



BRIDLINGTON TOWN COUNCIL
Minutes of the Council Meeting held on 19th October 2016
in the Key Centre, at the rear of Christ Church, Quay Road, Bridlington

Present: Councillors Copsey, B Croft, C Croft, Dealtry, Dixon, Foster, Heslop-Mullens, Holmes & Marsburg, a total of nine councillors present (9). Mr David Boden, East Riding of Yorkshire Council's (ERYC) Manager from Transport Services. There was one member of the public and one (1) member of the press were in attendance and Mrs Paula King, Town Clerk took the minutes.

130.16 The Mayor's Welcome and Presentations:

Councillor Dealtry welcomed everyone to the meeting and he read out the declaration for recording at the meeting.

131.16 Apologies for absence:

RESOLVED: *Apologies were received and accepted from Councillors Finlay, M Milns & T Milns.*

132.16 Declarations of Interest:

- a) To record declarations of interest by any member of the council in report of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.

RESOLVED: *There were none.*

- b) To note dispensations given to any member of the council in respect of the agenda items listed below.

RESOLVED: *There were none.*

133.16 Update from Mr David Boden, ERYC Manager from Transport Services:

Mr Boden provided the meeting with the current statistics for the shuttle bus in terms of number of passengers and revenue raised for the journeys undertaken since July. He went on to explain the shortfall of the costs and how negotiations and measures are being put into place to be able to continue further with an extension of the pilot/trial service. Should the Council continue to support the pilot/trial service with the same terms of service and conditions it can continue until the end of January. Mr Boden was asked by Councillor Dixon about the measures being put in place to be able to secure the service and Mr Boden explained that NHS Trusts were willing to pay for the journeys that are being utilised to take staff, samples and paperwork between hospitals which will help revenue. Also there is a pattern of usage and there are particular times and days when the shuttle service regularly has no passengers and suggests that the service at these times could cease and also help with the reducing the cost of the provision. Mr Boden required the Council to support the further pilot/trial service and it was proposed, seconded and unanimously supported by the Town Councillors. The Council resolved to arrange distribution of leaflets regarding the shuttle bus as they will hopefully be able to be distributed along with the Autumn Newsletter at no extra cost. The Council also resolved to include into the Autumn Newsletter a small but catchy element regarding the shuttle bus. The Mayor, on behalf of the Town Council thanked Mr Boden for his exceptional efforts and determination on behalf of the Bridlington residents during his time at the ERYC and wished him well for his future career elsewhere in the Transport Industry.

134.16 Public Participation session to include items on the agenda (two minutes per person - maximum of fifteen minutes):

There were none.

135.16 The Mayor presented the Clerk, Mrs Paula King, with a bouquet of flowers for her ten (10) years' service with the Bridlington Town Council.

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136.16 To receive the Civic Duties for the Civic Appointments from 22nd September – 19th October:

Mayor & Mayoress:

26.09.16	E-Type Jaguar send off from The Expanse Hotel
29.09.16	Prostate Cancer Awareness evening at the Bridlington Rugby Club
15.10.16	Sleeping at Marstons Hotel at the Lobster Pot
17.10.16	Official Opening of the Marstons Motel at the Lobster Pot
19.10.16	Opening of the Bridlington Charter Fair

Total of 5 Civic Duties attended by the Mayor & Mayoress

137.16 The minutes of the Council meeting held on 21.09.16 as a true record:

RESOLVED: *The minutes of the Council meeting held on 21.09.16 are received as a true record.*

138.16 The minutes of the Planning & Environmental Committee held on 10.10.16:

RESOLVED: *The minutes of the Planning & Environmental Committee meeting held on 10.10.16 are approved.*

139.16 The minutes of the Finance & General Purposes Committee held on 11.10.16:

RESOLVED: *It was resolved that the working group to undertake a review of the Small Grants policy and procedures will consist of Councillors Copsey, Dixon, Heslop-Mullens with Councillors Finlay and T Milns to be invited in their absence being Finance Committee Councillors. The minutes of the Finance & General Purposes Committee held on 11.10.16 are received as a true record.*

140.16 To sign the Bridlington Town Council's Bank mandate forms:

RESOLVED: *The bank mandate was signed accordingly by those present.*

141.16 To consider the Autumn Newsletter 2016 for proofing for printing:

RESOLVED: *The Council approved the Autumn 2016 Newsletter with minor amendments and the addition of the hospital shuttle bus catchy addition.*

142.16 To consider introducing a Full Council meeting in August:

RESOLVED: *The Council unanimously resolved to introduce a full council meeting in the month of August.*

143.16 To receive the Monthly Report from the Skatepark Coordinator – August & September 2016:

RESOLVED: *The Council noted the contents of both reports with thanks.*

144.16 To consider attendance to the ERNLLCA Conference on Friday 18.11.16 in Hull:

RESOLVED: *The Council resolved to approve attendance to the above mentioned ERNLLCA Conference on 18.11.16 by two of the Town Council Officers.*

145.16 To consider a report regarding Alexandra Bowling Club in Bridlington:

RESOLVED: *The Council resolved to approve the Bridlington Town Council's nomination of the Bridlington Alexandra Bowling Club as an Asset of Community Value. The Clerk is authorised to submit the prepared paperwork.*

LNT

146.16 To consider the report regarding the Yorkshire Belle:

RESOLVED: *The Council resolved to support the Yorkshire Belles 70th Anniversary celebrations. To provide the Yorkshire Belle with a Small Grants Application form to help with the cost of the buffet. The Council resolved to purchase an appropriate gift with a maximum expenditure limit of £100.*

147.16 To receive the latest update regarding Christmas:

RESOLVED: *The Council noted the contents. The Mayor updated the meeting with details of the confirmed attendees to the Christmas Event. The Council resolved to investigate the costs of making use of a laser show at the Christmas event.*

148.16 To consider the report on trees in Bridlington – Cllr Terry Dixon:

RESOLVED: *The Council resolved to contact the ERYC to enquire about tree works schedules in Bridlington as the Town Council are very concerned about what appears to be a lack of maintenance of trees in general in the town. There are trees that have been addressed recently but this appears to be mainly reactive emergency works. The Council wishes to enquire if the maintenance of all trees in Bridlington is to be included in future works schedules as there are many trees that require attention and are causing great concern in many areas of the town with regards to road safety and their current condition.*

149.16 The following items of Correspondence were commented upon or otherwise noted:

a) 08.09.16 ERYC – Council Consults on "Housing Vision":

RESOLVED: *The Council considered the Draft Housing Vision consultation and agreed in principal with the majority of the priorities outlined. Those Councillors who wished to respond have undertaken the online consultation.*

b) 16.09.16 Buckingham Palace – Letter of thanks for 90th Birthday coin:

c) 19.09.16 ERNLLCA – Capping of parish and town councils:

d) 20.09.16 ERYC – Request for assistance for land on Pinfold Grove, Bridlington:

RESOLVED: *The Council had no further information regarding the ownership of the land.*

e) 21.09.16 ERYC – Bridlington shuttle bus:

f) 22.09.16 ERYC – Proposed waiting restrictions on Airedale Drive, Bridlington:

RESOLVED: *The Council considered the proposals appropriate.*

g) 23.09.16 ERYC – Response regarding Fun Fair in Bridlington on Moorfield Road Car Park:

h) 23.09.16 Environment Agency – Lack of Blue Flags on both Bridlington Beaches:

RESOLVED: *The Council resolved to forward the information from the Environment Agency to the ERYC to particularly enquire about the placement of the temporary Short Term Pollution (STP) warning signage to accommodate days when a Pollution Risk Forecast (PRF) System would suggest that it would be required.*

i) 26.09.16 ERYC – Traffic Regulation Order for Beck Hill, Bridlington:

RESOLVED: *The Council considered the proposals appropriate and fully support them.*

j) 27.09.16 Thomas Martin, High Sheriff – Letter of thanks:

k) 30.09.16 ERYC – Brookland & Gordon Road issues & renting of road safety devices:

l) 03.10.16 ERYC – Response regarding Proposed Zebra Crossing at Flamborough Road:

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m) 03.10.16 Mrs Spurr – Request of help and support with St John Burlington Methodist Church:

RESOLVED: *The meeting was informed that Councillor M Milns had already actioned this request for help from Mrs Spurr.*

n) 04.10.16 ERYC – Temporary Road Closures for the Bridlington Remembrance Day Event:

o) 04.10.16 ERYC – Confirmation of Chairman's Awards 2017 & categories - nominations:

RESOLVED: *The Council resolved to form a working group to collate nominations to the next full council meeting. The working group will consist of Councillors Copsey, Croft, Foster, Heslop-Mullens and councillors who were not present at the meeting are also to be invited. The nominations will be brought to Full Council in January 2017 to be approved in advance of the deadline date of 31.01.17.*

p) 05.10.16 Mrs Clarke – Letter to inform of a strong objection to fracking in this area:

q) 05.10.16 Ownership of Bus Shelters in Bridlington:

r) 06.10.16 Yorkshire Water – Clean water improvements on Hilderthorpe Road:

s) 10.10.16 ERYC – Proposed waiting restrictions – junction at Bessingby Road/Thornton Road:

RESOLVED: *The Council resolved to strongly support the proposals.*

t) 10.10.16 ERYC – Proposed amendment to existing waiting restrictions – Trinity Road:

RESOLVED: *The Council resolved to support the proposals.*

u) 10.10.16 BT – Proposed removal of Public Payphones – Four in Bridlington:

RESOLVED: *The Council resolved to select option one (1) which was that they agreed to the removal of the payphone and box, as being no longer required.*

v) 13.10.16 Temporary Road Closure – Part of Hilderthorpe Road, Bridlington:

150.16 Newsletters/Agendas & Minutes – attached unless otherwise stated:

- i. Bridlington Regeneration Partnership Town Improvement Forum minutes of 07.07.16:
- ii. Bridlington Central Action Group minutes of 13.09.16:
- iii. Bridlington Learning & Skills Forum minutes of 21.09.16:
- iv. ERNLLCA Newsletter – September 2016:
- v. Humber & World Rural Community Council (HWRCC) Newsletter – September 2016:

151.16 The statement of balances and to approve the schedule of accounts for payment:

The bank balances at 13th October 2016 stood at:

Account Name	Account Number	Account type	Balance £
Town Council	51385488	Business A/C	£1.00
Town Council	93662969	Deposit A/C	£321,872.13
Town Council	70985333	Deposit Bond A/C (Community Projects Reserve)	£0.00
Town Council		Petty Cash	£118.50

Accounts paid since: 14th September 2016

(AT)

Bridlington Town Council:**Receipts In:**

Cheque/BACS	Date	Payer	Description	Amount
CR	30-Sep	ERYC	2nd Precept payment	94245.33

Cash Receipts

PC36	02-Sep	P King	Purchase postage stamps	£1.28
PC40	28-Sep	P King	Purchase postage stamps	£0.64
PC41	29-Sep	Civic Service Raffle	Cash from Civic Service Raffle	£142.00

Total Receipts **£94,389.25****Payments Out:**

Cheque/BACS	Date	Payee	Description	Amount
BACS 40	15-Sep	Active Skateboarding	Gasworx Coaching - Skate Camp	£250.00
		PKF Littlejohn	Annual External Audit fee	£480.00
		RBS Software	Annual Support fee	£135.60
		United Carlton	Photocopying charges	£163.97
BACS 41	20-Sep	David Hagar	Civic Service food deposit	£240.00
SO	20-Sep	A&T Curtis	Quarterly office rent	£1,130.00
DDR	22-Sep	N Power	Office gas bill	£40.42
BACS 42	23-Sep	Bridlington Stationers	paper, envelopes, markers	£68.77
		Christ Church Comm Services	Room hire - full council 21-9-16	£28.80
		ERYC	St John's Sept cleaning	£1,032.92
		K Wardle	Skate Park - September maintenance	£506.42
		K Wardle	Skate Park - September Co-ordinator	£301.50
		P King	Travel Expenses to ERNLLCA AGM	£29.70
		Prospect Photo Agency	Mayoral Yearbook for Cllr Copsey	£195.00
Reverse Chq 101595		Priory PCC	Cleaning Bond returned	-£20.00
BACS 43	27-Sep	David Hagar	Civic Service food 2nd payment	£240.00
101598	22-Sep	Cadet Direct	Sashes for Mayors Cadet	£25.99
BACS 44	29-Sep	David Hagar	Civic Service Food final balance payment	£48.00
		Zara Thorpe	Piper for Civic Service Event	£75.00
BACS 45/46	30-Sep	Staff Costs	September Staff Costs	£3,787.76
BACS 47	30-Sep	HMRC	PAYE & NIC 2nd Quarter	£1,444.50
101599	28-Sep	Royal Engineers Association	Small Grants Award	£150.00
101600		Bridlington Sea Cadets	Small Grants Award	£250.00
101603		Remarkable Arts	Small Grants Award	£200.00
101604		Bridlington Millau Petanque Club	Small Grants Award	£250.00
101605		Bridlington Rangers Football Club	Small Grants Award	£250.00
101606		252 Bridlington Squadron Air Corp	Small Grants Award	£250.00
101607		Kingfisher Trust	Small Grants Award	£500.00
101608		Pensioners Action Group	Small Grants Award	£150.00
101609		Headlands School	Small Grants Award	£250.00
101610		East Coast Churches Music Festival	Small Grants Award	£250.00
101611		Royal Yorkshire Yacht Club	Small Grants Award	£250.00
101612		Bridlington Writers Group	Small Grants Award	£100.00
101613		Regent Archers	Small Grants Award	£100.00
101614		Bridlington Bay Bowling Club	Small Grants Award	£500.00
101615		Bridlington Lawn Tennis Club	Small Grants Award	£250.00
101616		Bridlington Special Pool Support Gp	Small Grants Award	£250.00
101617		Christ Church Comm Services	Small Grants Award	£150.00
Transfer	29-Sep	Transfer funds to Mayors Charity A/c	Civic Service Raffle cash receipt	£142.00
SO	28-Jan	J Dawson Taylor	Website contract 2nd payment	£56.00
BACS 48	04-Oct	ERYC	St John's rates payment 7/10	£126.00
		ERYC	Office Rates payment 7/10	£165.00
		Mr John Copsey	Maintenance at BTC Offices	£40.00
		Lite Ltd	Xmas Lighting Contract 2nd year Pay	£14,400.00
		Siemens	Photocopier lease	£182.13
Petty Cash	30-Sep	Petty Cash Expenses	September Petty Cash Expenses	£268.82
BACS 49	11-Oct	A Grosse	Travel Expenses to ERNLLCA Training	£36.12
		Active Skateboarding	Skate Park - Skate Club Coaching	£300.00
		Brid Stationers	Year planner, desk diaries	£13.15
		Bridlington Window Cleaning	Bus Shelter cleaning Aug 15 to Aug 16	£525.00
		ERNLLCA	In house cllr training event provision	£360.00

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Aspects Locksmiths
K Wardle
K Wardle
Prospect Photo Agency

Attendance and fixing of rear office door	£50.00
Skate park - Sept Maintenance	£568.20
Skate park - Sept Co-ordinator	£341.70
Civic photography	£290.00

Total Payments £32,168.47

RESOLVED: *The accounts are approved for payment.*

152.16 Items for inclusion on the next agenda for Wednesday 16.11.16:

- Veterans honoured in the Bridlington War Memorial

Signed:


Mayor of Bridlington

Date:

16.11.16