



BRIDLINGTON TOWN COUNCIL
Minutes of the Council Meeting held on 15th August 2018
in the Key Centre, Quay Road (at the rear of Christ Church), Bridlington

Present: Councillors Copsey, B Croft, C Croft, Dealtry, Finlay, Foster, Heslop-Mullens, Holmes, Marsburg, M Milns & T Milns a total of eleven (11). One member of the public was in attendance. Mrs Paula King, Town Clerk took the minutes.

86.18 The Mayor's Welcome:

The Mayor Councillor C Croft welcomed everyone to the meeting and then read out the intention to audio record the meeting.

87.18 Apologies for absence:

RESOLVED: *Apologies were received and accepted from Councillor Dixon.*

88.18 Declarations of Interest:

a) To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.

RESOLVED: *Councillors Finlay, M Milns & T Milns declared a non-pecuniary interest in item 15F due to the fact that it was an East Riding of Yorkshire Council (ERYC) initiative and they are all ERYC Councillors.*

b) To note dispensations given to any member of the council in respect of the agenda items listed below.

RESOLVED: *There were none.*

89.18 Public Participation session to include items on the agenda (two minutes per person - maximum of fifteen minutes):

There were none.

90.18 To receive the Civic Appointments from 19th July 2018 – 15th August 2018

Mayor & Mayoress:

23.07.18	Priory View Riding for the Disabled Open Day
24.07.18	British Red Cross Event at Sewerby Hall & Gardens
28.07.18	RNLI Lifeboat Open Day
30.07.18	Remembrance Day Photo Shoot
01.08.18	Yorkshire Day Flag Raise at the War Memorial
05.08.18	Bridlington Lions Gala
05.08.18	Skatejam
06.08.18	Contract Working Group
07.08.18	Contract Working Group
11.08.18	Mallard Court Fun Week
12.08.18	BSCC Summer Gala Open Day Event
12.08.18	Mayor of Beverley's Civic Service
15.08.18	New Memorial Stone Reveal

Total of 13 Civic Duties attended by the Mayor, Mayoress & Consort

Deputy Mayor & Deputy Mayoress:

22.07.18	Mayor of Snaith & Cowick's Civic Service
01.08.18	Yorkshire Day Flag Raise at the War Memorial

01.08.18 Mayor of Market Weighton Yorkshire Day Event
 05.08.18 Bridlington Lions Gala
 06.08.18 HART AGM at Hornsea
 06.08.18 Contract Working Group
 07.08.18 Contract Working Group
 13.08.18 Old Town Association Meeting
 15.08.18 New Memorial Stone Reveal

Total of 9 Civic Duties attended by the Deputy Mayor & Deputy Mayoress

Most of the Other Councillors:

30.07.18 Remembrance Day Photo Shoot – Cllr Dealtry
 01.08.18 Yorkshire Day Flag Raise at the War Memorial – Cllr T & M Milns, Dixon, Foster & Dealtry
 05.08.18 Skatejam – Cllr T & M Milns & Cllr Dixon
 06.08.18 Contract Working Group – Cllr T Milns, Dixon, Marsburg, Foster, Holmes
 07.08.18 Contract Working Group – Cllr T Milns, Dixon, Marsburg, Foster, Holmes
 13.08.18 Old Town Association Meeting
 15.08.18 New Memorial Stone Reveal

Total of 7 Civic Duties attended by other Councillors

Mayor's Cadet:

01.08.18 Yorkshire Day Flag Raise at the War Memorial
 05.08.18 Bridlington Lions Gala

Total of 2 Civic Duties attended by Mayor's Cadet

Staff:

01.08.18 Yorkshire Day Flag Raise at the War Memorial – Abigail Grosse
 15.08.18 New Memorial Stone Reveal – Abigail Grosse

Total of 2 Civic Duties attended by Staff

91.18 To approve the minutes of the Council meeting held on 18.07.18 as a true record:

RESOLVED: *The minutes of the Council meeting held on 18.07.18 are received as a true record.*

92.18 To receive the minutes of the Newsletter Committee meeting held on 26.07.18:

RESOLVED: *The minutes of the Newsletter Committee held on 26.07.18 are approved.*

93.18 To receive the minutes of the Planning & Environmental Committee held on 06.08.18:

RESOLVED: *The minutes of the Planning & Environmental Committee held on 06.08.18 are approved.*

94.18 Committee Membership & updated Committee List 2018-2019:

RESOLVED: *The Council resolved to amend and approve.*

95.18 To consider the Remembrance Day Events in Bridlington & ERYC Fund details. The meeting discussed the contents of the Remembrance Day meeting and the additional ERYC Fund details:

RESOLVED: *The Town Council approved the following for the Bridlington Centenary Remembrance Service:*

1. *Investigate the Battles over including seeking a piper and permissions from relevant agencies.*
2. *Approving the increase in the food budget for the daytime refreshments.*
3. *Investigate the Last Post including seeking a bugler.*
4. *To agree to purchase and place the required amount of event poppies at the Bridlington War Memorial.*
5. *To apply for the ERYC funding to enable the Council to decorate the Bridlington War Memorial Garden railings with 200 poppies.*



96.18 Remembrance Coin for World War I – Councillor Dealtry:**RESOLVED:** *The Town Council approved the following:*

1. *The Town Council resolved to purchase 3,500 bespoke 35mm hexagonal nickel finish Remembrance coins.*
2. *The Town Council resolved to distribute the coins to the Bridlington primary schools and to have the spare amounts to sell in the office. The use of the funds raised from the sale of the surplus coins is to be determined at the next Finance & General Purposes meeting.*

97.18 To receive the Skatepark Coordinators Monthly report & Press Release Article – July/August 2018:**RESOLVED:** *The report was noted with thanks and the Town Council wished to officially write to thank the Skatepark Coordinator for all that she does and they wished to also convey thanks to "Team of people who help" for their hard work with the recent very successful Skatejam event.***98.18** To receive the invitation and information for the Raising of the Merchant Navy Flag Day event:**RESOLVED:** *The Council noted the information and pledged assistance for the event.***99.18** To consider the Bridlington in Bloom judging competition verbal report:**RESOLVED:** *The Council resolved to approve the top three winners of the 2018 competition and they are to be invited to the September Full Council meeting to be presented.***100.18** The following items of Correspondence were commented upon or otherwise noted:

- a) 11.07.18 Headlands School – Letter of thanks.
- b) 12.07.18 ERYC – Traffic Regulation Order for off street parking places for Hilderthorpe Road Coach and Car Park:

RESOLVED: *The Council resolved to support the ERYC Traffic Regulation Order for off street parking places for Hilderthorpe Road Coach and Car Park however due to the extreme lack of parking in Bridlington the Council wished to request that the car park remained open for as long as it was able, and safe, to do so before closure for the regeneration work and eventual disposal.*

- c) 18.07.18 ERYC – Update of request for a Pedestrian Crossing, Bessingby Industrial Estate.
- d) 18.07.18 ERYC – Notification of Carriageway Maintenance – Queensgate Square.
- e) 19.07.18 ERYC – Information about Regeneration progress & New Beck Hill.
- f) 19.07.18 Councillor Robson ERYC – Request of consideration for his proposal regarding New Beck Hill. The Council considered information from Councillor Robson and engineering information from the ERYC regarding New Beck Hill:

RESOLVED: *The Council resolved that the best way forward would be to monitor the situation but to also request a site visit with an ERYC Engineer to discuss safety concerns regarding signage on New Beck Hill, Manor Street and Prospect Street.*

- g) 31.07.18 ERYC – Flood and Coastal Risk Survey (also forwarded in advance via email):

RESOLVED: *The Councillors who wished to undertake the online survey have done so via the link forwarded in advance.*

- h) 06.08.18 Bridlington Lions – Letter of thanks.
- i) 06.08.18 Asset of Community Value – Notice of Intended Disposal.
- j) 06.08.18 Assure Security – Street Pastors – Suggested locations for training in Bridlington:

RESOLVED: *The Council resolved to suggest the following to assist Assure Security for them to*


consider being involved with in Bridlington and the Clerk is to provide contact details:

- Bridlington Street Angels
- Brightening Up Bridlington
- Christmas Event in Bridlington
- Remembrance Event in Bridlington
- Street dog stencilling for community engagement.
- Bridlington Youth Coalition
- Bridlington Hang Out Group
- Bridlington Old Town Association
- Destination Old Town
- The Hinge Centre in Bridlington
- Bridlington Local Links
- Armed Forces Day in Bridlington.

k) 07.08.18 ERYC – Update regarding PSPO & Dog Issue feedback at the Bridlington War Memorial:

RESOLVED: *The Council resolved to contact the ERYC to enquire if it would be possible to re-request the placement of better signage to be placed on the three garden gates to potentially help alleviate the on-going infringements in this area.*

l) 08.08.18 Post Office Ltd – Changes for Marton Road Post Office:

m) 08.08.18 ERYC – Temporary Road Closure for Part of Limekiln Lane:

n) 08.08.18 ERYC – Temporary Rolling Road Closures for the Bridlington Road Runners Half Marathon:

o) 09.08.18 ERYC – Proposed Road Safety Scheme – Quay Road:

RESOLVED: *The Council resolved to support the ERYC proposed Road Safety Scheme for Quay Road.*

p) Various dates – Men of Bridlington correspondence:

101.18 Newsletters/Agendas & Minutes – attached unless otherwise stated:

- i. Bridlington Regeneration Partnership Town Improvement Forum meeting minutes of 03.07.18:
- ii. Bridlington Central Action Group meeting minutes of 10.07.18:
- iii. ERNLLCA Newsletter – July 2018:
- iv. CPRE Countryside Voice Magazine – Summer edition 2018 (available on request):
- v. CPRE Fieldwork Magazine – Summer edition 2018 (Available on request):

102.18 To receive a statement of balances and to approve the schedule of accounts for payment:

Subject: Statement of Balances and Schedule of Accounts for Payment

The bank balances at 14th August 2018 stood at:

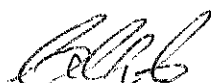
Account Name	Account Number	Account type	Balance £
Town Council	51385488	Business A/C	£1.00
Town Council	93662969	Deposit A/C	£349,638.46
Town Council		Petty Cash	£247.33

Accounts paid since: 12th July 2018

Bridlington Town Council:

Receipts In:

Cheque/BACS	Date	Payer	Description	Amount
CR	17-Jul	Foothutt	Newsletter Advert	£40.50
CR	24-Jul	Coastal Colour Print	Newsletter Advert	£40.50



5	30-Jul	Headlands School	Newsletter Advert	£40.50
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Cash Receipts

PC23	12-Jul	Doggy Bags	Doggy Bags	£44.00
PC24	13-Jul	L Dealtry Foot Clinic	2 x Newsletter Adverts	£81.00
PC25	31-Jul	Doggy Bags	Doggy Bags	£44.90

	Total Receipts	£291.40
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Payments Out:

Cheque/BACS	Date	Payee	Description	Amount
101683	17-Jul	ERYC	Small Lotteries Licence fee	£20.00
BACS 32	19-Jul	P King	Travel Expenses to ERNLLCA AGM	£15.30
101684	18-Jul	Market Weighton TC	Yorkshire Day Civic Event	£20.00
BACS 33	23-Jul	Christ Church Community Services	Room Hir July Full Council	£28.80
BACS 34	31-Jul	Bob Stabler & Sons	Skatepark Skip	£295.80
		Cllr M Heslop-Mullens	Civic Travel Expenses	£84.19
BACS 35/36	31-Jul	Staff Costs	July Staff Costs	£3,762.94
BACS 37	31-Jul	ERYC	St Johns Rates payment 5/10	£110.00
		ERYC	Office Rates payment 5/10	£195.00
BACS 38	13-Aug	Zurich Insurance	Annual Premium	£7,675.18
BACS 39	02-Aug	Bridlington Stationers	Box Files, punched pockets	£43.89
		Yorkshire Water	Office Water	£39.76
DD	28-Aug	N Power	Office Electricity	£83.37
DD	28-Aug	N Power	Skate Park Electricity	£147.05
DD	28-Aug	N Power	St Johns Electricity	£72.75
BACS 40	16-Aug	Active Sports	Skate Park Coaching	£500.00
		Apex Radios Systems	2 x Bridlink Radios	£349.99
		BKR Group	distribution 50% on completion	£378.00
		Christ Church Community Services	Room Hire August Full Council	£28.80
		GK Beulah	Brid Town Council shields	£781.20
		K Wardle	Skate Jam 2018 Expenditure	£1,055.45
		K Wardle	Skate Park - July Co-ordinator	£522.60
		K Wardle	Skate Park - July Maintenance	£558.79
		Cllr M Heslop-Mullens	Civic Travel Expenses	£41.27
		Paul Scott Plumber	St Johns toilets Repairs	£135.60
		Siemens	Photocopier Lease	£182.13
		Yorkshire Water	St Johns Toilets Water Bill	£58.38
Petty Cash	31-Jul	Petty Cash Expenses	July petty Cash Expenses	£1.09
DR	28-Jul	HSBC	Bank charges to 6-7-18	£10.00
SO	31-Jul	J Dawson Taylor	Website Contract	£56.56
Total Payments				£17,253.89

RESOLVED: *The accounts are approved for payment.*

103.18 To receive notice of items for inclusion on the next agenda for Wednesday 19th September 2018:

- Yorkshire Coast BID are intending to brief at the September's meeting.
- POSTCODES – Councillors M & T Milns

Section B

In accordance with the power granted by the Public Bodies (Admission to Meetings) Act 1960, to resolve that the Public and Media be excluded from the meeting on the grounds that confidential matters will be discussed:

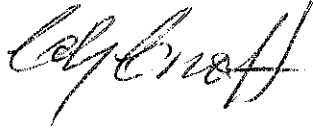
104.18 To consider the update from the Contract Committee Working Group. The meeting was updated with the current situation and a prepared report was considered. A discussion took place about many aspects of the report.

RESOLVED: *The Council resolved the following:*

- *to support a specific design and layout subject to the changes required to suit the needs of future occupants,*
- *to appoint a solicitor and to inform the landlord of the Council's intentions,*



- *to arrange a meeting with ERVAS and future users,*
- *funding paperwork is to be submitted as soon as possible.*



Signed:

Mayor of Bridlington

Date:

19.09.18