



BRIDLINGTON TOWN COUNCIL
Minutes of the Council Meeting held on 17th October 2018
in the Key Centre, Quay Road (at the rear of Christ Church), Bridlington

Present: Councillors Dixon, Foster, Heslop-Mullens, Holmes, Marsburg & T Milns a total of six (6).
Inspector Cocker of Humberside Police and two (2) members of the public were in attendance.
Mrs Paula King, Town Clerk took the minutes.

127.18 The Deputy Mayor's Welcome:

The Deputy Mayor Councillor Heslop-Mullens welcomed everyone to the meeting and made everyone aware of signage regarding the requirements of anyone with an intention to audio record the meeting. The Deputy Mayor then shared with the meeting that the Bridlington Town Council had received two certificates this month; one for the participation in the Merchant Navy Day and one thanking the Town Council for supporting the Poppy Appeal. The Deputy Mayor shared the good news that £335.50 was raised at the Mayor's Coffee Morning event at Alderson House that morning.

128.18 Apologies for absence:

RESOLVED: *Apologies were received and accepted from Councillors Copsey, B & C Croft, Dealtry, Finlay & M Milns.*

129.18 Declarations of Interest:

- a) To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.

RESOLVED: *Councillor T Milns declared a non-pecuniary interest in agenda item 11 as it was an East Riding of Yorkshire Council (ERYC) matter and she is an ERYC Councillor.*

- b) To note dispensations given to any member of the council in respect of the agenda items listed below.

RESOLVED: *There were none.*

130.18 Inspector Cocker, Humberside Police, briefed the Council (10 min brief, 5 min questions):

Inspector Cocker started with sharing that there were 6 Humberside Police personnel at the Bridlington Fair and that he had had a very positive and busy week previously at the Hull Fair. The Inspector shared that the most recent occurrence in Bridlington was the widely publicised drug warrant and arrest and that the drugs seized were on par with recent hauls in the area and the estimated values are in the region of £3,000-£4,000. The Inspector shared that as soon as one drug distributor is removed sadly they are replaced immediately by another drug distributor. The Inspector was very clear to express how important public information about drugs in Bridlington is to the Police and the success with the drug warrants and arrests is mostly down to the fabulous amount of intelligence passed to the police by residents. All the work that disrupts the supply of drugs helps to prevent and delay future supplies which is very positive for Bridlington and the Inspector will try to ensure that this is always the case in the Town. The Inspector explained that the drug industry tends to try and target youths but that the Police support the early intervention which is relatively successful particularly in Bridlington. The Inspector shared that there are normal spikes of seasonal behaviour and that Halloween and Bonfire Night can traditionally be quite troublesome but not normally in Bridlington by comparison to other areas. The summer saw the Police effectively tackle shop theft, anti-social behaviour and aggressive beggars but that the figures showed that the levels were normal. The Inspector mentioned some criminal damage and some shed burglaries but he was unsure if the levels were in Bridlington and that he would look into it.

A discussion took place with Councillors Marsburg and Holmes and the Inspector about the recent drugs arrests.

Councillor Heslop-Mullens enquired about enforceable 20mph speed limits and the Inspector said he thought that the legislation was potentially changing to be able to enforce but that he considered that the 20mph limits were normally self-enforcing with physical preventions in the roads which were effective. The Inspector had recently secured funding for a Radar Board which was very effective and could be set up anywhere and the Council were very interested in how this would be used in the East Riding.

131.18 Public Participation session to include items on the agenda (two minutes per person - maximum of fifteen minutes):

RESOLVED: *There was none.*

132.18 To receive the Civic Appointments from 20th September – 17th October 2018

Mayor, Mayoress & Consort:

29.09.18 Manchester Gospel Choir at St John's Methodist Church
 30.09.18 Mayor of Driffield's Civic Afternoon Tea
 02.10.18 Hull & Humberside Commerce Chamber Meeting
 03.10.18 Poppies at the Bridlington War Memorial with ATC
 07.10.18 Mayor's Civic Service at Bridlington Priory
 09.10.18 Small Grants Presentation at the Town Council Office
 13.10.18 Higher Education Awards at the Bridlington Priory
 16.10.18 Event poppies certificate presentation from Bridlington Free Press
 17.10.18 Mayor's Coffee Morning at Alderson House
 17.10.18 Bridlington Fair at Moorfield Car Park

Total of 10 Civic Duties attended by the Mayor, Mayoress & Consort

Deputy Mayor & Deputy Mayoress:

21.09.18 Toast of the Coast Awards at Scarborough Spa
 01.10.18 Old Town Association AGM
 07.10.18 Mayor's Civic Service at Bridlington Priory
 09.10.18 Small Grants Presentation at the Town Council Office
 09.10.18 ERNLLCA District Meeting at Driffield
 12.10.18 CLLD Funding meeting at the BTC Offices
 13.10.18 Army Cadet Force Healthy Hearth event at the Drill Hall
 16.10.18 Solutions Summit at Emmanuel Church

Total of 8 Civic Duties attended by the Deputy Mayor & Deputy Mayoress

Most of the Other Councillors:

27.09.18 Health Forum – Cllr T Milns
 01.10.18 Old Town Association AGM – Cllrs Foster, T Milns & M Milns
 03.10.18 Poppies - Bridlington War Memorial with ATC – Cllrs Dealtry, Foster, Holmes, Marsburg
 04.10.18 Youth Coalition – Cllr T Milns
 07.10.18 Mayor's Civic Service at Bridlington Priory – Cllrs Foster, Dixon, Holmes, Copsey
 09.10.18 Small Grants Presentation at the Town Council Office
 12.10.18 CLLD Funding meeting at the BTC Offices – Cllr Holmes

Total of 7 Civic Duties attended by other Councillors

Mayor's Cadet:

03.10.18 Poppies - Bridlington War Memorial with ATC
 07.10.18 Mayor's Civic Service at Bridlington

Total of 2 Civic Duties attended by Mayor's Cadet

Staff:

07.10.18 Mayor's Civic Service at Bridlington – Miss A Grosse, Mrs P King & Mrs V Exon
 09.10.18 ERNLLCA District Meeting at Driffield – Mrs P King
 12.10.18 CLLD Funding meeting at the BTC Offices – Mrs Exon

Total of 3 Civic Duties attended by Staff

133.18To approve the minutes of the Council meeting held on 19.09.18 as a true record:

RESOLVED: *The minutes of the Council meeting held on 19.09.18 are received as a true record.*

134.18To receive the minutes of the Planning & Environmental Committee meeting held on 08.10.18:

RESOLVED: *The minutes of the Planning & Environmental Committee meeting held on 08.10.18 are approved.*

135.18To receive the minutes of the Finance & General Purposes Committee meeting on 09.10.18:

RESOLVED: *The minutes of the Finance & General Purposes Committee meeting held on 09.10.18 are approved.*

136.18To consider the Autumn Newsletter 2018 for proofing for printing (retrospective approval):

RESOLVED: *The newsletter was retrospectively approved.*

137.18Consultation – Proposed Concurrent Public Path Creation and Extinguishment Orders at Palace Avenue and Gypsy Race, Bridlington:

RESOLVED: *The Council resolved to support the proposed public path creation and extinguishment orders as described in the consultation document for Palace Avenue & Gypsy Race, Bridlington.*

138.18To consider the update for Royal Navy Freedom of Entry to the Town:

RESOLVED: *The report was noted.*

139.18To update the meeting regarding Remembrance:

RESOLVED: *The report was noted and the Council resolved to sell all remaining event poppies.*

140.18Bridlington Town Council Flag:

RESOLVED: *The Council resolved to purchase four digitally printed four (4) yard flags for Bridlington Town Council.*

141.18Commemoration Coin Distribution Update – allocation of Councillors to dates:


RESOLVED: *The Councillors pledged their attendance to the schools to undertake the Commemorative Coin distribution and travel schedules were arranged.*

142.18To consider an update following contact with Castle Hill Hospital regarding collecting items:

RESOLVED: *The report was noted.*

143.18To consider an update for Dog Stencilling in Bridlington:

RESOLVED: *The report was noted with thanks to be conveyed to the Team. The Council resolved to convey to the team that other things that they could potentially be involved with would be Remembrance Marshalling, future Christmas events, Bridlington Old Town Association events, working with the Brightening Up Bridlington Team and working with the Bridlington Street Angels. The Council also resolved to contact the Sewerby Village Residents Association who are currently having village dog mess issues to request a list of streets that they would like to be addressed that can be forward onto the team for them to be able to assist with this matter if they are able to.*



144.18 To consider a resolution to ERNLLCA Annual General Meeting – Councillor Heslop-Mullens:

RESOLVED: *The Council resolved to submit to ERNLLCA the following resolution to take to the next ERNLLCA Annual General Meeting, "To encourage member councils to pay their fees on time, Bridlington Town Council recommends that a late payment fee is shown on membership invoices to cover the cost of the additional administration".*

145.18 Retrospective approval of a BTC Plaque to the Bridlington Round Table:

RESOLVED: *The plaque was retrospectively approved.*

146.18 To receive the Monthly Report from the Skatepark Coordinator – September 2018:

RESOLVED: *The report was noted with thanks. The Council resolved to convey Best Wishes and a Speedy recovery to Mrs Wardle.*

147.18 The following items of Correspondence were commented upon or otherwise noted:

a) 14.08.18 ERYC – Proposed amendment to existing parking on Victoria Road, Bridlington (retrospective approval):

RESOLVED: *The proposed amendment to existing parking on Victoria Road, Bridlington was supported and retrospectively approved.*

b) 25.09.18 ERYC – Proposed zebra crossing at Station Avenue, Bridlington:

RESOLVED: *The Council supported the proposed zebra crossing at Station Avenue, Bridlington.*

c) September 2018 – Royal Mail – Scam Mail Information.

d) 01.10.18 ERYC – Temporary Road Closure for BTC Civic Service.

e) 02.10.18 ERYC – Planning Enforcement Area Maps.

f) 02.10.18 ERYC – ER and Hull Joint Minerals Local Plan Examination Hearing Sessions.

g) 02.10.18 ERYC – Bridlington Social Media Training:

RESOLVED: *Councillors Heslop-Mullens & T Milns were approved attendance at the Bridlington Social Media Training event on 24.10.18.*

h) 04.10.18 ERYC – ER Pension Fund – Invitation to AGM on 02.11.18:

RESOLVED: *No-one was available to attend the East Riding Pension Fund Annual General Meeting.*

i) 05.10.18 ERYC – Development of a Bridlington Community Anchor Organisation:

RESOLVED: *The Council resolved that it would recommend that the SMILE foundation should in the first instance liaise with ERVAS. Councillor Heslop-Mullens will also be in touch with SMILE to assist with the liaison with ERVAS.*

j) 08.10.18 ERYC – Letter to Residents regarding Bessingby Footbridge.

k) 11.10.18 Bridlington U3A – Support for Town Council Office Plan.

148.18 Newsletters/Agendas & Minutes – attached unless otherwise stated:

i. Bridlington Chamber meeting minutes of 10.04.18:

ii. Bridlington Central Action Group meeting minutes of 11.09.18:

iii. ERNLLCA Newsletter – September 2018:

iv. Sewerby Village Residents Association meeting minutes of 20.09.18 & Autumn Newsletter:



149.18 To receive a statement of balances and to approve the schedule of accounts for payment:

Subject: Statement of Balances and Schedule of Accounts for Payment

The bank balances at 10th October 2018 stood at:

Account Name	Account Number	Account type	Balance £
Town Council	51385488	Business A/C	£1.00
Town Council	93662969	Deposit A/C	£427,043.46
Town Council		Petty Cash	£279.91

Accounts paid since: 13th September 2018

Bridlington Town Council:

Receipts In:

Cheque/BACS	Date	Payer	Description	Amount
CR	14-Sep	Lord Feoffees	Memorial Stone Donation	2000.00
CR	28-Sep	ERYC	2nd Precept payment	£106,172.06

Cash Receipts

PC31	12-Sep	Doggy Bags	Doggy Bags	£25.40
PC32	30-Sep	Doggy Bags	Doggy Bags	£23.25

Total Receipts £108,220.71

Payments Out:

Cheque/BACS	Date	Payee	Description	Amount
DD not taken	12-Sep	N Power	Festive Lighting	-£250.38
DD not taken	12-Sep	N Power	Festive Lighting	-£270.98
BACS 49	24-Sep	N Power	Festive Lighting	£521.36
		Peter Arthurs Allsize	BTC Wet Weather Jackets	£119.97
		Wally Mays	St John's Toilets - repairs	£252.31
BACS 50/51	28-Sep	Staff Costs	September Staff Costs	£3,545.08
BACS 52	28-Sep	HMRC	2nd Quarter PAYE & NIC	£1,450.81
BACS 53	28-Sep	ERYC	St John's Toilets - rates pmt 7/10	£110.00
		ERYC	Office Rates pmt 7/10	£195.00
101685	28-Sep	Bridlington Diabetic Support Group	Small Grants Awards	£100.00
101686	28-Sep	Bridlington Millau Pentangue Club	Small Grants Awards	£250.00
101687	28-Sep	Humberside Fire Service (Fire Dogs)	Small Grants Awards	£500.00
101688	28-Sep	Bridlington Martial Arts & Fitness	Small Grants Awards	£250.00
101689	28-Sep	Bridlington Dukes Park Bowling Club	Small Grants Awards	£250.00
101690	28-Sep	Bridlington Heart Screening Day	Small Grants Awards	£250.00
101691	28-Sep	East Coast Churches Music Festival	Small Grants Awards	£250.00
101692	28-Sep	Kingfisher Café	Small Grants Awards	£250.00
101693	28-Sep	RVS Lunchbox Club	Small Grants Awards	£250.00
101694	28-Sep	St Johns Methodist Rainbow Guides	Small Grants Awards	£200.00
101695	28-Sep	Bridlington Alexandra Bowling Club	Small Grants Awards	£150.00
101696	28-Sep	Priory View RDA	Small Grants Awards	£250.00
101697	28-Sep	Hilderthorpe Allotment Soc (Matson)	Small Grants Awards	£500.00
101698	28-Sep	Royal Naval Association	Small Grants Awards	£250.00
101699	28-Sep	Sing For Life	Small Grants Awards	£150.00
101700	28-Sep	Remarkable Arts	Small Grants Awards	£250.00
BACS 54	02-Oct	Bridlington stationers	Paper, diaries, wall planner	£46.54
		Cllr C Croft	Re: Civic Service Raffle prizes	£40.95
		ERYC	Dog stencil paint	£59.40
		Cllr M Heslop-Mullens	Civic travel Expenses	£59.93
		Insignia Ltd	Remembrance Coins	£3,990.00
BACS 55	04-Oct	Active Sports	Gasworx Coaching	£250.00
		Christ Church Community Services	Room hire full council September	£28.80
		Prospect Photography Agency	Mayoral Photobooks	£315.00
BACS 56	08-Oct	Bullfinch Gas Equipment	Battles Over Beacon	£432.00
BACS 57	11-Oct	Cllr Colin Croft	Civic Service Expenses	£70.40
		Trackers Catering	Civic Service Catering	£537.00

SO	20-Sep	A&T Curtis	Quarterly rent	£1,130.00
DD	25-Sep	N Power	Office Gas	£47.30
DR	28-Sep	HSBC	Bank Charges to 6/9/18	£7.34
SO	28-Sep	J Dawson Taylor	Website Contract	£57.20
Total Payments				£16,845.03

RESOLVED: *The accounts are approved for payment.*

150.18 To receive notice of items for inclusion on the next agenda for Wednesday 21st November 2018:

- Remembrance Day update
- SMILE update from Cllr Heslop-Mullens.

Section B

In accordance with the power granted by the Public Bodies (Admission to Meetings) Act 1960, to resolve that the Public and Media be excluded from the meeting on the grounds that confidential matters will be discussed:

151.18 To consider the update from the Contract Committee Working Group and the update from the CLLD Grant meeting:

RESOLVED: *The Council received the recent updated regarding the Office Move and the meetings that had recently taken place. The Council resolve the following regarding:*

1. Securing of the building.
2. To undertake an Insurance Valuation of the proposed building.
3. The Youth Steering Group to work with Bridlington Youth Coalition.
4. To hold consultation days once planning is in place.
5. To amend the internal designs as the project unfolds.
6. To complete and submit the CLLD Full Application Form.

Signed:



Mayor of Bridlington

Date:

21.11.18