



BRIDLINGTON TOWN COUNCIL
Minutes of the Council Meeting held on 15th November 2017
in the Key Centre, at the rear of Christ Church, Quay Road, Bridlington

Present: Councillors Copsey, C Croft, Foster, Heslop-Mullens, Holmes & Marsburg a total of six(6) Councillors.
Also in attendance was Mrs Paula King, Town Clerk took the minutes.

141.17 The Mayor's Welcome:

Councillor Marsburg welcomed everyone to the meeting and read out the intention to audio record the meeting.

142.17 Apologies for absence:

RESOLVED: *Apologies were received and accepted from Councillors B Croft, Dealtry, Dixon, Finlay, M Milns & T Milns.*

143.17 Declarations of Interest:

a) To record declarations of interest by any member of the council in report of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.

RESOLVED: *There were none.*

b) To note dispensations given to any member of the council in respect of the agenda items listed below.

RESOLVED: *There were none.*

144.17 Public Participation session to include items on the agenda (two minutes per person - maximum of fifteen minutes):

RESOLVED: *There were none.*

145.17 To receive the civic duties:

Civic Appointments from 19th October 2017 – 15th November 2017

Mayor & Mayoress:

20.10.17	Chamber of Trade Business Awards at the Bridlington Spa
26.10.17	CPRE Photographic Competition at the Bridlington Spa
28.10.17	Poppy Appeal Launch at the Promenades
28.10.17	Garden of Remembrance at the War Memorial
03.11.17	252 Sqn ATC Annual Presentation Night at Rugby Club
09.11.17	Licencing Service and Institution of Reverend Mark Carey at Christ Church
11.11.17	Armistice Day at the Bridlington War Memorial
12.11.17	Remembrance Day at War Memorial

Total of 8 Civic Duties attended by the Mayor & Mayoress

Deputy Mayor & Deputy Mayoress:

26.10.17	Dogs for Deaf People at Beatrice Wright Centre
11.11.17	Armistice Day at the Bridlington War Memorial
12.11.17	Remembrance Day at War Memorial

Total of 3 Civic Duties attended by the Deputy Mayor & Deputy Mayoress

Bridlington Town Councillors:

28.10.17	Poppy Appeal Launch at the Promenades
28.10.17	Garden of Remembrance at the War Memorial
06.11.17	Planning Committee Visit to the Planning Department & Eastern Area Planning Sub-Committee Meeting at County Hall, Beverley

11.11.17 Armistice Day at the Bridlington War Memorial

12.11.17 Remembrance Day at War Memorial

Total of 5 Civic Duties attended by other Councillors

146.17 The minutes of the Council meeting held on 18.10.17 as a true record:

RESOLVED: *The minutes of the Council meeting held on 18.10.17 are received as a true record.*

147.17 The minutes of the Newsletter Committee meeting on 26.10.17:

RESOLVED: *The minutes of the Newsletter Committee held on 26.10.17 are approved.*

148.17 The minutes of the Planning & Environmental Committee meeting on 30.10.17:

RESOLVED: *The minutes of the Planning & Environmental Committee held on 30.10.17 are approved.*

149.17 To amend Standing Orders to Incorporate Training for Councillors:

RESOLVED: *The Bridlington Town Council Standing Orders are now officially amended.*

150.17 To consider a report from the Bridlington in Bloom Working Group:

RESOLVED: *The Council resolved the following:*

1. *To investigate the provision of pomanders and baskets to Old Town and Sewerby,*
2. *To investigate the advertising the fact that BTC have undertaken doing this in Bridlington,*
3. *To investigate providing planting to the three ward areas of Bridlington including highlighting areas and the costs involved. The Bridlington in Bloom Committee Members will shortlist the proposed areas and report back to the Council.*
4. *To look at increasing the Town Council's Bridlington in Bloom budget for next year to accommodate all the above.*

151.17 To consider a report from the Humphry Sandwith Working Group & Supplementary Information. The Council discussed many aspects of the potential matters:

- to look into having it included in the Old Town Trail,
- to look into placing a heritage board at the site,
- to look into having it carefully cleaned with sympathetic work undertaken to enable it to be potentially used as a planter and prevent it from being used as a rubbish receptacle. Preferably small flowering shrubs – to take advice,
- to look into moving the original plaque from the shelter at Victoria gardens, restoring and adding to the trough
- to look into commissioning a black granite plaque for the current front facing opening to inform that the Town Council renovated it and when,
- to look into fitting metal/mesh to other openings to keep them clear of leaves and rubbish

RESOLVED: *The Council resolved the following:*

1. *The Council agrees to proceed with investigating the individual costs and approvals necessary.*
2. *Based on the costs a further recommendation should be made on what work should be undertaken.*
3. *To enquire with the Lords Feoffees if they would like to financially contribute to this project in the Bridlington Old Town.*

152.17 To consider a report regarding Dog Stencil Placement on Street of Bridlington by ERYC Youth Offending Service:

RESOLVED: *The report was noted.*

153.17 Skatepark Coordinator Monthly Report – October 2017:

RESOLVED: *The report was noted with thanks.*



154.17 The following items of Correspondence were commented upon or otherwise noted:

- a) 16.10.17 ERYC – Review of Internal Drainage Boards (IDBs) – Recommendation Action:
- b) 18.10.17 HWRCC – AGM Notification.

RESOLVED: *The information was noted but no one is available to attend.*

- c) 19.10.17 ERYC – Notification of Temporary Road Closure for Bempton Christmas Market.
- d) 19.10.17 RNLI – Letter of thanks.
- e) 19.10.17 ERYC – Estimate of Rough Sleepers 2017 in Bridlington:

RESOLVED: *The Council will report any observed as requested.*

- f) 24.10.17 ERYC – Temporary Road Closure notification for Albion Terrace, Bridlington.
- g) 29.10.17 Brid Men in Sheds – Letter of thanks.
- h) 30.10.17 ERNLLCA – Council Tax Referendum Principles information.
- i) 30&31.10.17 ERYC – Approval of Temporary Road Closures for Remembrance Day in Bridlington.
- j) 31.10.17 ERYC – Cycle Parking in Old Town Bridlington – proposals and response:

RESOLVED: *The Council wished to support the proposals, particularly the ones recommended by the Engineer as they are considered to be more appropriate design for the area.*

- k) 31.10.17 ERYC – Road resurfacing works on Lansdowne Road/Crescent, Bridlington.
- l) 02.11.17 ERYC – Proposed One-way Movement Order for Bridlington Old Town, Bridlington:

RESOLVED: *The Council wished to support the proposals for the one-way movement order for Bridlington Old Town.*

- m) 06.11.17 ERYC – Proposals for On-Carriageway Cycle Lanes at Lancaster Road, Carnaby

RESOLVED: *The Council wished to support the proposals for on-carriageway cycle lanes at Lancaster Road, Carnaby.*

- n) 07.11.17 ERYC – Proposed Conversion of Controlled Parking Zone Bays at Wellington Road & Trinity Road, Bridlington:

RESOLVED: *The Council wished to convey that they did not support the proposed conversion of controlled parking zone bays at Wellington Road & Trinity Road, Bridlington as they considered that the proposals had an unacceptable detrimental impact on neighbouring properties.*

- o) 08.11.17 BKR Bridlington Echo – Christmas Greetings Opportunity:

RESOLVED: *The Council wished to purchase the Christmas greetings opportunity in the Bridlington Echo.*

- p) No date Card of thanks.

155.17 Newsletters/Agendas & Minutes – attached unless otherwise stated:

- i. East Yorkshire Town Councils Network notes of Meeting of 18.05.17:
- ii. Bridlington Regeneration Partnership minutes of meeting 05.09.17:
- iii. Bridlington Learning & Skills Forum notes of meeting of 13.09.17:
- iv. Sewerby Village Residents' Association minutes of meeting of 03.10.17:
- v. Bridlington Central Action Group minutes of meeting of 10.10.17:
- vi. ERNLLCA October Newsletter 2017:



vii. Clerks & Councils Direct November 2017 issue (available on request):

156.17 The statement of balances and to approve the schedule of accounts for payment:

Subject: Statement of Balances and Schedule of Accounts for Payment

The bank balances at stood at: 8th November 2017

Account Name	Account Number	Account type	Balance £
Town Council	51385488	Business A/C	£1.00
Town Council	93662969	Deposit A/C	£371,403.65
Town Council	70985333	Deposit Bond A/C (Community Projects Reserve)	£0.00
Town Council		Petty Cash	£242.08

Accounts paid since: 12th October 2017

Bridlington Town Council:

Receipts In:

Cheque/BACS	Date	Payer	Description	Amount
CR	09-Oct	N Power	Refund of overcharges on gas bill	198.40
1	19-Oct	Doggy Bags	Doggy Bags	14.00
CR	31-Oct	HMRC	VAT repayment 2nd Quarter	£853.11

Cash Receipts

PC56	11-Oct	Civic Service Raffle	Raffle cash transferred to Charity A/C	£172.00
PC58	19-Oct	Doggy Bags	Doggy Bags	£15.40

Total Receipts £1,252.91

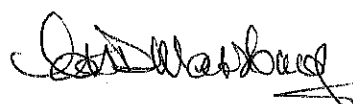
Payments Out:

Cheque/BACS	Date	Payee	Description	Amount
Transfer	11-Oct	Mayors Charity Account	Civic Service raffle cash	172.00
BACS 55	16-Oct	Cllr Colin Croft	Civic Engagement Expenses	£39.07
		Christ Church Community Services	Room Hire Full Council 18-10-17	£28.80
		ERYC	St John's toilets cleaning Apr to Sept	£6,321.47
		McKinney Foundry	Gansey Girl project 40% deposit	£1,320.00
DD	31-Oct	Information Commissioners Office	Data Protection Annual Fee	£35.00
BACS 56	20-Oct	Cllr Colin Croft	Civic Engagement Expenses	£30.02
		Cllr Cyril Marsburg	Civic Engagement Expenses	£172.43
		John Copsey Electrician	St John's toilets electrical repairs	£150.00
		Steve Carvill	Gansey Girl project - artist's fee	£500.00
		Spiers Framing	Mayor's portrait framing	£68.00
BACS 57	26-Oct	ERYC	Tens Licence for Xmas Event	£21.00
BACS 58	27-Oct	BKR Group	50% upfront Autumn distribution	£378.00
		ERYC	Office Rates payment 8/10	£176.00
		ERYC	St John's toilets rates payment 8/10	£107.00
		Upfront Digital Design	Xmas Event poster	£25.00
DR	28-Oct	HSBC	Bank charges to 6-10-17	£5.50
BACS 60	30-Oct	Stirling Castle	Remembrance Service Buffet	£400.00
SO	30-Oct	J Dawson Taylor	Website Contract	£56.56
BACS 59/61	31-Oct	Staff Costs	October staff costs	£3,631.66
Petty Cash	31-Oct	Petty Cash Expenses	October petty cash costs	£146.31
BACS 62	02-Nov	Prospect Photo Agency	Photography training & civic photos	£145.00
DDR	13-Nov	N Power	St John's toilets electricity bill	£91.36

Total Payments £14,020.18

RESOLVED: *The accounts are approved for payment with amendments.*

Signed:



Mayor of Bridlington

Date:

13.12.17