



BRIDLINGTON TOWN COUNCIL
Minutes of the Council Meeting held on 20th July 2016
in the Key Centre, at the rear of Christ Church, Quay Road, Bridlington

Present: Councillors Dealtry, Dixon, Foster, Heslop-Mullens, Holmes, Marsburg, M Milns & T Milns, a total of eight councillors present (8). One member of the public was in attendance and Mrs Paula King, Town Clerk took the minutes.

70.16 The Mayor's Welcome:

Councillor Dealtry welcomed everyone to the meeting, wished Councillor C Croft best wishes and read out the intention to audio record the meeting.

71.16 Apologies for absence:

RESOLVED: *Apologies were received and accepted from Councillors B Croft, C Croft and Finlay.*

72.16 Declarations of Interest:

a) To record declarations of interest by any member of the council in report of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.

RESOLVED: *There were none.*

b) To note dispensations given to any member of the council in respect of the agenda items listed below.

RESOLVED: *There were none.*

73.16 Public Participation session to include items on the agenda (two minutes per person - maximum of fifteen minutes):

A member of the public spoke about the library consultation currently being undertaken in Bridlington and shared how she considered that, in her opinion, she was against the amalgamation of the two libraries in Bridlington and that she had a petition with over 1300 signatures that were all in agreement. She considered that Bridlington was large enough to have two libraries but if one must close, that the Bridlington North Library should remain and the Bridlington Central Library should be the one to close as the North Library offered more educational facilities to young and old people. The member of the public shared that many primary schools make use of the north facility and that the facility had been mentioned in school ofsted reports and all schools were currently graded as good and the facility could potentially be a contributing positive factor in the good performance grading of the schools in Bridlington. The Mayor informed the member of the public that the Library Consultation was an item on the agenda with proposed submissions from the Council to be considered and that she is invited to remain for the duration of the meeting to hear the points being made.

74.16 To receive the civic duties:

Mayor & Mayoress:

17.06.16	Rock Choir Launch at the Orangery in Sewerby Hall
18.06.16	Secret Gardens Open Event Weekend in the Old Town Bridlington
18.06.16	The High Sheriff Garden Party in North Cave
19.05.16	Bridlington Arts Festival Civic Service at the Bridlington Priory
21.06.16	Cultural Exchange Photo Shoot at Headlands School
01.07.16	100th Anniversary of the Somme at the Bridlington War Memorial
01.07.16	Official Opening of the East Riding Leisure Facility
02.07.16	Flightpath of Friendship Reconciliation Morning Reception at the Crown Hotel
02.07.16	Armed Forces Day and Alderson House Summer Fayre
03.07.16	UK Windsurfing Championships at Bridlington North Beach

04.07.16 Mayoral Civic Photographs at the Mayors Parlour in Sewerby Hall
 04.07.16 Media Message for the Echo Newspaper recorded
 09.07.16 Bridlington Seafood Festival attendance
 11.07.16 Opening of new element at Morrison's Supermarket
 11.07.16 Photograph for the Launch of the trial hospital shuttle bus service
 16.07.16 Coastal Voices Show at the Bridlington Spa
 18.07.16 Preview of Bridlington Arts Society Exhibition at the Bridlington Spa
Total of 17 Civic Duty attended by the Mayor & Mayoress

Deputy Mayor & Mayoress

25.06.16 Quay Academy Summer Fayre at Quay Academy School
 06.07.16 Carers Celebration Service at Beverley Minster
 11.07.16 At the Movies launch at the Bridlington Spa
 11.07.16 Photograph for the Launch of the trial hospital shuttle bus service
Total of 4 Civic Duty attended by the Deputy Mayor & Deputy Mayoress

Many Bridlington Town Councillors also kindly attended the Photograph for the Launch of the trial hospital shuttle bus service on 11.07.16

75.16 The minutes of the Council meeting held on 15.06.16 as a true record:

RESOLVED: *The minutes of the Council meeting held on 15.06.16 are received as a true record.*

76.16 The minutes of the Planning & Environmental Committee held on 27.06.16:

RESOLVED: *The minutes of the Planning Committee held on 27.06.16 are approved.*

77.16 The minutes of the Extraordinary Council meeting held on 05.07.16 as a true record:

RESOLVED: *The minutes of the Council meeting held on 05.07.16 are received as a true record. The Council resolved that a letter of commendation for the exceptional services of Mr Boden from the Transport Services Department was to be sent to the Chief Executive of the East Riding of Yorkshire Council (ERYC).*

78.16 The minutes of the Finance Committee held on 12.07.16:

RESOLVED: *The minutes of the Finance Committee held on 12.07.16 are approved.*

79.16 The minutes of the Planning & Environmental Committee held on 18.07.16:

RESOLVED: *The minutes of the Planning Committee held on 18.07.16 are approved.*

80.16 The Council approve & adopt the Standing Order amendment:

RESOLVED: *The Standing Order amendment is adopted.*

81.16 To consider the update on the position of Town Crier:

RESOLVED: *The Council resolved to have a Town Crier. The Council resolved to make use of an established Crier from within the East Riding area as and when required purposes and not to recruit a person for sole Town Council use.*

82.16 To consider and approve submission of the consolidated comments for the Library consultation from the ERYC:

RESOLVED: *The Council approved the collated comments for the Library consultation and the Clerk is to forward them immediately to the ERYC.*

83.16 To consider Town Improvement Forum (TIF) representation changes:

RESOLVED: *Councillor C Croft is to replace Councillor Foster's Outside Post and Responsibility for the TIF Meetings.*

84.16 To consider the report for Mayor's Cadet – Councillor Dealtry:

RESOLVED: *The Council resolved to approve in principle the implementation of a Mayors Cadet for Bridlington Town Council and to create a working group to undertake the finer details regarding. Members of the Mayors Cadet working group are Councillor's Dealtry, Foster, Marsburg and T Milns. Absent Councillors were also to be invited to be working group members.*

85.16 Amending the date of the Full Council meeting in December:

RESOLVED: *The Council resolved that the Full Council meeting in December will be moved to 14th December 2016.*

86.16 To consider and approve submission of the consolidated comments for the Review of the Bus Services in the East Riding consultation from the ERYC (council consultation folder):

RESOLVED: *The Council resolved that the Clerk is authorised to collate the submissions of the Council in time for the deadline date of Sunday 28th August 2016.*

87.16 To consider the responses regarding mobility scooters from Police & ERYC:

RESOLVED: *The information was noted.*

88.16 To consider information from Market Trader Meeting of 22.06.16 – Councillor Croft:

RESOLVED: *The information was noted.*

89.16 To consider an responses regarding the Blue Flag for Bridlington Beaches from Yorkshire Water:

RESOLVED: *The information was noted.*

90.16 To receive an update regarding the noticeboard on Victoria Road:

RESOLVED: *The information was noted.*

91.16 To provide an update regarding complaint to ERYC regarding comments made by Councillor Boatman:

RESOLVED: *The information was noted.*

92.16 To receive the updated Town Council leaflet:

RESOLVED: *The leaflet was approved.*

93.16 To receive the Skatepark Coordinators Monthly report – May & June 2015:

RESOLVED: *The information was noted.*

94.16 To receive and approve the DRAFT Annual Report 2015-2016 (to save paper - if not retained by Councillor please return to Clerk for office use):

RESOLVED: *The Annual Report 2015-2016 was approved.*

95.16 The following items of Correspondence were commented upon or otherwise noted:

- a) 17.06.16 ERYC – ER Local Plan – Allocations Document Inspectors Report with Main Modifications:
- b) 20.06.16 Post Office – Details of Closure of Sandsacre Post office:

LWH

- c) 20.06.16 ERNLCCA – Commonwealth Flag Raising Event – 13.03.17:

RESOLVED: *The Council resolved to raise the Commonwealth Flag again in Bridlington on Commonwealth Day which will be 13th March 2017. The Council resolved to invite local schools and Coastal Voices to this Flag raising event.*

- d) 21.06.16 New Pasture Lane School – Letter of thanks:
 e) 21.06.16 ERYC – Temporary Emergency Road Closure for Prospect Street, Bridlington:
 f) 23.06.16 Yorkshire Water – Park of Integrated Transport Plan Information:
 g) 23.06.16 ERYC – Footway Improvement Works 2015-2016, Cardigan Road, Bridlington:
 h) 30.06.15 ERYC – Planned Carriageway Maintenance for Westridge Road, Bridlington:
 i) 07.07.16 ERNLLCA – Resolutions submission from member Councils for the AGM 15.09.16:

RESOLVED: *The Council had no resolutions to submit to the ERNLLCA Annual General Meeting at this time.*

- j) 08.07.16 ERYC – Traffic Regulation Order for Albion Terrace, Royal Crescent & Carlisle Road Pay and Display Zones – consideration:

RESOLVED: *The Council resolved to fully support the ERYC Traffic Regulation Order for amendments to Albion Terrace, Royal Crescent & Carlisle Road Pay and Display Zones in Bridlington.*

- k) 08.07.16 ERYC – Traffic Regulation Order for Beaconsfield Car Park – consideration:

RESOLVED: *The Council resolved to accept the changes to the ERYC Traffic Regulation Order for amendments to Beaconsfield Car Park in Bridlington.*

- l) 14.07.16 ERYC – Bridlington Quay Townscape Heritage – Securing of Heritage Lottery Funding:

96.16 Newsletters/Agendas & Minutes – attached unless otherwise stated:

- i. Bridlington Learning and Skills Forum minutes of 25.05.16:
- ii. Bridlington Central Action Group minutes of 10.05.16:
- iii. ERNLLCA Newsletter – June 2016:
- iv. Bridlington Local Links Forum minutes of 15.06.16:
- v. Bridlington Learning and Skills Forum minutes of 29.06.16:
- vi. Clerks & Councils Direct Magazine (available on request):
- vii. Recovery Magazine – Spring/Summer 2016 (available on request):

97.16 The statement of balances and to approve the schedule of accounts for payment:

The bank balances at 12th July 2016 stood at:

Account ame	Account Number	Account type	Balance £
Town Council	51385488	Business A/C	£1.00
Town Council	93662969	Deposit A/C	£278,195.46
Town Council	70985333	Deposit Bond A/C (Community Project Reserve)	£0.00
Town Council		Petty Cash	£212.53

Accounts paid since: 9th June 2016

Bridlington Town Council:

Receipts In:

Cheque/BACS	Date	Payer	Description	Amount
2	21-Jun	N Power	Refund of overcharges	343.79

Cash Receipts

PC16	30-Jun	P King	Postage Stamps purchased	£1.60
PC17	30-Jun	Doggy Bag Sales	Doggy Bag Sales	£37.00

Total Receipts £382.39

Payments Out:

Cheque/BACS	Date	Payee	Description	Amount
BACS 16	07-Jun	All Signs	Skate Park - Board for MUGA	£171.60
		Bridlington Stationers	Pens and paper	£52.18
		ERYC	St John's Cleaning Apr & May 2016	£2,065.80
		Cllr John Copsey	Civic Expenses	£113.57
		Active Skateboarding	Skate Park - Skate board Coaching	£400.00
		Paul Scott	St John's Repairs	£111.00
BACS 16A	14-Jun	Christ Church Services	Room Hire May & June Full Council	£57.60
		Cllr John Copsey	Civic Expenses - final	£305.22
		Victoria Business Centre	Room Hire March Full Council	£20.00
BACS 17	08-Jun	ERYC	Bessingby Gate Annual Lease fee	£127.00
		Nottingham Raceway	Ice Rink Xmas 2016 deposit	£500.00
		Cllr S Finlay	RE: Hamilton Patriots Grant award	£250.00
DD	08-Jun	Eon	St John's Electricity	£35.88
		Eon	Office Electricity	£56.32
		Eon	Office Gas	£39.77
		Eon	Final Gas Bill	£158.11
BACS 17A	14-Jun	K Wardle	Skate Park - May Co-ordinator	£375.20
		K Wardle	Skate Park - Maintenance	£519.41
SO	20-Jun	A&T Curtis	Quarterly Rent	£1,130.00
DD	28-Jun	Eon	St John's Final Electricity bill	£28.46
		Eon	Office Final Electricity bill	£34.79
BACS 18	27-Jun	Bridlington Stationers	Paper and pens	£21.98
		Domestic Blitz	Quarterly office clean	£75.00
		Eon	Skate Park - final electricity bill	£277.40
		BKR Distribution	Newsletter distribution - 50% upfront	£367.50
DR	28-Jun	HSBC	Bank charges to 6-6-16	£8.70
BACS 19/20	30-Jun	Staff Costs	June staff costs	£3,188.25
BACS 21	04-Jul	HMRC	PAYE & NIC 1st Quarter	£1,471.14
BACS 22	04-Jul	ERYC	St John's rates payment 3/10	£126.00
		ERYC	Office Rates payment 3/10	£165.00
		ERYC	June cleaning costs	£1,032.92
		Active Skateboarding	Skate Park Coaching	£250.00
Petty Cash	30-Jun	Petty Cash Expenses	June Petty Cash Expenses	£101.45
BACS 23	13-Jul	Coastal Colour Print	Summer Newsletter printing	£1,250.00
		UK Web Solutions	Website Hosting Annual Fee	£43.06

Total Payments £14,930.31

RESOLVED: *The accounts are approved for payment.*

98.16 Items for inclusion on the next agenda for Wednesday 21.09.16:

- Update regarding Remembrance Service in Bridlington.
- Mayors Cadet Working Group report
- ERNLLCA In House Training

Signed:


Mayor of Bridlington

Date:

21.09.16