



BRIDLINGTON TOWN COUNCIL
Minutes of the Council Meeting held on 21st September 2016
in the Key Centre, at the rear of Christ Church, Quay Road, Bridlington

Present: Councillors Copsey, B Croft, B Croft, Dealtry, Finlay, Foster, Heslop-Mullens, Holmes, Marsburg, M Milns & T Milns, a total of eleven councillors present (11). Inspector Cocker of Humberside Police, Seven (7) members of the public and one (1) member of the press were in attendance and Mrs Paula King, Town Clerk took the minutes.

99.16 The Mayor's Welcome and Presentations:

Councillor Dealtry welcomed everyone to the meeting and he read out the declaration for recording at the meeting. The Mayor presented the awards to the Bridlington in Bloom Competition winners. The Winners; First Place - Mr and Mrs Thompson of Marshall Lodge, Second Place – Mr Halliday of Alexandra Complex and Third Place – Mr and Mrs Odey of Grantlea Guest House. The Mayor thanked everyone for their fantastic blooms and photos were taken with all the Councillors and the winners. A Mayoral Album was then presented to Councillor Copsey as a keepsake for his year in office.

100.16 Apologies for absence:

RESOLVED: *Apologies were received and accepted from Councillor Dixon.*

101.16 Declarations of Interest:

- a) To record declarations of interest by any member of the council in report of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.

RESOLVED: *There were none.*

- b) To note dispensations given to any member of the council in respect of the agenda items listed below.

RESOLVED: *There were none.*

102.16 Update from Inspector Robert Cocker, Humberside Police:

Inspector Cocker of Humberside Police briefed the Council with an update of the recent occurrences in Bridlington. The Inspector shared that the Operation Impact Force Campaign to tackle crime in the summer months in Bridlington had been effective and that burglaries, on the whole, had been below the seasonal average. Anti-social behaviour teams have been tackling individuals early and it has made a difference. The Inspector considered that he had been working his staff hard with patrols in residential areas making people aware of potential issues which saw Police knocking on doors to highlight soft targets out to residents. There have been arrests in three drug issues in Bridlington and one large one in Hornsea. The East Coast and Wolds Ward will hopefully benefit from funding for automatic number plate recognition equipment which will help with identifying those involved in crime coming into the area to be effectively dealt with.

Councillor Finlay expressed concerns with the rumours that the Bridlington Police cells are to close. Inspector Cocker informed that due to the review things could change but that no decision regarding any closure had been made and assured the Council that as soon as any decisions were made regarding Bridlington that the Council would be immediately informed and counter measures would be put in place.

Councillor Holmes enquired about the tiers of Policing and how many police were allocated to Bridlington. The Inspector informed that the levels were Detective, Detective Sergeant, Beat Managers, PCSO's and support staff and that Bridlington had benefitted last year with an increase as Bridlington became a HUB. The HUB staff were distributed to Beverley and Driffield and although the Inspector did not have with him exact numbers that Bridlington were hoping to receive 5 more PCSO's, a Beat Manager and a Detective Sergeant. The Inspector reassured that Bridlington would never be left with low numbers of staff.

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Councillor T Milns enquired where 101 telephone calls were answered as there were concerns with not getting immediate responses for calls from the 101 operators. The Inspector informed that the Command Centre was in Hessle and encouraged people to report calls that they considered were not dealt with effectively. The Inspector added that the person handling the telephone call is probably not the only person dealing with the call as there would most likely be another operator relaying the information via radio to ensure a rapid response was despatched locally if required and although it appeared that the operator was simply logging information that actually other things would most likely be happening behind the scenes.

Councillor M Milns reported that there were current issues with scrambling bikes in Bridlington. The Inspector reported that this type of issue could be effectively dealt with when identified with the new anti-social behaviour orders as they can restrict behaviour thereby preventing further occurrences.

Councillor Holmes enquired about how noisy exhaust systems on cars and bikes could be addressed as this was an issue in specific areas of Bridlington. The Inspector informed that it can be difficult as unless an officer is armed with decibel meters is hard to prove and evidence is required for such offences. The Inspector informed of such issues on Bessingby Road and that the area had become a safety camera site and he was hoping for signage in the near future as this helps prevention. The Inspector assured that work is in progress to help alleviate such matters.

103.16 Public Participation session to include items on the agenda (two minutes per person - maximum of fifteen minutes):

There were none.

104.16 To receive the Civic Duties for the Civic Appointments from 21st July – 21st September:

Mayor & Mayoress:

- 21.07.16 Lord Lieutenant's Summer Party at Burton Agnes Hall
 - 07.08.16 Bridlington Lions Carnival at Sewerby Cliff Top
 - 10.08.16 Bless Our Balls Around Britain Challenge at Garrison Square
 - 11.08.16 Presentation of Hanging Baskets on Marshall Avenue
 - 13.08.16 Memorial Coffee Morning for Kelly Roberts at St Marks Church
 - 19.08.16 Remembering HMS Falmouth at Bridlington Harbour
 - 25.08.16 Night at the Museum - Hornsea Civic Dinner at Hornsea Museum
 - 02.09.16 Official Opening of Chestnut Court Retirement Flats on Martongate
 - 03.09.16 Merchant Navy Day at South Cliff Gardens
 - 03.09.16 8th Destroyer Association at Bridlington Spa
 - 04.09.16 8th Destroyer Association at Emmanuel Church

 - 10.09.16 Blessing of the Gansey Girl at Bridlington Harbour
 - 13.09.16 103rd Birthday of Bridlington Resident at White Rose Lodge Care Home
- Total of 13 Civic Duties attended by the Mayor & Mayoress**

Deputy Mayor & Deputy Mayoress:

- 21.07.16 Professionals Lunch at the Chestnut Court Development on Martongate
 - 30.07.16 Royal Yorkshire Yacht Club Regatta Fleet Review at the Race Control Office
 - 30.07.16 Bridlington Lifeboats Flag Day at South Beach Lifeboat Station
 - 01.08.16 Raising the Flag for Yorkshire Day at South Cliff Gardens
 - 13.08.16 Memorial Coffee Morning for Kelly Roberts at St Marks Church
 - 03.09.16 Merchant Navy Day at South Cliff Gardens
 - 03.09.16 Bridlington Arts Festival Grand Finale Concert at the Bridlington Spa
 - 04.09.16 8th Destroyer Association at Emmanuel Church
 - 10.09.16 Blessing of the Gansey Girl at Bridlington Harbour
- Total of 9 Civic Duties attended by the Deputy Mayor & Deputy Mayoress**

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Other Councillors:

- 01.08.16 Raising the Flag for Yorkshire Day at South Cliff Gardens
 03.09.16 Merchant Navy Day at South Cliff Gardens
 04.09.16 158 Squadron Memorial Service & Reunion Launch at Lissett Church – Cllr Finlay
 10.09.16 Blessing of the Gansey Girl at Bridlington Harbour

Total of 4 Civic Duties attended by other Councillors

105.16 The minutes of the Council meeting held on 20.07.16 as a true record:

RESOLVED: *The minutes of the Council meeting held on 20.07.16 are received as a true record.*

106.16 The minutes of the Newsletter Committee held on 04.08.16:

RESOLVED: *The minutes of the Newsletter Committee held on 04.08.16 are approved.*

107.16 The minutes of the Planning & Environmental Committee held on 08.08.16:

RESOLVED: *The minutes of the Planning & Environmental Committee meeting held on 08.08.16 are approved.*

108.16 The minutes of the Planning & Environmental Committee held on 30.08.16:

RESOLVED: *The minutes of the Planning & Environmental Committee meeting held on 30.08.16 are approved.*

109.16 The minutes of the Staffing Committee held on 13.09.16:

RESOLVED: *The minutes of the Staffing Committee held on 13.09.16 are approved.*

110.16 The minutes of the Finance & General Purposes Committee held on 13.09.16:

RESOLVED: *The minutes of the Finance & General Purposes Committee held on 13.09.16 are received as a true record.*

111.16 The minutes of the Planning & Environmental Committee held on 19.09.16:

RESOLVED: *The minutes of the Planning Committee held on 19.09.16 are approved.*

112.16 Completed and audited annual return as at 31.03.16:

RESOLVED: *The Council noted the contents with thanks.*

113.16 Bus Shelters in Bridlington – Correct ownership recording by ERYC:

RESOLVED: *The Bridlington Town Council resolves to contact the ERYC (Transport Officer) to request that the information retained at the ERYC is updated to reflect that the Bridlington Town Council is only responsible for the following bus shelters in Bridlington:*

- *Bessingby Gate x 2*
- *Scarborough Road*
- *Burstall Hill and*
- *Station Avenue*

114.16 Report on Social Media Accounts for the Town Council:

RESOLVED: *The Bridlington Town Council resolved to make use of Twitter and Facebook by setting up accounts that are predominantly used as "noticeboards" only. The office staff would manage the updating of both the accounts on a regular basis.*

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115.16 Report from the Mayors Cadet Working Group:

RESOLVED: *The council recommends approval of the purchase of two sashes and a badge. The proposed arrangements during the Mayoral Year and the order of the cadets is approved due to the local formation.*

116.16 Remembrance Day Service Update:

RESOLVED: *The Council noted the contents with thanks.*

117.16 Board of Trustees – Vacancy – Councillor Copsey:

RESOLVED: *The Council accepted the notification of relinquishment of post from Councillor Copsey. Councillor Dealtry volunteered to take up the Post and this was unanimously approved by the Council.*

118.16 Flag Flying – Amendments to timescales of flying bespoke flags – Councillor M Milns:

RESOLVED: *The Council resolved to refer the matter to a working group. The working group will consist of Councillors C Croft, Dealtry, Foster, Heslop-Mullens Holmes, Marsburg and M Milns.*

119.16 Skatepark Coordinator Monthly Report – July 2016:

RESOLVED: *The Council noted the contents with thanks.*

120.16 Newsletter Committee Members – increase of Councillors required for meetings:

RESOLVED: *The Council acknowledged the requirement and Councillor B Croft volunteered to become part of the Newsletter Committee.*

121.16 Update on the current situation with the Noticeboard at Victoria Road:

RESOLVED: *The Council noted the contents.*

122.16 Report on Dog Stencilling and Public Protection Orders in Bridlington:

RESOLVED: *The Council resolved to try to continue and undertake stencilling by Councillors as and when they are available. The Bridlington Free Press agreed to enquire if groups or organisations in Bridlington would like to assist. Youth organisations may also be able to incorporate this as part of youth schemes like the Duke of Edinburgh Award. The Clerk will continue to request assistance from the PCC and making use of the Community Payback Scheme.*

123.16 Christmas Update – including Christmas column lighting update, Ice Rink Detail, Proposed Christmas Poster, Proposed Christmas Ice Rink Leaflet, Proposed Christmas Card Competition details & report from Christmas meeting held on 30.08.16:

RESOLVED: *The Council noted the contents and the Bridlington Free Press agreed to assist with the dissemination of the information.*

124.16 To consider a report regarding the Eight Squadron Destroyer weekend:

RESOLVED: *The Town Council resolved to write to the ERYC to convey that they were saddened to hear about the clash of events over the weekend of the 3rd and 4th September which has resulted in the Eighth Destroyer event being moved to a different part of the country. To enquire if preventative measures have been put in place to ensure that this apparent breakdown of communication in the management of events in*

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Bridlington doesn't occur again resulting in a huge loss of income to Bridlington thereby providing reassurance to the Hoteliers of Bridlington.

125.16 To receive the response from the Humber & South Yorkshire Local Justice Area Merger Consultation:

RESOLVED: *The Council noted the contents.*

126.16 The following items of Correspondence were commented upon or otherwise noted:

a) 13.07.16 ERYC – Letter of thanks for Town Council's support of the Bridlington Seafood Festival:

RESOLVED: *The Council resolved to enquire if the ERYC would be intending to request future financial contributions from Town Council for future years for the Bridlington Seafood Festival.*

b) 18.07.16 ERYC – Temporary Road Closure for Eighth Destroyer weekend – retrospective.

c) 20.07.16 ERYC – Traffic Regulation Order for Fort Terrace & St Georges Avenue – Retrospective approval.

d) 20.07.16 ERYC – Standards Committee decision regarding Councillor Marsburg.

e) 25.07.16 ERYC – Temporary Road Closure – Part of Hilderthorpe Road – retrospective.

f) 26.07.16 ERYC – Proposed 40mph Speed Limit Zone at Woldgate, Bridlington - Comments:

RESOLVED: *The Council resolved to fully support the proposals for introducing the 40mph speed limit zone at Woldgate, Bridlington, Boynton and Burton Agnes.*

g) 26.07.16 ERYC – Commendation of services for David Boden.

h) 27.07.16 ERYC – City of Culture – Seeking Local Information – two emails. The Mayor informed the meeting that he had recently been in discussions with the Lord Mayor of Hull regarding the City of Culture and shared that the Lord Mayor fully intended to direct as many visitors to Bridlington to stay and enjoy the whole area. The Lord Mayor informed that he intended to work with the Bridlington Tourism Association with this matter:

RESOLVED: *The Council noted the details and resolved to work together as partners for the City of Culture where possible and to ensure that the Town Council newsletter included articles to disseminate information regarding the City of Culture. The Council also resolved to forward to the Bridlington Spa Manager the details of the Forthcoming Events that the Newsletter Committee compiles quarterly to help with the his compilation of City of Culture details in Bridlington.*

i) 28.07.16 NHS – ER CCG – Prescribing Campaign – “Don't swallow up your NHS”.

j) 01.08.16 Post Office – Modernising the Post office at Marton Road, Bridlington.

k) 02.08.16 ERYC – ER Local Plan – Notice of Adoption of Allocations Document.

l) 02.08.16 ERYC – Temporary Road Closure for Showman's Guild Autumn Fun Fair & ERYC – Consultation document regarding Showman's Guild Fun Fair – Comments:

RESOLVED: *The Council resolved to convey that it had concerns regarding the 2016 Annual Autumn Chartered Fun Fair being located on Moorfield Road Car Park and wished to convey the following points to be considered:*

1. *Emergency Services access for the Gasworx Skatepark and the BSCC facility,*
2. *Daily access requirement to the Gasworx Skatepark for essential daily contractual inspection and cleaning,*
3. *Access and alternative parking provision for all the users of the car park for training, football and events over that weekend,*
4. *Humberside Police have contacted the Town Council Offices to convey concerns regarding policing the event in that location.*

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5. *That an alternative site was considered for the future and suggested Limekiln Lane or the Bridlington Park and Ride as it considered that the Moorfield Road location for the fair could be too close to residential houses.*

- m) 11 & 23 August ERYC – Three Newsletter for Bridlington Integrated Transport Plan.
- n) 14.08.16 RNLI Lifeboats – Letter of thanks.
- o) 15.08.16 Key Centre – Invitation to Open Day:

RESOLVED: *The Council noted the contents and wished to have a Bridlington Town Council stand at the Open Day. Councillors C Croft, Finlay, Foster, M Milns & T Milns volunteered their services for the day.*

- p) 15.08.16 ERYC – Response for the Bus Consultation comments from BTC.
- q) 22.08.16 ERYC – Footway Improvement Works – Slurry Sealing) 2015-2017- Task Order.
- r) 22.08.16 ERYC – Temporary Road Closure – Part of Queensate, Bridlington.
- s) 22.08.16 ERYC – Proposed Zebra Crossing at Flamborough Road, Bridlington:

RESOLVED: *The Council considered the proposal to install a zebra crossing at Flamborough Road but considered that a Pelican Crossing at this location would be more appropriate and safer.*

- t) 29.08.16 ERYC – Library Consultation acknowledgement and response.
- u) 31.08.16 ERYC – Proposed One Way Traffic Order on Manor Street & Bridge Street, Bridlington:

RESOLVED: *The Council fully supported the proposed One Way Traffic Order on Manor Street & Bridge Street, Bridlington.*

- v) August Humberside Police – Parish/Town News Release.
- w) 01.09.16 ERNLLCA – Grievance and Disciplinary Procedure Training – nominations:

RESOLVED: *There were no Councillors that wished to undertake the training at this time.*

- x) 02.09.16 ERYC – Rural Strategy - Final Draft – comments:

RESOLVED: *The Council considered the Rural Strategy Final draft and did not wish to make any comments regarding.*

- y) 02.09.16 Temporary Road Closure – Sewerby Level Crossing, Bridlington.
- z) 07.09.16 ERYC – Redrow Cottage Farm Adoption – Update.
- aa) 08.09.16 Bridlington Street Angels Report.
- bb) 09.09.16 ERYC – Temporary Rolling Road Closures for Bridlington Half Marathon.
- cc) 09.09.16 Proposed No Loading at Hilderthorpe Primary School:

RESOLVED: *The Council fully supported the proposal to install a No Loading at Hilderthorpe Primary School.*

- dd) 09.09.16 OLSP – Federation Proposal- comments:

RESOLVED: *The Council noted the contents.*

- ee) 14.09.16 ERYC – Proposed Road Safety Scheme – Wellington Road, Bridlington:

RESOLVED: *The Council fully supported the proposed Road Safety Scheme on Wellington Road.*

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ff) - Mr Thompson – Friends of the Elderly:

RESOLVED: *The Council noted the contents and resolved to write to Mr Thompson to thank him for his correspondence. The Council wished to convey that as much as they agreed with the sentiment of reinstalling a Friends of the Elderly Group that it was not something that the Bridlington Town Council could undertake. To also inform Mr Thompson that there were many other groups in Bridlington that helped to cater for the needs of the elderly and to reassure Mr Thompson that the needs of the elderly in Bridlington were continuing to be met.*

gg) - Humberside Police – Oxford Street, Bridlington – Clarification and Update.

hh) - ERYC - Update regarding the Hospital Shuttle Bus.

RESOLVED: *The Council noted the contents and to convey thanks to Mr Boden for the report.*

127.16 Newsletters/Agendas & Minutes – attached unless otherwise stated:

- i. Bridlington Arts Festival minutes of meeting of 11.05.16.
- ii. Flood Liaison Group minutes of meeting of 10.06.16.
- iii. Yorkshire Coast Community Rail Partnership AGM Minutes of 13.06.16.
- iv. Bridlington Central Action Group minutes of meeting of 12.07.16.
- v. Bridlington Learning & Skills Forum minutes of meeting of 13.07.16.
- vi. Clerk Magazine – July 2016.
- vii. ERNLCCA Newsletter – July 2016.
- viii. Countryside Voice Magazine – Summer 2016.
- ix. Field Work Magazine – Summer 2016.
- x. Bridlington Arts Festival meeting minutes of 01.08.16.
- xi. Bridlington Central Action Group meeting minutes of 09.08.16.
- xii. ERNLLCA – Newsletter August 2016.
- xiii. Clerks & Councils Direct – September 2016.
- xiv. The Clerk – SLCC Magazine – September 2016.

128.16 The statement of balances and to approve the schedule of accounts for payment:

The bank balances at 14th September 2016 stood at:

Account ame	Account Number	Account type	Balance £
Town Council	51385488	Business A/C	£1.00
Town Council	93662969	Deposit A/C	£255,804.15
Town Council	70985333	Dep Bond A/C (Com Projects Reserve)	£0.00
Town Council		Petty Cash	£242.76

Accounts paid since: 12th July 2016

Bridlington Town Council:

Receipts In:

Cheque/BACS	Date	Payer	Description	Amount
3	29-Jul	Headlands School	Newsletter advertising	40.50
CR	01-Aug	HMRC	VAT repayment	2869.26

Cash Receipts

PC21	29-Jul	Doggy Bag Sales	Doggy Bag Sales	£41.75
PC22	05-Jul	Cllr C Croft	Photocopying charge	£0.30
PC29	18-Aug	Doggy Bag Sales	Doggy Bag Sales	£35.00
PC33	31-Aug	Doggy Bag Sales	Doggy Bag Sales	£51.31

Total Receipts £3,038.12

Payments Out:

Cheque/BACS	Date	Payee	Description	Amount
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(Signature)

101594	13-Jul	Priory Church Rooms	Civic Service booking	£60.00
101595	13-Jul	Priory Church Rooms	Civic Service cleaning bond	£20.00
BACS 24	19-Jul	Cllr J Copsey	Travel Expenses - outside posts	£75.40
		K Wardle	Skate Park - June Maintenance	£497.60
		K Wardle	Skate Park - June Co-ordinator	£335.00
BACS 25	21-Jul	ERYC	Cllr ID Badge - Cllr B Croft	£5.16
		JG Fire Protection	Fire Extinguishers for the office	£85.08
BACS 26	25-Jul	V Exon	Civic Service refreshments -Morrisons	£22.90
101596	21-Jul	Williams Cash & Carry	Paper towels, toilet rolls for the office	£23.70
DR	28-Jul	HSBC	Bank charges to 6th July 2016	£7.60
BACS 27/28	29-Jul	Staff Costs	July Staff Costs	£3,404.35
BACS 29	02-Aug	BKR Distribution	Balance on completion of distribution	£367.50
		Bridlington Window Cleaning	Spring Hanging basket watering	£1,555.50
		Christ Church Community Centre	Room Hire Full Council 20-7-16	£28.80
		ERYC	St Johns Rates pmt 5/10	£126.00
		ERYC	Office Rates pmt 5/10	£165.00
		ERYC	St Johns Cleaning - July 2016	£1,032.92
		Yorkshire Water	Office Water - 1st Quarter	£31.23
BACS 30	08-Aug	Mr J Dawson Taylor	Website April to July 2016	£536.00
BACS 31	12-Aug	Zurich Insurance	Annual Insurance policy	£7,189.42
BACS 32	09-Aug	Active Skateboarding	Skate Park Coaching	£650.00
BACS 33	09-Aug	ERYC	Lotteries Licence renewal	£20.00
BACS 34	22-Aug	Biobag Ltd	Doggy Bags	£217.80
		Bob Stabler & Sons	Skate Park Skip	£271.80
		K Wardle	Skate Park - July Co-ordinator	£381.90
		K Wardle	Skate Park - July Maintenance	£509.92
		Siemens	Photocopier Lease	£182.13
		Yorkshire Water	st John's water - 2nd quarter	£50.61
DD	16-Aug	N Power	Skate park - electricity	£69.24
DD		N Power	Office - electricity	£20.51
DD	30-Aug	BT	Office telephones and internet	£378.79
Petty Cash	31-Jul	Petty Cash	July Petty Cash Expenses	£30.14
BACS 35	23-Aug	Intruder Alarms	Annual Service Contract	£65.00
BACS 36/37	31-Aug	Staff Costs	August Staff Costs	£3,591.66
BACS 38	30-Aug	Mr J Dawson Taylor	Website Contract Aug16-Jul17 pmt 1	£56.00
BACS 39	31-Aug	Apex Radio Systems	2 x Brid Link Radios	£325.00
		Bridlington Stationers	Paper, envelopes, post its	£37.77
		ERYC	St John's Rates pmt 6/10	£126.00
		ERYC	Office Rates pmt 6/10	£165.00
		ERYC	St Johns August cleaning	£1,032.92
Petty Cash	31-Aug	Petty Cash	August Petty Cash Expenses	£67.99
			Total Payments	£23,819.34

RESOLVED: *The accounts are approved for payment.*

129.16 Items for inclusion on the next agenda for Wednesday 19.10.16:

- Change of meetings to incorporate an August full council meeting in the future.
- Shuttle bus update.

Signed:



Mayor of Bridlington

Date:

19.10.16