



BRIDLINGTON TOWN COUNCIL
Minutes of the Council Meeting held on 17th April 2019
in the Key Centre, Quay Road (at the rear of Christ Church), Bridlington

Present: Councillors C Croft, Dealtry, Finlay, Foster, Heslop-Mullens, Holmes, Marsburg, M Milns & T Milns total of nine (9). Mrs Paula King, Town Clerk took the minutes.

263.18 The Mayor's Welcome:

The Mayor welcomed everyone to the last meeting of the current Bridlington Town Council and referred to the intention to permit audio recording of the meeting. Councillor Holmes proposed to thank the Councillors who were not standing for Town Council in the forthcoming elections for their time and efforts on behalf of Bridlington over the last four years, the Councillors wholly supported the gesture.

264.18 Apologies for absence:

RESOLVED: *Apologies were received and accepted from Councillors B Croft & Dixon.*

265.18 Declarations of Interest:

a) To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.

RESOLVED: *There were none.*

b) To note dispensations given to any member of the council in respect of the agenda items listed below.

RESOLVED: *There were none.*

266.18 Public Participation session to include items on the agenda (two minutes per person - maximum of fifteen minutes):

RESOLVED: *There were none.*

267.18 To receive the Civic Appointments from 21st March – 17th April 2019

Mayor, Mayoress & Consort:

23.03.19	Seed Swap at Southcliffe Gardens – Cllr C Croft & S Finlay
24.03.19	Mayor of Goole's Civic Service
31.03.19	Chairman's Civic Service
02.04.19	Chamber Meeting
06.04.19	Civic Dinner at the Spa – Cllr C & B Croft & S Finlay
14.04.19	Mayor of Market Weighton's Civic Service

Total of 6 Civic Duties attended by the Mayor, Mayoress & Consort

Deputy Mayor & Deputy Mayoress:

21.03.19	Bridlington School Trustee Meeting
25.03.19	Old Town Association Meeting
29.03.19	Lottery Funding
01.04.19	Old Town Association Meeting
06.04.19	Mallard Court Open Day
06.04.19	Civic Dinner at the Spa
15.04.19	Old Town Association Meeting
17.04.19	Learning & Skills meeting

Total of 8 Civic Duties attended by the Deputy Mayor & Deputy Mayoress

Other Councillors:

21.03.19	Bridlington School Trustee Meeting – Cllr Dealtry
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- 25.03.19 AFD & Royal Navy Freedom meeting at Alderson House – Cllr Dealtry
 25.03.19 Old Town Association Meeting – Cllr T Milns
 27.03.19 ERVAS – Cllr Holmes
 29.03.19 Lottery Funding – Cllr T Milns & Holmes
 01.04.19 Old Town Association Meeting – Cllr Foster
 02.04.19 Bridlington Arts Festival Final Meeting - Cllr Holmes. Cllr Holmes suggested that the Town Council send a BTC Card of thanks to the Bridlington Arts Festival for all their work over the years in Bridlington and this was wholly supported.)
 04.04.19 Regeneration Meeting – Cllr T Milns
 06.04.19 Civic Dinner at the Spa – Cllrs' Dealtry, Marsburg, Foster & Holmes
 15.04.19 Old Town Association Meeting – Cllr T Milns
 17.04.19 Project Manager meeting in BTC Offices

Total of 11 Civic Duties attended by other Councillors

Mayor's Cadet:

- 06.04.19 Civic Dinner at the Spa

Total of 1 Civic Duties attended by Mayor's Cadet

Staff:

- 25.03.19 AFD & Royal Navy Freedom meeting at Alderson House – P King & A Grosse
 06.04.19 Civic Dinner at the Spa – A Grosse
 09.04.19 ERNLCCA meeting in Kilham – P King
 17.04.19 Project Manager meeting in BTC Offices – P King
 17.04.19 Traffic Management Meeting with PBS in BTC Offices – P King & A Grosse

Total of 5 Civic Duties attended by Staff

268.18 To approve the minutes of the Council meeting held on 20.03.19 as a true record:

RESOLVED: *The minutes of the Council meeting held on 20.03.19 are received as a true record.*

269.18 To receive the minutes of the Planning & Environmental Committee meeting held on 01.04.19:

RESOLVED: *The minutes of the Planning & Environmental Committee meeting held on 01.04.19 are approved.*

270.18 To consider the update for the Freedom of Entry and Armed Forces Day event with Invitation:

RESOLVED: *The update was noted and the invitation was approved.*

271.18 To receive a report from the Skatepark Coordinator – March 2019:

RESOLVED: *The report was noted with thanks.*

272.18 The following items of Correspondence were commented upon or otherwise noted:

- a) March – Merchant Navy "Fly the Red Ensign" for Merchant Navy Day – 03.09.19:

RESOLVED: *The Council resolved to "Fly the Red Ensign" for Merchant Navy Day and to notify Seafarers UK of the Town Council's intentions and the details of the event to be undertaken on 3rd September 2019.*

- b) 12.03.19 CPRE – Membership Renewal:

RESOLVED: *The Council resolved to renew the CPRE membership for 2019-20.*

- c) 14.03.19 ERYC – Surface Dressing Information for some areas of Bridlington.
 d) 15.03.19 Our Chalk Landscape Event – Thursday 18th April at Driffeld Showground.
 e) 19.03.19 NHS Scarborough Acute Services Review – Stage One report.
 f) 20.03.19 ERNLCCA – Membership Renewal:

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RESOLVED: *The Council resolved to renew the ERNLLCA membership for 2019-20.*

- g) 20.03.19 Tour de Yorkshire Polling Station Information.
- h) 26.03.19 ERYC "My Account Information" Newsletter.
- i) 27.03.19 ERNLLCA – Audit Code of Conduct Consultation Questions:

RESOLVED: *The Council resolved to respond directly to NALC with the following regarding:*

Not one Council is the same and the smaller councils have challenges larger councils don't and this will never be a case of "one rule fits all" so this will have to be very carefully reviewed:

Question 17: Yes, as the challenges facing smaller councils are completely different to larger councils and assessment could be better reviewed on a case by case basis.

Question 18: Not totally and accountability is vital but at what costs.

Question 19: No, due to the fact that all councils are different, and one rule does not suit all.

- j) 29.03.19 ERYC – Temporary Road Closures for Bridlington Old Town Association's 1940's Themed Summer Festival on Sunday 9th June 2019.
- k) 01.04.19 YCCRP – AGM Nominations Form 2019:

RESOLVED: *There were no nominations.*

- l) 02.04.19 ERYC – Name Bank Information – Response for Hartburn Village:

RESOLVED: *The Council wished to convey to the ERYC that the Town Council is happy for Hartburn to be included in the name bank for Bridlington as being of local historic note.*

- m) 09.04.19 ERYC – Bessingby Road Closure Information.
- n) 09.04.19 ERYC – Bus Service Change Notification 05/04/19.
- o) 09.04.19 ERYC – Temporary Road Closure and Rolling Road Closures for AFD and Freedom of Entry Ceremony in Bridlington on 29.06.19.

273.18 Newsletters/Agendas & Minutes – attached unless otherwise stated:

- i. Bridlington Regeneration Partnership Town Improvement Forum notes of meeting of 19.03.19.
- ii. ERNLLCA Newsletter for March 2019.
- iii. Humberside Police Crime and ASB Update for March 2019.

274.18 To receive a statement of balances and to approve the schedule of accounts for payment:

The bank balances at 10th April 2019 stood at:

Account Name	Account Number	Account type	Balance £
Town Council	51385488	Business A/C	£1.00
Town Council	93662969	Deposit A/C	£151,299.29
Town Council		Petty Cash	£356.33

Accounts paid since: 14th March 2019

Bridlington Town Council:

Receipts In:

Cheque/BACS	Date	Payer	Description	Amount
Cash Receipts				
PC64	12-Mar	L Dealtry	Spring Newsletter Advert	£40.50

Total Receipts £40.50

Payments Out:

Cheque/BACS	Date	Payee	Description	Amount
BACS 108	19-Mar	Christ Church Community Services	March Room Hire	£48.00
SO	20-Mar	A&T Curtis	Quarterly Rent for office	£1,130.00
BACS 109/110	29-Mar	Staff Costs	March Staff Costs	£3,625.04
BACS 111	29-Mar	HMRC	PAYE & NIC 4th Quarter	£1,368.97
SO	28-Mar	J Dawson Taylor	Website Contract	£57.20
DR	28-Mar	HSBC	Bank charges to 6-3-19	£8.00
BACS 112	28-Mar	Cllr M Heslop-Mullens	Civic Travel Expenses	£27.20
		Paperchase c/o P King	Photo Album for Mayors Cadet	£33.00
		Sage UK Ltd	Annual Payroll Software Licence	£234.00
101707	31-Mar	Headlands Tour De Brid	Small grants Awards	£500.00
101708	31-Mar	U3A Kurling Bridlington	Small grants Awards	£500.00
101709	31-Mar	Bridlington Men In Sheds	Small grants Awards	£500.00
101710	31-Mar	Regent Archers	Small grants Awards	£500.00
101711	31-Mar	Bridlington Amateur Swim Club	Small grants Awards	£500.00
101712	31-Mar	Westgate Bowling Club	Small grants Awards	£500.00
101714	31-Mar	Martongate Community Café	Small grants Awards	£250.00
101715	31-Mar	Bridlington Hockey Club	Small grants Awards	£200.00
101716	31-Mar	Bridlington Lions Club	Small grants Awards	£500.00
Petty Cash	31-Mar	Petty Cash Expenses	March Petty Cash Expenses	£10.25
DD	01-Apr	N Power	Office Gas Bill	£272.31
BACS 01	02-Apr	BKR Group	Spring Newsletter Design & Print	£864.00
		ERYC	St Johns Rates payment 1/10	£112.30
		ERYC	Office Rates payment 1/10	£151.00
		ERYC	Marshall Ave Rates payment 1/10	£487.80
		ERYC	Skate Park Lighting Repairs	£524.70
		Hi-Fliers	Flags Maintenance & Repairs	£756.00
		Snaitth & Cowick Town Council	St Georges Day Tickets	£10.00
Total Payments				<u><u>£13,669.77</u></u>

RESOLVED: *The accounts are approved for payment.*

275.18 To receive notice of items for inclusion on the next agenda for Wednesday 15th May 2019.

- Update for office Move from Councillors Holmes & Marsburg.

Section B

In accordance with the power granted by the Public Bodies (Admission to Meetings) Act 1960, to resolve that the Public and Media be excluded from the meeting on the grounds that confidential matters will be discussed:

276.18 To consider the reviewed Contracts for the Civic Officer, Responsible Financial Officer and Town Clerk:

RESOLVED: *The Contracts for the Civic Officer, Responsible Financial Officer and Town Clerk were all approved.*

Signed:



Mayor of Bridlington

Date: 15.05.19