



BRIDLINGTON TOWN COUNCIL
Minutes of the Council Meeting held on 20th November 2019
in the Key Centre, Quay Road (at the rear of Christ Church), Bridlington

Present: Councillors Dealtry, Foster, Heslop-Mullens, Holmes, C Marsburg, S Marsburg, T Milns, Norman & Walker, a total of nine Councillors (9). Inspector Cocker of Humberside Police was in attendance and there was one (1) member of the public in attendance. Mrs Paula King, Town Clerk took the minutes.

160.19 Mayor's Welcome:

The Mayor welcomed everyone to the meeting. The Mayor referred to the intention to permit audio recording of the meeting.

161.19 Apologies for absence:

RESOLVED: *Apologies were received and accepted from Councillors Dixon, Finlay & M Milns.*

162.19 Declarations of Interest:

- a) To record declarations of interest by any member of the council in report of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.

RESOLVED: *There were none.*

- b) To note dispensations given to any member of the council in respect of the agenda items listed below.

RESOLVED: *There were none.*

163.19 Update from Inspector Robert Cocker, Humberside Police, (10 min brief, 5 min questions):

Inspector Cocker commenced his address to the meeting by sharing how successful Operation Endurance is and how staff are looking into multi-agency responses to improve geographical crime reduction in the area. In September and October there were lots of apprehensions of drugs by various methods for drugs and the supply of them in Bridlington. More operations are planned for November and December and he gave credit to the work that goes on behind the scenes with Operation Galaxy which assists with the supply of intelligence is providing really good results in Bridlington. The Inspector shared that the Operation Endurance computer system has been updated and now has a bolt on system in the Humberside area that shows intelligence received and how it can then be focused in specific areas which quickens the process and that Bridlington is the first to use the upgraded system.

The Inspector informed that the Neighbourhood Policing is being remodelled and the amount of beat managers in Bridlington is being doubled which is great news for the town. Also the selective Early Intervention Team based in Bridlington has been shortlisted for national awards as it is very successful and has become a model of best practice. Teams from other areas are now being sent to Bridlington to view procedures in the hope that it will help them to improve their own practices in their areas. The Inspector informed that the normal seasonal policing measures were being put into place to address the issues that occur at this time of year.

Councillor Walker shared that he was very impressed with the success of the Bridlington Early Intervention Team and that expanding what is done here in Bridlington throughout the East Riding would be very beneficial.

Councillors Norman and Walker congratulated the Inspector on the success of Operation Endurance and shared how the results are clearly taking trouble off the streets of Bridlington. The Inspector wished to thank on record the commitment and personal qualities of the Humberside Police Force staff for their problem solving and finding solutions to ensure matters are signed off

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effectively which is the aim for Operation Endurance and the long term problem solving will be constant and carried on into next year.

Councillor T Milns enquired if the Inspector considered that CCTV was moving drug issues from the town centre into the outer areas of Bridlington. The Inspector responded that he considered that the drugs issues were a widespread matter and that it was usually key individuals taking drug matters into outer areas and that all intelligence and information that can be provided is very important and is acted upon. The Police have seen an active increase in the reporting of drug intelligence which is proving very effective in tackling issues in Bridlington.

- 164.19** Public Participation session to include items on the agenda (two minutes per person - maximum of fifteen minutes) to include members of the Public and Councillors with interests):

RESOLVED: *There were none.*

165.19 Civic Appointments from 17th October – 20th November 2019

Mayor & Mayoress:

26.10.19	Rededication of the Memorial Gardens
26.10.19	Poppy Appeal Launch in the Promenades
31.10.19	BBC Look North Interview with Peter Levy
03.11.19	Go Wild for MNDa at Murray Hills
06.11.19	Remembrance Site Meeting at the War Memorial
07.11.19	Scout Meeting at Sewerby Methodist Church
07.11.19	Brid School Trustee Foundation Meeting
08.11.19	D-Bid Meeting at Revelstoke Hotel
10.11.19	Remembrance Service at the War Memorial
11.11.19	Remembrance Service at Flamborough School
Total of 10 Civic Duties attended by the Mayor & Mayoress	

Deputy Mayor & Deputy Consort:

18.10.19	CCTV site visit
28.10.19	Old Town Association Meeting
09.11.19	Gallery 49 Opening
10.11.19	Remembrance Service at the War Memorial
Total of 4 Civic Duties attended by the Deputy Mayor & Deputy Consort	

Most of the Other Councillors:

18.10.19	CCTV site visit – Cllrs Holmes, Walker, Dixon & T Milns
24.10.19	Community Fayre – Cllrs T Milns & Heslop-Mullens
25.10.19	Community Hub on site meeting – Cllrs Holmes & C Marsburg
26.10.19	Rededication of the Memorial Gardens – Cllr Finlay
28.10.19	Old Town Association Meeting – Cllrs Heslop-Mullens & Norman
30.10.19	Remembrance Site Meeting at the Coach Park – Cllr S Marsburg
04.11.19	Bridlington Tourism Association meeting – Cllr Holmes
06.11.19	Remembrance Site Meeting at the War Memorial– Cllr S Marsburg
07.11.19	Brid School Trustee Foundation Meeting – Cllr Walker
08.11.19	Bid Meeting at Revelstoke Hotel – Cllrs Heslop-Mullens, Norman & Walker
08.11.19	Community Hub on site meeting – Cllrs Holmes & C Marsburg
10.11.19	Remembrance Service at the War Memorial – Cllrs Finlay, M & T Milns, S Marsburg, Holmes, Heslop-Mullens, Walker
12.11.19	BCAG Meeting – Cllrs C Marsburg & Walker
20.11.19	Community Hub on site meeting – Cllr Holmes
20.11.19	Learning & Skills meeting – Cllr Norman
Total of 15 Civic Duties attended by other Councillors	

Mayor's Cadet:

10.11.19	Remembrance Service at the War Memorial
Total of 1 Civic Duties attended by Mayor's Cadet	

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Staff:

30.10.19 Remembrance Site Meeting at the Coach Park – Mrs P King & Miss A Grosse
 06.11.19 Marshall Training at the Police Station – Mrs P King
 06.11.19 Remembrance Site Meeting at the War Memorial – Miss A Grosse
 10.11.19 Remembrance Service at the War Memorial – Mrs P King & Miss A Grosse

Total of 4 Civic Duties attended by Staff

166.19 To approve the minutes of the Council meeting on 16.10.19 as a true record:

RESOLVED: *The minutes of the Council meeting held on 16.10.19 are received as a true record.*

167.19 To receive the minutes of the Newsletter Committee meeting on 24.10.19:

RESOLVED: *The minutes of the Newsletter Committee held on 24.10.19 are approved.*

168.19 To receive the minutes of the Planning & Environmental Committee meeting on 28.10.19:

RESOLVED: *The minutes of the Planning & Environmental Committee meeting on 28.10.19 are approved.*

169.19 To receive an update for the new offices at 2A Marshall Avenue from Cllr's Holmes & Marsburg. Both Councillors updated the meeting with the current situation with the refurbishment of the offices and recent site visit.

RESOLVED: *The meeting was updated with the progress on site.*

170.19 Invitation to the Big Climate Fightback – Saturday 30th November 10am–12:30pm:

RESOLVED: *The invitation was received by the Council and Councillor Heslop-Mullens & Walker provided a verbal update on the preparations for the event. It was shared that the Woodland Trust is considering highlighting this event as a published case-study and everything is coming together well for our Tree Charter Planting Event on Saturday 30th November 2019, 10:00-12:30 at Jubilee Wood (Bessingby Road, near McDonalds).*

The Woodland Trust are sending 600 trees which will arrive at ERYC's Carnaby Depot 20th November. The ERYC are looking after them and Schools and the East Riding College are now deciding how many trees they would like to plant at their locations and the remainder will be planted at the Community Event on 30th November. The four species being planted are Downy Birch, Bird Cherry, Field Maple and Dog Rose. (Betula Pubescence, Prunus Padus, Acer Campestre, Rosa Canina).

171.19 To consider sending a letter of thanks & BTC Plaque – Cllr Liam Dealtry:

RESOLVED: *The Council resolved to send the proposed letter of thanks and resolved to also present the individual with a Bridlington Town Council plaque.*

172.19 CaVCa Update – Cllrs T Milns & Heslop-Mullens – Verbal report:

RESOLVED: *Both Councillor T Milns and Heslop-Mullens informed the meeting that it was a successful and busy event.*

173.19 Commonwealth Flag – Future Event – 09.03.2020:

RESOLVED: *The Council resolved to not host an event this year and to simply mark the day by raising the flag for Commonwealth on the day as normal.*

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174.19 Christmas Tree Light Switch on Event – Friday 22nd November 2019 – Invitation:

RESOLVED: *The meeting received an invitation and an update to the event. The meeting was updated with the event details and the created plunger was appreciated. The meeting resolved to write a letter of thanks to the creator for their time with the Bridlington Town Council events.*

175.19 To consider the report and the revised code of conduct with a view to adopting from the ERYC:

RESOLVED: *The Council resolved to adopt the revised code of conduct with immediate effect.*

176.19 To receive the Monthly Report from the Skatepark Coordinator – October 2019:

RESOLVED: *The report was noted with thanks to the Skatepark Coordinator.*

177.19 The following items of Correspondence were commented upon or otherwise noted:

- a) 07.10.19 High Sheriff – Letter of thanks.
- b) 11.10.19 ERYC – Put forward a topic for Scrutiny.
- c) 14.10.19 ERYC – Service Change Notification 11/10/19.
- d) 14.10.19 BTC – Letter of Commendation – Cllr Heslop-Mullens.
- e) 14.10.19 ERYC – New East Riding Intelligence Hub Website.
- f) 16.10.19 GB Kurling Association – letter of thanks.
- g) 16.10.19 ERYC – Remembrance Sunday Free Parking 2019-2021.

RESOLVED: *The Council resolved to convey thanks to the ERYC for the free parking concessions for Remembrance Sunday in 2020 and 2021.*

- h) 17.10.19 ERYC – Temporary Road Closure – Long Lane, Bridlington.
- i) 22.10.19 ERYC – Dementia Friendly Communities:

RESOLVED: *The Council resolved to effectively continue supporting Dementia Friendly Organisations in Bridlington.*

- j) 24.10.19 ERYC – Temporary Road Closure for Bempton Christmas Market.
- k) 29.10.19 ERYC – Proposed Waiting Restrictions – Quay Road, Bridlington:

RESOLVED: *The Council resolved to support the proposals.*

- l) 29.10.19 Humberside Police – Anti-Social Behaviour – Six Month Statistics – Bridlington.
- m) 31.10.19 ERYC – Joint Local Access Forum – Annual Report 2019.
- n) 31.10.19 ERYC – Temporary Road Closure Information for Remembrance Day.
- o) 31.10.19 ERYC – Consultation Public Path Creation at Palace Avenue & Gypsy Race:

RESOLVED: *The Council resolved to support the proposed public path creation and extinguishment orders and the Mayor signed the consultation paperwork*

- p) 31.10.19 ERYC – Youth Offending Service – Stencil Information Service Provision.
- q) 01.11.19 ERYC – Temporary Road Closure Information for OTA Christmas Festival.
- r) 05.11.19 ERYC – Notification of event and then notification of postponement of Environment & Regeneration Overview & Scrutiny Sub-Committee meeting due to election.
- s) 07.11.19 ERYC – Bridlington Sea Front Area – Proposed Pedestrian & Parking Zones:

RESOLVED: *The Council resolved to support the proposed pedestrian & parking zones.*

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t) 08.11.19 ERYC – Special Expenses Update – Action for Working Group:

RESOLVED: *The Council resolved that the Special Expenses Working Group should analyse the information and bring the findings to the next suitable meeting. The working group will arrange to meet soon.*

u) 11.11.19 ERYC – ER of Y Future Communities Initiative – Survey (link emailed in advance).

178.19 Newsletters/Agendas & Minutes – attached unless otherwise stated:

i. Armed Forces Day Minutes of three meetings on 29.07.19, 30.09.19 & 28.10.19:

RESOLVED: *The Council resolved to contact the Armed Forces Day to seek clarification as within the recent minutes there was some cause for concern regarding participants in the future Armed Forces Day parade. The Town Council is an all-inclusive body and would like to ensure that it engages in partnership with likeminded organisations.*

- ii. Bridlington Youth Coalition minutes of meeting on 30.09.19:
- iii. Bridlington Central Action Group minutes of meeting on 08.10.19:
- iv. ERYC Cabinet Newsletter – October 2019
- v. Humberside Police – Bridlington Update for October 2019:
- vi. Clerks & Councils Direct – November 2019 Edition (available on request):

179.19 To receive a statement of balances and to approve the schedule of accounts for payment:

The bank balances at 14th November 2019 stood at:

Account Name	Account Number	Account type	Balance £
Town Council	51385488	Business A/C	£1.00
Town Council	93662969	Deposit A/C	£266,407.56
Town Council		Petty Cash	£181.76

Accounts paid since: 10th October 2019

Bridlington Town Council:

Receipts In:

Cheque/BACS	Date	Payer	Description	Amount
4	05-Nov	ERYC	Marshall Ave Rates Refund	£1,351.41
CR	23-Oct	HMRC	VAT Repayment 2nd Quarter	£4,738.92

Cash Receipts

Petty Cash	31-Oct	Petty Cash Receipts	October Petty Cash Receipts	£105.95
Total Receipts				£6,196.28

Payments Out:

Cheque/BACS	Date	Payee	Description	Amount
DD	18-Oct	Gaz Prom	St John's toilets electricity	£48.06
BACS 76	14-Oct	BKR Group	Newsletter Design and Print	£864.00
		K Wardle	Skate Park Sep Co-ordinator	£378.84
		K Wardle	Skate Park Sep Maintenance	£611.18
BACS 77	18-Oct	Christ Church Comm Services	Room Hire Sep Full council	£20.00
		ERNLLCA	Councillor Training course	£45.00
BACS 78	22-Oct	Cllr L Dealtry	Civic Travel Expenses	£46.81
BACS 79	24-Oct	BKR Group	Autumn Newsletter half upfront	£378.00
		Business Stream	Office water bill	£37.22
		Christ Church Bridlington	Room hire Oct Full council	£20.00
		John Bull Confectioner	Rock for Xmas Event	£238.20
DR	28-Oct	HSBC	Bank charges to 6/10/19	£6.50

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SO	28-Oct	J Dawson Taylor	Website Contract	£58.40
BACS 80/82	31-Oct	Staff Costs	October Staff Costs	£3,830.47
BACS 81	29-Oct	Bridlington Stationers	Various Stationery items	£96.03
		Compost Bag Co	Doggy Bags	£58.08
		Outstanding Map Co	Bridlington Maps	£133.00
		Prospect Photo Agency	Civic Service Photography	£95.00
		Information Commissioners		
DD	30-Oct	Office	Annual Data Protection Fee	£35.00
BACS 83	04-Nov	ERYC	Office Rates payment 8/10	£227.00
		ERYC	St John's Toilets rates payment 8/10	£113.00
		Property Shop Yorkshire	Replace 2 strip lights in the office	£33.88
DD	22-Oct	Haven Power	Skate Park Electricity	£45.57
		Haven Power	Office Electricity	£21.14
Petty cash	31-Oct	Petty Cash	October Petty Cash Expenses	£53.30
BACS 84	07-Nov	Active Sports	October Coaching	£350.00
DD	16-Nov	Gazprom	St John's Toilets Electricity	£44.94
			Total Payments	<u>£7,888.62</u>

RESOLVED: *The accounts are approved for payment.*

180.19 To receive notice of items for inclusion on the next agenda for Wednesday 11.12.19:

- National Royal British Legion – Four Centre Closures
- BID – Cllr Norman
- Big Climate Fightback – Update
- Christmas - Update

Section B

In accordance with the power granted by the Public Bodies (Admission to Meetings) Act 1960, to resolve that the Public and Media be excluded from the meeting on the grounds that confidential matters will be discussed:

181.19 To receive the minutes of the Contract Committee meeting on 23.10.19 and to consider the supplementary information and report:

RESOLVED: *The minutes of the Contract Committee meeting on 23.10.19 were approved. The Council meeting discussed the supplementary information and resolved to proceed with an application to seek the approval from the Secretary of State for Housing, Communities & Local Government to apply for a Public Works Loan Board of £130,000.00 over the borrowing term of eight and a half to nine years to contribute towards costs of construction and building works to renovate a building in accordance with the recommendations of the report. The annual loan repayments are expected to be in the region of £16,000.00 per year which will be absorbed into the current precept. The Town Council will not increase the council tax precept for the purpose of the loan repayments. The Clerk is to despatch the signed application form with supplementary paperwork as soon as possible to ERNLLCA.*

Signed:


Mayor of Bridlington

Date:

11.12.19