



BRIDLINGTON TOWN COUNCIL
Minutes of the Council Meeting held on 19th June 2019
in the Key Centre, Quay Road (at the rear of Christ Church), Bridlington

Present: Councillors Dealtry, Finlay, Foster, Holmes, C Marsburg, M Milns, T Milns, Norman & Walker, a total of nine Councillors (9). There were eight (8) members of public and Inspector Cocker from Humberside Police in attendance. Mrs Paula King, Town Clerk took the minutes.

38.19 Mayor's Welcome:

The Mayor welcomed everyone to the meeting. The Mayor referred to the intention to permit audio recording of the meeting.

39.19 Apologies for absence:

RESOLVED: *Apologies were received and accepted from Councillor Dixon.*

40.19 Declarations of Interest:

- a) To record declarations of interest by any member of the council in report of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.

RESOLVED: *Non-pecuniary interests were declared Councillor Dealtry, Finlay, Foster, Holmes, Marsburg, M Milns, T Milns & Norman for item 6 on the agenda as they all know or are friends or relatives of some of the candidates for co-option.*

- b) To note dispensations given to any member of the council in respect of the agenda items listed below.

RESOLVED: *There were none.*

41.19 Public Participation session to include items on the agenda (two minutes per person - maximum of fifteen minutes) to include members of the Public and Councillors with interests):

Two members of the public briefed the Council on Climate change, Vegan and Greenpeace matters. Information and leaflets were distributed sharing information of how to reduce carbon footprints and of the local organisations who are active in Bridlington. Both members of the public shared how they considered that changes needed to be made to address the current climate emergency and they referred to the item on the agenda.

42.19 To receive an update from Inspector Robert Cocker, Humberside Police, (10 min brief, 5 min questions):

The Inspector briefed that Bridlington has seen the seasonal increase in crime that is linked to the better weather with an increase in shop theft. The Inspector shared that drugs is a continuing priority and that he welcomes all information anyone may have. There have been arrests for business premises burglaries and one person remains in custody. There has recently been some anti-social behaviour and Criminal Behaviour Order (CBO) (formerly ASBO) have been issued. Police staff have been seeking priorities by way of public consultations and things that people wished to see addressed were Drugs, Anti-social behaviour and Speeding. People were also asked for what they considered good in Bridlington and the town centre facilities and the beach were the top responses. People also thought that Bridlington has a strong sense of community spirit. There have been some staffing changes with a very qualified Police Constable coming into the area.

Councillor T Milns enquired about the recent social media reports of attempted abductions and the Inspector was aware of the matter and reported that it was being looking into it but that there are anomalies between what is reported and what is placed on social media and that he could not comment any further at this time.

Councillor Holmes enquired about the weather bringing out groups of people drinking and taking drugs in specific public areas and requested more patrols as there is a repeating pattern of when the Police

leave the area the groups return. The Inspector requested that if anyone considered that there was not a satisfactory response of resources that the matter be brought to his attention as the resources are regularly re-mapped to ensure that "hotspots" are attended, and it proves to be more effective.

Councillor Finlay asked if the Police would be happy to support events at the Skatepark and the Inspector confirmed that they would always like to ensure a Police presence and to share dates so that events can be attended.

Due to a recent incident Councillor Dealtry sought clarification regarding reported advice from 101 and the disposal of a machete in Bridlington. The Inspector considered that the advice given about a machete should always be to hand it into the Police as there is a secure knife bin and that it would also potentially be an exhibit and that he would expect an inquiry regarding such an item being found. The Inspector reiterated that a council bin was not a safe place for a machete.

- 43.19** To undertake the co-option procedure for two Bridlington North Ward Councillors. The Mayor briefed the room with the procedure for the co-option. The Council underwent the voting of the nominations for co-option onto the Bridlington Town Council for the two vacancies via a show of hands.

RESOLVED: *The Council's two new members for Bridlington North Ward are Councillor Shaun Marsburg & Councillor Mike Heslop-Mullens. Councillor Heslop-Mullens joined the meeting.*

44.19 Civic Appointments from 16th May – 19th June 2019

Mayor & Mayoress:

16.05.19	Chairman Installation at County Hall, Beverley
16.05.19	Humphry Sandwith Unveiling
18.05.19	West Hill Community Church Hall
25.05.19	Simon Tindall Memorial Match at Brid Town
25.05.19	Grand Masters at Bridlington Spa
27.05.19	Brid Escape at the Escape Rooms
29.05.19	Freedom of Entry & AFD Meeting, Alderson House
01.06.19	Race the Waves at Bridlington South Beach
01.06.19	Rotary Club Blood Pressure Testing at Promenades Shopping Centre
01.06.19	Bridlington Submariners Service at the War Memorial
06.06.19	D-Day Service at the War Memorial
08.06.19	D-Day Memorial Service at the War Memorial
09.06.19	1940's Old Town Festival
13.06.19	Bridlington Foundation Trustees
17.06.19	Freedom of Entry & AFD Meeting, Alderson House
18.06.19	Eric Hudson Funeral

Total of 16 Civic Duties attended by the Mayor & Mayoress

Deputy Mayor & Consort:

16.05.19	Humphry Sandwith Unveiling
17.05.19	Pocklington Mayor Making Meeting
27.05.19	Brid Escape at the Escape Rooms
03.06.19	Planning Liaison Meeting at the Bridlington Spa – Cllrs' Foster & Marsburg
06.06.19	D-Day Service at the War Memorial
08.06.19	Lord Mayor of Hull's at Home Event, Guildhall
08.06.19	D-Day Memorial Service at the War Memorial
18.06.19	Creativity Matters at East Riding College

Total of 8 Civic Duties attended by the Deputy Mayor & Deputy Mayoress

Most of the Other Councillors:

16.05.19	Humphry Sandwith Unveiling – Cllrs' Norman & Walker
18.05.19	West Hill Community Centre – Cllr Walker
20.05.19	Local Links meeting – Cllr T Milns
27.05.19	Brid Escape at the Escape Rooms – Cllrs' Holmes & Norman

30.05.19	Health Forum Meeting – Cllr T Milns
03.06.19	Planning Liaison Meeting at the Bridlington Spa – Cllrs’ Walker, Holmes & T Milns
06.06.19	D-Day Service at the War Memorial – Cllr Finlay
06.06.19	Regeneration Meeting – Cllr T Milns
08.06.19	D-Day Memorial Service at the War Memorial
11.06.19	BCAG Meeting – Cllr Norman
17.06.19	Bridlington Old Town Meeting – Cllr’s T Milns & Norman
Total of 11 Civic Duties attended by other Councillor	

Mayor’s Cadet:

01.06.19	Bridlington Submariners Service at the War Memorial
08.06.19	D-Day Memorial Service at the War Memorial
Total of 2 Civic Duties attended by Mayor’s Cadet	

Staff:

16.05.19	Humphry Sandwith Unveiling – Mrs King
27.05.19	Brid Escape at the Escape Rooms – Mrs King
29.05.19	Freedom of Entry & AFD Meeting, Alderson House – Mrs King & Miss Grosse
05.06.19	Freedom of Entry & AFD Meeting, Town Council Office – Mrs King & Miss Grosse
17.06.19	Freedom of Entry & AFD Meeting, Alderson House – Mrs King & Miss Grosse
Total of 5 Civic Duties attended by Staff	

45.19 To approve the minutes of the Council meeting on 15.05.19 as a true record:

RESOLVED: *The minutes of the Council meeting held on 15.05.19 are received as a true record.*

46.19 To receive the minutes of the Planning & Environmental Committee held on 20.05.19:

RESOLVED: *The minutes of the Planning Committee held on 20.05.19 are approved.*

47.19 To receive the minutes of the Newsletter Committee meeting on 28.05.19:

RESOLVED: *The minutes of the Newsletter Committee meeting held on 28.05.19 are approved.*

48.19 To receive the minutes of the Planning & Environmental Committee meeting on 03.06.19:

RESOLVED: *The minutes of the Planning Committee held on 03.06.19 are approved.*

49.19 To receive the minutes of the Finance & General Purposes Committee meeting on 11.06.19:

RESOLVED: *The minutes of the Finance & General Purposes Committee held on 11.06.19 are approved. The Council resolved to incorporate into the Town Council’s Standing Orders that Burgundy pendant ribbons are the only colour to be used by the Deputy Mayor and the Deputy Mayoress/Consort. Political colours are removed from use for Bridlington Town Council. Exception to the rule will be for the attendance at a funeral when black ribbons can be used.*

The Standing Orders will “lay on the table” until the July full council meeting where the decision for amendment will be taken and adopted.

The Council supported the resolution to create a working group to review Special Expenses. The working group will consist of Councillors Heslop-Mullens, Holmes & T Milns. The Clerk is to ask absent councillors if they would like to be a part of the working group.

The Council supported the changes to the Aims and Objectives and a rota for surgery attendance is now required. Dates, times and Councillor attendance proposals will be considered at the July full council meeting. The meeting discussed the disability access restrictions of the current offices for the Councillor Surgeries.

50.19 To receive an update for the new offices at 2A Marshall Avenue from Cllrs Holmes & Marsburg. Both Councillors updated the meeting with the current status of the new offices project. The Contract Committee will meet at the beginning of July.

51.19 To consider the report on Climate Change – Councillor Walker. Councillor Walker briefed about the Climate Change proposals and shared that the East Riding of Yorkshire Council resolved not to declare a climate emergency and to instead refer matters to their Environment & Regeneration Overview Sub-Committee; which he is a Member. The meeting discussed the implications of implementation for the Bridlington Town Council.

RESOLVED: *The Council resolved the following regarding:*

1. *The Town Council acknowledges that "business as usual" in the face of this emergency is not an option.*

The Town Council resolves to create a Working Group. The Climate Emergency Working Group Councillors are Councillors Finlay, Heslop-Mullens, Holmes, Norman & Walker. The Clerk is to ask absent councillors if they would like to be a part of the working group.

2. *The Working Group will work to implement realistic changes and address the many aspects of effective action. For the people of Bridlington to be able to make changes they need to know how, sharing information is clearly the best way to do this. The Town Council can do many things including:*

- *make use of the Town Council newsletter with articles on combating climate change which can provide information and ideas of how every household can make a difference,*
- *sharing local partners climate change actions on the Town Council's social media - the information can be regularly "drip fed" onto the social media platforms e.g. details of the Bridlington Vegan Festival one day and Brightening Up Bridlington (BUB) another etc.*

The working group can further investigate the following ensuring that any expenditure is taken to the Finance & General purposes committee for approval in the first instance:

- *consider the creation and layout of a website page for Climate Emergency action which can contain information on all aspects of addressing climate changes and details of relevant local organisations,*
 - *work with partners including the East Riding of Yorkshire Council and community groups to identify practical measures to reduce its carbon footprint, identify hotspots and work toward being carbon neutral by the year 2030,*
 - *Arrange to officially write to the Minister of State for Climate Change and Industry requesting that the national policy is urgently developed to reflect the seriousness of the current emergency and to release funds to local authorities that would allow them to take the necessary measures at local level.*
 - *Work on an appropriate policy for the Town Council and consider environmental impact as part of every new policy,*
 - *Report back to council with regular updates.*
3. *The Town Council acknowledges that there will be extra costs with an investment implication, i.e. staffing hours for climate related work as this is in addition to current workloads.*

52.19 To consider the report on the Citizen of Honour Award:

RESOLVED: *The Citizen of Honour working group resolved to meet to find a good way forward for the Citizen of Honour Award. The working group members are Councillors Dealtry, Finlay, Foster & Holmes. The Clerk is to ask absent councillors if they would like to be a part of the working group.*

53.19 To consider the report on Christmas 2019:

RESOLVED: *The Council resolved to undertake the following for Christmas 2019:*

1. *Mayors Christmas Card Competition.*
2. *Best Business Christmas Window Display Competition.*
3. *Bridlington Residential Outside Decoration Christmas Competition – in conjunction with the Bridlington Echo.*

The Council resolved to arrange a Christmas Working Group meeting to commence planning for Christmas 2019 in Bridlington. The Christmas Working Group members are Councillors Dealtry, Foster, Holmes and T Milns. The Clerk is to ask the two new councillors if they would like to be a part of the working group.

54.19 To consider the report on the Bridlington Regeneration Action Plan – Councillor T Milns. Councillors will get in touch with Councillor T Milns directly to provide their feedback to the board for the action plan.

55.19 To consider the report on Humphry Sandwith Monument:

RESOLVED: *The Town Council resolved the following regarding:*

1. *The Council resolved to purchase a suitably worded plaque to secure in the area seeking permissions where necessary.*
2. *The Council resolved to contact the ERYC with a view to addressing the tree canopy along the pathway and over the trough.*

56.19 To receive an update for the Royal Naval Freedom of Entry Event on 29th June 2019:

RESOLVED: *The Council noted the information regarding the Event Programme. The Council resolved the following regarding:*

The Council resolves to accommodate the time and effort for producing a bespoke narrative with supporting photographs to catalogue the Freedom of Entry to the Royal Navy. This should include photographs and time taken to produce a detailed account of the day. It will mean approval of extra hours (four extra hours) of staff to undertake the work in addition to their normal work to ensure that it is accountable.

57.19 To consider the Yorkshire Day Flag Event - 2019:

RESOLVED: *The Council noted the Mayoress's Coffee Morning details and resolved to fly the flag for Yorkshire Day without a ceremony.*

58.19 To consider the Summer Newsletter 2019 – for checking & approval:

RESOLVED: *The Council resolved that it considered that the Summer Newsletter 2019 looked like a very good edition and approved the advance copy once it was completed with an approved "New Attraction" above the advertisement for Escape, the Freedom of Entry to the Royal Navy photographs and the two new Councillors.*

59.19 To consider the report regarding Footfall to the Bridlington Town Council Offices:

RESOLVED: *The Council resolved the following regarding:*

1. *The Town Council resolved to undertake the footfall survey to assist with decision making for the new offices in Bridlington in the future.*
2. *The Town Council resolved to approve the proposed form.*

60.19 To consider the Skatepark Coordinators Monthly Report – May 2019:

RESOLVED: *The report was noted and the Council resolved that thanks be conveyed to the Skatepark Coordinator.*

61.19 The following items of Correspondence were commented upon or otherwise noted:

- a) 14.05.19 ERYC – Temporary Road Closure for Part of Woldgate, Bridlington:
- b) 16.05.19 Pageant Master – VE Day 2020 – Information:

RESOLVED: *The Council resolved to celebrate VE Day 75 and include the planning into the forthcoming Remembrance Day working group itinerary. Councillors are to investigate with local Forces organisations for ideas for this celebration event on Friday 8th May 2020. The Clerk is to ask the two new councillors if they would like to be a part of the working group.*

- c) 16.05.19 Bridlington School – Foundation Trustee Vacancies:

RESOLVED: *The Council supported the nominations of Councillor T Milns & Walker. Should another vacancy arise in the near future the Council would like to support the appointment of Mr David Baldock.*

- d) 17.05.19 ERNLLCA – Planning Day Council Development Programme 2019-2020:

RESOLVED: *There was no one available to attend the course dates.*

- e) 20.05.19 Humberside PCC – E Bulletin June 2019 – attendance at Full Council:

RESOLVED: *The Council resolved to invite the Engagement Officer (ER) of the Office of the PCC to a future Council meeting.*

- f) 24.05.19 ERYC- Transport Service Change Notification.
- g) 30.05.19 ERNLCCA – Play Area Training Programme 2019.:

RESOLVED: *There was no one available to attend the course dates.*

- h) 01.06.19 Humberside PCC – Letter of thanks to volunteers.
- i) 04.06.19 ERVAS – Bridlington Youth Festival – BTC Attendance on the day:

RESOLVED: *The Council resolved that they would like to be in attendance on the day and to inform ERVAS that they would like to have space for a BTC Table at the event on 11th August 2019.*

- j) 04.06.19 Alderson House Royal British Legion – Letter of thanks to former Mayor.
- k) 06.06.19 Healthy High Street/Love Your High Street Fund – view to come to brief at a full council meeting in the future to consider how BTC can be involved:

RESOLVED: *The Council resolved to inform that the Town Council do not consider that prospective candidates would need to seek support from the Town Council if the principal authority are administering the project with their steering groups and marketing teams. The Town Council will be able to assist with launch and dissemination of the "Love Your High Street" information in July via the Town Council's social media.*

- l) 10.06.19 Bridlington Spotlight Theatre – Sponsorship of future event in 2020:

RESOLVED: *The Council resolved to offer a Small Grants Application form to the Bridlington Spotlight Theatre for the future sponsorship of an event.*

m) 10.06.19 ERYC – East Riding's Year of Green Action Community Fund:

RESOLVED: *The Council resolved to pass the information to the Skatepark Coordinator to see if there were elements that could be applied for to make use in the Skatepark area i.e. bird feeders etc.*

n) 11.06.19 Old Town Association – Letter of thanks.

o) 12.06.19 SLCC – EY & NL Branch SLCC Training Day 15th July 2019:

RESOLVED: *The Council resolved to support the attendance the Responsible Financial Officer should she wish to attend.*

62.19 Newsletters/Agendas & Minutes – attached unless otherwise stated:

- i. Bridlington Central Action Group minutes of meeting of 12.03.19:
- ii. Sewerby Village Residents Association minutes of meeting of 06.05.19:
- iii. Bridlington Central Action Group minutes of meeting of 14.05.19:
- iv. Humberside Police Bridlington Update for May 2019:

63.19 To receive a statement of balances and to approve the schedule of accounts for payment:

The bank balances at 13th June 2019 stood at:

Account Name	Account Number	Account type	Balance £
Town Council	51385488	Business A/C	£1.00
Town Council	93662969	Deposit A/C	£238,358.47
Town Council		Petty Cash	£203.10

Accounts paid since: 9th May 2019

Bridlington Town Council:

Receipts In:

Cheque/BACS	Date	Payer	Description	Amount
2	22-May	C Croft	Expenses Reconciliation receipt	£46.84
CR	04-Jun	Brid Old Town Association	Photocopying charges	£50.00
CR	07-Jun	HSBC	Bank interest received to 6-6-19	£606.77

Cash Receipts:

May	31-May	Petty Cash Receipts	May Petty Cash Receipts	£40.00
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Total Receipts £743.61

Payments Out:

Cheque/BACS	Date	Payee	Description	Amount
BACS 15	14-May	Sewerby Cricket Club	Summer Toilets Provision	£2,138.00
BACS 16	17-May	Bridlington Stationers	Stationery supplies	£82.84
		N Power	Festive Lighting Contract	£249.75
		Siemens	Photocopier Lease	£182.13
101718	17-May	Priory PCC	Priory Rooms booking - Civic Service	£60.00
101719	17-May	Priory PCC	Cleaning bond - Civic Service	£20.00
BACS 17A	21-May	All Signs	Desk plaques	£75.60
		ERYC	Civic Dinner Event	£1,842.83
		Yorkshire Water	St John's toilets water	£27.50
DD	03-Jun	N Power	Skate Park - Electricity	£261.16
DD	30-May	British Telecom	Telephones and internet	£433.71
BACS 18	24-May	Bob Stabler & Sons	Skate park - skip	£295.80
		Bridlington Stationers	Hole punch	£8.39
		Cllr L Dealtry	Civic Engagement Expenses	£15.54
		RBS Software Ltd	Annual Software licence 2018/19	£145.20
SO	28-May	J Dawson Taylor	Website Contract	£57.20
DR	28-May	HSBC	Bank charges to 6-5-19	£11.10

BACS 19/20	31-May	Staff Costs	May Staff Costs	£4,006.33
BACS 21	31-May	ERYC	Quay Rd Rates payment 3/10	£227.00
		ERYC	St Johns Toilets Rates payment 3/10	£113.00
		ERYC	Marshall Ave Rates payment 3/10	£489.00
		United Carlton	Photocopying charges	£245.95
Petty Cash	31-May	Petty Cash Expenses	May Petty Cash Expenses	£118.00
BACS 22	06-Jun	Active Sports	Gasworx Coaching	£700.00
		DP & L Mooney	Humphry Sandwith restoration	£1,678.00
		GK Beaulah	Letters for honours board	£18.00
		RBS Software Ltd	Annual Software licence 2019/20	£145.20
		Spiers Framing	Scroll framing	£88.00
			Total Payments	<u>£13,735.23</u>

RESOLVED: *The accounts are approved for payment.*

64.19 To receive notice of items for inclusion on the next agenda for Wednesday 17.07.19:

- ✿ Council Surgeries
- ✿ Rota for Youth Festival Event
- ✿ Working Group updates
- ✿ Photo of all 12 Councillors

Signed:



Mayor of Bridlington

Date:

17th July 2019