



BRIDLINGTON TOWN COUNCIL (BTC)
Minutes of the Council Meeting held on 18th February 2015
in the Community Resource Centre, Victoria Road, Bridlington

Present: Councillor's J Copsey, S Finlay, G Holmes, C Marsburg, M Milns & T Milns, a total of six (6). There was one (1) member of the public and one (1) member of the press in attendance and Mrs Paula King, Town Clerk took the minutes.

204.14 Mayors Welcome:

The Mayor welcomed everyone to the meeting and read out the notification of intention to audio record the meeting. The Mayor shared the very sad news regarding the death of Councillor Michael Charlesworth and also the additional recent sad news of Mr Alan Foster, husband of Councillor Jacqueline Foster, and as a mark of respect the meeting observed a one minute's silence.

205.14 Apologies for absence:

RESOLVED: *Apologies were received from Councillor Carder, Chambers, Dealtry, Dixon and Foster.*

206.14 Declarations of Interest:

- a) To record declarations of interest by any member of the council in report of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.

RESOLVED: *Councillor Holmes declared a non-pecuniary interest in item 13 on the agenda as he owns a hotel in Bridlington.*

- b) To note dispensations given to any member of the council in respect of the agenda items listed below.

RESOLVED: *There were none.*

207.14 Public Participation session to include items on the agenda (two minutes per person - maximum of fifteen minutes):

There were none.

208.14 Civic duties from 22nd January – 18th February 2015:

Mayor & Consort:

22.01.15	Judging of the Bridlington Free Press Awards, Town Council Offices, Bridlington
31.01.15	Opening of Jacob's Well Charity Shop, Promenade Bridlington
08.02.15	Great Gale Service at the Priory Church, Bridlington
14.02.15	RSPCA Fundraiser at the Promenades Shopping Centre

Total of 4 Civic Duties attended by the Mayor & Consort

209.14 RESOLVED: *The minutes of the Council meeting on 21.01.15 are received as a true record.*

210.14 RESOLVED: *The minutes of the Newsletter Committee held on 28.01.15 are approved.*

211.14 RESOLVED: *The minutes of the Planning & Environmental Committee held on 02.02.15 are approved.*

212.14 The Honorary Citizen Award working group report:

RESOLVED: *The Council resolved to support the proposals for the Honorary Citizen Award working group and to invite the selected individual to the next full council meeting to receive their award.*

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213.14 Approval for the awarding of a Bridlington Town Council plaque:

RESOLVED: *The Council resolved to support the proposal for the recipient of a Town Council plaque.*

214.14 Office provision:

The Council discussed the report and the options open to the Council at this time.

RESOLVED: *The Council resolved to create an Office Accommodation Working Group which would consist of Councillors Copsey, Finlay, Holmes, Marsburg, M Milns & T Milns who would investigate the immediate options available to the Council. The working group details and an invitation are to be extended to the Councillors unavailable at the meeting. The Council resolved to bring the findings to the next full council meeting in March.*

215.14 Local Council Award Scheme & Accreditation panel:

RESOLVED: *The Council resolved to seek accreditation of a Local Council Award Scheme and approve any extra working hours required to accommodate this tasking the office staff. There were no councillors wishing to be considered for the accreditation panel at the meeting but anyone wishing to do so should forward the papers to the Clerk before the end of the week.*

216.14 HMO Article 4 Direction implementation – Cllr Holmes:

RESOLVED: *The Council support the proposals but considered that the resolution could benefit greatly from a consultation with Mr Cook at the East Riding of Yorkshire Council (ERYC). The Council therefore resolved to contact Mr Cook to request a meeting with the BTC to discuss the proposed request to immediately implement an Article 4 Direction into current Planning legislation in specific areas of Bridlington to prevent smaller HMOs coming into being under permitted development. The Council would further like to seek advice regarding the implementation of additional licencing for HMOs as soon as possible (as Scarborough and Goole have) which will ensure the following:
The implementation of an additional licencing scheme will:*

1. *Enable the effective targeting of enforcement action to ensure compliance with statutory requirements as well as encouraging landlords to co-operate with the Council and to promote best practice.*
2. *Align with the existing administration and enforcement of the Council's Mandatory Licensing Scheme.*
3. *Compliment the Council's Accreditation Scheme.*
4. *Compliment the Council's Empty Homes operational plan that aims to reduce the number of empty homes and provide additional units of accommodation.*
5. *Assist the council and partner organisations in liaison with landlords, to address issues around enviro-crime and anti-social behaviour.*

217.14 Council Meetings in May 2015:

RESOLVED: *The Council resolved to have the Parish Meeting 6th May as scheduled. To arrange for the Annual meeting to be during the daytime on 13th May, this will include the Mayor making. To have the business meeting as normal on the evening of the 20th May.*

218.14 Issues with cars that "rat run" past the Bus Station:

RESOLVED: *The report was noted.*

219.14 Christmas Working Group update:

RESOLVED: *The report was noted.*

220.14 Report from the Skatepark Coordinator – January 2015:

RESOLVED: *The report was noted.*

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221.14 The following items of Correspondence were commented upon or otherwise noted:

- a) 20.01.15 British Weights & Measures Association – Units of Measurement – allotments:

RESOLVED: *The Council resolved to forward the information to the Ducky Dyke Allotment Trustees.*

- b) 21.01.15 Letter to Abraham Lincoln Museum – copy of collaborated letter for information.
c) 03.02.15 First Hull Trains Beverley first direct train to London:

RESOLVED: *The Council resolved to contact First Hull Trains to convey that the Town Council were very pleased with the news and to ask when the service could be extended to Bridlington.*

- d) 12.01.15 ERYC – E991 Bridlington Integrated Transport Plan – Phase 2:

RESOLVED: *The Council resolved to contact the ERYC to convey that the Town Council supports the majority of E991 Bridlington Integrated Transport Plan - Phase 2. However the Council resolved to contact the ERYC to convey that it considers that it be imperative and in the town's best interest to implement two way traffic flow at the top of Beck Hill and traffic control measures at the Bridge Street.*

- e) 15.01.15 ERYC – Yorkshire Wolds Conference (October 2014) – Feedback Report.
f) 16.01.15 ERYC – Mill Lane – No Waiting Time Proposals – No action notification.
g) 20.01.15 ERYC – Carriage way Improvements to Marton Road – Update.
h) 28.01.15 ERYC – Bridlington Town Council Precept Demand – Acknowledgement & Action.
i) 29.01.15 ERYC – Bridlington (North) Consultation – Bus Stop Darwin Road, Bridlington:

RESOLVED: *The Council resolved to contact the ERYC to convey that it unanimously supports the proposed bus stop.*

- j) 04.02.15 ERNLCCA – Parliament Notification – No Capping - Town & Parish Councils:
k) 04.02.15 ERYC – Dog Control Partnership Scheme – Meeting Request:

RESOLVED: *The Council resolved to contact the ERYC to convey that Councillors G Holmes & T Milns who were present at the meeting were interested in attending a Dog Control Partnership Scheme session and that the Clerk would also forward the details to the all the absent Councillors for their consideration in an arranged meeting in March.*

- l) 06.02.15 ERYC – Response from Alan Menzies & BTC Correspondence 28.01.15:
m) 06.02.15 Mike Mitchell – WWI – East Riding Villagers at War (forwarded to schools):
n) 09.02.15 ERYC – Compost Giveaway – Future Date for Bridlington – 08.05.15:

RESOLVED: *The Council resolved to contact the ERYC to convey that they considered the compost giveaway dates suitable and to request a poster so that it can be advertised in Bridlington as widely as possible including in the Town Council's newsletter, website and noticeboards.*

- o) 10.02.15 ERYC – Heritage Lottery Fund – Townscape Heritage Award for Bridlington:

222.14 Newsletters & Minutes:

- i. Bridlington Learning & Skills Forum notes of meeting of 19.11.14:
- ii. Bridlington Central Action Group notes of meeting of 13.01.15:
- iii. Bridlington Arts Festival notes of meeting of 19.01.15:
- iv. ERNLLCA Newsletter – January 2015:
- v. East Yorkshire Town Councils Network notes of meeting of 21.01.15:
- vi. East Riding Parish News – February 2015:

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223.14 Statement of balances and to approve the schedule of accounts for payment:

The bank balances at 12th February 2015 stood at:

Account Name	Account Number	Account type	Balance £
Town Council	51385488	Business A/C	£1.00
Town Council	93662969	Deposit A/C	£242,189.97
Town Council	70985333	Deposit Bond A/C (Community Projects Res)	£0.00
Town Council		Petty Cash	£198.53

Accounts paid since: 15th January 2015

Bridlington Town Council:**Receipts In:**

Cheque/BACS	Date	Payer	Description	Amount
6	05-Feb	BAM Construction	Sponsorship for Town Crier Event 2015	£80.00
CR	05-Feb	HMRC	VAT Repayment 3rd Quarter	£4,569.73

Cash Receipts

PC73	23-Jan	Doggy Bag Sales	Doggy Bag Sales	£48.00
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Total Receipts £4,697.73**Payments Out:**

Cheque/BACS	Date	Payee	Description	Amount
BACS 62	20-Jan	Bob Stabler & Sons	Skate Park Skip & fire repair (£100.00)	£390.00
		Bridlington Stationers	Paper and date stamp	£118.98
		ERYC	Street lighting -service level agreement	£7,782.80
		IB2K Ltd	Room Hire - Full council 17-12-15	£20.00
		K Wardle	Skate Park - Dec Maintenance	£346.05
		K Wardle	Skate Park - Dec Co-ordinator	£274.47
		Lighting & Signs	Xmas tree lighting take down	£293.40
		N Power	Xmas Lighting Electricity Costs	£79.20
101522	22-Jan	Yorkshire Community Rail	Annual Membership	£5.00
BACS 63	26-Jan	Cllr S Finlay	Civic Travel Expenses	£13.50
		United Carlton	Photocopying costs	£532.38
		Vision ICT Ltd	Biennial website domain fee	£66.00
BACS 64/65	30-Jan	Staff Costs	January Staff Costs	£3,105.98
BACS 66	02-Feb	ERYC	ID badge for Cllr G Holmes	£5.16
		Mr J Dawson Taylor	Jan Website & staff training	£65.35
		P King	Officers Travel Expenses	£14.92
		Prospect Photo Agency	Council photos	£75.00
		Spiers Framing	Mayoral Picture Framing	£60.00
DD	13-Feb	N Power	St John's Toilets - electricity	£99.95
101523	06-Feb	Lord Mayor of Hull Charity Fund	Race Sponsorship	£5.00
BACS 67	10-Feb	Hi Fliers	Flags maintenance	£144.00
		IB2K Ltd	Room Hire - Full council 21-1-15	£20.00
		K Wardle	Skate Park - Jan Maintenance	£346.05
		K Wardle	Skate Park - Jan Co-ordinator	£392.10
		Yorkshire Water	Office Water bill	£31.80
DR	28-Jan	HSBC	Charges to 6/1/15	£6.30
Petty Cash	31-Jan	Petty Cash	January Petty Cash Expenses	£6.06
Total Payments				<u><u>£14,299.45</u></u>

RESOLVED: *The accounts are approved for payment.***224.14** Items for inclusion on the next agenda for 18.03.15

- The way forward with an Article 4 Directive & licencing for HMOs in Bridlington.
- Report from Offices working group

Signed:



Mayor of Bridlington

Date:

18.3.15