC – Temporary Road Closure on 06.09.15 for Eighth Destroyer Association.
- h) 30.07.15 ERYC – Proposed amendments to parking bay – Trinity Grove:

RESOLVED: *The Council fully supported the parking bay proposals for Trinity Grove.*

- i) 30.07.15 ERYC – Proposed removal of time restrictions – Brett Street & Queensgate:

RESOLVED: *The Council fully supported the proposals for Brett Street & Queensgate.*

- j) 30.07.15 Emmanuel Church – Support for car park changes at church.

RESOLVED: *The Council supported the proposals to redirect traffic from Emmanuel Church.*

- k) 06.08.15 Yorkshire Air Ambulance – Letter of thanks for donation fundraising money.
- l) 06.08.15 ERYC – Priory View – Resurfacing works & Residents Letter – Retrospective.
- m) 06.08.15 ERYC – Community Payback Projects Help Needed.
- n) 10.08.15 ERNLLCA – Being a Good Councillor – More Courses due to demand:

RESOLVED: *The contact ERNLLCA to convey that there was no further interest at this time.*

- o) 11.08.15 ERYC – Temporary Road Closure – Part of Hilderthorpe Road.
- p) 12.08.15 ERYC – Temporary Closures for Bridlington Rally Weekend for 27.09.15.
- q) 21.08.15 Alzheimer's Org – Dementia Action Alliance Celebration event & Bridlington event:

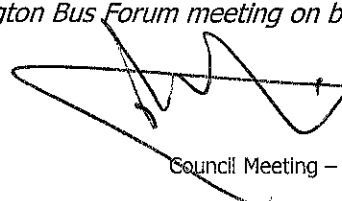
RESOLVED: *Councillor Copsey will attend the World Alzheimer's Event in Beverley to collect the Bridlington Town Council's DAA Member Certificate on behalf of the Town Council.*

- r) 24.08.15 ERYC – Temporary Road Closure of Jewison Lane level crossing, Sewerby.
- s) 25.08.15 ERYC – Temporary Closure & Suspension of parking at Hilderthorpe Coach Park.
- t) 27.08.15 ERYC – Traffic Regulation Order for No Waiting at any time at Trinity Grove:

RESOLVED: *The Council fully supported the proposals for Trinity Grove.*

- u) 28.08.15 ERYC – St Wildred's Road Carriageway and Footway Improvements.
- v) 01.09.15 ERYC – Temporary Road Closure of Quay Road Level Crossing.
- w) 07.09.15 ERYC – Temporary Road Closure of St Wilfred Grove & St Wilfred Road.
- x) 08.09.15 ERYC – Bridlington Bus Forum meeting 02.10.15 – attendee required:

RESOLVED: *Councillor Carder agreed to attend the Bridlington Bus Forum meeting on behalf of the Council on 02.10.15.*



y) 10.09.15 ERYC – Community Led Local Development Workshop – 23.09.15:

RESOLVED: *Councillors Finlay & Heslop-Mullens wished to attend the Community Led Local Development Workshop on 23.09.15.*

103.15 Newsletters & Minutes:

- i. Bridlington Arts Festival minutes of meeting of 03.06.15:
- ii. East & North Yorkshire Waterways Partnership Joint Forum meeting notes of 24.06.15:
- iii. ERNLLCA Newsletter – July 2015:
- iv. Bridlington Renaissance Partnership Board Meeting minutes of 02.07.15:
- v. Bridlington Regeneration Town Improvement Forum minutes of 07.07.15:
- vi. East Yorkshire Town Councils Network minutes of meeting of 08.07.15:
- vii. Bridlington Central Action Group minutes of meeting of 14.07.15:
- viii. Sewerby Village Residents Association minutes of meeting of 16.07.15:
- ix. Bridlington Arts Festival minutes of AGM meeting of 20.07.15:
- x. Bridlington Central Action Group minutes of meeting of 11.08.15:
- xi. Countryside Voice – Summer 2015 Edition (available on request):
- xii. CPRE Fieldwork – Summer 2015 Edition (available on request):
- xiii. Clerks & Councils – Direct magazine (available on request):

104.15 Statement of balances and to approve the schedule of accounts for payment:

The bank balances at 10th September 2015 stood at:

Account Name	Account Number	Account type	Balance £
Town Council	51385488	Business A/C	£1.00
Town Council	93662969	Deposit A/C	£251,756.77
Town Council	70985333	Deposit Bond A/C (Comm Projects Reserve)	£0.00
Town Council		Petty Cash	£128.02

Accounts paid since: 7th July 2015

Bridlington Town Council:

Receipts In:

Cheque/BACS	Date	Payer	Description	Amount
CR	28-Jul	N Power	Refund on account closure	109.84
CR	29-Jul	HMRC	VAT Repayment 1st qtr	£1,369.49

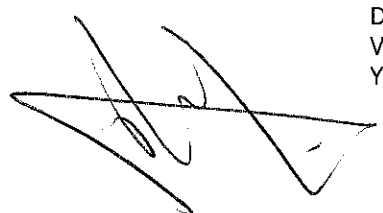
Cash Receipts

PC29	23-Jul	Doggy Bag Sales	Doggy Bag Sales	£48.75
PC33	31-Jul	Doggy Bag Sales	Doggy Bag Sales	£55.00
PC36	31-Aug	Doggy Bag Sales	Doggy Bag Sales	£28.80
PC37	14-Aug	Clr Finlay	Photocopying fee	£0.50

Total Receipts £1,612.38

Payments Out:

Cheque/BACS	Date	Payee	Description	Amount
DD	07-Jul	N Power	Closing Electric Bill	£14.70
BACS 23	15-Jul	Ancient & Honourable Guild of Criers	2015/16 Membership	£35.00
		Bob Stabler & Sons	Brid Crier Comp Taxis	£56.00
		Bridlington Window Cleaning	Apr to Jun Bus Shelter Cleaning	£150.00
		Bridlington Window Cleaning	Spring hanging basket watering	£820.50
		ERYC	Councillor ID badges	£61.92
		JP Developers	Replace broken toilet roll holder	£144.00
		Mixerman	Crier Comp PA Hire	£120.00
		D Hinde	Clean & Repair Crier's Attire	£39.95
		Victoria Business Centre	Room Hire Full Council 17-6-15	£20.00
		YBRBL	Brid Crier Comp Band	£200.00




101557	13-Jul	Town & Country Fire Protection	Fire extinguishers service	£53.70
BACS 24	27-Jul	BKR Distribution	Newsletter Dist - half on completion	£306.25
		Bridlington Stationers	Photocopy paper	£44.82
		Cllr J Copsey	Civic Travel Expenses	£123.92
		N Power	Festive Lighting account	£609.65
		Active Skateboarding	Gasworx Coaching	£450.00
		United Carlton	Quartely copying charges	£494.00
BACS 25	27-Jul	Elizabeths Jewellers	Mayors Civic Chains repair & engraving	£120.00
101558	23-Jul	Market Weighton TC	Yorks Day Charity Dinner ticket (Civic Eng)	£25.00
DR	28-Jul	HSBC	Bank charges to 6-7-15	£8.90
BACS 26/27	31-Jul	Staff Costs	July Staff costs	£2,641.93
BACS 28	30-Jul	Elizabeths Jewellers	Mayoress Civic Chains engraving	£90.00
Petty Cash	31-Jul	Petty Cash	July Petty Cash Expenses	£304.41
BACS 29	07-Aug	Eon	Office Electricity - monthly	£38.89
		Eon	Office Gas - monthly	£68.80
		Eon	St John's toilets electricity - monthly	£56.42
		ERYC	St John's toilets - July cleaning	£1,010.65
		K Wardle	Skate Park - July Maintenance	£497.59
		Nottingham Raceway Karting	Ice Rink Hire Deposit	£500.00
		Yorkshire Water	Office water bill	£55.80
BACS 30	07-Aug	K Wardle	Skate Park - July Co-ordinator & jam stickers	£642.18
BACS 31	10-Aug	ERYC	Xmas Event - TEN Licence for King Street	£21.00
DD	06-Aug	N Power	Final office Gas Bill	£401.96
BACS 32	11-Aug	PKF Littlejohn	Annual External Audit fee	£480.00
BACS 33	11-Aug	Zurich Insurance	Annual Insurance Premium	£6,516.14
DD	03-Sep	Eon	Office Gas - monthly	£37.19
DD	03-Sep	Eon	St John's toilets electricity - monthly	£22.66
DD	03-Sep	Eon	Office Electricity - monthly	£25.57
BACS 34	26-Aug	ERYC	Office Rates pmt 5/10	£163.00
		ERYC	St John's toilets Rates pmt 5/10	£125.00
DD	24-Aug	British Telecom	Office Internet line	£87.55
BACS 35/36	28-Aug	Staff Costs	August Staff Costs	£3,191.73
BACS 37	28-Aug	ERYC	St John's toilets August Cleaning	£1,010.65
		Lighting & Signs	Replenish Xmas Tree lighting for 2015	£1,862.04
		Cllr J Copsey	Civic Travel Expenses	£36.97
		Active Skateboarding	Gasworx Coaching & Skate Camps	£650.00
		Wybone Ltd	Skate Park - new litter bins	£1,226.95
		Yorkshire Water	St John's toilets water bill	£45.27
Petty Cash	30-Aug	Petty Cash	August Petty Cash Expenses	£14.62
101559	07-Aug	ERYC	Lotteries Licence	£40.00
101560	03-Sep	Scotts Jewellers	Business In Bloom plaque engraving	£30.00
DD	01-Aug	British Telecom	Office Telephone lines	£183.06
DR	28-Aug	HSBC	Bank charges to 6-8-15	£10.30
			Total Payments	<u>£25,986.64</u>

RESOLVED: *The accounts are approved for payment.*

105.15 Items for inclusion on the next agenda Wednesday 21st October 2015:

- Town Hall Clock – out of time.
- War Memorial – Dog issues.

Signed:



Mayor of Bridlington

Date: 21.10.15