



BRIDLINGTON TOWN COUNCIL
Minutes of the Council Meeting held on 19th September 2018
in the Key Centre, Quay Road (at the rear of Christ Church), Bridlington

Present: Councillors Copsey, B Croft, C Croft, Dealtry, Dixon, Finlay, Foster, Holmes, Marsburg & T Milns a total of ten (10). Kerry Carruthers, Project Manager of Yorkshire Coast Business Improvement District and 6 members of the public were in attendance. Mrs Paula King, Town Clerk took the minutes.

105.18 The Mayor's Welcome:

The Mayor Councillor C Croft welcomed everyone to the meeting and read out the intention to audio record the meeting. The official presentation of the Bridlington in Bloom Competition winners took place with all winners in attendance. The Council is happy to announce the following winners of this year's competition:

1st Place	Bridlington Conservative Club
2nd Place	Sunflower Lodge
3rd Place	Spinnaker House Hotel

The Mayor then presented Mayoral Civic Albums to Councillor Cyril Marsburg. Councillor Jackie Foster received a past Mayoress Medal, a Town Council plaque and a Civic Year Album. *Photographs were taken at the meeting.*

106.18 Apologies for absence:

RESOLVED: *Apologies were received and accepted from Councillors Heslop-Mullens & M Milns.*

107.18 Declarations of Interest:

a) To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.

RESOLVED: *There were none.*

b) To note dispensations given to any member of the council in respect of the agenda items listed below.

RESOLVED: *There were none.*

108.18 Kerry Carruthers, Project Manager of Yorkshire Coast Business Improvement District briefed the Council (10 min brief, 5 min questions):

Kerry Carruthers briefed the Council about the Yorkshire Coast Business Improvement District (BID) and outlined how it is a business led and business funded initiative formed to make improvements to benefit businesses within a defined geographical area. The benefits of having BID and what consultation information had been collated was shared with the meeting. The Coastal BID projects were outlined as follows:

- Coastal Marketing, Promotion and events
- Coastal appearance,
- Coastal greener, cleaner coastline,
- Coastal business support.

The area specific projects proposals were provided and the Bridlington Fund share has been calculated at £369,875. Kerry explained that some of the initiatives were ring fenced for specific areas on an annual basis as this is what businesses have requested. The improvements will be delivered annually and constantly reviewed to ensure it is bespoke to meet the needs of the area. The five year financial breakdown was looked at along with how the BIDs are funded. Details of the ballot were explained and details of the voting were shared to the meeting.

Councillor Finlay enquired about the 17% operating costs as she considered this rather high. Kerry informed that the levels for operational costs are normally 20% and the costs cover staffing. Kerry went on to share that recently there had been an area where manpower was not covered effectively in the operational costs and a restructure had to be put in place.

Councillor Dealtry enquired about Scarborough Borough Council being involved in the consultation and also benefitting from BID and if it was fair to use a benefactor in this way. Kerry informed that the provision from Scarborough Borough Council had been in kind and there were additional checks put in place to ensure that everything was being fairly distributed.

109.18 Public Participation session to include items on the agenda (two minutes per person - maximum of fifteen minutes):

Councillor Dealtry spoke at this part of the meeting to share his disappointment and disgust at the Council not taking action to pay respects.

110.18 To receive the Civic Appointments from 16th August – 19th September 2018

Mayor, Mayoress & Consort:

28.08.18 Working Group Meeting - Cllr C Croft & Cllr S Finlay
 31.08.18 Bridlington Youth Festival at Gypsy Road
 02.09.18 Filey Civic Service
 03.09.18 Picture at RYYC Wilsthorpe for Bridlington Sea Cadets
 03.09.18 Merchant Navy Day Flag Raise at the War Memorial
 09.09.18 158 Squadron Memorial at Lissett then lunch at the Expanse
 11.09.18 Remembrance Meeting

Total of 7 Civic Duties attended by the Mayor, Mayoress & Consort

Deputy Mayor & Deputy Mayoress:

21.08.18 Meeting with Vicky Bolton – C.L.L.S
 28.08.18 Working Group Meeting
 31.08.18 Bridlington Youth Festival at Gypsy Road
 03.09.18 Picture at RYYC Wilsthorpe for Bridlington Sea Cadets
 03.09.18 Merchant Navy Day Flag Raise at the War Memorial
 05.09.18 Keith Hasler Crazy Car Run set off
 11.09.18 Remembrance Meeting
 13.09.18 ERNLLCA Annual General Meeting at North Ferriby
 15.09.18 Bridlington Autumn Show at St John Methodist Church

Total of 9 Civic Duties attended by the Deputy Mayor & Deputy Mayoress

Councillors:

28.08.18 Working Group Meeting – Cllr Holmes
 03.09.18 Picture at RYYC Wilsthorpe for Bridlington Sea Cadets – Cllr's T & M Milns, Marsburg, Foster & Copsey
 03.09.18 Merchant Navy Day Flag day at the War Memorial – T & M Milns, Marsburg, Foster, Copsey & Dealtry
 11.09.18 Remembrance Meeting – Cllr T Milns, Marsburg, Dealtry, Foster
 12.09.18 Remembrance Meeting – Cllr Dealtry

Total of 5 Civic Duties attended by other Councillors

Mayor's Cadet:

03.09.18 Merchant Navy Day Flag Raise at the War Memorial
 09.09.18 158 Squadron Memorial at Lissett then lunch at the Expanse

Total of 2 Civic Duties attended by Mayor's Cadet

Staff:

03.09.18 Merchant Navy Day Flag Raise at the War Memorial – Abigail Grosse
 11.09.18 Remembrance Meeting – Abigail Grosse & Paula King
 12.09.18 Remembrance Meeting – Paula King

19.09.18 Remembrance Meeting at Sterling Castle – Abigail Grosse & Paula King
Total of 4 Civic Duties attended by Staff

111.18 To approve the minutes of the Council meeting held on 15.08.18 as a true record:

RESOLVED: *The minutes of the Council meeting held on 15.08.18 are received as a true record.*

112.18 To receive the minutes of the Planning & Environmental Committee meeting held on 28.08.18:

RESOLVED: *The minutes of the Planning & Environmental Committee meeting held on 28.08.18 are approved.*

113.18 To receive the minutes of the Finance & General Purposes Committee meeting on 11.09.18:

RESOLVED: *The minutes of the Finance & General Purposes Committee meeting held on 11.09.18 are approved. Councillor Dealtry shared that there was more relevant information that hadn't been made clear at the Finance & General Purposes Committee meeting for one of the small grants and the meeting resolved to consider that application again at the next round of the small grant awards with it being in the same financial year. Councillor Dealtry shared his issue with where the Rainbow (LGBT Pride) Flag will fly in Bridlington.*

114.18 To receive the minutes of the Planning & Environmental Committee held on 17.09.18:

RESOLVED: *The minutes of the Planning & Environmental Committee meeting held on 17.09.18 are approved.*

115.18 To consider a Report to Council for Postcodes on Business Signage – Councillor M Milns:

RESOLVED: *The Council discussed the issues but no resolution was supported.*

116.18 To consider an update for the Centenary Remembrance Day Events & ERYC Grant Decision:

RESOLVED: *The Council resolved to approve the prepared paperwork.*

117.18 To consider a report for planting areas in Bridlington:

RESOLVED: *The Council resolved to approve the expenditure for the planting of the garden areas in Lamplugh gardens and Tennyson Avenue in Bridlington. The Council resolved to approve the annual expenditure for the upkeep of both gardens and the Humphry Sandwith trough. The Council would like to request an amendment or addition for the Tennyson Avenue's planting to include Fatsia Japonica and Phormium Black Velvet.*

118.18 To consider a report for Christmas 2018:

RESOLVED: *The Council resolved the following:*

1. *To contact the Market Traders and Yorkshire Coast Radio to inform of the decision not to go ahead this year with co-hosting an event for 2018.*
2. *To contact the Market traders to enquire if they would still like to run with the "Light up your stall" competition and have the winner presented with a Town Council plaque by the Mayor in robes on the day?*
3. *To contact the lighting team at the ERYC to request that all lighting in Bridlington, including all three Christmas trees and the Chapel Street trees, be switched on on Friday 30th November 2018 or the same time that their lighting is switched on in the Town. There being no Dickensian Festival this year there is no requirement for the Old Town tree to be switched on on a different date in 2018.*
4. *To request Christmas Pantomime tickets for the Christmas Card and joint Echo Christmas Window competition from the Bridlington Spa.*

119.18 To consider sending HM Queen Elizabeth II a Commemorative Coin – Councillor Dealtry (verbal):

RESOLVED: *The Council resolved to support the request to send HM Queen Elizabeth II a Commemorative WWI Coin.*

120.18 To receive the completed and audited annual return as at 31.03.18:

RESOLVED: *The Council officially received the completed and audited annual return and resolved to thank the Responsible Financial Officer, Mrs Exon, for no matters arising in the council accounts.*

121.18 To receive the Skatepark Coordinators Monthly report & photographs – August 2018:

RESOLVED: *The report was noted with thanks to the Skatepark Coordinator.*

122.18 The following items of Correspondence were commented upon or otherwise noted:

- a) 13.08.18 ERYC – Temporary Road Closure's for Bridlington Town Council Mayor's Civic Service and Procession on Sunday 7th October 2018.
- b) 13.08.18 ERYC – Regenerating Seaside Towns and Communities – Call for written evidence published (ERYC will prepare the response).
- c) 14.08.18 ERYC – Temporary Road Closure for part of Cardigan Road, Bridlington.
- d) 17.08.18 ERYC – Bessingby Way Pedestrian Crossing request from BTC:

RESOLVED: *The Council were disappointed that the implementation of the crossing was deemed not possible.*

- e) 21.08.18 ERYC – Temporary Closure and suspension of parking bays at Moorfield Road for the Showman's Guild Annual Autumn Fair October 2018.
- f) 21.08.18 Temporary Footpath Closure for Shaftesbury Road footpath to Bessingby Way, Bridlington.
- g) 24.08.18 ERYC – Engineer Meeting with Councillors – Update Post Site Visit.
- h) 28.08.18 ERNLLCA – ERNLLCA Conference, Booking form and Programme 2018:

RESOLVED: *There were no Councillors who were able to attend the ERNLLCA Conference this year.*

- i) 29.08.18 ERYC – Update from the Dog Warden re signage request from BTC.
- j) 30.09.18 ERYC – Highway Maintenance Work – Bempton Lane (forwarded in advance).
- k) 03.09.18 ERYC – Temporary Road Closure for part of Quay Road, Bridlington:

RESOLVED: *The Council resolved to enquire if the temporary road closure for part of Quay Road could be commenced when Hilderthorpe Road temporary road closures were completed as this may only serve to exacerbate an already challenging traffic situation in Bridlington.*

- l) 03.09.18 ERYC – Temporary Road Closure for part of Trinity Road, Bridlington.
- m) 05.09.18 ERYC – Temporary Road Closure for Sewerby Road Level Crossing, Bridlington.
- n) 06.09.18 ERYC – Temporary Road Closure for Bridlington Remembrance Day Parade.
- o) 10.09.18 ERYC – Interpreting the Gypsy Race:

RESOLVED: *The Council resolved to forward the information to a local historian as they considered that he may be interested in the Public Information Plan for the Gypsy Race. Councillor Heslop-Mullens will also attend.*

- p) 10.09.18 Temporary Road Closures South Marine Drive Bridlington Scooter Rally 27.10.18.
- q) 10.09.18 Humberside Police – East Riding Emails – Meet and Greet PCC for Humberside:

RESOLVED: *Councillor Holmes wished to attend the meet and greet on 25/10/18.*

- r) 12.09.18 Tim Norman – Premier Inn Statement in the House of Lords proceedings.
 s) 12.09.18 TSYS International – Beach Clean Notification – 25th September 2018.
 t) 13.09.18 Mr Ashby – Collection of Juice & Biscuits for Castle Hill Hospital:

RESOLVED: *The Council considered that it was an initiative worth investigating and the office is to contact Castle Hill to find out if specific items would be helpful to collect at this time.*

123.18 Newsletters/Agendas & Minutes – attached unless otherwise stated:

- i. Yorkshire Coast Community Rail Partnership AGM minutes of meeting of 13.06.18:
- ii. ERNLLCA Newsletter – August 2018 edition:
- iii. Bridlington Central Action Group minutes of meeting of 14.08.18:
- iv. Clerks & Councils Direct Newsletter – Issue September 2018:

124.18 To receive a statement of balances and to approve the schedule of accounts for payment:

Subject: Statement of Balances and Schedule of Accounts for Payment

The bank balances at 13th September 2018 stood at:

Account Name	Account Number	Account type	Balance £
Town Council	51385488	Business A/C	£1.00
Town Council	93662969	Deposit A/C	£331,037.79
Town Council		Petty Cash	£231.26

Accounts paid since: 14th August 2018

Bridlington Town Council:

Receipts In:

Cheque/BACS	Date	Payer	Description	Amount
6	17-Aug	Cash to Bank	Petty cash paid into bank account	£94.00
CR	02-Aug	HMRC	VAT Repayment 2nd Quarter	£1,610.36
Cash Receipts				
PC28	14-Aug	Skate Jam BBQ	Skate Jam BBQ	£90.00
Total Receipts				£1,794.36

Payments Out:

Cheque/BACS	Date	Payee	Description	Amount
SO	28-Aug	J Dawson Taylor	Website Contract	£57.20
SO	28-Aug	HSBC	Bank charges to 6-8-18	£8.40
BACS 42/45	31-Aug	Staff Salaries	August staff costs	£3,765.62
BACS 43	29-Aug	Active Sports	Skate Park - August Coaching	£300.00
		BKR Group	Recreate BTC logo	£264.00
		East Coast Engraving	Plaque engraving	£16.00
BACS 44	29-Aug	JG Gardiner	Memorial Stone	£4,290.00
BACS 46	31-Aug	ERYC	St Johns Rates payment 6/10	£110.00
		ERYC	Office Rates payment 6/10	£195.00
		United Carlton	Photocopying charges	£208.60
Petty Cash	31-Aug	Petty Cash Expenses	August Petty Cash Expenses	£106.07
DD	30-Aug	British Telecom	Phones and internet	£589.76
BACS 47	03-Sep	Spiers Framing	Mayoral Portrait	£68.00
		Vaughtons	Past Mayoress medal	£120.67
DD	12-Sep	N Power	Xmas Lighting Contract Nov16-Mar17	£270.98
		N Power	Xmas Lighting Contract Apr17-Mar18	£250.38
BACS 48A	13-Sep	K Wardle	Skate Park - Aug Co-ordinator	£777.20
		K Wardle	Skate Park - Aug Maintenance	£593.84
		A Curtis	Contribution towards new office boiler	£700.00
		PKF Littlejohn	Year End External Audit fee	£720.00

RHB Products

Sewing repairs to Mayors robes

£15.00

Total Payments £13,426.72**RESOLVED:** *The accounts are approved for payment.***125.18** To receive notice of items for inclusion on the next agenda for Wednesday 17th October 2018:

- Castle Hill Hospital response regarding supplies of juice and biscuits.

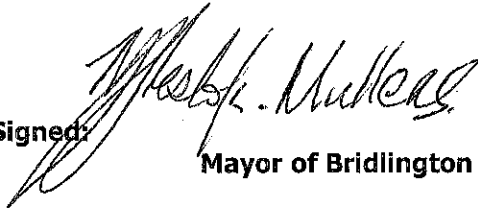
Section B

In accordance with the power granted by the Public Bodies (Admission to Meetings) Act 1960, to resolve that the Public and Media be excluded from the meeting on the grounds that confidential matters will be discussed:

126.18 To consider the update from the Contract Committee Working Group.

RESOLVED: *The Council resolved to approve the proposed draft press release and plans in conjunction with the supporting agencies press releases. ERVAS kindly agreed to collate the supporting agencies press releases.*

Signed:



Mark Muller
Mayor of Bridlington

Date:

17th October 2018