



BRIDLINGTON TOWN COUNCIL
Minutes of the Council Meeting held on 20th June 2018
in the Key Centre, Quay Road (at the rear of Christ Church), Bridlington

Present: Councillors B Croft, C Croft, Finlay, Foster, Heslop-Mullens, Holmes, Marsburg & T Milns, a total of eight (8). Mrs Paula King, Town Clerk took the minutes.

41.18 The Mayor's Welcome:

Councillor C Croft welcomed everyone to the meeting and then read out the intention to audio record the meeting.

42.18 Apologies for absence:

RESOLVED: *Apologies were received and accepted from Councillors Copsey, Dealtry, Dixon & M Milns.*

43.18 Declarations of Interest:

a) To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.

RESOLVED: *There were none.*

b) To note dispensations given to any member of the council in respect of the agenda items listed below.

RESOLVED: *There were none.*

44.18 Public Participation session to include items on the agenda (two minutes per person - maximum of fifteen minutes):

There were none.

45.18 To receive the Civic Appointments from 17th May – 20th June 2018

Mayor, Mayoress & Consort:

19.05.18	Rotary Club Blood Pressure Testing in Bridlington Promenades
28.05.18	RNLI Mayday Welly Walk
29.05.18	Poppy Club at the Alderson House
02.06.18	Buddies in Boats Submariners Memorial Service at the War Memorial
03.06.18	Hedon Civic Service
06.06.18	D-Day Memorial Service at the War Memorial
10.06.18	1940's Old Town Festival
16.06.18	The Hinge Centre Charity Dinner at the Bridlington Spa
17.06.18	Lord Mayor of Hull's Civic Service
19.06.18	Creativity Matters at the ER College site in Bridlington

Total of 10 Civic Duties attended by the Mayor & Mayoress

Deputy Mayor & Deputy Mayoress:

21.05.18	Old Town Association Meeting
04.06.18	Old Town Association Meeting
10.06.18	1940's Old Town Festival
11.06.18	CLLD Meeting with Vicky Bolton
12.06.18	Community Hub Meeting
15.06.18	High Sheriff's Summer Reception
16.06.18	Lord Mayor of Hull's 'At Home' Event
18.06.18	Learning and Skills Celebrating Refugee Event

19.06.18 Bridlington Youth Coalition Meeting
 20.06.18 Learning and Skills Forum Meeting
 19.06.18 Creativity Matters at the ER College site in Bridlington
Total of 11 Civic Duties attended by the Deputy Mayor & Deputy Mayoress

Most of the Other Councillors:

21.05.18 Old Town Association Meeting – Cllr Foster
 22.05.18 Bridlington Youth Coalition Meeting – Cllr T Milns
 04.06.18 Old Town Association Meeting – Cllr Foster
 06.06.18 D-Day Memorial Service at the War Memorial – Cllr Dealtry, Cllr T Milns & Cllr Finlay
 10.06.18 1940's Old Town Festival

Total of 5 Civic Duties attended by other Councillors

46.18 To approve the minutes of the Council meeting held on 16.05.18 as a true record:

RESOLVED: *The minutes of the Council meeting held on 16.05.18 are received as a true record.*

47.18 To receive the minutes of the Planning & Environmental Committee held on 04.06.18:

RESOLVED: *The minutes of the Planning Committee held on 04.06.18 are approved.*

48.18 To receive the minutes of the Finance & General Purposes Committee held on 12.06.18:

RESOLVED: *The minutes of the Finance & General Purposes Committee held on 12.06.18 are approved.*

49.18 Outside Posts and Responsibilities. The Council considered the Outside Posts and Responsibilities for Councillors and the Bridlington Town Council vacancies on the Bridlington School Board of Trustees Foundation Scheme and resolved the following:

RESOLVED: *Councillor Dealtry requested to be added to the Remembrance Service Working Group. The Council resolved to contact the Bridlington School Board of Trustees to inform them that they fully support Mr David Burnett becoming a Member of the board of Trustees should he wish to.*

50.18 To consider the Yorkshire Day Flag Event - 2018:

RESOLVED: *The Council supported the proposals for Yorkshire Day Flag event this year and advertisements to invite all to the event will be distributed in due course. The Flag will be raised at 10:30am on Wednesday 1st August 2018. There will also be a Charity Mayors Coffee Morning following the flag raising event.*

51.18 To consider a proposal for a Pedestrian Crossing on Bessingby Industrial Estate:

RESOLVED: *The Council resolved to contact the ERYC to request that in the interests of safety a crossing place in the form of a Pedestrian Crossing is provided on Bessingby Industrial Estate for all users. Along with the general public the crossing will particularly help school children of Hilderthorpe, Our Lady & St Peter and Bridlington School who will be able to make use of the footbridge that is currently being refurbished.*

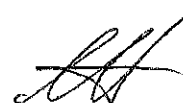
52.18 GDPR Update:

RESOLVED: *The Council noted the update.*

53.18 Memorial Stone Update:

RESOLVED: *The Council noted the update and resolved that the unveiling Service and Ceremony should ensure that includes the following:*

1. Reverend Pollard is invited to undertake the Service.



2. *Invitations to Bridlington Town Councillors, the Lords Feoffees, ERYC Officers and a representative from the organisations of Bridlington who partake in the Remembrance Day Event.*
3. *That the stone should remain covered until official ceremony takes place if at all possible with a Union flag.*

54.18 Humphry Sandwith Update:

RESOLVED: *The Council discussed all the proposals and resolved the following:*

1. *To proceed with the restoration of the Humphry Sandwith trough. To request the selected local Mason to undertake, as recommended, the purchase and placement of three blocks of matching black granite. Two blocks with a lettered legend to replace the originals, fitted to the memorial and the blue Cornish granite memorial cleaned to as new and all joints made good. As suggested the lettered legend is to be 24 carat English gold leaf on the black background and hand carved to suit. One large piece with gold leaf lettering is to reflect the original plaque, one smaller with gold leaf lettering to reflect the details of the restoration and one to cover the oval small trough with no lettering. The lettering will be agreed by all parties.*
2. *To enquire if a request could be made to the ERYC Street Cleansing Team that currently undertake daily rubbish collection duties in the area could assist by sweeping any collected rubbish from the low down open areas at the front and rear of the trough.*
3. *To enquire if the Lords Feoffees would like to contribute to the project.*
4. *To ensure that the proposals are acceptable with the ERYC and the current keepers of the trough.*
5. *To create appropriate words for both Humphry Sandwith and John Sawdon for the Old Town Trail leaflet.*

55.18 Christmas 2018 (to 2020) Update:

RESOLVED: *The Council considered all the information and resolved the following:*

1. *To introduce a New Competition – Light up your stall – Market Traders competition with a BTC Plaque as a prize if the Market Traders are in agreement.*
2. *To run with a Best Residential Christmas Window Display Competition with the Bridlington Echo if being undertaken.*
3. *To purchase the proposed size Trees for the three locations in Bridlington*
4. *To purchase the selected column lighting from the preferred company for the three year period 2018-2020 (including new cascading cracker lights).*

56.18 To receive and approve the Draft Bridlington Town Council Annual Report 2017-2018:

RESOLVED: *To approve the Bridlington Town Council Annual Report 2017-2018 with amendments. The Clerk is instructed to print and publish the report.*

57.18 To approve the Summer Edition 2018 of the Town Council Newsletter for printing:

RESOLVED: *To approve the Summer Edition 2018 of the Town Council Newsletter with amendments.*

58.18 To consider the Skatepark Coordinators Monthly Report – May 2018:

RESOLVED: *The report was noted with thanks.*



59.18 To consider the report for the Management of Pigeons at the Allotment:

RESOLVED: *The Council resolved to write to both the allotment society trustees to provide them with a letter of authority and a copy of GOV.UK GL04 licence details to ensure that they can continue the management at the allotment for the tenants in the same way they have been doing for the last decade.*

60.18 The following items of Correspondence were commented upon or otherwise noted:

- a) 10.05.18 YCCRP – Events Calendar.
- b) 14.05.18 Waterways Partnership – Information & Newsletter May 2018.
- c) 15.05.18 Kingfisher Café – Letter of Thanks.
- d) 17.05.18 ERYC – Initial consultation of waiting restrictions in Sewerby – retrospective

RESOLVED: *The Council retrospectively supported the waiting restriction proposals for Sewerby.*

- e) 18.05.18 ERYC – Street Naming & Numbering – Name Allocations Information:

RESOLVED: *The Town Council resolved to inform the Street Naming & Numbering Department that they would be happy for the names of local people killed in military action to be added to the list.*

- f) 24.05.18 ERYC – Temporary Road Closure for Armed Forces Day in Bridlington 30.06.18.
- g) 24.05.18 Waterways Partnership – Invitation to a City Water Workshop – 27.06.18:
- h) 25.05.18 ERYC – Temporary Road Closure, Queen Street & Manor Street, Bridlington.
- i) 30.05.18 Defence Maritime Logistics School Affiliation – Naval Affiliation:

RESOLVED: *The Council resolved the following regarding:*

- i. Resolved to investigate the affiliation further with the working group of Councillors C Croft, Dealtry, Finlay, Foster, Holmes, Marsburg & T Milns.*
- ii. Resolve to utilise the Town Council Events Budget for all costs for the affiliation,*
- iii. Working group to report back with a full break down of costings for all elements and a proposed way forward.*

The Clerk is instructed to add the Working Group to the Outside Posts & Responsibilities for 2018-2019.

- j) 04.06.18 ERYC – Public Spaces Protection Orders (PSPO) Consultation 2019.
The Council discussed the matter at length as there are continuous ongoing issues with irresponsible dog owners who either ignore the dog on lead restrictions or use the gardens to exercise their dogs off the lead and refrain from picking up dog waste in the Bridlington War Memorial Gardens. It was considered that the small minority of negligent dog owners are being particularly disrespectful when disregarding the rules of these particular gardens. However the Town Council considers that many people enjoy paying their respects with their dogs and to request a dog exclusion zone for the Bridlington War Memorial Gardens would not suit the many responsible dog owners. The Council considered that the way forward would be to increase patrols in the area to ensure that perpetrators are apprehended and issued with Fixed Penalty Notices. Publicity of increased patrols and the implementation of better signage could also potentially help alleviate the matter without amending PSPO's.

RESOLVED: *The Town Council resolved to contact the ERYC to inform that they do not wish to amend the PSPO's for the Bridlington War Memorial Gardens but that they would like to request assistance as there are on-going infringements occurring on a regular basis in the gardens. The Council would like to request an increase in patrols in the area to ensure that perpetrators are apprehended and issued with Fixed Penalty Notices. The Council also requested that the ERYC publicise that they will be undertaking increased patrols and the reasons why they consider it is necessary in this area i.e disrespectful & wholly inappropriate. The Council would like to also request better*

signage to be situated on the three garden gates to also potentially help alleviate the matter in the area. The Town Council resolved to support the ERYC and also publicise the matter by reporting it in the Town Council's newsletter.

- k) 11.06.18 Bridlington OTA – Letter of thanks.
l) 12.06.18 ERYC – Planting proposals for Belle Vue Gardens & Lamplugh, Bridlington:

RESOLVED: *The Council resolved to go ahead with the proposals subject to costings being within the agreed parameters.*

- m) 13.06.18 ERYC – Proposed road safety scheme for Wellington Road, Bridlington:

RESOLVED: *The Council resolved not to support the proposed road safety scheme for Wellington Road as the road safety proposals were considered completely unnecessary in that location. The Council also considered that it would detrimentally impact on the parking spaces at the top end of the right hand side of Wellington Road and could result in the removal of some much required parking in the Town Centre.*

61.18 Newsletters/Agendas & Minutes – attached unless otherwise stated:

- i. Clerks & Councils Direct – May 2018 (available on request – front page provided):
- ii. Bridlington Town Improvement Forum minutes of meeting of 01.05.18:
- iii. Bridlington Central Action Group minutes of meeting of 08.05.18:
- iv. Bridlington Market Traders Co-operative Ltd minutes of meeting of 09.05.18:
- v. Bridlington Youth Coalition minutes of meeting of 22.05.18:
- vi. Sewerby Village Residents' Association minutes of meetings 31.05.18:
- vii. ERNLLCA Newsletter – May 2018:

62.18 To receive a statement of balances and to approve the schedule of accounts for payment:

Subject: Statement of Balances and Schedule of Accounts for Payment

The bank balances at 12th June 2018 stood at:

Account Name	Account Number	Account type	Balance £
Town Council	51385488	Business A/C	£1.00
Town Council	93662969	Deposit A/C	£373,216.15
Town Council	70985333	Deposit Bond A/C (Comm Projects Res)	£0.00
Town Council		Petty Cash	£329.26

Accounts paid since: 10th May 2018

Bridlington Town Council:

Receipts In:

Cheque/BACS	Date	Payer	Description	Amount
Transfer	29-May	Mayor's Charity A/C	RE: Chq 101681	100.00
CR	07-Jun	HSBC	Gross interest	£406.44

Cash Receipts

PC14	03-May	V Exon	purchase 1 x 1st class stamp	£0.67
------	--------	--------	------------------------------	-------

Total Receipts £507.11

Payments Out:

Cheque/BACS	Date	Payee	Description	Amount
DD	21-May	N Power	St Johns Toilets Electricity	140.31
DD	24-May	N Power	Office Electricity	£123.62
DD	24-May	N Power	Skate Park Electricity	£183.93
BACS 16	17-May	K Wardle	April Co-ordinator	£314.90
	17-May	K Wardle	April Maintenance	£501.80

101677	15-May	The Hinge Centre	Charity Dinner Tickets	£75.00
101678	17-May	CPRE	Membership renewal	£36.00
BACS 17	24-May	Expanse Hotel	Civic Dinner Event 2018	£2,834.35
BACS 18/20	31-May	Staff Costs	May Staff Costs	£3,893.54
101679	25-May	Priory PCC	Civic Service Church Rooms hire	£60.00
			Civic Service Church Rooms cleaning	
101680	25-May	Priory PCC	bond	£20.00
DR	28-May	HSBC	Bank charges to 6-5-18	£17.20
SO	29-May	J Dawson Taylor	Website Contract	£56.56
101681	30-May	Alzheimer's Society	Balance of fundraising	£100.00
DD	31-May	British Telecom	Telephones and internet	£328.06
BACS 19	04-Jun	ERYC	Office Rates payment 3/10	£195.00
		ERYC	St Johns Rates payment 3/10	£110.00
		GK Beulah	Honours board lettering	£18.00
		Siemens	Photocopier Lease	£182.13
		United Carlton	Photocopying charges	£174.55
		Vaughtons	Yellow neck ribbons for Deputy Regalia	£151.56
		Yorkshire Water	St Johns Water Bill	£76.98
BACS 21	05-Jun	Active Sports	Gasworx Coaching	£350.00
BACS 22	08-Jun	K Wardle	May Co-ordinator	£455.60
		K Wardle	May Maintenance	£583.86
Petty Cash	31-May	Petty Cash	May Petty Cash	£7.58
BACS 23	12-Jun	J Dawson Taylor	Emergency IT Support	£28.28
101682	08-Jun	Bridlington Lions Club	Charity Stall Fee for Brid Lions Gala	£25.00
			Total Payments	£11,043.81

RESOLVED: *The accounts are approved for payment.*

63.18 To receive notice of items for inclusion on the next agenda for Wednesday 18th July 2018:

- Update for the Naval Affiliation
- GDPR
- Update Remembrance

Section B

In accordance with the power granted by the Public Bodies (Admission to Meetings) Act 1960, to resolve that the Public and Media be excluded from the meeting on the grounds that confidential matters will be discussed:

64.18 To consider the update from the Contract Committee Working Group. The Clerk thanked the Contract Committee for the work undertaken on behalf of the Council. The meeting was updated with the current situation and all reports were considered. A discussion took place about many aspects of the report.

RESOLVED: *The Council resolved that Councillors Heslop-Mullens and Holmes were provided with a limit for negotiation when acting on behalf of the Council.*

Signed:



Mayor of Bridlington

Date:

18.07.18