



BRIDLINGTON TOWN COUNCIL
Minutes of the Council Meeting held on 14th December 2016
in the Key Centre, at the rear of Christ Church, Quay Road, Bridlington

Present: Councillors Copsey, B Croft, C Croft, Dealtry, Dixon, Finlay, Heslop-Mullens, Marsburg & T Milns a total of nine councillors present (9). Two (2) members of the public, Inspector Cocker of Humberside Police was in attendance and Mrs Paula King, Town Clerk took the minutes.

171.16 The Mayor's Welcome and Presentations:

Councillor Dealtry welcomed everyone to the meeting and he read out the declaration for recording at the meeting.

172.16 Apologies for absence:

RESOLVED: *Apologies were received and accepted from Councillors Foster, Holmes & M Milns.*

173.16 Declarations of Interest:

a) To record declarations of interest by any member of the council in report of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.

RESOLVED: *Councillor Copsey declared a pecuniary interest in item 9 on the agenda as he has submitted a quote for electrical works for the Town Council.*

b) To note dispensations given to any member of the council in respect of the agenda items listed below.

RESOLVED: *There were none.*

174.16 Public Participation session to include items on the agenda (two minutes per person - maximum of fifteen minutes):

The Chairman and the Secretary of the Alexandra Bowling Club addressed the meeting to thank the Town Council for their assistance with the successful application to have the Bowling Club listed as a Community Asset and proceeded to invite all the Councillors to the Club.

Inspector Cocker wished to reassure the Council that no decision had been made regarding the custody facilities in Bridlington. He also informed the Council that he wished to take the Councillors opinions to the Police Review Panel regarding custody facilities and informed that he would wait at the end of the meeting to speak with everyone.

175.16 To receive the Civic Duties for the Civic Appointments from 17th November-16th December:

Mayor & Mayoress:

- 18.11.16 Remembrance of Battle of Somme at the War Memorial Gardens
- 19.11.16 Charity Fishing Event to raise funds for Macmillan
- 20.11.16 Receiving Cheques with money raised from Our Lady & St Peters coffee mornings
- 27.11.16 Old Town Dickensian Christmas Festival
- 02.12.16 Opening of the Rotary Club Christmas Tree Festival at St Johns Methodist Church
- 03.12.16 Old Bridlingtonian Club Annual Meal
- 04.12.16 Bridlington Town Council Christmas Event
- 07.12.16 CatZero group Xmas Lunch at the Key Centre
- 12.12.16 Lions Carol Concert at the Bridlington Spa
- 12.12.16 Opening of the Ice Rink on King Street for the week
- 13.12.16 Proclamation of Christmas in Sewerby Village

Total of 11 Civic Duties attended by the Mayor & Mayoress

LWN

Deputy Mayor & Deputy Mayoress:

- 18.11.16 Bridlington Lions 53rd Charter Anniversary Meal
 26.11.16 Post Office/One Stop official opening on Marton Road
 04.12.16 Bridlington Town Council Christmas Event
 12.12.16 Opening of the Ice Rink on King Street for the week
Total of 4 Civic Duties attended by the Deputy Mayor & Deputy Mayoress

Most of the Other Councillors:

- 18.11.16 Remembrance of Battle of Somme at the War Memorial Gardens
 04.12.16 Bridlington Town Council Christmas Event
 08.12.16 Swan House Coffee Morning
 12.12.16 Opening of the Ice Rink on King Street for the week
 13.12.16 Proclamation of Christmas in Sewerby Village
Total of 5 Civic Duties attended by other Councillors

176.16The minutes of the Council meeting held on 16.11.16:

RESOLVED: *The minutes of the Council meeting held on 16.11.16 are received as a true record.*

177.16The minutes of the Planning & Environmental Committee meeting held on 21.11.16:

RESOLVED: *The minutes of the Planning & Environmental Committee meeting held on 21.11.16 are approved.*

178.16The minutes of the Staffing Committee meeting held on 06.12.16:

RESOLVED: *The minutes of the Staffing Committee meeting held on 06.12.16 are approved.*

179.16The minutes of the Finance & General Purposes Committee meeting held on 06.12.16:

RESOLVED: *The minutes of the Finance & General Purposes Committee meeting held on 06.12.16 are approved.*

180.16The minutes of the Planning & Environmental Committee meeting held on 12.12.16:

RESOLVED: *The minutes of the Planning & Environmental Committee meeting held on 12.12.16 are approved.*

181.16To receive the monthly report from Skatepark Coordinator – November 2016:

RESOLVED: *The Council wished to convey thanks to the Skatepark Coordinator for the continued good work at the Skatepark.*

182.16Verbal update for the Christmas Event & Ice Rink Events: – Councillors Dealtry & C Croft:
 Councillor Croft briefed how the ice rink had been received in the first couple of days in Bridlington and how it was still being used despite continuous inclement weather. Councillor Croft went on to inform that issues had been addressed by both the operator and himself and that the location and size of the rink was much better this year. Councillor Dealtry conveyed how successful the event had been and how well attended. Councillor Dealtry went on to say how well Ben Parkinson MBE had been received by everyone and that an unprecedented amount of £990 had been raised for Charity during the afternoon. Councillor Copsey pledged £10 to make it £1000. Councillors agreed that the Christmas wrap up meeting would be able to address issues moving forward to next year's event.

183.16To consider a report regarding Hospital Food – Councillor T Milns:
 Councillor T Milns requested that the item be deferred to the meeting in January.

184.16To consider and approve the Town Council Community Newsletter for 2017 (to follow):

RESOLVED: *The Council resolved to approve distribution of the newsletter with minor amendments.*

LWT

185.16 To receive the Internal Auditors Half Year Report & Amendment Sheet:

RESOLVED: *The Council resolved to accept the Internal Auditors Half Year Report and to convey thanks to the Responsible Financial Officer. The Council noted that the matters arising in item two had been addressed and resolved to accept and approve the amendment sheet.*

186.16 Update for the Local Council Award Scheme Accreditation for the Town Council:

RESOLVED: *The Council resolved to apply for the Quality Award and work towards the Gold Award.*

187.16 To consider a report regarding the Mayor Making meeting:

RESOLVED: *The Council resolved to expand the Mayor Making meeting to include the awarding of the Mayors Cadet and resolved to change the venue to accommodate the changes.*

188.16 To consider a report regarding Trees in Bridlington:

RESOLVED: *The Council resolved to thank Mr Harper for his time with the Town Council and to convey all future issues with trees in Bridlington directly to the East Riding of Yorkshire Council (ERYC).*

189.16 To consider and approve the updated Small Grants Policy:

RESOLVED: *The Council resolved to approve the changes and adopt the revised Small Grants Policy.*

190.16 The following items of Correspondence were commented upon or otherwise noted:

- a) 16.10.16 Bridlington Rangers FC – Letter of thanks.
- b) 24.10.16 Bridlington Special Pool Support Group – Letter of thanks.
- c) 08.11.16 ERYC – Bridlington South Ward Election Costs.
- d) 11.11.16 Temporary Road Closure – King Street – BTC Christmas Event.
- e) 21.11.16 School Federation Proposal.
- f) 23.11.16 ERYC – Proposed Street Naming for Land West of 47 Fortyfoot, Bridlington:

RESOLVED *The Council resolved to contact the ERYC to convey that they considered the proposed name for Land West of 47 Fortyfoot did not fit in with the naming criteria as it is not particularly appropriately connected to the area. The Town Council considered that naming the street "Corporal Stenton Close" would be more appropriate in Bridlington for a number of reasons including:*

- *"Corporal Stenton Close" is a proposed street name that is in the ERYC Street name bank,*
- *Cpl Matthew Stenton was awarded the Military Cross, is a local hero and his name has recently been added to the Bridlington War Memorial and to name this street in Bridlington would be very appropriate.*

- g) 25.11.16 ERYC – Bridlington Integrated Transport Plan 2 – Newsletter update.
- h) 28.11.16 ERYC – Traffic Regulation Order – Parking amendments for St Georges Avenue & Fort Terrace:

RESOLVED: *The Council resolved to support the proposals for the parking amendments for St Georges Avenue & Fort Terrace.*

LNT

- i) 28.11.16 ERYC – Traffic Regulation Order – 40mph Speed Limit Zone for Woldgate, Bridlington, Boynton & Burton Agnes:

RESOLVED: *The Council resolved to support the proposals for 40mph Speed Limit Zone Woldgate, Bridlington, Boynton & Burton Agnes.*

- j) Kingfisher Café – Letter of thanks.
 k) Criminal Justice System – Action taken.
 l) 05.12.16 ERYC – Successful nomination for an Asset of Community Value for Bridlington Alexandra Bowling Club:
 m) 07.12.16 YCCRP – Membership Renewal 2017:

RESOLVED: *The Council resolved to renew the membership to YCCRP.*

191.16 Newsletters/Agendas & Minutes – attached unless otherwise stated:

- i. Sewerby Residents Association – AGM – notes of meeting of 27.10.16:
 ii. Bridlington Regeneration Partnership Town Improvement Forum minutes of 01.11.16:
 iii. Countryside Voice Newsletter – Winter 2016 (available on request):
 iv. Field Work Newsletter – Winter 2016 (available on request):
 v. Bridlington Youth Action Meeting notes of 17.11.16:
 vi. Humberside Police – Bridlington Update for November 2016:

192.16 The statement of balances and to approve the schedule of accounts for payment:

The bank balances at 7th December 2016 stood at:

Account Name	Account Number	Account type	Balance £
Town Council	51385488	Business A/C	£1.00
Town Council	93662969	Deposit A/C	£289,432.98
Town Council	70985333	Deposit Bond A/C (Community Projects Reserve)	£0.00
Town Council		Petty Cash	£192.51

Accounts paid since: 9th November 2016

Bridlington Town Council:

Receipts In:

Cheque/BACS	Date	Payer	Description	Amount
4	06-Dec	Headlands School	Autumn Newsletter Advert	£40.50
CR	07-Dec	HSBC	Gross Interest to 6-12-16	£111.47

Cash Receipts

PC49	03-Nov	Doggy Bag Sales	Doggy Bag Sales	£40.00
PC50	08-Nov	Doggy Bag Sales	Doggy Bag Sales	£38.25
PC52	17-Nov	Chris Wilkinson	Photocopying services	£5.00
PC57	29-Nov	Cash from bank	Cash from bank to replenish petty cash tin	£200.00
PC59	30-Nov	Doggy Bag Sales	Doggy Bag Sales	£25.00

Total Receipts £460.22

Payments Out:

Cheque/BACS	Date	Payee	Description	Amount
BACS 56	14-Nov	Coastal Colour Print	Autumn Newsletter design & print	£1,350.00
		ERYC	Street Lighting agreement	£7,207.19
		John Woodvine	Maintenance - St Johns,62 Quay Rd	£142.00
		Yorkshire Water	Office Water Bill	£53.37
		Yorkshire Water	St John's Water bill	£100.41
101618	17-Nov	Alan Johnson Accounting	Half year audit fee	£200.65
BACS 57	21-Nov	Christ Church Comm services	Room hire - Full council Nov 16	£28.80

		ERYC	South Ward Bi-election March 2016	£4,870.42
		Spiers Framing	Mayor's portrait framing	£58.00
		Yorkshire Moors Xmas Trees	Sewerby and Old Town Xmas trees	£80.00
BACS 58	24-Nov	Ebay c/o P King	Snowflake projectors for Xmas events	£35.38
BACS 59	25-Nov	BKR Group	Newsletter distribution on completion	£540.00
		ERYC	St John's November cleaning	£1,032.92
BACS 60/61	30-Nov	Staff Costs	November staff costs	£3,657.73
BACS 62	30-Nov	ERYC	Rates pmt 9/10	£291.00
DD	30-Nov	British Telecom	Office phones and internet	£397.99
BACS 63	06-Dec	Ben Ledgard Estate	King Street Xmas Tree	£250.00
		Bridlington Stationers	Photocopy paper	£35.82
		GB Flowers	Xmas pomanders	£1,569.60
		P King	Travel Expenses to training courses	£51.30
		United Carlton	Photocopying charges	£290.98
BACS 64	08-Dec	Lighting & Signs	Festive lighting tree dressing	£763.20
		Nottingham Raceway	Ice rink - balance payment	£9,700.00
Petty Cash	30-Nov	Petty Cash Expenses	November Petty Cash Expenses	£205.94
101619	22-Nov	Cheque Cashed	Cheque cashed to replenish petty cash tin	£200.00
101620	06-Dec	Karl Middleton	Pipes and drummers for Remembrance Day	£100.00
SO	28-Nov	J Dawson Taylor	Website Contract 4th payment	£56.00
DD	28-Nov	HSBC	Bank charges to 6-11-16	£18.30
			Total Payments	<u>£33,287.00</u>

RESOLVED: *The accounts are approved for payment.*

193.16 Items for inclusion on the next agenda for Wednesday 18.01.17:

- Hospital food – Cllr T Milns
- Citizen of Honour considerations
- Chairman's' Award considerations.

Signed:


Mayor of Bridlington

Date:

18th January 2017