



**BRIDLINGTON TOWN COUNCIL**  
**Minutes of the Council Meeting held on 20th January 2016**  
**in the Victoria Business Centre, Victoria Road, Bridlington**

Present: Councillors Copsey, Croft, Dixon, Finlay, Heslop-Mullens, Holmes, M Milns & T Milns a total of eight (8).  
Inspector Rob Cocker, Humberside Police and a member of the press were in attendance.  
Mrs Paula King, Town Clerk took the minutes.

**165.15** Mayor welcomed everyone to the meeting and shared the sad news of Mr Peter Crawford's passing and as a mark of respect a minutes silence was held for the Council's dear friend.  
The Mayor then read out the notification of intention to audio record the meeting.

**166.15** Apologies for absence:

**RESOLVED:** *Apologies were received from Councillors Carder, Dealtry, Foster and Marsburg.*

**167.15** Declarations of Interest:

- a) To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.

**RESOLVED:** *There were declarations of a non-pecuniary interest for Item 15 from Councillor Heslop-Mullens and M Milns.*

- b) To note dispensations given to any member of the council in respect of the agenda items listed below.

**RESOLVED:** *There were none.*

**168.15** Inspector Robert Cocker, Humberside Police briefed the Council:

Inspector Cocker stated that the restructuring of the Humberside Police was continuing and that there had been some response staff changes. The changes mainly affect police officers and PCSOs in that there is an increase in PCSOs in Bridlington and a decrease of police officers in Bridlington. The management of that staff is not of great concern to Inspector Cocker as he informed that he considers that the issues that the Police force have to deal with in this area is very well managed by the staff in this areas and that he will ensure that his staff always deliver the best service. The changes affect Hornsea as that area now have no officers based in that location and that any issues would see staff deployed to wherever they were required from Bridlington.

Councillor Finlay said that the Deputy Police Crime Commissioner attended a Town Council meeting, during the consultation period, and assured that any restructuring to the force would not be detrimental to Bridlington. Inspector Cocker responded that a good level of staffing is retained in Bridlington and that it should not be detrimental as engagement is managed effectively by PCSOs.

Councillor T Milns said that she had been contacted by many residents who wished to know about the horses issues on Albert Chaplain field as anything reported regarding the recent regular incidents has not been effectively dealt with by the Police. Inspector Cocker said that he was unaware of issues with the response from the Police and that he would look into the matter for Councillor T Milns.

Councillor M Milns enquired about whether any incidents in Hornsea would affect operations in Bridlington. Inspector Cocker informed that it was highly unlikely as there hasn't been thus far and that Bridlington is more than adequately managed by the PCSOs and with the Inspectors input staffing levels are addressed as appropriate.

Councillor Finlay enquired about comments Teresa May had made during the day regarding making use of volunteers such as IT consultants to help the force. Inspector Cocker informed that all volunteers were valued and that Bridlington and Driffield already had the best volunteers in the East Riding and that they always had a positive impact. Inspector Cocker informed that Special Constable training with lesser powers would be something that could attract more people to be volunteers for the Police. The Inspector was thanked for his time and he then left the meeting.

**169.15** Public Participation session to include items on the agenda (two minutes per person - maximum of fifteen minutes):

**RESOLVED:** *There were none.*

**170.15 Civic Appointments from 17th December 2015 – 20th January 2016**

Mayor & Mayoress:

25.12.15 Christmas Day Dip – North Beach Bridlington  
26.12.15 Boxing Day Dip – South Beach Bridlington  
12.01.16 Chamber of Commerce Meeting at East Riding College, Beverley

**Total of 3 Civic Duties attended by the Mayor & Mayoress**

Deputy Mayor & Mayoress

26.12.15 Boxing Day Dip – South Beach Bridlington

**Total of 1 Civic Duty attended by the Deputy Mayor & Deputy Mayoress**

Town Crier

26.12.15 Boxing Day Dip – South Beach Bridlington

**Total of 1 Civic Duty attended by the Town Crier**

**171.15 RESOLVED:** *The minutes of the Council meeting on 16.12.15 are received as a true record.*

**172.15 RESOLVED:** *The minutes of the Planning & Environmental Committee held on 21.12.15 are approved.*

**173.15 RESOLVED:** *The minutes of the Planning & Environmental Committee held on 11.01.16 are approved.*

**174.15 RESOLVED:** *The minutes of the Finance & General Purposes Committee held on 12.01.16 are approved.*

**175.15** To consider the Budget for 2016-2017:

**RESOLVED:** *To accept the Council's budget proposal for 2016/2017. A total of one hundred & eighty eight thousand, four hundred & ninety one pounds & seven pence (£188,491.07) which is a three percent increase (3.03%).*

**176.15** To consider the Precept for 2016-2017:

**RESOLVED:** *To approve the Council's precept demand of one hundred & eighty eight thousand, four hundred & ninety one pounds & seven pence (£188,491.07) and to forward the details to the East Riding of Yorkshire Council (ERYC) to ensure payment to the Bridlington Town Council is completed. The Band D for properties in Bridlington will not change and remain at £18.57 due to the rise in the Tax Base which is a zero percent increase (0%).*

**177.15** To consider and approve the summary leaflet for the precept for availability on the website & distribution to ERYC:

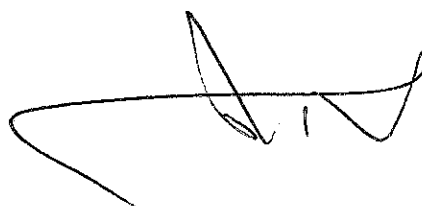
**RESOLVED:** *To approve the precept leaflet to be forwarded electronically to the ERYC and published on the Bridlington Town Council website.*

**178.15** To consider the purchase of the Spring Hanging baskets for Bridlington:

**RESOLVED:** *The council resolved to approve the purchase of sixty-one (61) spring hanging baskets for Bridlington.*

**179.15** To consider the prepared proposed nominations for the ERYC Chairman's Awards & to arrange a final working group meeting date for submissions:

**RESOLVED:** *The nominations are approved for submission.*



**180.15** To consider the meeting proposals for 2016-2017:

**RESOLVED:** *The meeting schedule for 2016-2017 is approved and to forward the details to the Community Resource Centre to book the facility for full council and Parish meetings.*

**181.15** To consider a report from the Skatepark Coordinator – December 2015:

**RESOLVED:** *The report was noted. Councillor Finlay informed that the Skatepark Coordinator was actively putting together a 12 month plan for the Skatepark.*

**182.15** To consider a report for "In House" training of Councillors:

**RESOLVED:** *The Council approved the following recommendations:*

1. *The Town Council decided that they would all like to be in-house trained.*
2. *The council agree to purchase in house training from ERNLLCA at a cost in the region of £330.00 +VAT and select a suitable day/evening.*
3. *The Town Councillors indicate if they would like to undertake website familiarisation. The office would arrange groups for this training to be undertaken.*
4. *Particular elements of training to be decided on.*

**183.15** To consider a report for the Annual Meeting scheduling in May:

**RESOLVED:** *The Council resolved to have the Parish Meeting 4th May as scheduled. To arrange for the Annual meeting to be during the daytime on 11th May, this will include the Mayor making. To have the business meeting as normal on the evening of the 18th May. A bring and share lunch was an agreed suggestion for the 11th May 2016 Annual meeting.*

**184.15** To consider a report for Christmas:

**RESOLVED:** *The Council approved the following recommendations:*

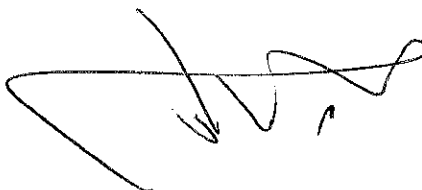
1. *The Town Council is to investigate the options for Old Town with regards to an artificial tree or column lighting and the findings are to be brought to full council for approval.*
2. *Further investment in the town centre to be investigated with other bodies in Bridlington to investigate potential lights on Chapel Street trees – all findings to be brought to full council.*
3. *The Town Council approve and secure the booking of Yorkshire Coast Radio Roadshow for Sunday 4th December 2016. Cost and finer details to be negotiated at a meeting in due course.*
4. *The Town Council approve and secure the booking of the Ice Rink in Bridlington (location to be finalised once negotiations have taken place). Finer details of music and gazebo provision to be negotiated at a meeting in due course.*

**185.15** The following items of Correspondence were commented upon or otherwise noted:

- a) 18.12.15 ERYC – Suspension of parking bays – Portland Place & Ashville Street, Bridlington:
- b) 21.12.15 ERYC – Confirmation of Springfield Avenue to Bridge Street – Order confirmation:
- c) 22.12.15 ERYC – Flood Risk Management Strategy – Adoption:
- d) 07.01.16 ERYC – Traffic Regulation Order for amendments to Trinity Road, Bridlington:

**RESOLVED:** *The Council resolved to fully support the amendments to Trinity Road, Bridlington.*

- e) 11.01.16 ERYC – Flood Recovery Funding:



**186.15 Newsletters & Minutes** – attached unless otherwise stated:

- i. Bridlington Arts Festival notes of meeting of 07.12.15:
- ii. Bridlington Central Action Group note of meeting of 08.12.15:
- iii. ERNLLCA Newsletter – December 2015:
- iv. Clerks & Councils Direct Newsletter – January 2016 (available on request):
- v. The Clerk Magazine Newsletter – January 2016 (available on request):

**187.15** Statement of balances and to approve the schedule of accounts for payment:

The bank balances at 14th January 2016 stood at:

Account Name	Account Number	Account type	Balance £
Town Council	51385488	Business A/C	£1.00
Town Council	93662969	Deposit A/C	£264,030.74
Town Council	70985333	Deposit Bond A/C (Community Projects Reserve)	£0.00
Town Council		Petty Cash	£198.33

Accounts paid since: 9th December 2015

**Bridlington Town Council:****Receipts In:**

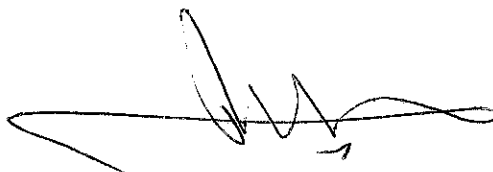
Cheque/BACS	Date	Payer	Description	Amount
<b>Cash Receipts</b>				
PC64	09-Dec	Doggy Bag Sales	Doggy Bag Sales	£68.65
PC68	10-Dec	V Exon	purchased 1st class stamps	£6.30
<b>Total Receipts</b>				<b>£74.95</b>

**Payments Out:**

Cheque/BACS	Date	Payee	Description	Amount
SO	21-Dec	A&T Curtis	Quarterly Rent	1130.00
BACS 55	21-Dec	Coastal Colour Print	Mayors Christmas Cards	£288.00
		Domestic Blitz	Quarterly Office clean	£75.00
		Eon	Skate park electricity	£247.59
		ERYC	St John's toilets - Dec Cleaning **	£1,010.65
		Hi Fliers	Seafront Flags - maintenance & change	£156.00
		Loyal Co Of Town Criers	Annual Membership Renewal	£40.00
		Play Inspection Co	Skate Park - annual safety inspection	£78.00
DR	28-Dec	HSBC	Bank charges to 6-12-15	£7.90
BACS 56	31-Dec	Staff Costs	December Staff Costs	£2,755.34
BACS 57	31-Dec	HMRC	PAYE & NIC Quarter 3	£1,204.48
BACS 58	30-Dec	Bridlington Seafood Festival	2016 Event Sponsorship	£1,000.00
		ERYC	Office rates payment 10/10	£163.00
			St John's toilets - Rates payment 10/10	£125.00
			St John's toilets - Dec Cleaning **	£1,010.65
			Footway Lighting Service Level Agreement	£7,782.20
		Lighting & Signs	Christmas tree lighting	£1,413.60
		Clr J Copsey	Civic travel expenses - Oct 2015	£170.60
DD	27-Dec	Eon	Office Electricity	£38.03
		Eon	Office Gas	£154.92
BACS 59	11-Jan	Lite	Christmas lighting contract - year 1	£14,400.00
Petty Cash	31-Dec	Petty Cash Expenses	December Petty Cash Expenses	£58.55
<b>Total Payments</b>				<b>£33,309.51</b>

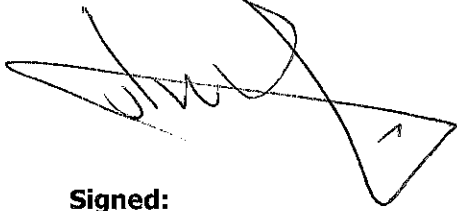
\*\* St John's Toilets duplicated invoices being addressed with ERYC

**RESOLVED:** *The accounts are approved for payment.*



**188.15** To receive notice of items for inclusion on the next agenda for Wednesday 17th February 2016:

- Fracking – to approach ERYC to brief the Town Council - Cllr Dealtry.
- Meetings – to consider time changes to full council meetings.



**Signed:**

**Mayor of Bridlington**

**Date:**

17.02.16