



BRIDLINGTON TOWN COUNCIL
Minutes of the Council Meeting held on 19th April 2017
in the Key Centre, at the rear of Christ Church, Quay Road, Bridlington

Present: Councillors Copsey, B Croft, C Croft, Dealtry, Finlay, Foster, Heslop-Mullens, Holmes, Marsburg, M Milns & T Milns a total of eleven councillors present (11). Mr Jackson, Sgt Reed and Eve Laird were in attendance along with two (2) members of the public. Mrs Paula King, Town Clerk took the minutes.

258.16 The Mayor's Welcome and Presentations:

Councillor Dealtry read out the declaration for recording at the meeting. The Mayor then welcomed everyone to the meeting.

259.16 Apologies for absence:

RESOLVED: *Apologies were received and accepted from Councillor Dixon.*

260.16 Declarations of Interest:

- a) To record declarations of interest by any member of the council in report of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.

RESOLVED: *Councillor Holmes declared a non-pecuniary interest in item 12 on the agenda as he is a member of the Arts Festival Committee.*

- b) To note dispensations given to any member of the council in respect of the agenda items listed below.

RESOLVED: *There were none.*

261.16 Update from Phillip Jackson, Sgt Ryan Reed (Police) and Eve Laird from The Hinge briefed about Partnerships and Participation Strategic Lead, ERYC:

Mr Philip Jackson outlined how the Bridlington Youth Coalition would like to improve the lives of young people in Bridlington and how local organisations working collectively could aim to achieve this making use of shared resources, information and intelligence. Mr Jackson explained how effective a coalition had been in Goole and that the next step is to undertake something similar in Bridlington and the next steps are to find out what young people want in Bridlington to be able to effectively shape a provision around them.

Eve Laird explained how the Hinge was already involved with youth provision in Bridlington and how the communication element with other agencies will really help the Bridlington Coalition in Bridlington. Eve went on to explain about her particular strength with her involvement with funding bids would be able to particularly assist the Bridlington Coalition.

Sgt Ryan Reed explained how pleased the Humberside Police force considered the success of the Goole project and that the figures spoke for themselves and that he was looking forward to supporting the Coalition project in Bridlington.

Councillor Finlay stated that the Town Council had a skatepark with a coordinator that delivered regular skate club sessions and wished to ask how else the Town Council could help. Mr Jackson suggested funding bids could potentially be used to provide additional workshops and activities. It was suggested that the Skatepark Coordinator be provided with Mr Jackson's details to discuss the matter further. Councillor M Milns asked what the youth wanted in Bridlington and Mr Jackson stated that the coalition were compiling the survey results and this would lead to an activity to prove that the coalition would be good in Bridlington. Mr Jackson reiterated the need to ask what the youth of the

town wished to see to ensure an effective shape of provision is provided. Eve Laird added that she was currently collating the results of the survey and that the outcome would be shared with all. Councillor Holmes enquired if there was a clear favoured youth provision request that can be seen from current compilation of the results and Mr Jackson informed that a Youth Café seemed to be a popular request. Councillor M Milns enquired about funding to ensure that funding bids did not compete with the Hinge and their funding requirements and he was assured that it wouldn't. Mr Jackson went on to say that five years ago a Positive Activities Grant was put in place and the ERYC supported it and he hoped that the Town Council would show support as the Town Councils involvement would add strength to all funding bids. Councillor Heslop-Mullens requested that when the survey results were completed if they return to brief the Town Council with the results. Mr Jackson said that he would like to return and brief the Town Council and added that the coalition would not just be a summer activities program and that it aims be more than that in Bridlington.

With no further questions Mr Phillip Jackson, Sgt Ryan Reed and Eve Laird were thanked for the information and left the meeting.

262.16 Public Participation session to include items on the agenda (two minutes per person - maximum of fifteen minutes):

A Sewerby Residents Association member briefed about the increased volume of traffic and offered several traffic calming options to help alleviate the situation in Sewerby Village; this is 24J on the agenda. Councillor Finlay provided Mr Dawson with details for the ERYC Scrutiny Committee for the Sewerby Village Residents Association to request assistance with this matter.

263.16 To receive the Civic Duties for the Civic Appointments for 16th March – 19th April 2017:

Mayor & Mayoress:

17.03.17	Picture with Bridlington Sea Cadets for Mayoral Book
21.03.17	Book Launch for Author Paul Harrison at the Bridlington Central Library
28.03.17	Small Grants Cheque Presentation
29.03.17	Small Grants Cheque Presentation for Bridlington Swim Club
30.03.17	Official Opening of the Co – Op on Martongate after Refurbishment
01.04.17	Photograph for Welly Walk Launch with the RNLi at Bridlington Lifeboat Station
01.04.17	Bridlington Veterans Breakfast Club at Richie's Café Bar
01.04.17	20 th Anniversary for Whiteheads Fish & Chip Shop in Hornsea
01.04.17	Old Bridlingtonian Club Spring Fayre at Bridlington Rugby Club
05.04.17	Easter Bonnet Competition at Portland Place
08.04.17	Mayor's Civic Dinner at the Expanse Hotel
14.04.17	Bridlington Easter Hockey Festival at Dukes Park
16.04.17	Easter Fun Day at Sewerby Model Village
19.04.17	Cheque presentations from Co-Op Martongate Community Fund to two organisations

Total of 14 Civic Duties attended by the Mayor & Mayoress

Deputy Mayor & Deputy Mayoress:

24.03.17	Official Opening of the Spa Café after Refurbishment
25.03.17	Eve Gasgoine Fundraising Event at Gable House Nursery
28.03.17	Small Grants Cheque Presentation
31.03.17	Royal Engineers Annual Dinner attended by Deputy Mayoress at the Ransdale Hotel
08.04.17	Mayor's Civic Dinner at the Expanse Hotel

Total of 5 Civic Duties attended by the Deputy Mayor & Deputy Mayoress

Most of the Other Councillors:

28.03.17	Small Grants Cheque Presentation
31.03.17	Bridlington Arts Gallery attended by Cllr Foster
31.03.17	Royal Engineers Annual Dinner attended by Cllr Marsburg & Deputy Mayoress
06.04.17	Food Tasting at Bridlington Hospital
08.04.17	Mayor's Civic Dinner at the Expanse Hotel

Total of 5 Civic Duties attended by other Councillors



264.16The minutes of the Council meeting held on 15.03.17:

RESOLVED: *The minutes of the Council meeting held on 15.03.17 are received as a true record.*

265.16The minutes of the Staffing Committee meeting held on 21.03.17:

RESOLVED: *The minutes of the Staffing Committee meeting held on 21.03.17 are approved.*

266.16The minutes of the Planning & Environmental Committee meeting held on 03.04.17:

RESOLVED: *The minutes of the Planning & Environmental Committee meeting held on 03.04.17 are approved.*

267.16To consider a report regarding issues in an unlit area of Bridlington North:

RESOLVED: *The Council resolved to write to ERYC Asset Strategy to request that they investigate the implementation of street lighting in an unlit area of Bridlington. To specifically request that they investigate whether the area would significantly benefit from additional lighting being installed from 185 Martongate onwards towards the bend onto Flamborough and onto Jewison Lane. The Town Council also resolved to write to the ERYC to investigate whether the current condition of the footpath between Marton Road, Sheepdrake Lane and Jewison Lane is fit for purpose considering the area is unlit and serves an increased population.*

268.16To consider the NHS decisions affecting Bridlington Hospital:

RESOLVED: *The Council noted the decision.*

269.16To consider the report regarding Bridlington Arts Festival:

RESOLVED: *The Council resolved to award the Arts Festival Committee with £1500 and to request that the Arts Festival Committee liaise with the Town Council for every event during the year with a view to inviting the Mayor and/or Councillors thereby enabling the Council to advertise and publicise the events to a wider audience. This would ensure that the Council's donation of precept money is clearly being made good use of in Bridlington and very much in the public domain. The Town Council also resolved to request that the Arts Festival Committee provide the Town Council Office with promotional material that is purchased by the donation for every event to ensure that it can full assist in a very positive way as the Council is making good use of social media and can advertise each every event and would be happy to do so.*

270.16To consider the report regarding toilet provision in Bridlington North Ward:

RESOLVED: *The Council resolved to pay the Sewerby Cricket Club a total of £2000 to secure a free public toilet provision in Bridlington North during the summer months.*

271.16To consider the report from Mr Fradley, Transport Champion for the East Riding of Yorkshire Community Transport Strategy 2016/2020 Launch Event on 24.03.17:

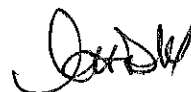
RESOLVED: *The Council noted the report.*

272.16To consider a report for Remembrance 2017 – Update:

RESOLVED: *The Council noted the report.*

273.16To consider the report regarding Flags. Should permission be received from the ERYC to place a flag pole in the Bridlington War Memorial Gardens the Town Council resolved the following:

RESOLVED: The following:



1. To approve of the costings of the placement of a new flag pole in the Bridlington War Memorial Gardens (totalling £800 + VAT) to also enquire if a key cover/cap is available for flag pole.
2. To approve of the costings for the official permission to place flag pole on site (in the region of £395).
3. To investigate the purchase of a Bridlington Town Council crest flag with the coloured flag being the chosen option.
4. To ensure that the Flags at South Cliff Gardens be taken down at the end of the summer and reinstated for Easter 2018.
5. The Council is to monitor the maintenance costs to ensure that the most economical method is being undertaken due to rise in costs due to lack of regular maintenance.
6. Should the flagpole receive permission to be placed in the Bridlington War Memorial gardens that the Council resolve that this is to be the event flagpole during the year.
7. The Council approve the flag pole for other Event Days and advertising the flying of other days – should permission be incorporated in the "Plain English guide to Flying Flags" or the organisations pay for permission.

274.16 To consider Bempton Lane road update:

RESOLVED: *The Council noted the update.*

275.16 To consider the verbal update regarding parking issues on Marton Road. Councillor Finlay briefed the meeting about the various meetings with both the ERYC Highways & the local businesses and residents of the area. A proposed way forward has been established and the Council will be updated when a decision is made regarding:

RESOLVED: *The Council noted the reports and update from Councillor Finlay.*

276.16 To consider the report regarding the defibrillator locations in Bridlington:

RESOLVED: *The Council resolved to place the compiled list in the public domain to ensure that it is shared with a request that if there are any other businesses, organisations or groups in Bridlington that have a defibrillator (community or not) to get in touch so that the most recent information is always available on the Town Councils website and social media.*

The Town Council also resolved to repeat the request in the Summer Newsletter to ensure that the information is provided to every household with a repeat request that anyone with a defibrillator get in touch if they are not already on the list.

277.16 To consider hospital food response – verbal update from Councillors who food tasted:

RESOLVED: *The Council resolved to write to the NHS to thank them for arranging the food tasting event for the Town Council. The Clerk is instructed to contact the NHS to request a definitive cost of the food per patient per day. The Council resolved to place the food tasting event into the Summer Newsletter as an article to share this positive news and highlighting the continued dedication to the standard of hospital food in Bridlington.*

278.16 To consider the Skatepark Coordinators Monthly Report – March 2017:

RESOLVED: *The Council noted the report.*

279.16 To consider the report from the Bridlington in Bloom Working Group:

RESOLVED: *The Council resolved to launch the 2017 Bridlington in Bloom competition following the Mayor Making meeting on 10.05.17. The Council resolved to approve the expenditure for a Town Council plaque with engraving for the winners of this year's competition and the certificates for 2nd and 3rd places.*

280.16 To consider the ERYC Consultation on the Draft Land to the North of Bridlington – Masterplan Supplementary Planning Document:

RESOLVED: *The Council resolved to instruct the Clerk to respond with the collated Councillor comments.*

281.16 The following items of Correspondence were commented upon or otherwise noted:

- a) 06.03.17 ERYC – Street Lighting Schemes 2016/2017, Bridlington.
- b) 09.03.17 EYMS – Notification of changes to bus services in Bridlington.
- c) 10.03.17 ERNLLCA – Amendments to Internal Audit Review – to consider adoption:

RESOLVED: *The Council resolved to adopt the revised recommended internal audit review document from ERNLLCA with a view to its completion at the next Finance & General Purposes Committee on 02.05.17.*

- d) 13.03.17 ERYC – Traffic Regulation Order for Trinity Road, Bridlington & Proposed Amendment to existing waiting restrictions on Trinity Road, Bridlington:

RESOLVED: *The Council resolved to support the Traffic Regulation Order for Trinity Road, Bridlington. The Council also resolved to support the proposed amendment to existing waiting restrictions on Trinity Road, Bridlington.*

- e) 14.03.17 ERYC – Emergency Road Closure for Part of High Street – retrospective.
- f) 15.03.17 ERYC – Traffic Regulation Order - Parking Bay amendments, Flamborough Road, Bridlington:

RESOLVED: *The Council resolved to support the Traffic Regulation Order for Flamborough Road.*

- g) 16.03.17 ERYC – Traffic Regulation Order – for Various streets amendments:

RESOLVED: *The Council resolved to support the Traffic Regulation Order for various street amendments.*

- h) 20.03.16 ERYC – Parish & Town Council Liaison Meetings 2017:

RESOLVED: *The Council resolved to contact the ERYC to inform that due to the Bridlington event being scheduled the same night as the next full council meeting. Councillors Holmes & M Milns are considering attending the event on 16.05.17 at County Hall, Beverley.*

- i) 22.03.17 Bridlington Seafood Festival – Notification of cancellation of 2017 event:

RESOLVED: *The Council resolved to contact the Bridlington Seafood Festival organisers to convey that it was very disappointed to receive confirmation of the cancellation of the event for 2017. The Town Council also wished to convey that it shared the Seafood Festivals optimism and sincerely hopes that the event will be reinstated in 2018 to ensure that the event raises the profile of the fishing and tourism industry in Bridlington.*

- j) 22.03.17 Sewerby Residents Association – Traffic Calming Measures in Sewerby Village & a Letter and response regarding from/to Inspector Cocker:

RESOLVED: *The Council resolved to fully support and forward the following recommendations from Mr Dawson from the Sewerby Village Residents Association, to the ERYC Highways Department for their consideration:*

1. *A single yellow line from the Methodist Church to the railway crossing with no parking between 9 am and 6 pm.*



2. *Either- two speed ramps opposite the Grange and in between Leys House and St. John's Church, Or two Police Speed Awareness Signs.*
3. *A Police Camera Vehicle to occasionally visit the village.*
4. *The Methodist Cliff Top Car Park to be open during the winter months at week ends with a hard standing base opposite side to Riviera Drive.*

- k) 23.03.17 ERYC – Temporary Road Closure – Bridge Street, Bridlington & Newsletter:
 l) 29.03.17 Marie Curie – Response to BTC & Mrs Adshead Letters:

RESOLVED: *The Council resolved to convey thanks and appreciation for both the Marie Curie and NHS ERCCG comprehensive responses. The Council also resolved to forward, with the Town Council's support, Mrs Adshead's further comments and thanks to both organisations.*

- m) 30.03.17 Proposed No waiting at Any Time at Thornton Road, Bridlington:

RESOLVED: *The Council resolved to support the Proposed No waiting at Any Time at Thornton Road, Bridlington.*

- n) 01.04.17 ERNLLCA – Membership Fees for year 01/04/17-31/03/18 – to approve:

RESOLVED: *The Council resolved to renew the Membership for 2017-2018.*

282.16 Newsletters/Agendas & Minutes – attached unless otherwise stated:

- i. Bridlington Old Town Association minutes of meeting of 06.03.17:
- ii. Bridlington Regeneration Partnership minutes of meeting of 07.03.17:
- iii. Bridlington Central Action Group minutes of meeting of 14.03.17:
- iv. Bridlington Learning & Skills Forum minutes of meeting of 15.03.17:
- v. ERNLLCA Newsletter – March 2017:
- vi. Humberside Police Parish/Town News Release for Bridlington – March 2017:
- vii. Recovery Magazine – Winter 2017 (available on request):
- viii. Sewerby Village Residents Association minutes of meeting of 06.04.17:

283.16 The statement of balances and to approve the schedule of accounts for payment:

The bank balances at 12th April 2017 stood at:

Account Name	Account Number	Account type	Balance £
Town Council	51385488	Business A/C	£1.00
Town Council	93662969	Deposit A/C	£249,111.13
Town Council	70985333	Deposit Bond A/C (Comm Projects Reserve)	£0.00
Town Council		Petty Cash	£330.59

Accounts paid since: 8th March 2017

Bridlington Town Council:

Receipts In:

Cheque/BACS	Date	Payer	Description	Amount
CR	14-Mar	M&HL Birkbeck	Civic Dinner Tickets	40.00

Cash Receipts

PC89	02-Mar	Clr S Finlay	purchase 1 ream of copy paper	£1.95
PC90	08-Mar	Michael Smith	Civic Dinner Tickets	£20.00
PC91	08-Mar	Clr Foster	Civic Dinner Tickets	£40.00
PC94	22-Mar	Clr T Milns	Civic Dinner Tickets	£20.00
PC95	30-Mar	Clr C Marsburg	Civic Dinner Tickets	£20.00

PC96	30-Mar	Cllr G Holmes	Civic Dinner Tickets	£40.00
PC99	31-Mar	Cllr L Dealtry	purchase 1 x 1st class stamp	£0.65
Total Receipts				£182.60

Payments Out:

Cheque/BACS	Date	Payee	Description	Amount
BACS 90	14-Mar	Christ Church Community Services ERYC K Wardle K Wardle	Room Hire Full Council 15-3-17 St John's Toilets - March Cleaning Skate Park - Feb maintenance Skate Park - Feb Co-ordinator	28.80 £1,032.92 £334.32 £231.15
DD	21-Mar	N Power	Office Gas Bill	£189.78
101622	21-Mar	Regent Archers	Small Grants Awards	£250.00
101623	21-Mar	Bridlington Hockey Club	Small Grants Awards	£100.00
101624	21-Mar	6th Bridlington Guides	Small Grants Awards	£460.00
101625	21-Mar	252 Bridlington Squadron	Small Grants Awards	£250.00
101626	21-Mar	Yorkshire Belle	Event Sponsorship	£300.00
101627		VOID	Cheque voided as written incorrectly	£0.00
101628	21-Mar	Bridlington Swimming Club Bridlington Amateur Operatic Society	Small Grants Awards	£500.00
101629	21-Mar	Long Term Conditions Support Group	Small Grants Awards	£500.00
101630	21-Mar	Bridlington Pipe Band	Small Grants Awards	£200.00
161631	21-Mar	Bridlington Stationers	Small Grants Awards	£500.00
BACS 91	24-Mar	Bridlington Stationers GK Beulah Pure Training Solutions	A3 Display Book Letters for Honours Board First Aid Courses VE and AG	£11.40 £12.64 £130.00
BACS 92/93	31-Mar	Staff Costs	March staff costs	£3,847.63
BACS 94	31-Mar	HMRC	PAYE & NIC 4th Quarter	£1,342.89
BACS 95	31-Mar	Bridlington Stationers Domestic Blitz Hi Fliers Sage UK Ltd	Paper, Dividers, Pens, Highlighters Quarterly office clean Maintenance to Seafront Flags Annual payroll package subscription	£56.11 £75.00 £612.00 £216.00
BACS 01	03-Apr	ERYC ERYC	Office Rates pmt 1/10 St John's Toilets - Rates pmt 1/10	£178.44 £108.80
BACS 02	04-Apr	Bridlington Tourism Association John Woodvine	TDY Bunting Contribution Handyman jobs for the office	£100.00 £38.00
BACS 03	11-Apr	Kay Wardle Kay Wardle	Skate Park - March Co-ordinator Skate Park - March Maintenance	£341.70 £474.32
BACS 04	18-Apr	Coastal Colour Print ERYC ERYC Expanse Hotel Intruder Alarms N Power	Spring 2017 newsletter Commercial Waste Contract Resite North St bin to St Aidans Rd Civic Dinner 2017 Annual Alarm service Festive Lighting electricity contract	£1,350.00 £284.44 £300.00 £2,660.30 £65.00 £69.30
Petty Cash	31-Mar	Petty Cash Expenses	March Petty Cash Expenses	£157.57
SO	20-Mar	A&T Curtis	Quarterly office rent	£1,130.00
SO	28-Mar	J Dawson Taylor	Website contract	£56.00
DR	28-Mar	HSBC	Bank charges to 6-3-17	£11.10
Total Payments				£18,505.61

RESOLVED: *The accounts are approved for payment.*

284.16 Items for inclusion on the next agenda for Wednesday 17.05.17:

- A way Forward with Planning – Councillor M Milns

Signed:



Mayor of Bridlington

Date:

17.05.17