



BRIDLINGTON TOWN COUNCIL
Minutes of the Council Meeting held on 15th February 2017
in the Key Centre, at the rear of Christ Church, Quay Road, Bridlington

Present: Councillors B Croft, C Croft, Dealtry, Dixon, Foster, Heslop-Mullens, Marsburg & T Milns a total of eight councillors present (8). Vicky Neilan, ERYC Community Led Local Developments was in attendance along with one (1) member of the press. Mrs Paula King, Town Clerk took the minutes.

216.16 The Mayor's Welcome and Presentations:

Councillor Dealtry welcomed everyone to the meeting and read out the declaration for recording at the meeting.

217.16 Apologies for absence:

RESOLVED: *Apologies were received and accepted from Councillors Copsey, Finlay, Holmes & M Milns.*

218.16 Declarations of Interest:

a) To record declarations of interest by any member of the council in report of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.

RESOLVED: *There were none.*

b) To note dispensations given to any member of the council in respect of the agenda items listed below.

RESOLVED: *There were none.*

219.16 Update from Vicky Neilan, ERYC Community Led Local Development:

Vicky Neilan explained that the Yorkshire Coast Community Led Local Development (YC CLLD) was a tool for involving residents at a local level in developing actions to respond to the social, environmental and economic challenges that areas face today. YC CLLD is to help deprived areas by involving community lead programs in specific areas. Highlighted deprived areas for assistance are Bridlington South, two areas in Scarborough and one area in Filey. The YC CLLD is hoping to secure money from European Funded Programmes, the European Social Fund which will assist people and skills and the European Regional Development Fund which will assist business and enterprise. Vicky Neilan went on to explain how the YC CLLD is community led and explained the structure of the Local Action Group and how it will run. She then explained the time scales and how a decision was expected on whether we had secured the funding by the end of April / beginning of May. To conclude Vicky outlined what further considerations that Local Action Group will have to decide upon but that the decisions won't be made until the funding is secured.

Councillor Heslop-Mullens asked who was training the trainers and what businesses were involved to be able to identify needs. Vicky Neilan informed that due to the fact that funding was not secured at this time that no businesses were directly involved but they have been made aware of the proposals and will be approached again once the funding is secured. Vicky went on to share that the Learning and Skills Forum were going to be helping with this part of the program and that they were already putting things in place for when the funding is secured.

Councillor T Milns asked if there was a link on line to be able to read the documents involved with the YC CLLD and Vicky Neilan confirmed that there was and that she would forward it to the Town Council by email for their information. With no further questions Vicky was thanked for her very informative brief and she left the meeting.

HWI

220.16 Public Participation session to include items on the agenda (two minutes per person - maximum of fifteen minutes):

There were none.

221.16 To receive the Civic Duties for the Civic Appointments for 19th January–15th February 2017: The Mayor thanked everyone who donated and contributed to the Mayor's Quiz Councillors Foster and Heslop-Mullens for their help with the quiz on the night which raised over £200.

Mayor & Mayoress:

02.02.17 Hullywood Photo Shoot for the Lord Mayor of Hull
 04.02.17 Scarborough Hospitality Association Annual Dinner Dance at the Scarborough Spa
 05.02.17 ATC Sunday at the Priory Church
 06.02.17 Mayor's Charity Quiz at the Ransdale Hotel
 12.02.17 Great Gale Service at the Priory Church

Total of 5 Civic Duties attended by the Mayor & Mayoress

Most of the Other Councillors:

06.02.17 Mayor's Charity Quiz at the Ransdale Hotel

Total of 1 Civic Duties attended by other Councillors

222.16 The minutes of the Council meeting held on 18.01.17:

RESOLVED: *The minutes of the Council meeting held on 18.01.17 are received as a true record.*

223.16 The minutes of the Newsletter Committee meeting held on 26.01.17:

RESOLVED: *The minutes of the Newsletter Committee meeting held on 26.01.17 are approved.*

224.16 The minutes of the Planning & Environmental Committee meeting held on 30.01.17:

RESOLVED: *The minutes of the Planning & Environmental Committee meeting held on 30.01.17 are approved.*

225.16 To consider the Draft Charging Schedule for the ERYC Community Infrastructure Levy – January 2017 and compile a response:

RESOLVED: *The Council resolved to instruct the clerk to collate any comments made respond directly to the ERYC.*

226.16 To consider the Homeless Report:

RESOLVED: *The report was noted and the Council wished to assist where possible helping Care Share to obtain equipment to help the homeless in Bridlington. Should it be appropriate for a Councillor to attend the Care Share meetings Councillor Dixon declared an interest. The Council supported this interest and resolved that Councillor Dixon would be the Bridlington Town Council's representative should it be appropriate for him to do so.*

227.16 To consider and adopt the prepared Bridlington Town Council Community Engagement Policy:

RESOLVED: *The Bridlington Town Council Community Engagement Policy was adopted.*

228.16 To consider an update for the Veterans Memorial Stone:

RESOLVED: *The Mayor updated the meeting and the report was noted. The Council resolved to consider the quotes at the next Finance & General Purposes meeting when permission from Valuation and Estates at the ERYC has been received to place the Veterans Memorial Stone in the Bridlington War Memorial gardens.*

229.16To consider an Update for Flags:

RESOLVED: The council requests a maintenance visit from the flag supplier and to install the new set of flags in preparation for the new season (i.e. before Easter). This maintenance can include maintenance of all owned Council flagpoles and a site visit to investigate the proposal of one in the Memorial Garden.

Should the ERYC approve in principal the placement of a flag pole in the Memorial Gardens then the Flag Working Group can propose the way forward to a future full council meeting for the following:

1. permission to place and apply for planning for the placement of a flag pole,
2. permission to fly many different flags at the War Memorial instead of changing flag denominations at the sea front,
3. proposals of future Flags flown on the sea front and
4. the costs regarding all these changes.

230.16To consider and approve the Town Council's updated Emergency Plan:

RESOLVED: *The Mayor signed the Bridlington Town Council Emergency Plan and the plan now supersedes previous plans. The revised emergency plan is to be forwarded to the ERYC Emergency Planning Section and retained in the Town Council offices in accordance with the plan.*

231.16To consider a report for the Tour de Yorkshire:

RESOLVED: *The report was noted and the Council resolved to look into being involved on the day, potentially with the local schools and to investigate costs of providing school children with Tour de Yorkshire Flags or something similar.*

232.16To consider the purchase of Spring hanging baskets 2017:

RESOLVED: *The council resolved to approve the purchase of sixty-one (61) spring hanging baskets for Bridlington.*

233.16To receive the invitation to the commonwealth flag raising on Monday 13th March 2017:

RESOLVED: *The report was noted. The Council resolved to extend the invitation to all the local cadet forces.*

234.16Hospital Food – Report from Councillor T Milns:

RESOLVED: *The report was noted and the Council resolved to contact the York Trust NHS to enquire whether there were regular checks undertaken to ensure that the quality of the food being provided to patients at Bridlington Hospital was of a standard suitable to promote health and recovery.*

235.16To receive a copy of the submitted Local Council Award Scheme Application Form for Bridlington Town Councils accreditation:

RESOLVED: *The form was noted and the Council confirms that all the documentation and information is on the Town Council's website or available and in place for the Quality level.*

236.16To receive an update for the proposals for Christmas 2017:

RESOLVED: *The update was noted and the Council resolved the following to go ahead with the Mayors Christmas Card Competition and the Best Business Christmas Window Display Competition.*

LNT

237.16 To receive a report from the Skatepark Coordinator – January 2017:

RESOLVED: *The report was noted.*

238.16 The following items of Correspondence were commented upon or otherwise noted:

a) 12.01.17 ERYC – Prohibition and restriction of waiting, various roads to Primary Schools:

RESOLVED: *The Council resolved to fully support the prohibition and restriction of waiting, various roads to Primary Schools.*

- b) 13.01.17 ERYC – Cessation of the Bridlington-Scarborough Hospital Shuttle Bus.
 c) 13.01.17 ERNLLCA - Community Housing Fund.
 d) 17.01.17 ERYC – Proposed waiting restrictions, Manor Street, Bridge Street, Hilderthorpe Road and Beck Hill, Bridlington.
 e) 18.01.17 Humberside Police – Invitation to multi-agency meeting 22.02.17:

RESOLVED: *The Council resolved to fully support Councillor Foster's attendance to the meeting.*

- f) 19.01.17 ERYC – Temporary Road Closure for 252 Sqn ATC Parade – retrospective.
 g) 24.01.17 ERYC – Temporary Road Closure for Cornfield Crescent & Romyn Close, Bridlington.
 h) 30.01.17 ERYC – Carriageway maintenance – Romyn Close – Retrospective.
 i) 30.01.17 ERYC – Temporary Road Closure for St Georges Avenue, Bridlington.
 j) 01.02.17 ERYC – Redrow Cottage Farm Adoption – Update.
 k) 06.02.17 NALC – Information about the Plunkett Rural Co-operatives Programme Call to Action. Bridlington Town Council were pleased to have a successful Community Asset registered for Bridlington with the Alexandra Bowling Club at the end of 2016.

239.16 Newsletters/Agendas & Minutes – attached unless otherwise stated:

- i. Bridlington Regeneration Partnership Town Forum minutes for meeting on 10.01.17:
- ii. Bridlington Central Action Group minutes for meeting on 10.01.17:
- iii. Bridlington Learning & Skills Forum minutes for meeting on 18.01.17:
- iv. ERNLLCA Newsletter – January 2017:
- v. Parish/Town News Release – Bridlington Update for January 2017:

240.16 The statement of balances and to approve the schedule of accounts for payment:

The bank balances at 8th February 2017 stood at:

Account Name	Account Number	Account type	Balance £
Town Council	51385488	Business A/C	£1.00
Town Council	93662969	Deposit A/C	£262,886.12
Town Council	70985333	Deposit Bond A/C (Comm Projects Reserve)	£0.00
Town Council		Petty Cash	£83.60

Accounts paid since: 17th January 2017

Bridlington Town Council:

Receipts In:

Cheque/BACS	Date	Payer	Description	Amount
CR	28-Jan	Z Thorpe	2 x Civic Dinner Ticket	£40.00

Cash Receipts

PC72	18-Jan	A Grosse	purchased 2 x 2nd class stamp	£1.10
PC76	31-Jan	L Dealtry	purchased 1 x 1st class stamp	£0.64

Total Receipts £41.74

Payments Out:

Cheque/BACS	Date	Payee	Description	Amount
BACS 73	19-Jan	Bridlington Stationers	Document wallets, A3 paper	£41.93
		Christ Church Community Services	Room hire - Full council 18-1-17	£28.80
		Domestic Blitz	Quarterly Office clean	£75.00
		Lighting & Signs	Removal of Xmas tree lighting	£273.60
		Vaughtons	Mayors Cadet 'jewel'	£114.65
BACS 74	20-Jan	Gifts Galore	sticks for civic dinner flags	£5.95
BACS 75	27-Jan	K Wardle	Skate Park Dec Co-ordinator	£244.55
		K Wardle	Skate Park Maintenance	£358.20
BACS 76/77	31-Jan	Staff Costs	January staff costs	£3,652.70
BACS 78	03-Feb	Argos c/o P King	Camera purchased for use at council events	£129.99
BACS 79	03-Feb	ERYC	St John's toilets cleaning - January	£1,032.92
		ERYC Supplies	Dog clean up stencil paint	£106.92
DD	14-Feb	N Power	St John's toilets - electricity	£85.33
BACS 80	09-Feb	Harland Heating	Works to fix office radiators	£300.00
		J Copsey	St John's toilets 5 year electrical inspection	£150.00
		Play Inspection Co	Skate Park - annual safety inspection	£78.00
		T Milns	Civic travel expenses	£11.00
BACS 81	09-Feb	L Dealtry	Civic travel expenses	£91.85
Petty Cash	31-Jan	Petty Cash Expenses	January Petty Cash Expenses	£74.27
SO	30-Jan	J Dawson Taylor	Website Contract	£56.00
DR	28-Jan	HSBC	Bank charges to 6-1-17	£7.10
Total Payments				£6,918.76

RESOLVED: *The accounts are approved for payment.*

241.16 Items for inclusion on the next agenda for Wednesday 15.03.17:

- Relevant updates regarding .

Signed:



Mayor of Bridlington

Date:

15.03.17